

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of February 22, 2012

Committee Attendees: David Bond, John O’Leary, Brian Barthelmes, Florence Grady, Jerry O’Hearn, Helen Graves, Jim Van Arsdale, Joan Young

Others: Town Manager Steve Rollins, Director of Public Works, Victor Diniak, Deputy Superintendent, DPW, Curt MacLean, Bob Murray, Facilities Engineering Manager

Brian Barthelmes, Advisory Committee Chairman, called the meeting to order at 7:00 p.m.

DRA Town Buildings Study: Facilities Engineering Manager, Bob Murray, and Director of Public Works, Victor Diniak presented an overview of the Town Buildings Study done by DRA (Drummey, Rosane & Anderson). The study consisted of an audit of many Town and School buildings, excluding the old High School. A fifteen (15) year recommended maintenance and associated expense plan was developed for the Town.

Minor building repair and maintenance items outlined in the study, could be paid for out of operating budgets. Projects such as the possible renovation of Sylvester School and a new fire station location would need to be funded by the capital budget.

A copy of the Hanover School Facilities Master Planning Study dated May 2004 was distributed to all Advisory Committee members.

A discussion about the Center and Sylvester elementary schools took place. The DRA building summary for the Sylvester Elementary School recommended combining the Sylvester School students into an expanded Center School. Sylvester School does not meet ADA accessibility requirements.

An article has been submitted to the May 2012 Town Meeting requesting \$100,000 for a feasibility study for the Center School. Information from this study would be used to apply to the Massachusetts School Building Authority (MSBA) for funding for an addition to the Center School. Bob Murray distributed a copy of Chapter 70B; Section 8: Order of priorities for approval of school projects and reimbursements.

In regards to the DRA Town Buildings study, Brian Barthelmes asked if an assessment has been done to determine what buildings the Town needs or does not need. It was answered that the study did not address that issue.

The Committee discussed the capital request articles submitted to the May 2012 Town Meeting related to the Center and Sylvester School, in light of a possible addition to the Center School.

The Salmond School Administration building was discussed. The education requirement on the deed for a portion of this property has expired. A copy of this deed will be provided to the Advisory Committee and Victor Diniak.

John O’Leary said that Town residents need to be informed about the results of the Town Buildings Study, so that they can vote on Town meeting articles related to the building study.

Brian Barthelmes requested that the future use of the Sylvester School be included in the feasibility study on the Center School.

The needs of other Town buildings were discussed. The Police Station needs to upgrade its HVAC system. Fire Station headquarters needs new insulation in the attic. Due to safety concerns, the Library needs snow guards on the roof.

Town Manager Steve Rollins recommends funding the May 2012 Town Meeting article for the replacement of carpets, and the replacement and abatement of tiles at the Middle School. Water has been seeping into some of the tiles and carpeting. He also recommends funding the installation of smoke doors at the Middle School.

It is anticipated that none of the capital items recommended for the May 2012 Town Meeting would require bonding.

Brian Barthelmes informed Bob Murray and Victor Dinak that an article was being submitted to the May 2012 Town Meeting to dissolve the Capital Improvement Committee. If this article passes, Wayne Moores from the Advisory Committee would serve as the Committee’s liaison on capital items.

Victor Diniak gave a brief update on the status of the King Street fields.

Advisory Committee Meeting Schedule:

The Committee reviewed the tentative meeting schedule for the remainder of the year. Steve Rollins will invite the Board of Selectmen to the Advisory Committee’s meeting with Dr. Nash and Les Hayward on March 14, 2012.

Department Visits:

The Advisory Committee tentatively scheduled visits to departments to view capital request items for Saturday, March 10, 2012.

Meeting Minutes:

The Committee reviewed the Advisory Committee meeting minutes of February 15, 2012. Helen Graves said that the words “catch basins” should be replaced with “retention ponds” on the first page of the minutes.

Florence Grady made a motion to accept the Advisory Committee meeting minutes of February 15, 2012 as amended. David Bond seconded the motion. All others were in favor.

David Bond made a motion to adjourn the meeting at 9:00 p.m. Joan Young seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary