



# TOWN OF HANOVER ANNUAL REPORT

## For Fiscal Year Ending June 30, 2010

The painting on the cover is titled  
**“Celebrating Hanover Day at the Edmund Q. Sylvester School”**  
© 2007 Frank Carroll

The painting was created by Frank and Barbara A. Carroll for the purposes of extolling the historic architectural features of the school building and for depicting Hanover’s community spirit.

The painting shows; citizens, organizations and businesses getting together to share in the day’s activities; signs with various names of Town groups, departments and places; a number of community events which happen on other days; and is a tribute to the tireless efforts of those members of the Hanover Cultural Council who make Hanover Day a time for all to celebrate.

Photo printed courtesy of Barbara A. Carroll

ONE HUNDRED  
AND  
FIFTY-EIGHTH  
ANNUAL REPORT  
of the  
OFFICERS AND COMMITTEES  
of the  
TOWN OF HANOVER  
[www.hanover-ma.gov](http://www.hanover-ma.gov)



FOR FISCAL YEAR ENDING JUNE 30, 2010



*In Memoriam*



*Robert J. Nyman*  
*1960 – 2010*

*State Representative*  
*From the 5<sup>th</sup> Plymouth District*

*Hanover Board of Selectmen*

*Hanover School Committee*

*Hanover Democratic Town Committee*

# *In Memoriam*

*William J. Flynn*  
*1933 – 2009*

*State Representative from the 5<sup>th</sup> Plymouth District*  
*Hanover Town Counsel*

*Thomas E. Barron, Sr.*  
*1932 – 2009*

*Lieutenant – Hanover Fire Department*

*Elizabeth G. (Briggs) Staples*  
*1909 – 2009*

*Visiting Nurse for Hanover*  
*Board of Health*

*Ronald G. Johnson*  
*1943 – 2010*

*Town Hall Custodian*

# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

**As of January 1, 2010**

## **REPRESENTATIVE IN CONGRESS**

Tenth Congressional District

William D. Delahunt, Quincy

## **COUNCILLOR**

Fourth Councillor District

Christopher A. Iannella, Jr., Boston

## **STATE SENATOR**

Thomas P. Kennedy, Brockton

## **STATE REPRESENTATIVE**

Fifth Plymouth District

Robert J. Nyman, Hanover

## **COUNTY COMMISSIONERS**

Timothy J. McMullen, Pembroke

John P. Riordan Jr. Marshfield

Jeffrey M. Welch, Abington

## **Population**

Federal Census 13,164 (as of 2000)

Town Census 14,343 (as of January 2010)

# ELECTED TOWN OFFICERS

As of January 1, 2010

## BOARD OF SELECTMEN

R. Alan Rugman, Chairman	2010
David C. Greene	2011
Daniel A. Pallotta	2012

## BOARD OF ASSESSORS

Paul J. Barresi, Chairman	2010
Thomas G. Kokoliadis	2012
Nancy C. Lyons	2011

## BOARD OF HEALTH

Diane L. Edge, Chairman	2010
John D. Dougherty	2011
Walter Moran	2012

## BOARD OF PUBLIC WORKS

Louis N. Avitabile, Chairman	2011
John L. Benevides	2012
Robert S. O'Rourke	2010

## HOUSING AUTHORITY

Thomas M. Burke, Chairman	2012
Diane Campbell	2014
Caitlin M. Cavanagh	2013
Joseph P. Lynch	2010
Stephen J. Carroll (State Appointee)	2013

## MODERATOR

(Elected Annually)

Doug Thomson

## PLANNING BOARD

Richard V. Deluca, Chairman	2010
Anthony D. Losordo, Jr.	2012
Gary R. Hendershot	2011
Jeffrey M. Puleo	2014
Steven N. Rusko	2013

## Appointed Members

(Appointed by Selectmen on the recommendation of the Planning Board))

Bernie R. Campbell, Associate Member	2010
Meaghan Neville Dunne, Associate Member	2010

## SCHOOL COMMITTEE

Suzanne E. Brady, Chairman	2010
Michael Cianciola	2012
Brian W. Shaw	2011
Lester R. Hayward, Jr.	2012
Stephanie JL Gertz	2010

## TOWN CLERK

Robert C. Shea	2010
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## TOWN COLLECTOR/ APPOINTED TREASURER

Joan T. Port-Farwell	2010
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## TRUSTEES OF PUBLIC LIBRARY

John R. O'Leary, Chairman	2011
Lawrence W. Bandoni	2010
Joan R. Thomas	2012

**OFFICERS APPOINTED BY BOARD OF SELECTMEN  
As of January 1, 2010**

**TOWN ADMINISTRATOR**  
**DIRECTOR OF MUNICIPAL INSPECTIONS**

Stephen S. Rollins

**ASSISTANT TOWN ADMINISTRATOR**

Andrew R. Port

**FIRE CHIEF**

Kenneth L. Blanchard

**POLICE CHIEF**

Walter L. Sweeney, Jr.

**MUNICIPAL FINANCE DIRECTOR/  
TOWN ACCOUNTANT**

Vacant

**TOWN COUNSEL**

James A. Toomey, Esq.

**TOWN CONSTABLES**

Thomas F. Hayes	2010
Paul Newcomb	2010
Howard Rollins (Sergeant)	2010

**PUBLIC CONSTABLES**

Robert S. Barlow, Marshfield	2012
Stephen M. Cook, Sagamore	2012
Kevin J. Dalton, Braintree	2012
Michael C. Moore, So. Weymouth	2011

**OFFICERS APPOINTED BY BOARD OF SELECTMEN  
As of January 1, 2010**

**AFFIRMATIVE ACTION COMMITTEE**

Jeffrey R. Blanchard, (Deputy Fire Chief)	2010
Stephen S. Rollins, (Town Administrator)	2010
Robert Heywood (Lieutenant)	2010

**BOARD OF  
TRUST FUND COMMISSIONERS**

Jeff Oliveira, Chairman	2011
Joan Norris	2010
James VanArsdale	2012

**AFFORDABLE HOUSING TRUST**

Daniel A. Pallotta, Chairman	2010
Thomas M. Burke (Housing Auth.)	2011
Stephen J. Carroll (Housing Auth.)	2010
Alexa Lewis	2010
William B. Scarpelli (CPC)	2011
Susan M. Setterland	2011
Kirsten Zwicker Young	2010

**COMMUNITY ACCESS & MEDIA  
COMMITTEE**

Leslie Molyneaux, Chairman	2010
Brian C. Durkin	2010
Elizabeth A. Driscoll	2010
Jonathan Grabowski	2010
Richard W. Kelly	2010
Brian W. Shaw	2010
Vacant	

**BOARD OF APPEALS**

Eugene P. Beaupre, Chairman	2012
David R. Delaney	2011
Matthew W. Perkins	2010
David B. Connolly, Assoc. Member	2011
Linda Martin-Dyer, Assoc. Member	2012
Vacant, Assoc. Member	

**CONSERVATION COMMISSION**

Neal Merritt, Chairman	2011
Lisa Satterwhite	2011
Amy McElroy	2012
Gary W. Young, Jr.	2010
William Woodward	2012

**BOARD OF OVERSEERS OF  
THE STETSON HOUSE**

Richard T. Flanagan, Chairman	2012
Roger A. Leslie, Sr.	2010
Donald E. Morrison	2011

**Appointed Members**

*(Appointed by Selectmen on the  
recommendation of the Conservation Commission))*

Louis Paradis, Associate Member	2011
Vacant, Associate Member	

**BOARD OF REGISTRARS OF VOTERS**

Nancy J. Goldthwait, Chairman	2010
Pamela D. Ferguson	2011
Carmine J. Salines	2012
Maureen E. Vierra	2012
Robert C. Shea, Town Clerk	2010

**COORDINATOR OF ENERGY**

Robyn Mitton

**COUNCIL ON AGING**

Donald F. Buckley, Chairman	2010
Richard Farwell	2010
James E. Gallant	2010
Eleanor M. Kimball	2010
Elmont Mickunas	2010
Joan Picard	2010
Claire M. Flynn	2010

**CULTURAL COUNCIL**

Katie Duff, Chairman	2011
Linda DiNardo	2012
Laura Blumberg	2011
Diane Campbell	2011
Karen Cass	2012
John Duff	2011
Maureen Elliott	2012
Loraine Fields	2012
Ellen Fitzpatrick	2012
Linda Kakulski	2012
Wallace M. Kemp	2011
Zachary Rolnik	2011
Albert L. Taylor	2010
Lois M. Van Doren	2011

**DESIGN REVIEW BOARD**

William J. Dooley, Co-Chairman	2012
Bruce A. Nordstrom, Co-Chairman	2012
Ronald DePesa	2012
Steven C. Habeeb	2012
Joahanne E. Morrison	2012

**DIRECTOR OF VETERANS' SERVICES;  
VETERANS' AGENT; VETERANS' BURIAL  
AGENT, VETERANS' GRAVE OFFICER**

Robert N. Lyons	2010
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**E-911 COORDINATOR**

Kevin R. Short, Coordinator

**EMERGENCY COMMUNICATIONS  
CENTER COMMITTEE**

Jeffrey R. Blanchard (Deputy Fire Chief)	2010
Gregory Nihan (Lieutenant)	2010
David A. Duff	2010

**EMERGENCY MANAGEMENT AGENCY**

Kenneth Blanchard (Fire Chief), Director	2010
James A. Purcell, Assist. Director	2010
James Browning, Assist. Director	2010
Brian D. Malone	2010
James M. Malone	2010
Vacant	
Vacant	

**ENERGY ADVISORY COMMITTEE**

Linda Kakulski, Chairman	2010
David C. Greene (Selectman)	2010
Christopher R. Lowd	2010
Glenn T. Meader	2010
Nathan Murphy	2010
Todd Wakefield	2010

**FAIR HOUSING COMMISSION**

Mary S. Deame	2012
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**FOREST FIRE WARDENS**

Kenneth L. Blanchard (Fire Chief)  
Jeffrey R. Blanchard (Deputy Fire Chief)

**HACKETT'S POND DAM  
STUDY COMMITTEE**

Roger A. Leslie, Chairman  
Anthony G. Manna  
David R. Vanduyn  
Derek Schipper  
Margaret Pacella

**HISTORICAL COMMISSION**

Barbara A. Connors	2010
Carol A. Franzosa	2011
John S. Goldthwait	2012
Peter K. Johnson	2011
Charles H. Minott	2010

**MBTA ADVISORY BOARD**

Gerald B. Lewis 2010

**REPRESENTATIVES TO METROPOLITAN  
AREA PLANNING COUNCIL**

Andrew R. Port (Town Planner) 2012  
R. Alan Rugman (Selectman), Alternate 2012

**REPRESENTATIVES TO  
NORTH RIVER COMMISSION**

Daniel C. Jones 2010  
John O'Leary, Alternate 2010

**REPRESENTATIVES TO OLD COLONY  
ELDERLY SERVICES**

Bora M. Pervane 2010  
Vacant, Alternate

**REPRESENTATIVES TO OLD COLONY  
PLANNING COUNCIL AREA AGENCY ON  
AGING ADVISORY COMMITTEE**

Bora M. Pervane 2010  
Nancy Mickunas, Alternate 2010

**REPRESENTATIVE TO  
SOUTH SHORE REGIONAL SCHOOL  
DISTRICT COMMITTEE**

Robert Heywood (Lieutenant) 2012

**ROUTE 53 CORRIDOR  
JOINT STUDY COMMITTEE**

*(Joint Appointment with Planning Board)*

Jeffrey Blanchard (Deputy Fire Chief), Chairman  
John L. Benevides (Board of Public Works)  
John Connolly  
Richard J. DeLuca (Planning Board)  
Arnold Itz  
Anthony D. Losordo, Jr. (Planning Board)  
R. Alan Rugman (Selectman)  
William B. Scarpelli  
Debra A. McGlame

**SELECTMEN'S REPRESENTATIVE TO  
SOUTH SHORE COALITION**

R. Alan Rugman (Selectman) 2010

**SOUTH SHORE RECYCLING  
COOPERATIVE**

Victor Diniak (DPW) 2010  
Steven D. Herrmann (DPW) 2010

**TAXATION AID COMMITTEE**

Nancy C. Lyons 2010  
Joan T. Port-Farwell (Collector/Treasurer) 2010  
Joan R. Thomas 2010

**APPOINTMENTS BY THE DIRECTOR OF MUNICIPAL INSPECTIONS  
As of January 1, 2010**

**HEALTH AGENT**

*(Subject to approval of Board of Health)*

Anthony L. Marino

**BUILDING COMMISSIONER; ZONING, SIGN & CODE ENFORCEMENT OFFICER**

*(Subject to approval of Board of Selectmen)*

Anthony L. Marino

**CONSERVATION AGENT**

*(Subject to approval of Board of Selectmen)*

Patrick Gallivan

**TOWN PLANNER**

*(Subject to approval of Planning Board)*

Andrew R. Port

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**APPOINTMENTS BY THE BOARD OF PUBLIC WORKS**

**SUPERINTENDENT**

Victor Diniak

\*\*\*\*\*

**APPOINTMENTS BY THE TOWN ADMINISTRATOR**

*(Subject to approval of Board of Selectmen)*

**ANIMAL CONTROL OFFICER/DOG OFFICER/INSPECTOR OF ANIMALS**

Brian J. Golemme

**ELDERLY SERVICES DIRECTOR**

Robyn Mitton

**PERSONNEL ADMINISTRATOR**

Wanda Barron

**RECREATION ADMINISTRATOR**

*(Appointed by Parks & Recreation and & Town Administrator)*

Marc C. Craig

**APPOINTMENTS BY THE MODERATOR  
As of January 1, 2010**

**ADVISORY COMMITTEE**

*(Appointed by Moderator with approval  
of majority of Selectmen)*

Joseph J. Zemotel, Chairman	2010
David M. Walsh, Vice-Chairman	2012
Joan F. Giroux, Secretary/Clerk	2010
Brian Barthelmes	2012
David C. Bond	2011
Florence W. Grady	2011
Helen F. Graves	2012
Donald L. White	2011
Catherine E. Dennehy	2010

**BYLAW REVIEW COMMITTEE**

Kathy C. Gilroy, Chairman	2012
Linda J. DiNardo	2012
Barbara Y. Itz	2011
Mary Lou Stewart	2011
Joan R. Thomas	2010

**CAPITAL IMPROVEMENT COMMITTEE**

*(Appointed by Moderator with approval  
of majority of Selectmen)*

Donald W. Moores, Chairman	2012
Joan F. Giroux, (Advisory Comm. Liaison)	2010
John P. Lamoureux	2011
John Shelley	2010
Frank Sidoti	2013

**COMMUNITY PRESERVATION  
COMMITTEE**

William B. Scarpelli	2010
Michael Stone	2011
Vacant	
Diane Campbell (Housing Comm.)	2011
Peter K. Johnson (Historical Comm.)	2011
Wallace M. Kemp (Open Space Comm.)	2012
Gary R. Hendershot (Planning Board)	2011
Vacant (Conserv. Comm.)	2012
April Manupelli (Parks & Rec. Comm.)	2010

**FIRE STATION BUILDING &  
RECONSTRUCTION COMMITTEE**

Daniel F. Ahern
Mark Basiliere
Donna Buckley
David C. Greene (Selectman)
Donald E. Morrison

**OPEN SPACE & RECREATION  
PLANNING COMMITTEE**

*(Appointed by Moderator with approval  
of majority of Selectmen)*

Mary Dunn, Co-Chairman	2010
Harold D. Thomas, Co-Chairman	2012
Peter Crimmons	2011
Judy Grecco	2011
Wallace M. Kemp	2010
Vacant	
Dana Shaw, Dir. of Trail Maintenance	

**PARKS & RECREATION COMMITTEE**

*(Appointed by Moderator with approval  
of majority of Selectmen)*

Julianne McLaughlin, Chairman	2012
John Balzarine	2011
Catherine Harder-Bernier	2011
April Manupelli	2012
Amy Perkins	2010
Michael Tivnan	2011

**SENIOR CENTER  
BUILDING COMMITTEE**

John Thomson, Chairman  
Joan F. Dubois  
Richard Farwell  
Eleanor M. Kimball  
Elaine J. Shea

**SIGN BYLAW COMMITTEE**

Scott Armstrong  
Stephen Avitabile  
Virginia Gilmartin  
David Knight  
Maryanne Hutchinson

**SCHOOL BUILDING COMMITTEE**

Chris Martin, Chairman  
Stephen Devine  
Kerry Harrison  
James Hoey  
Al Kuhn  
Edward Lee  
Jeanne McCloskey  
Kristine Nash  
Paul V. Nimeskern  
Thomas Raab  
Leslie J. Molyneaux, (School Comm. Representative)  
Daniel A. Pallotta (Selectmen's Representative)

## REPORT OF THE BOARD OF SELECTMEN

For Fiscal Year July 1, 2009 – June 30, 2010

On behalf of the Town of Hanover, the Board would like to thank R. Alan Rugman for his dedication and many years of service to the Town. Al served for nine years as a Selectman and also served on the Board of Health, the Hanover Municipal Sewer Study Committee, Route 53 Study Committee, and a Government Study Committee. The Town has benefited from having a person of Al's caliber step forward and tend to our community's needs.

Article 18 of the 2009 Annual Town Meeting approved the Town Manager Act. This Act provided for the first five member Board of Selectmen in Hanover history.

Article 34 of the 2008 Annual Town Meeting appropriated funds to construct a new facility for Hanover's senior citizens. The Board is pleased to announce the completion of the new Senior Center. Seniors in the Town can now enjoy the many programs offered in their beautiful new building located on Center Street.

The Board recognized Parks and Recreation's need for additional space as a result of the increase in programs offered to the residents of the Town. The Board agreed that the Committee relocate their staff to Grange Hall, the former Council on Aging building on Circuit Street.

In May 2010, the Board filed its application with The Massachusetts Department of Energy Resources (DOER) requesting Hanover be designated a Green Community. We are pleased to report the DOER determined Hanover met the five criteria to be designated a Green Community and became one of the first of 35 communities in the State to attain this designation. As a direct result of this designation, the Board applied for, and was awarded, \$148,598 in funding to support Hanover's energy efficiency and renewable energy projects throughout the Town. To date only 46 municipalities have received Green Community designation.

As authorized by Articles 56 and 57 of the 2009 Annual Town Meeting, the Board entered into an agreement with Drummey Rosanne Anderson, Inc. (DRA) to conduct a Town-wide building study for evaluating the Town owned buildings needs.

The Board of Selectmen together with the Metropolitan Boston Planning Organization (MPO; and the Massachusetts Highway Department completed roadwork on Route 53, Phase 1B ending at Rawson Road on the southbound side. Construction on the bridge on Route 53 over Route 3 is scheduled for completion late in 2012. The Board, in an effort to maintain Hanover's bridges, obtained funding and construction started on the Broadway/Winter Street Bridge over the Indian Head River in May of 2010. The Bridge is expected to reopen early in November 2010.

The Board in conjunction with the Board of Assessors held Public Hearings regarding the taxing of real and personal property according to its classification or use. The Board reviewed the information requested from the Assessors and voted to not adopt small commercial exemption; voted to not adopt residential exemption; voted to not discount open space; voted a three percent shift (0.992790), setting the tax rate at \$13.41 for residential, per thousand, and \$13.91 for commercial per thousand.

The Board recognizes the need to have all communities reach the goal of ten percent affordable housing in compliance with MGL 40B. The Board of Selectmen was notified by the Department of Housing and Community Development that the Town of Hanover reached the milestone of ten percent certified and is in compliance with its Affordable Housing Plan. The Town continues the application process for the Chapter 40B project submitted known as Woodland Village. Hearings on the project continue with the Zoning Board of Appeals.

The Board of Selectmen supported a number of successful Articles on the 2010 Warrant. Article 21 which appropriated \$460,000 to purchase and equip a new rescue pumping engine for the Fire Department, Article 22 which appropriated \$350,000 to purchase integrated finance software for the Town, Article 25 restoration of Town Flag Poles and Monuments, Article 41 the naming and dedication of Town owned property on by the vote of Town Meeting, Article 53 a petition to the General Court to Amend the Subsidized Housing Inventory for the Town, Article 54 South Shore Vo-Tech Roof and Windows Replacement Project, Article 55 to incorporate a Sex Offender Residency By-Law.

Article 6 in the September 2008 Special Town Meeting authorized the Town to construct a new High School. Subsequent to the bidding process, the contract to build the new High School was awarded to Callahan Construction, construction commenced in September of 2009.

The Board accepted the resignation of the Town's long time Veteran's Service Officer Robert Lyons and welcomed Michael Thorp as his replacement.

The Board voted to place before the voters an Article (3) for \$30,000.00 on the 2010 Special Town Meeting Warrant to continue the annual bonfire. The Article proved to be unsuccessful and the bonfire will be discontinued permanently.

The Board welcomed a number of businesses to the Town which include Target, and new owners of Auntie Anne's and Subway in the Hanover Mall.

The Board welcomed Jennifer Petit as the new Director of Municipal Finance.

The Board was saddened by the sudden death of Hanover's Representative Robert "Bob" Nyman. It was Representative Nyman's wish to hold his services in the Hanover Town Hall. The Board respected Representative Nyman's wishes.

Respectfully submitted,

David C. Greene, Chairman  
Susan M. Setterland, Vice-Chairman  
Daniel A. Pallotta  
Joseph P. O'Brien  
Joseph R. Salvucci

## REPORT OF THE BOARD OF REGISTRARS

July 1, 2009 – June 30, 2010

The population of Hanover has remained steady over the last year. The number of residents as of June 30, 2010 is 14,251.

The breakdown of voters is as follows:

<u>PARTY</u>	<u>PCT. I</u>	<u>PCT. II</u>	<u>PCT. III</u>	<u>PCT. IV</u>	<u>TOTAL</u>
DEM.	506	590	566	559	2221
REP.	342	312	340	410	1404
UNENR.	1385	1426	1398	1385	5594
GR. PARTY	1				1
GR. RAINBOW			1		1
LIBERTARIAN	4		4		8
INT.3 <sup>RD</sup> PARTY				1	1

There were 3 Elections in the fiscal year. A Special Primary Election was held on December 8, 2009 to determine the candidates for the U.S. Senate. A special Election was held on January 19, 2010 to fill the vacant Senate seat. The Annual Town Election was held on May 8, 2010.

The Board of Registrars handles the Annual Town census. All residents are advised that this form, which arrives early in the New Year, should be accurately completed and returned as soon as received. The information is used for the Fire and Police departments in case of an emergency at any residence, as well as for the School department. It should also be noted that residents **cannot** register to vote on the census form. The Registrars office is open Monday, Tuesday and Thursday from 8 am to 4 pm. Wednesday the office is open from 8 am until 8 pm, and Friday from 8 am until noon. Residents may call the office (781) 826-8796 during these hours to check on voting status, changing party, etc.

Carmine J. Salines, Chairman  
Pamela D. Ferguson  
Nancy J. Goldthwait  
Robert C. Shea, Town Clerk

## REPORT OF TOWN CLERK

July 1, 2009 – June 30, 2010

Fiscal Year 2010 started with Senator Kennedy passing away and the Governor called for a Special Election to replace the Senator. The primary election was held in December, 2009 with Attorney General Martha Coakley winning the Democratic Primary and State Senator Scott Brown winning the Republican Primary.

.The final election was held on January 19, 2010. Scott Brown was an easy winner to replace Senator Kennedy.

Our Town election saw us expand the Board of Selectman from three(3) members to five(5) members.

The Fiscal Year ended with the sudden death of our State Representative, Robert J Nyman. Bobby was a good friend and a good Representative for all of the people in Hanover, Norwell and Rockland.

### Receipts received July 1, 2009– June 30, 2010

Business Certificates	\$3,800.00	Passports	46,335.00
Board of Appeals	2,250.00	Raffles	10.00
Dog Fines (late fee)	640.00	Street Listings	1,330.00
Dog Fines (Dog Officer)	1,600.00	Vital Statistics	1,615.00
Dog Licenses	3,540.00		
Fish & Game Fees	218.60		
Gas Permits	2,900.00		
Kennels	365.00		
Marriage Intentions	1,040.00	Total:	65,705.60
Miscellaneous	62.00		

### Vital Records in Hanover

Births: July 1, 2009 – June 30, 2010 = 117

Deaths: July 1, 2009 – June 30, 2010 = 88

Marriages: July 1, 2009 – June 30, 2010 = 51

Respectively submitted,

Robert C. Shea  
Town Clerk

Special U.S. Senator Primary Election, December, 2009

SENATOR IN CONGRESS

Dec. 8, 2009

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
DEMOCRATIC:					
MICHAEL CAPUANO	84	78	75	78	<b>315</b>
MARTHA COAKLEY	187	201	200	191	<b>779</b>
ALAN KHAZEI	48	41	31	40	<b>160</b>
STEPHEN PAGLIUCA	53	50	55	49	<b>207</b>
REPUBLICAN:					
SCOTT BROWN	145	127	133	123	<b>528</b>
JACK E ROBINSON	14	22	14	15	<b>65</b>
Write-Ins					14
Total Votes					2068
Percentage					22
Registered Voters					9281

A True Copy,      Attest:

Robert C Shea

Town Clerk, Hanover

The Final Election between Brown and Coakley was held on January 19, 2010 with Hanover's registered voters casting their preference for the newly elected Republican Senator, Scott Brown

The turn out gave Hanover the 2<sup>nd</sup> highest voter percentage on the South Shore.

SENATOR IN CONGRESS

Jan.  
19,2010

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Scott P. Brown Republican	1177	1130	1155	1271	<b>4733</b>
Martha Coakley Democratic	454	482	503	456	<b>1895</b>
Joseph L. Kennedy Liberty	7	9	11	8	<b>35</b>
Write-Ins	0	0	0	2	<b>2</b>
Total Votes					<b>6665</b>
Percentage					72%
Registered Voters					9314

A True Copy,      Attest:

Robert C Shea

Town Clerk, Hanover

Journal for Special Town Meeting, Held  
Monday, May 3, 2010

Commonwealth of Massachusetts  
Town of Hanover

**Warrant for *Special* and Annual Town Meeting  
With Advisory Committee Recommendations**

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 3<sup>rd</sup> DAY of MAY, 2010  
*Special Town Meeting at 7:30 P.M.*  
Annual Town Meeting at 8:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

Journal for Special Town Meeting, Held  
Monday, May 3, 2010

Commonwealth of Massachusetts  
**Town of Hanover**  
Warrant for **Special** Town Meeting

Plymouth, SS

Greeting: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

**Monday THE 3<sup>rd</sup> DAY of MAY, 2010 at 7:30 P.M.**

*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.*

ARTICLES FOR **SPECIAL TOWN MEETING WARRANT**, Monday, May 3, 2010

Moderator Declared that a Quorum of 105 Registered Voters at 7:34 P.M.

Appointed Linda DiNardo to be acting Moderator in the event that the Moderator has to recuse himself on any article.

SO VOTED UNANIMOUSLY

Mrs. Itz Motion to wave the reading of Articles for the Special Town Meeting

SO VOTED UNANIMOUSLY

ARTICLE 1. To see if the Town will vote to appropriate a sum(s) of money from available funds, or to transfer from other accounts, pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Town Accountant

Gary Young	\$189.20
Orthopedic Surgery of Quincy	<u>12.61</u>
<b>Total</b>	<b>\$201.81</b>

**We move that the Town vote to appropriate the sum of \$201.81 from Property and Liability Insurance.**

**Commentary:** *The amounts identified are invoices presented for payment after the close of the last fiscal year. Gary Young, \$189.20 mileage reimbursement, Orthopedic Surgery of Quincy, \$12.61, balance due for a medical procedure. Pursuant to state law, a town meeting vote is required to accept and fund these outstanding invoices.*

Journal for Special Town Meeting, Held  
Monday, May 3, 2010

SO VOTED UNANIMOUSLY

ARTICLE 2. To see if the Town will vote to appropriate a sum(s) of money from available funds, or to transfer from other accounts to the various Town departments to meet deficits or unforeseen costs therein, or take any other action relative thereto.

Advisory Committee

**We move that the Town vote to transfer \$30,000 from the FY '10 Department of Municipal Inspection Salaries Budget to the FY '10 Department of Municipal Inspection Expenses Budget.**

*Commentary: In the absence of a health agent, the budgeted salary will be transferred to contractual services in order to fund health inspections.*

SO VOTED UNANIMOUSLY

ARTICLE 3. To see if the Town will vote to appropriate from available funds, or to transfer between FY '10 accounts, to the Department of Public Works the amount of \$30,000 or another sum, to pay for an annual bonfire, or take any action relative thereto.

Board of Selectmen

**We move that the Town not accept this article and take no further action.**

*Commentary: We are recommending that no action be taken as a result of the financial constraints that the Town finds itself in. The Advisory Committee, in good conscience, cannot recommend funding the bonfire when so many other departments in the Town are experiencing under-funded budgets.*

SO VOTED

ARTICLE 4. To see if the Town will vote to permanently and completely abandon and discontinue (including ceasing maintenance and eliminating the public right of passage) or to authorize the Selectmen to abandon and convey for a minimum consideration of One (\$1.00) Dollar to Massachusetts Electric Company, upon such other terms and conditions as the Selectmen shall consider proper the Town's interest in the parcels of land situated on the northerly side of Cedar Street, being shown as Lot Nos. 1, 3 and 5 on Map No. 27 of the Town of Hanover Assessor Maps with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, lines to consist of, but not limited to, one (1) pole, (which may be erected at different times) with wires and cables strung upon and from the same and all necessary anchors, guys, and appurtenances and underground electric distribution system, consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances there to for the transmission of intelligence and for the furnishing of electric

**Journal for Special Town Meeting, Held  
Monday, May 3, 2010**

service to the herein described premises and others, and without limiting the generality of the foregoing, but specifically including the following equipment, namely: manholes, manhole openings, bollards, handholes, junction boxes, transformers, transformer vaults, padmounts, padmount transformers and all housings, connectors, switches, conduits, cables and wires all located within the easement area of the described property located in, through, under, over, across and upon certain parcels of land as to the Lot Nos. aforementioned, or take any action relative thereto.

Board of Selectmen

**Board of Selectmen to make main motion.**

**We move that the Town accept this article as written.**

**Commentary:** *This is a procedural article allowing for an easement to service the new High School.*

SO VOTED UNANIMOUSLY

Motion by Mr. Joseph Zemotel to absolve Special Town Meeting at 7:40 P.M.

SO VOTED UNANIMOUSLY

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 5th day of April 2010.

BOARD OF SELECTMEN

R. Alan Rugman

David C. Greene

Daniel A. Pallotta

\_\_\_\_\_ Constable \_\_\_\_\_, 2010

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**Commonwealth of Massachusetts  
Town of Hanover**

**Warrant for Annual Town Meeting**

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 3rd DAY of MAY, 2010

At 8:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<b>INDEX OF ARTICLES FOR ANNUAL TOWN MEETING 2010</b>		
<b>ARTICLE</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Accept Reports in Annual Town Report	Advisory Comm.
2	Hear and Accept Reports of Committees	Advisory Comm.
3	Authorize Treasurer to Accept Trust Funds	Treasurer/Selectmen
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer/Selectmen
5	Enter into Compensating Balance Agreements	Collector/Treasurer
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Schedule of Bylaw Positions	Board of Selectmen
8	Set Pay for Elective Officers	Advisory Comm.
9	School Sick Leave Buyback Account	Advisory Comm./School Comm.
10	Town Sick Leave Buyback Account	Advisory Comm./Selectmen
11	Water Enterprise Sick Leave Buyback Fund	Advisory Comm./Board of Public Works
12	Board of Public Works	Petition
13	General Fund Budget	Advisory Comm.
14	Water Department Budget	Advisory Comm.
15	Appropriate Fines Received	Trustees of John Curtis Free Library
16	Appropriate for CPC Set Aside and Debt	Community Preservation Committee
17	Appropriate for CPC Administrative Expenses	Community Preservation Committee
18	Purchase Police Vehicles	Police Department/Selectmen
19	Equip a 4x4 Pickup Truck	Board of Public Works
20	Ambulance	Fire Department/Selectmen
21	Rescue Pumper	Fire Department/Selectmen
22	Approve the Purchase of Finance Software	Selectmen
23	GIS Based Software	Planning Board
24	Historical Society Collection Preservation	CPC/Historical Comm.
25	Flag poles and Monuments	CPC/Historical Comm/Selectmen
26	Appraisals etc.	CPC/Open Space
27	Boiler at Salmond School	CPC/Historical Comm/School Comm
28	Stetson House	CPC/Stetson Overseers/Historical Comm
29	Sylvester School Gym Leak	CPC/Historical Comm/School Comm
30	Handicap Access at Sylvester	CPC, Historical Comm., School Comm.
31	Handicap Access at Salmond	CPC, Historical Comm., School Comm.
32	Hackett's Pond	CPC/Historical Comm/Hackett's Pond Comm.
33	Affordable Housing Trust	CPC/Housing Authority/Affordable Housing Trust
34	Walnut Street Home Assistance	CPC/Housing Authority
35	Fees	Police Department/Selectmen
36	Fees	Board of Health
37	Fees	Dept. of Municipal Inspections
38	Fees	Fire Department/Selectmen
39	Easement at Senior Center for Electricity etc.	Selectmen
40	Zoning Adult Use	Planning Board
41	Bylaw for Naming Public Grounds, etc.	Selectmen
42	Stretch Energy Code	Energy Advisory Comm
43	Special Needs Van	Hanover School Committee

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

44	Purchase of Computers	Hanover School Committee
45	Smoke Doors at Middle School	Hanover School Committee
46	Repairs to Playground	Hanover School Committee
47	Intercom Center/Sylvester Schools	Hanover School Committee
48	Clocks Center/Sylvester Schools	Hanover School Committee
49	Steam Traps Salmond/Sylvester Schools	Hanover School Committee
50	Committee Appointee Requirements	Bylaw Review Committee
51	Vote to Accept Chapter 90 Grant Monies	Selectmen/Board of Public Works
52	Purchase/Lease 188 King Street	Selectmen
53	Subsidized Housing	Selectmen
54	Roof Reconstruction	South Shore Regional High School/Selectmen
55	Sex Offender Residency Bylaw	Selectmen
56	Zoning Recreation Facilities	Parks and Recreation Comm.
57	Easement at King Street Recreation Complex	Parks and Recreation Comm.
58	King Street Recreation Complex	CPC/Parks and Rec. Comm.
59	Subdivide, Sell, etc. 645 Center Street	Community Preservation Committee
60	Zoning Interchange District	Petition of William J. Murphy, Jr.
61	Amend Zoning Map	Petition of Washington Hanover LLC
62	Vote to Accept Streets	Board of Public Works
63	Stabilization Fund	Advisory Comm.

**Advisory Committee Budget Message**

**Budget Process**

The Town of Hanover operates under state statutes and various Town bylaws. The legislative body is an open Town Meeting, in which all voters registered in Hanover are permitted to participate. Town Meeting has the sole authority to appropriate funds for the operating budget and capital projects. It is the Advisory Committee's responsibility to make budget recommendations to Town Meeting.

Like prior budgets, the FY2011 budget has been developed based upon projected assumptions of available revenue. The budget is based upon a budget ceiling or levy limit of revenue derived from local property taxes in accordance with Proposition 2½. This levy limit may be increased if Town Meeting adopts a budget requiring an override and the override amount is approved by a majority of voters at the polls. Added to the tax revenues are projections for state aid; miscellaneous revenues, such as fees, permits, and interest earned; and available funds, such as free cash and transfers from Special Revenue Funds.

While the projection of available revenues creates a budget ceiling for the Town, an expenditure floor is created by calculating certain fixed or semi-fixed costs, such as debt payments, employee benefits, and various assessments. These costs subtracted from projected revenues leave remaining funds that are available for discretionary spending, such as education, public safety, infrastructure maintenance, and community services.

**FY2011 Budget Recommendation**

By state law, the Advisory Committee is required to present a balanced budget to Town Meeting. An increase in expenditures in one area must be matched by either a corresponding decrease in expenditures in another area or a corresponding increase in revenues. Our proposed fiscal year 2011 budget proposal has been balanced without an operating override. This proposal does constrain funding for many operating and capital activities for which there is a continuing need. However, no department came forward and identified that an operating override was critical in fiscal year 2011. One reason for this was the school's reliance on federal stimulus funding to support ongoing operations that will not be available in FY2012. In our opinion, Town Meeting cannot anticipate nor can future budgets be planned on the assumption that an operating override can be avoided indefinitely. The demand for increased services, the cost of maintaining the Town's existing infrastructure, improved or expanded buildings and facilities, and the effects of inflation are creating an incredible strain on the Town's available revenues. This strain will only be relieved by an increase in tax revenue or a reduction in the services to which we have become accustomed. As this Committee has stated for a number of years, the Town needs to engage in a vigorous debate as to not only what it wants for municipal services, but also the level of municipal services for which it is willing to pay.

**Non-Financial Articles**

As requested by the Town Moderator, main motions on non-financial articles are presented by the sponsor of the article, not the Advisory Committee. However, the Advisory Committee is still required to make a recommendation to Town Meeting. At the date this report is being submitted for printing, some main motions were not available for the Advisory Committee's consideration. Advice on these motions will be made at Town Meeting.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**FY2011 BUDGET SUMMARY**

<u>EXPENSE</u>	FY2010 <u>Budget - Tax Recap</u>	FY2011 Advisory Committee <u>Recommendation</u>	<u>Percent Change</u>
<b>1. Mandated Expenditures</b> (Not subject to Town Meeting appropriation)			
Overlay for Abatements & Exemptions	254,327	200,000	
Tax Title Purposes	0	0	
Debt and Interest not appropriated	0	0	
Cherry Sheet Offsets	28,377	28,377	
State and County Assessments	<u>542,071</u>	<u>529,988</u>	
Total	824,775	758,365	-8.1%
<b>2. Department Operating Budgets</b>			
General Fund Activities under Proposition 2½ Cap	42,099,524	42,524,696	1.0%
Debt Exclusion Debt Service	3,385,413	2,926,564	-13.6%
Community Preservation	304,947	285,340	-6.4%
Water Enterprise Activities (net)*	3,446,275	3,197,363	-7.2%
<b>3. Cost of Articles to be financed by Taxation and Available Funds:</b>			
General Fund Activities	316,647	314,000	-0.8%
Community Preservation	108,040	693,800	542.2%
Water Enterprise Activities	0	0	0.0%
<b>4. Cost of Capital Articles to be financed by Taxation and Available Funds:</b>			
General Fund Activities	285,000	115,000	-59.6%
Water Enterprise Activities	60,000	0	-100.0%
<b>5. Cost of Capital Articles to be financed by borrowing:</b>			
General Fund Activities	0	810,000	
Water Enterprise Activities	<u>0</u>	<u>0</u>	
<b>6. Total Appropriations (expense items 2 through 5)</b>	<u>50,005,846</u>	<u>50,866,763</u>	1.7%

## MUNICIPAL FINANCE TERMINOLOGY

The following terms are used frequently in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided.

### **Appropriation**

An appropriation is an authorization to make expenditures and to incur obligations for specific purposes. It is granted by Town Meeting and is usually limited in both the amount of and in the time period during which it may be expended. Any part of the omnibus budget (Article 13) not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation must be initiated within one year of approval or it reverts to surplus.

### **Budget**

A budget is a plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins July 1.

### **Capital Budget**

A capital budget is a plan of proposed capital outlays for the next five years involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years.

### **Capital Program**

A plan of proposed capital outlays for the following five fiscal years that alerts Town Meeting of expected future capital outlays.

### **Cherry Sheet (State and County Charges and Receipts)**

The "Cherry Sheet" (named for the color paper formerly used) is prepared by the State Department of Revenue. It charges the Town with its share of the expenses for running various state agencies and for county government. It credits the Town with its share of the Corporation Excise Tax, Individual Income Tax, Sales and Use Tax and the Massachusetts School Fund.

### **Fiscal Year**

A 12 month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYxx with the last two numbers representing the calendar year in which it ends, for example FY10 is the fiscal year ending June 30, 2010.

### **Undesignated Fund Balance**

This account represents the amount by which cash, account receivables and other assets exceed liabilities and reserves in the General Fund. It is increased by unexpended balances in the omnibus budget appropriations, unexpended balances in separate appropriations, and actual receipts in excess of budgeted amounts.

### **Free Cash (Surplus, E & D)**

Free cash is that portion of the Town's General Fund Undesignated Fund Balance that the Commissioner of the Massachusetts Department of Revenue certifies, as of July 1 of each year, as available for appropriation by Town Meeting. It is not cash, but rather, the Undesignated Fund Balance less delinquent real and personal property taxes, motor vehicle excise receivables, and departmental receivables.

### **Overlay**

The overlay is the amount raised by the assessors in excess of appropriations for the purpose of creating a fund to cover abatements granted and avoiding fractions.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**Overlay Reserve**

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay Account for a given year and may be appropriated by vote of the Town or closed to surplus.

**Reserve Fund**

This fund is established by the voters at the Annual Town Meeting only for the use of the Advisory Committee to pay for "extraordinary and unforeseen" expenses that may occur and may not exceed five percent of preceding year's tax levy.

**Stabilization Fund**

An account from which amounts may be appropriated for any lawful purpose. Prior to FY92, use of the Stabilization Fund was restricted to purposes for which cities and towns could legally borrow. Revisions to Ch. 40, Sec. 5B removed this restriction and amounts from the Stabilization Fund can now be appropriated for any legal purpose. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

**Tax Levy**

The total amount to be raised by taxation of real estate and personal property. It consists of the total amounts appropriated less estimated receipts and transfers from available funds.

**Terms associated with Proposition 2 1/2:**

**Tax Levy Limit**

The maximum amount of taxes that may be levied in any given year under the restrictions of Proposition 2 1/2. It is calculated as the prior year limit plus new growth plus 2 1/2 percent of the prior year levy limit.

**Excess Levy Capacity**

The difference between the Town's tax levy limit and its actual tax levy. It is the additional amount of taxes that could be levied without an override.

**Override**

An amount, voted by the Town, that is permanently added to the tax levy. A majority vote of the Board of Selectmen is required to put an override question on the ballot. Override ballot questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the town.

**Debt or Capital Exclusions**

The Town can assess taxes in excess of the tax levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service or for payment of capital expenditures.

**New Growth**

The amount of property tax revenue that the town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land.

**Transfers**

The authorization to use an appropriation for a different purpose or to use moneys from a separate fund as a revenue source.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**Water Enterprise**

Effective July 1, 1992, a new enterprise fund was established to account for the operations of the Town's Water Department. This separate accounting demonstrates how much of the costs of providing this service are recovered through user charges and how much is being subsidized through taxes. Typically, as is the case with Hanover's Water Department, the costs of providing enterprise fund services are recovered fully by user charges. The accounting for enterprise funds is similar to a commercial business.

The enterprise form of accounting does not alter the budgetary approval process, but does require communities to budget all of the revenues and direct/indirect costs associated with providing the service in the enterprise fund. To the extent that user charges recover fully the cost of providing the service, the retained earnings (surplus) stay with the enterprise fund and may be appropriated by Town Meeting to increase the services provided, maintained for future capital purchases, or used to reduce increases in future user charges.

An enterprise fund provides management information: to measure performance of providing service; and to analyze the impact of increasing user charges and increasing the budgetDay

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

ARTICLES FOR **ANNUAL** TOWN MEETING WARRANT,  
Monday, May 3, 2010

Moderator declares a Quorum for the Annual Town Meeting at 8:02 P.M.

Boy Scout Troop 1 Jonathan Terry led the Pledge of Allegiance

High School Vox sang the National Anthem

Mrs. Barbara Itz spoke On behalf of the Food Pantry. Reminding everyone that Saturday, May 8<sup>th</sup> is not only Town Election Day but the Post Office will be picking up any bag(s) left at your mail box. The Food Pantry is low and our needs are increasing.

Mrs. Itz moves to wave the reading of the Articles

SO VOTED UNANIMOUSLY

ARTICLE 1. To see if the Town will accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept the 2009 Annual Report as printed.**

**Commentary:** *This is a procedural article for the Town to accept the Annual Report.*

SO VOTED UNANIMOUSLY

ARTICLE 2. To hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

Rep Robert Nyman and Sen Tom Kennedy spoke on local aid and additional funding from the state.

Report of the Senior Center Building Committee to the Annual Town Meeting of 2010.

**2009 and the spring of 2010 have been exciting times for the new Senior Center project**

**Final plans and specifications were completed and the project was put out to bid in May. Bidding was very competitive and the low bid of Seaver Construction, Inc. was accepted and a contract awarded on June**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

15. The low bid of \$2,719,500.00, was well within the budget for the project.

The ground breaking took place on August 12, and foundation work commenced.

At the date of Town Meeting final building details are being checked and punch list items reviewed. We anticipate occupation of the building by the end of May. An open house and dedication are scheduled for June 12.

Completing all financial details and attendance to any construction matters that may arise, after occupation, will extend into the next fiscal year and we ask that this report be accepted as a report of progress.

Respectfully submitted:  
Senior Center Building Committee  
John T. Thomson Chairman  
Joan DuBois  
Elaine Shea  
Richard Farwell  
Eleanor Kimball, Clerk

The Hackett's Pond Dam Committee

**Request for \$50,000 from Community Preservation Funds to fund an Engineering Survey of Hackett's Pond Dam for the Department of Public Works.**

**Summary Proposal**

**Proposal:** The Hackett's Pond Committee requests \$50,000 to fund an engineering survey by Weston and Sampson to establish a plan and schedule of repairs needed to bring Hackett's Pond Dam into compliance with Massachusetts State Office of Dam Safety mandated safety requirements. The Survey Plan will then enable the DPW to incorporate and schedule the restoration of the Dam.

The request for funding this survey is to provide for an alternative to destroying the Dam and preserving an historic pond, open space and a recreational resource.

**Community Need:** Repairing the dam will maintain the Town's limited supply of outdoor recreational opportunities and enhance the beauty, charm and historic nature of North Hanover. Removing the dam will adversely effect all the abutters directly and the rest of North Hanover by rendering the Pond into unusable land and an eyesore.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**Community Support:** In addition, to the residents of North Hanover, the Hacketts Pond Committee has the support of the Board of Selectmen, the Advisory Board and the Department of Public Works

**Success Factors** The project will enable the DPW to begin a schedule of repair and maintenance that will ensure the continued integrity of the dam. The purpose of the project is to bring the dam to a point where it can be integrated into the regular operating budget of the DPW.

**Other Funding:** If the Dam is not repaired, the Town will still have to come up with funds to dismantle the Dam.

**Maintenance:** Once the repairs have been completed, the DPW will incorporate maintenance costs into its annual budget.

**Additional Community Benefits:** The restoration of Hackett's Pond Dam meets three of the guidelines for CPC funding: 1) Preservation of Open Space, 2) Historic Preservation and 3) Recreational Use.

**REPORT OF THE COMMUNITY ACCESS AND MEDIA COMMITTEE**

The Hanover Community Access and Media Committee was created by action of the Annual Hanover Town Meeting, May 11, 2009, the motion stating "We move that the Town establish a Community Access and Media Committee which will be responsible to provide Public, Educational, and Governmental (PEG) Television services to the cable television subscribers of the Town of Hanover with funds appropriated by Town Meeting and that this committee shall be constituted annually as follows: 1 member appointed by the School Committee, 1 member appointed by the School Superintendent, 2 members appointed by the Board of Selectmen, and 3 members appointed by the Town Moderator, said committee to be appointed as soon as possible and no later than June 30, 2009".

**Elizabeth Driscoll and Brian Durkin were appointed by the Board of Selectmen; Jonathan Grabowski, Richard Kelly, and Leslie Molyneaux were appointed by the Moderator; Michael Purdy was appointed by the School Superintendent; and Brian Shaw was appointed by the School Committee.**

Leslie Molyneaux was elected Chairman, Jonathan Grabowski was elected Vice-Chairman, and Brian Shaw was elected Secretary.

While many communities create non-profit organizations separate from town government to provide PEG services, Hanover chose to have these functions carried out by this new town board, working in concert with the School Department. In the past, Comcast maintained a regional studio in Norwell which Hanover shared. In 2009, when Hanover negotiated new contracts with Comcast and Verizon, funds were provided by each company for Hanover to maintain its own studio. Thus, the CAM Committee began from scratch, with no infrastructure or equipment in place. In September, the CAM Committee voted that employees of the CAM Committee be employees of the Hanover Public Schools, with the CAM Committee having the right to act as a screening committee when hiring such employees.

Hanover Community Television Rules and Operating Procedures were developed and voted, after studying those in place in other communities. A budget was developed and voted, as well as a capital budget for equipment purchase, and the committee met with the Advisory Committee. Broadcaster Liability Insurance was purchased. Michael

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Purdy resigned from the committee in mid December, prior to the committee deciding upon responsibilities and details of the Coordinator position.

In late December, the part-time Coordinator position was advertised in trade publications, at town hall, and in the School Department. There were two applicants, both of whom were interviewed by the committee in late January. Both names were submitted to the School Superintendent, who also interviewed each of them. Dr. Nash selected Michael Purdy to be the part time Hanover Community Television Coordinator, and in March, 2010 he accepted the position. Necessary equipment for broadcasting went out to bid in early April. The committee developed job specifications for a full time cable access media specialist and the position was posted in early April.

Studio facilities will be established in the new Hanover High School, with temporary facilities in the current high school. Live broadcast facilities will be present at Hanover Town Hall, Salmond School, and Hanover High School. Editing stations will be provided at the John Curtis Library and at the Hanover Senior Center, in addition to Hanover High School and Salmond School. The Media Specialist will be available to train volunteers in the operation of equipment for broadcasting and editing. Procedures for participating and contact information may be viewed on the Hanover Community TV website [www.hanoverctv.com](http://www.hanoverctv.com). Three channels of programming will be available, public, educational, and government, commencing when the equipment is in place and the media specialist has been hired.

Leslie Molyneaux, Chairman  
Jonathan Grabowski, Vice Chairman  
Brian Shaw, Secretary  
Elizabeth Driscoll  
Brian Durkin  
Richard Kelly

**REPORT OF THE ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

April 22, 2010

**The Route 53 Corridor Joint Study Committee is pleased to submit the Annual Report for the fiscal year 2010.**

The Committee works to identify zoning issues that prevent or restrict development along the Route 53 corridor, that would have a positive effect on tax revenues.

Over the past few years some business owners have indicated to our committee that the current sign by-law is too restrictive. Two committee members attended the November 2009 meeting of the Sign By-Law Committee and shared their concerns.

The Committee met with the owners of the property included in the Interchange Overlay District. They are proposing changes to the district that would give them greater freedom to develop the site. At this time, the Committee believes that the existing bylaw allows for adequate development to occur and does not endorse changes to this district.

The Committee can be reached by phoning the Board of Selectmen's Office, contacting a

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Committee member or by e-mail at [rt53study@aol.com](mailto:rt53study@aol.com).

Respectfully submitted,

Jeffrey R. Blanchard (Deputy Fire Chief), Chairman  
John L. Benevides (Board of Public Works)

**REPORT OF THE HANOVER FIRE STATION STUDY COMMITTEE**

April 28, 2010

The Hanover Fire Station Study Committee was formed by the 2005 Annual Town Meeting. The Committee was established for the purpose of assessing the needs of the town related to fire stations. The Committee is authorized to make recommendations to the Selectmen and Town Meeting.

In May 2008, the Committee submitted to Town Meeting a detailed report which examined fire and EMS needs and concluded that having fire headquarters as the only staffed station leaves most of North Hanover and parts of West Hanover without timely and adequate fire and EMS response. The report recommended that the town look to establish a fire/rescue station staffed with full-time fire fighters that would be supplemented with call fire fighters in the North Hanover area, and that the station should house an ambulance, two pumping engines, a forest fire truck and a rescue boat. Based upon an assessment of available sites including their capacity to meet equipment needs and their impact on response time, the report recommended that a staffed station be developed in the vicinity of the town-owned Curtis School site.

The town is currently conducting a study of the capital needs of town facilities, including existing fire facilities and the Curtis School.

The committee met during this past year and was briefed on an opportunity for the town to apply for a federal ARRA grant from the Department of Homeland Security to support construction of a fire station. We recently learned that the town did apply for the grant, but that the town's grant application was not approved.

Respectfully submitted,

Hanover Fire Station Study Committee  
F. Daniel Ahern, Jr., Chair  
Kenneth L. Blanchard, Fire Chief  
Donna D. Buckley  
David Greene, Selectman  
Donald E. Morrison

## **REPORT OF THE FACILITIES MAINTENANCE STUDY COMMITTEE**

### **PURPOSE**

The Facilities Maintenance Study Committee (“FMSC”) was created under Article 12 of the May 2009 Special Town Meeting with the following charge:

“to study/investigate the current delivery of Town Wide maintenance services and the best delivery method(s) for the future delivery of services. The Committee shall, at a minimum, review individual departments and identify unique and common facility and personnel practices and make recommendations for the sharing of financial, personnel, and consolidation options, the Committee shall report and make recommendations at the next Annual Town Meeting, or take any other action relative thereto.”

### **OVERVIEW**

The subject of consolidating government services is a timely topic and one being discussed and debated in municipalities throughout the Commonwealth in light of the ongoing financial constraints that towns and cities face today. The approach that the FMSC took was to examine whether the Town of Hanover could benefit from consolidating maintenance services that are currently being handled by in-house employees from a variety of town departments and/or services awarded to outside vendors. To arrive at its findings and subsequent recommendations, the FMSC looked at three areas as follows:

- Centralizing maintenance of all public buildings, including schools
- Centralizing maintenance of public grounds, playgrounds and playing fields
- Centralizing maintenance of the vehicle fleet

The rationale for narrowing down the scope of the FMSC’s charge was related to the broadness and depth essential to collect the data, identify time constraints, and most importantly, address the concept of “starting small” at the beginning so that any forthcoming challenges as a result of changing culture and organization will have limited impact.

### **GOALS**

The FMSC found that to complete its charge they needed to agree on some broad goals that would constitute the framework for its findings and recommendations in the above three areas. The goals listed below should serve as a foundation not just for the current recommendations of the FMSC, but also should serve as the bedrock for any future town-wide decisions. The goals identified by the Committee are the following:

- 1) To improve the quality of maintenance for all buildings and grounds,
- 2) To create accountability and oversight for maintenance of all buildings and grounds, and to implement a plan that delineates that responsibility,
- 3) To reduce the long term costs of building maintenance,

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

- 4) To develop the expertise to deal with increasing regulations and issues,
- 5) To achieve cost efficiencies
- 6) To enhance the community's focus on and commitment to capital planning and long term maintenance for all town-owned buildings, and
- 7) To increase cost efficiencies in building maintenance areas such as electrical, plumbing, carpentry, and HVAC work.

**PROCESS**

The FMSC reviewed a range of documents including, but not limited to the following: job descriptions from various departments, in particular, DPW and School Department; work schedules and organizational staffing charts of the School Department, DPW and Town; current contracts; three years' of data for expenses for services rendered for plumbing, electrical and HVAC by Town, DPW and the School Department; review of other towns' collaborative partnerships in facilities management.

In addition, the FMSC also conducted informal information gathering sessions with individuals in various departments to collect additional data. These interviews included the following individuals: Selectmen, Public Safety officials, School Department Business Manager, to name a few. To arrive at their findings, the FMSC engaged in a process whereby its members would gather, examine, and discuss the data, develop more questions that needed answers, and then collect the data to answer the new questions. This process was repeated over a series of months in order to arrive at the findings. The Committee was also mindful that concurrent with our study, the Town is also engaging in a major facilities study and an energy audit of town-owned buildings.

**FINDINGS**

The following conclusions represent the preliminary findings of this Committee.

- 1) A lack of centralized design, engineering, construction and procurement services management;
- 2) A variety of departments have the same needs for ongoing maintenance work in such areas as HVAC, plumbing and electrical;
- 3) Town departments do not currently pool their outside vendor work in the areas of HVAC, plumbing and electrical repairs;
- 4) Town departments do not have the individual financial ability to add employees to specialize in the above fields;
- 5) Informal collaboration between and among town departments to perform maintenance services exists;
- 6) Ongoing preventative maintenance planning and implementation for all town building varies by departments and availability of personnel within the department; and
- 7) The Town lacks a centralized organizational approach to managing the ongoing maintenance of all town buildings, including preventative maintenance, repairs, construction, renovation and/or alterations.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**RECOMMENDATIONS**

The Facilities Maintenance Study Committee makes the following recommendation:

Create an Engineering Manager position

The Engineering Manager will be responsible for the commissioning and accepting of the new High School and Senior Center Buildings including implementation of all warranties.

The Engineering Manager will serve as the Town's overseer of all capital projects, will prepare design and bid documents, and serve as the overseer of all construction services on behalf of the Town as well as act as the liaison between contractors and department heads for all town-owned buildings.

The committee will remain in place and available to assist the progression of the process based on knowledge gained to date.

Respectfully submitted,

**Michael Cianciola, Chairman**  
*(School Committee)*

**John Benevides**  
*(Board of Public Works)*

**Victor Diniak**  
*(DPW Superintendent)*

**Michael Holland, Citizen-at-Large**  
*(Holland Construction)*

**Dr. Kristine E. Nash**  
*(School Superintendent)*

**Daniel A. Pallotta**  
*(Selectman)*

**Stephen S. Rollins**  
*(Town Administrator)*

**Kevin Segalla, Citizen-at-Large**  
*(Coordinator of Custodial Services, Quincy School Department)*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Michael Cianciola read the following proclamation for Suzanne Brady from the Hanover School Committee upon her retirement after nine years of service on the School Committee.

**A TRIBUTE TO SUZANNE E. BRADY**

**For the past nine years as a member of the Hanover School Committee, you have served the children of Hanover and this town admirably with your extraordinary passion and drive to ensure the very best education for all students. You have held the roles of vice chair and most recently as chairperson where you have demonstrated your acumen, political savvy, and leadership skills. In your capacity as chairperson, you have led the committee with integrity, thoughtfulness, and the desire to let all voices be heard. As a School Committee member, you have always gone beyond the “call of duty,” finding the time to work tirelessly for the betterment of the school district and its students. As a public servant, you have consistently approached your position with respect for the trust that was bestowed upon you as an elected official. The Town has been very fortunate to have someone of your caliber serve on the Hanover School Committee. Your commitment to serve your community, and more importantly, its children is commendable.**

**Be it so resolved that the attendees at the 2010 Annual Town Meeting officially extend to you, Suzanne E. Brady, our thanks for your dedicated service and your tireless work ethic to provide the highest level of excellence in education for all students.**

**Respectfully submitted,**

**Michael Cianciola, Vice Chairperson**

Representative Robert Nyman and State Senator Thomas Kennedy both presented proclamations from their respective bodies thanking Eugene Beaupre for his 23 years of service to the people of Hanover as a member of and Chairman of the Zoning Board of Appeals.

**We move that the Town accept these reports.**

SO VOTED UNANIMOUSLY

ARTICLE 3. To see if the Town will authorize its Treasurer to accept such trust funds as may be placed in his hands during the Fiscal Year ending June 30, 2011, or take any other action relative thereto.

Town Treasurer  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer to accept trust funds for the Fiscal Year ending June 30, 2011.**

***Commentary:*** This article allows the Treasurer to accept trust funds that are given to the Town during the year.

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

SO VOTED UNANIMOUSLY

ARTICLE 4. To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Town Treasurer  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to dispose of tax title property.**

***Commentary:** This article allows the Treasurer to sell property that the Town has acquired through the tax title foreclosure process.*

SO VOTED UNANIMOUSLY

ARTICLE 5. To see if the Town will authorize its Treasurer and Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2011, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Tax Collector  
Town Treasurer

**We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2011.**

***Commentary:** This procedural article is necessary to allow the Town Treasurer/ Tax Collector to legally perform functions related to the management of Town funds.*

SO VOTED UNANIMOUSLY

ARTICLE 6. To see if the Town will assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this article for the Fiscal Year ending June 30, 2011.**

***Commentary:** Each year, the Town is required by the State to assume responsibility for liability and damages, which may be incurred by the State while improving, developing, maintaining, and protecting tidal and non-tidal rivers. This article would acknowledge and accept that responsibility.*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

SO VOTED UNANIMOUSLY

ARTICLE 7. To see if the Town will approve the following position schedule for the purposes of updating positions and adding certain new positions for future facilities maintenance, or take any other action relative thereto.

Board of Selectmen

POSITION TITLES *	PAY SCHEDULE	CLASS **
PLAYGROUND ASSISTANT	HOURLY	B
LIBRARY PAGE	HOURLY	B
ELECTION WORKER	HOURLY	B
CLERICAL INTERMITTENT	HOURLY	C
VAN DRIVER	HOURLY	C
TRANSPORTATION COORDINATOR	HOURLY	C
INSPECTOR OF ANIMALS	HOURLY	C
TEMPORARY ASSISTANT REGISTRAR	HOURLY	C
SEASONAL LABORER	HOURLY	D
ASSIST. RECREATION DIR.	HOURLY	D
REGISTRAR OF VOTERS, ASST. REGISTRAR,	HOURLY	D
INTERN	HOURLY	D
GRANT AGENT	HOURLY	D
ASSISTANT ANIMAL CONTROL OFFICER	HOURLY	D
DEPUTY INSPECTOR OF WEIGHTS & MEASURES	HOURLY	E
INSPECTOR OF WEIGHTS & MEASURERS	HOURLY	E
ANIMAL CONTROL OFFICER	HOURLY	E
SENIOR CLERICAL INTERMITTENT	HOURLY	E
OUTREACH COORDINATOR	HOURLY	E
FIELD MEASURER	HOURLY	E
CONSTABLE	HOURLY	E
ACTIVITIES ASSISTANT	HOURLY	E
<b><u>CALL FIREFIGHTER, CALL LIEUTENANT, STATION LIEUTENANT</u></b>	<b><u>HOURLY</u></b>	<b><u>E</u></b>
DIRECTOR OF VETERANS' SERVICES	HOURLY	F
ADMINISTRATIVE ASSISTANT	HOURLY	F
PUBLIC HEALTH NURSE	HOURLY	F
MATRON	HOURLY	F
ELECTRICIAN, CARPENTER, PLUMBER, PAINTER, <b><u>HVAC TECHNICIAN</u></b>	HOURLY	G
ADMINISTRATIVE ASSISTANT	HOURLY	G
REGISTERED NURSE	HOURLY	G
INSPECTORS; WIRING, GAS, PLUMBING	HOURLY	G
SENIOR ADMINISTRATIVE ASSISTANT SEL	HOURLY	G
RECREATION PROGRAM DIRECTOR	HOURLY	G
COMPUTER SUPPORT SPECIALIST	HOURLY	G
<b><u>COMMUNITY PRESERVATION COORDINATOR</u></b>	<b><u>HOURLY</u></b>	<b><u>G</u></b>
ASSISTANT TOWN ACCOUNTANT	SALARY	G
ASSISTANT TREASURER	SALARY	G
RECREATION ADMINISTRATOR	<b><u>SALARY</u></b>	H
ELDERLY SERVICES DIRECTOR	SALARY	H
PERSONNEL ADMINISTRATOR	SALARY	H
<b><u>MUNICIPAL INSPECTOR</u></b> /ASSISTANT HEALTH AGENT	HOURLY	H
LOCAL INSPECTOR	HOURLY	H

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<b><u>FOOD INSPECTOR</u></b>	<b><u>HOURLY</u></b>	<b><u>H</u></b>
CONSERVATION AGENT	SALARY	H
ASSISTANT ASSESSOR/APPRaiser	SALARY	H
TOWN PLANNER	SALARY	H
<del>TOWN TREASURER</del>	<del>SALARY</del>	<del>H</del>
NURSE ADMINISTRATOR	SALARY	H
CHILDREN'S LIBRARIAN	SALARY	H
REFERENCE LIBRARIAN	SALARY	H
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	SALARY	I
HEALTH AGENT	SALARY	I
CHIEF LIBRARIAN	SALARY	I
BUILDING COMMISSIONER	SALARY	I
<b><u>TOWN TREASURER/COLLECTOR</u></b>	<b><u>SALARY</u></b>	<b><u>I</u></b>
COMPUTER COORDINATOR	SALARY	I
<b><u>ENGINEERING MANAGER</u></b>	<b><u>SALARY</u></b>	<b><u>I</u></b>

\*Changing of, or adding, Titles between Annual Town Meeting can only take place with the approval of the Personnel Administrator.

\*\*Reclassification of positions between Annual Town Meeting can only take place with the approval of the Personnel Administrator.

**We move that the Town accept the position schedule as written.**

**Commentary:** *This revised position schedule adds the positions of Call Firefighter, Call Lieutenant, Station Lieutenant, HVAC Technician, Community Preservation Coordinator, Municipal Inspector, Food Inspector, Town Treasurer/Collector, and Engineering Manager. It removes the position of Town Treasurer, and changes the Recreation Administrator position from hourly to salary (because it is no longer part-time).*

SO VOTED UNANIMOUSLY

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

ARTICLE 8. To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk  
Moderator: Annual Meeting  
Special Meeting

Advisory Committee

**We move that the Town set the pay of its elective officers for fiscal year 2011 required by law as follows:**

**Town Clerk, \$54,563 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G**

**Moderator \$100 for Annual Town Meeting and \$100 for Special Town Meeting.**

***Commentary:** In our commentary on this article at the May 2009 Town Meeting, the Advisory Committee recommended that the annual salary of the Town Clerk be fixed for the three-year term of this position. The present three-year term will end as of May 8, 2010. The Advisory Committee is recommending the capping of this salary effective with the new term of this position. In addition, we recommend no increase in the Moderator's salary.*

SO VOTED UNANIMOUSLY

ARTICLE 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Hanover School Committee

**We move that the Town vote to appropriate the sum of \$124,000 to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town.**

***Commentary:** Sick leave buyback is a contractual benefit available to School employees enabling them to "cash in" unused leave upon retirement. The School Committee has limited future exposure by capping buyback amounts and/or eliminating the benefit entirely in collective bargaining agreements and employee contracts. We anticipate that additional appropriations will be required through fiscal year 2013 to pay the expenses of those employees who are still eligible under the original program.*

SO VOTED UNANIMOUSLY

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

ARTICLE 10. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Board of Selectmen

**We move that the Town vote to appropriate the sum of \$175,000 to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Town Manager or Town Administrator, whichever position is in place, and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town.**

***Commentary:** Town sick leave buyback is a contractual benefit available to Town employees enabling them to "cash in" unused leave upon retirement. The Selectmen have limited future exposure by capping buyback amounts in the personnel bylaw and in collective bargaining agreements. We anticipate that additional appropriations will be required through fiscal year 2013 to pay the expenses of those employees who are still eligible under the original program.*

SO VOTED UNANIMOUSLY

ARTICLE 11. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Water Enterprise Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Board of Public Works

**We move that the Town not accept this article and take no further action.**

***Commentary:** Currently, this liability is adequately funded, and requires no further action this year.*

SO VOTED UNANIMOUSLY

ARTICLE 12. We, the undersigned, qualified voters of the Town of Hanover, request that the Selectmen include the article appearing below in the warrant for the Annual Town meeting of May 3, 2010 or whatever date the Selectman set for the 2010 Annual Town Meeting.

It was concluded at the last town meeting with the election of a town manager that Chapter 41 became eliminated. Chapter 41 describes "the general laws providing the establishment of a board of Public Works to be exercised by the Powers of certain departments and/or Town Officers."

For this change to be adopted, we propose Massachusetts General Law 41 Sections 69C through 69F be adopted with the current Board of Public Works.

Burton Broadwater  
Hunha Lee

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

Ed Blazo  
Richard Lyons  
Eileen Ellard

.

**The Advisory Committee recommends that Town vote not to accept this article and take no further action.**

***Commentary:*** Article 18 approved at the May 2009 Town Meeting and May 2009 Town election enacted a special act for the Town of Hanover establishing a Town Manager form of government. Section 7., Letter C of this Act states that the vote of the town at the 1972 town election adopting the provisions of sections 69C to 69F inclusive, of chapter 41 of the General Laws is hereby rescinded. In consultation with Town Counsel it has been concluded that in order for the Board of Public Works to be re-established as a policy making board, the Town Manager Act would need to be amended, submitted to and approved by a Town Meeting, further approved as a ballot question at a Town election, and then resubmitted to the General Court for approval.

SO VOTED UNANIMOUSLY

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

ARTICLE 13. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for town charges for the period July 1, 2010, through June 30, 2011, inclusive, or take any other action relative thereto.

Advisory Committee

**We move that the Town vote to raise and appropriate, or appropriate from available funds, such sums of money to defray Town charges in the amounts specified and by the method designated as recommended in the Advisory Committee supplemental handout entitled Article 13 – Omnibus Budget in the following pages, and unless otherwise specified, each item is to be expended by the Town Manager or Town Administrator, whichever position is in place, for the purposes identified and those purposes only, and each item to be considered a separate appropriation subject to the Chapter 67 of the Act of 2009 Manager Act as implemented, for that purpose only.**

***Commentary:** Budgeting involves making difficult choices: what services to provide or not provide; what new initiatives to pursue or not pursue; what quality of services to strive for and what services to forgo. The Town does not have an unlimited amount of money to spend on the services that it provides. The recession has added additional stress to Town finances. We need to accept the reality that annual revenue growth will be limited. New property tax growth will decrease, state aid distributions may not increase due to Hanover's demographic changes and the State's financial difficulties, and other local receipts will not expand because the Town is physically not growing.*

*For fiscal year 2011, we are recommending a Proposition 2½ operating budget of \$45,601,152 compared to the current year's budget of \$45,485,789.*

*We structured our recommendations in order to avoid having to propose a Proposition 2½ operating override and also, to keep most of the Town's workforce intact. This was accomplished by requiring the departments to absorb their employees' wage increases and underfunding the capital budget. This is simply a short-term fix to help the Town get through the current financial crisis. The major changes in the Town's operating budget are increases in the operating expenses for the new Senior Center, the contractual settlement of the Police Contract, which was offset by decreases in the DPW and Property and Liability budgets.*

*Preserving jobs was a priority because like other municipalities in Massachusetts, the Town is self-insured for unemployment compensation. This works well in good-times, but it can become very expensive in difficult times, if those individuals who are laid-off cannot find other employment quickly. For fiscal year 2011, the school reduced their workforce by approximately 16 full time equivalents in order to level fund their budget. However, instead of laying-off more employees and paying them not to work, we believe that it is preferable to keep them on the Town's payroll and at least obtain some benefit from their employment. We anticipate however, that in fiscal year 2012, the Town will be confronting a significant budget deficit and that a reduction in the workforce will be necessary. Hopefully by then the overall economy will have*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

*improved so that our laid-off workers will have a better chance of obtaining other employment and consequently the Town's unemployment compensation exposure will be reduced.*

*Pension and health insurance are still increasing at rates in excess of normal inflation. Because the Town has limited ability to control these expenses, we must fund these accounts before the individual department requests are considered. In addition, salary and benefits make up 74% of our total expenditures and consequently further hinders our ability to fund capital and other ordinary expenses.*

*Our specific recommendations for fiscal year 2011 for the basic functions are:*

<i>General Government</i>	<i>\$1,458,015, an increase of \$5,641</i>
<i>Public Safety</i>	<i>\$6,198,531, an increase of \$128,957</i>
<i>Education</i>	
<i>Hanover Public Schools</i>	<i>\$23,242,296, no increase, same as FY2010</i>
<i>South Shore Regional Vocational School</i>	<i>\$794,793, a reduction of \$8,592</i>
<i>Public Works</i>	<i>\$1,998,800 a reduction of \$130,195</i>
<i>Snow &amp; Ice</i>	<i>\$380,000, no increase, same as FY2010</i>
<i>Engineering Manager</i>	<i>\$80,000, an increase of \$80,000</i>
<i>Public Facilities</i>	<i>\$438,930, no increase same as FY2010</i>
<i>Human Services</i>	<i>\$378,210, an increase of \$25,150</i>
<i>Culture and Recreation</i>	<i>\$561,745, an increase of \$434</i>
<i>Nonexempt Debt Service</i>	<i>\$912,354, a reduction of \$129,851</i>
<i>Exempt Debt Service</i>	<i>\$2,926,564, a reduction of \$458,849</i>
<i>Employee Benefits</i>	<i>\$5,777,414 an increase of \$636,293</i>
<i>Property and Liability Insurance</i>	<i>\$263,500, a reduction of \$73,625</i>
<i>Reserve Fund</i>	<i>\$190,000, an increase of \$40,000</i>

*We believe our recommendations reflect a balanced and prudent approach based on the financial constraints the Town is experiencing while keeping in mind the needs of all of our residents. As this Committee has been stating for a number of years, we must continue the vigorous debate regarding the levels of service we want and at what level we are willing to pay*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

*for them. Through this discussion, we should arrive at an understanding and consensus as to what should be the long-range priorities of the Town.*

**Article 13 New Omnibus Budget**

<b>ARTICLE 13 OMNIBUS BUDGET GENERAL GOVERNMENT</b>	FY2010 APPROPRIATION	FY2011 REQUEST	FY2011 ADVISORY RECOMMENDS	CHANGE FROM FY10
BOARD OF SELECTMEN – PAYROLL	\$291,821	\$297,984	\$297,984	\$6,163
BOARD OF SELECTMEN – EXPENSES	\$14,280	\$11,450	\$11,450	-\$2,830
ADVISORY COMMITTEE – PAYROLL	\$3,738	\$3,813	\$3,813	\$75
ADVISORY COMMITTEE – EXPENSES	\$234	\$159	\$159	-\$75
CAPITAL IMPROVEMENT COMMITTEE - PAYROLL	\$1,901	\$1,939	\$1,939	\$38
CAPITAL IMPROVEMENT COMMITTEE - EXPENSES	\$45	\$7	\$0	-\$45
LEGAL SERVICES – EXPENSES	\$134,900	\$134,900	\$134,900 (L)	\$0
CENTRAL COMPUTER – PAYROLL	\$81,262	\$82,887	\$83,287	\$2,025
CENTRAL COMPUTER – EXPENSES	\$41,306	\$41,306	\$36,305	-\$5,001
TOWN CLERK – PAYROLL	\$89,877	\$92,993	\$92,421	\$2,544
TOWN CLERK – EXPENSES	\$4,445	\$1,329	\$4,445	\$0
ELECTIONS & TOWN MEETING - PAYROLL	\$21,100	\$27,300	\$27,300	\$6,200
ELECTIONS & TOWN MEETING - EXPENSES	\$22,870	\$25,560	\$25,560	\$2,690
REGISTRAR – PAYROLL	\$25,356	\$25,356	\$25,356	\$0
REGISTRAR – EXPENSES	<u>\$7,444</u>	<u>\$7,444</u>	<u>\$7,444</u>	<u>\$0</u>
<b>SUBTOTAL - GENERAL ADMINISTRATION</b>	<b><u>\$740,579</u></b>	<b><u>\$754,427</u></b>	<b><u>\$752,363</u></b>	<b><u>\$11,784</u></b>
FINANCE DEPARTMENT – PAYROLL	\$273,978	\$424,438	\$419,406 (L/N)	\$145,428
FINANCE DEPARTMENT – EXPENSES	\$26,735	\$79,178	\$79,178 (L/N)	\$52,443
FINANCE DEPARTMENT - TOWN AUDIT EXPENSES	\$27,500	\$27,500	\$27,500 (L/N)	\$0
BOARD OF ASSESSORS – PAYROLL	\$134,165	\$141,156	\$141,506	\$7,341
BOARD OF ASSESSORS – EXPENSES	\$45,054	\$38,063	\$38,062	-\$6,992
TOWN COLLECTOR – PAYROLL	\$140,428	\$0	\$0 (N)	-\$140,428
TOWN COLLECTOR – EXPENSES	<u>\$52,443</u>	<u>\$0</u>	<u>\$0 (N)</u>	<u>-\$52,443</u>
<b>SUBTOTAL - FINANCIAL ADMINISTRATION</b>	<b><u>\$700,303</u></b>	<b><u>\$710,335</u></b>	<b><u>\$705,652</u></b>	<b><u>\$5,349</u></b>
BOARD OF APPEALS – PAYROLL	\$10,092	\$0	\$0	-\$10,092
BOARD OF APPEALS – EXPENSES	<u>\$1,400</u>	<u>\$0</u>	<u>\$0</u>	<u>-\$1,400</u>
<b>SUBTOTAL - COMMUNITY &amp; DEVELOPMENT</b>	<b><u>\$11,492</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>(\$11,492)</u></b>
<b>TOTAL - GENERAL GOVERNMENT</b>	<b><u>\$1,452,374</u></b>	<b><u>\$1,464,762</u></b>	<b><u>\$1,458,015</u></b>	<b><u>\$5,641</u></b>

	FY2010	FY2011	FY2011 ADVISORY	CHANGE
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**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<u>PUBLIC SAFETY</u>	<u>APPROPRIATION</u>	<u>REQUEST</u>	<u>RECOMMENDS</u>	<u>FROM FY10</u>
POLICE – PAYROLL	\$2,429,610	\$2,403,455	\$2,501,549	\$71,939
POLICE – EXPENSES	\$227,137	\$227,137	\$227,137	\$0
POLICE - NEXTEL EXPENSES	\$11,500	\$11,500	\$11,500	\$0
FIRE DEPARTMENT – PAYROLL	\$2,031,200	\$2,030,844	\$2,080,844 (A)	\$49,644
FIRE DEPARTMENT – EXPENSES	\$233,050	\$233,425	\$233,050 (B)	\$0
DEPARTMENT OF MUNICIPAL INSPECTIONS – PAYROLL	\$515,338	\$532,938	\$532,938 (J/M)	\$17,600
DEPARTMENT OF MUNICIPAL INSPECTIONS – EXPENSES	\$44,650	\$38,400	\$38,400 (K/M)	-\$6,250
EMERGENCY MANAGEMENT - EXPENSES	\$2,100	\$2,100	\$2,100	\$0
ANIMAL CONTROL – PAYROLL	\$19,674	\$15,735	\$15,735	-\$3,939
ANIMAL CONTROL – EXPENSES	\$3,743	\$3,743	\$3,743	\$0
EMERGENCY COMMUNICATIONS - PAYROLL	\$495,647	\$496,625	\$496,625	\$978
EMERGENCY COMMUNICATIONS - EXPENSES	<u>\$55,925</u>	<u>\$54,910</u>	<u>\$54,910</u>	<u>-\$1,015</u>
<b>TOTAL - PUBLIC SAFETY</b>	<b><u>\$6,069,574</u></b>	<b><u>\$6,050,812</u></b>	<b><u>\$6,198,531</u></b>	<b><u>\$128,957</u></b>
 <u>EDUCATION</u>				
HANOVER PUBLIC SCHOOLS - ALL EXPENSES	\$23,132,796	\$23,132,796	\$23,132,796	\$0
NORTH RIVER COLLABORATIVE - MEDICAID PROCESSING	\$7,500	\$7,500	\$7,500	\$0
PEG ACCESS COMMITTEE – PAYROLL	\$70,000	\$70,000	\$70,000 (O)	\$0
PEG ACCESS COMMITTEE – EXPENSES	\$32,000	\$32,000	\$32,000 (O)	\$0
SOUTH SHORE REGIONAL SCHOOL - ASSESSMENT	<u>\$803,385</u>	<u>\$794,793</u>	<u>\$794,793</u>	<u>-\$8,592</u>
<b>TOTAL – EDUCATION</b>	<b><u>\$24,045,681</u></b>	<b><u>\$24,037,089</u></b>	<b><u>\$24,037,089</u></b>	<b><u>(\$8,592)</u></b>
 <u>PUBLIC WORKS &amp; FACILITIES</u>				
ADMINISTRATION – PAYROLL	\$171,860	\$171,500	\$171,500	-\$360
ADMINISTRATION – EXPENSES	\$18,340	\$18,000	\$18,000	-\$340
HIGHWAY – PAYROLL	\$367,000	\$356,500	\$356,500	-\$10,500
HIGHWAY – EXPENSES	\$145,000	\$145,000	\$145,000	\$0
PUBLIC GROUNDS – PAYROLL	\$162,500	\$176,300	\$176,300	\$13,800
PUBLIC GROUNDS – EXPENSES	\$47,600	\$43,200	\$43,200	-\$4,400
TRANSFER STATION – PAYROLL	\$195,400	\$202,500	\$202,500	\$7,100
TRANSFER STATION – EXPENSES	\$900,000	\$764,500	\$764,500	-\$135,500
CEMETERY – PAYROLL	\$104,135	\$106,500	\$106,500 (F)	\$2,365
CEMETERY – EXPENSES	<u>\$17,160</u>	<u>\$14,800</u>	<u>\$14,800 (G)</u>	<u>-\$2,360</u>
<b>TOTAL - PUBLIC WORKS</b>	<b><u>\$2,128,995</u></b>	<b><u>\$1,998,800</u></b>	<b><u>\$1,998,800</u></b>	<b><u>-\$130,195</u></b>
ICE & SNOW REMOVAL – PAYROLL	\$73,000	\$73,000	\$73,000	\$0
ICE & SNOW REMOVAL – EXPENSES	<u>\$307,000</u>	<u>\$307,000</u>	<u>\$307,000</u>	<u>\$0</u>
<b>TOTAL - SNOW &amp; ICE</b>	<b><u>\$380,000</u></b>	<b><u>\$380,000</u></b>	<b><u>\$380,000</u></b>	<b><u>\$0</u></b>
ENGINEERING MANAGER		\$80,000	\$80,000	\$80,000
<b>ENGINEERING MANAGER</b>		<b><u>\$80,000</u></b>	<b><u>\$80,000</u></b>	<b><u>\$80,000</u></b>

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

	FY2010	FY2011	FY2011 ADVISORY	CHANGE
	<u>APPROPRIATION</u>	<u>REQUEST</u>	<u>RECOMMENDS</u>	<u>FROM FY10</u>
TOWN HALL – EXPENSES	\$110,910	\$110,910	\$110,910	\$0
ALTERNATIVE ENERGY PROJECT - EXPENSES	\$0	\$0	\$0	\$0
ANNUAL TOWN BONFIRE – EXPENSES	\$0	\$0	\$0	\$0
STREET LIGHTING – EXPENSES	\$61,320	\$61,320	\$61,320	\$0
TOWN GAS PUMP – EXPENSES	<u>\$266,700</u>	<u>\$266,700</u>	<u>\$266,700 (L)</u>	<u>\$0</u>
<b>TOTAL - PUBLIC FACILITIES</b>	<b><u>\$438,930</u></b>	<b><u>\$438,930</u></b>	<b><u>\$438,930</u></b>	<b><u>\$0</u></b>
<b><u>HUMAN SERVICES</u></b>				
VISITING NURSE – PAYROLL	\$94,452	\$94,452	\$94,452	\$0
VISITING NURSE – EXPENSES	\$1,500	\$1,500	\$1,500	\$0
COUNCIL FOR AGING – PAYROLL	\$147,744	\$148,382	\$148,382	\$638
COUNCIL FOR AGING – EXPENSES	\$36,773	\$61,285	\$61,285	\$24,512
VETERANS' SERVICES – PAYROLL	\$16,700	\$11,700	\$11,700	-\$5,000
VETERANS' SERVICES – EXPENSES	\$2,891	\$7,891	\$7,891	\$5,000
VETERANS' BENEFITS – EXPENSES	<u>\$53,000</u>	<u>\$53,000</u>	<u>\$53,000</u>	<u>\$0</u>
<b>TOTAL - HUMAN SERVICES</b>	<b><u>\$353,060</u></b>	<b><u>\$378,210</u></b>	<b><u>\$378,210</u></b>	<b><u>\$25,150</u></b>
<b><u>CULTURE &amp; RECREATION</u></b>				
JOHN CURTIS FREE LIBRARY - PAYROLL	\$336,404	\$342,606	\$342,606	\$6,202
JOHN CURTIS FREE LIBRARY - EXPENSES	\$183,926	\$178,207	\$178,207	-\$5,719
PARK & RECREATION – PAYROLL	\$40,981	\$40,932	\$40,932 (I)	-\$49
PARK & RECREATION – EXPENSES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL - CULTURE &amp; RECREATION</b>	<b><u>\$561,311</u></b>	<b><u>\$561,745</u></b>	<b><u>\$561,745</u></b>	<b><u>\$434</u></b>
<b>DEBT SERVICE - TOWN &amp; SCHOOL</b>				
<b><u>NONEXEMPT (Subject to Proposition 2 1/2 Tax Cap)</u></b>				
1998 GENERAL PURPOSE BOND - PRINCIPAL	\$20,000	\$15,600	\$15,600	-\$4,400
1998 GENERAL PURPOSE BOND - INTEREST	\$4,523	\$2,171	\$2,171	-\$2,352
2000 GENERAL PURPOSE BOND - PRINCIPAL	\$125,000	\$130,100	\$130,100	\$5,100
2000 GENERAL PURPOSE BOND - INTEREST	\$55,188	\$27,368	\$27,368	-\$27,820
2000 WPAT BOND – PRINCIPAL	\$10,872	\$10,872	\$10,872 (M)	\$0
2002 GENERAL PURPOSE BOND - PRINCIPAL	\$125,000	\$90,000	\$90,000	-\$35,000
2002 GENERAL PURPOSE BOND - INTEREST	\$9,457	\$4,925	\$4,925	-\$4,532
2004 GENERAL PURPOSE BOND - PRINCIPAL	\$25,000	\$20,000	\$20,000	-\$5,000
2004 GENERAL PURPOSE BOND - INTEREST	\$5,571	\$4,634	\$4,634	-\$937
2006 GENERAL PURPOSE BOND - PRINCIPAL	\$210,000	\$160,000	\$160,000	-\$50,000
2006 GENERAL PURPOSE BOND - INTEREST	\$34,600	\$27,200	\$27,200	-\$7,400
2008 GENERAL PURPOSE BOND - PRINCIPAL	\$315,000	\$310,000	\$310,000 (C)	-\$5,000
2008 GENERAL PURPOSE BOND - INTEREST	\$69,494	\$69,984	\$69,984 (D)	\$490
TEMPORARY LOANS – INTEREST	\$25,000	\$32,000	\$32,000 (E)	\$7,000
OTHER INTEREST - EXPENSE	\$2,500	\$2,500	\$2,500	\$0
BOND / NOTE ISSUE – EXPENSE	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$0</u>
<b>SUBTOTAL - NONEXEMPT DEBT SERVICE</b>	<b><u>\$1,042,205</u></b>	<b><u>\$912,354</u></b>	<b><u>\$912,354</u></b>	<b><u>-\$129,851</u></b>

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<b>DEBT SERVICE - TOWN &amp; SCHOOL</b>	FY2010	FY2011	FY2011	CHANGE
<b><u>EXEMPT (Not Subject to Proposition 2½ Tax Cap)</u></b>	<b><u>APPROPRIATION</u></b>	<b><u>REQUEST</u></b>	<b><u>ADVISORY RECOMMENDS</u></b>	<b><u>FROM FY10</u></b>
1998 DEBT EXCLUSION/POLICE STATION - PRINCIPAL	\$155,000	\$165,500	\$165,500	\$10,500
1998 DEBT EXCLUSION/POLICE STATION - INTEREST	\$66,250	\$36,926	\$36,926	-\$29,324
2001 DEBT EXCLUSION/SCHOOL PROJECTS - PRINCIPAL	\$665,000	\$722,500	\$722,500	\$57,500
2001 DEBT EXCLUSION/SCHOOL PROJECTS – INTEREST	\$506,535	\$367,474	\$367,474	-\$139,061
2001 DEBT EXCLUSION/LIBRARY PROJECT – PRINCIPAL	\$125,000	\$130,000	\$130,000	\$5,000
2001 DEBT EXCLUSION/LIBRARY PROJECT - INTEREST	\$65,938	\$46,033	\$46,033	-\$19,905
DEBT EXCLUSION/SENIOR CENTER - PRINCIPAL	\$150,000	\$105,000	\$105,000	-\$45,000
DEBT EXCLUSION/SENIOR CENTER - INTEREST	\$125,035	\$114,958	\$114,958	-\$10,077
DEBT EXCLUSION/HIGH SCHOOL - PRINCIPAL	\$800,000	\$545,000	\$545,000	-\$255,000
DEBT EXCLUSION/HIGH SCHOOL - INTEREST	\$666,655	\$613,173	\$613,173	-\$53,482
BOND/NOTE ISSUANCE EXPENSE	<u>\$60,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$20,000</u>
<b>SUBTOTAL - EXEMPT DEBT SERVICE</b>	<b><u>\$3,385,413</u></b>	<b><u>\$2,926,564</u></b>	<b><u>\$2,926,564</u></b>	<b><u>(\$458,849)</u></b>
<b>TOTAL - DEBT SERVICE</b>	<b><u>\$4,427,618</u></b>	<b><u>\$3,838,918</u></b>	<b><u>\$3,838,918</u></b>	<b><u>(\$588,700)</u></b>
<b><u>EMPLOYEE BENEFITS - TOWN &amp; SCHOOL</u></b>				
MEDICARE – EXPENSES	\$387,816	\$395,000	\$395,000 (L)	\$7,184
COUNTY RETIREMENT FUND - ASSESSMENT	\$1,812,398	\$2,097,087	\$2,097,087 (L)	\$284,689
WORKERS' COMPENSATION - ASSESSMENT	\$175,833	\$175,833	\$175,833 (L)	\$0
UNEMPLOYMENT COMPENSATION - EXPENSES	\$139,970	\$139,970	\$139,970	\$0
GROUP HEALTH INSURANCE - EXPENSES	\$2,551,259	\$2,895,679	\$2,895,679 (H/L)	\$344,420
GROUP LIFE INSURANCE – EXPENSES	\$14,900	\$14,900	\$14,900 (L)	\$0
EMPLOYEE TRAINING – EXPENSES	\$6,000	\$6,000	\$6,000	\$0
EMPLOYEE MEDICAL – EXPENSES	<u>\$52,945</u>	<u>\$52,945</u>	<u>\$52,945</u>	<u>\$0</u>
<b>TOTAL - EMPLOYEE BENEFITS</b>	<b><u>\$5,141,121</u></b>	<b><u>\$5,777,414</u></b>	<b><u>\$5,777,414</u></b>	<b><u>\$636,293</u></b>
<b><u>UNCLASSIFIED</u></b>				
PROPERTY & LIABILITY INS. - TOWN & SCHOOL	\$337,000	\$263,500	\$263,500 (L)	-\$73,500
COUNTY AID TO AGRICULTURE	\$125	\$0	\$0	-125
<b>TOTAL-UNCLASSIFIED</b>	<b>\$337,125</b>	<b>\$263,500</b>	<b>\$263,500</b>	<b>(\$73,625)</b>
<b>TOTAL - ALL GENERAL FUND ACTIVITIES</b>	<b><u>\$45,335,789</u></b>	<b><u>\$45,270,180</u></b>	<b><u>\$45,411,152</u></b>	<b><u>\$75,363</u></b>
<b><u>RESERVE FUND</u></b>				
ADVISORY COMMITTEE – TRANSFERS	<u>\$150,000</u>	<u>\$190,000</u>	<u>\$190,000</u>	<u>\$40,000</u>
<b>COMBINED TOTAL – GENERAL &amp; RESERVE FUNDS</b>	<b><u>\$45,485,789</u></b>	<b><u>\$45,460,180</u></b>	<b><u>\$45,601,152</u></b>	<b><u>\$115,363</u></b>

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<u>SOURCES OF FUNDS</u>	FY2010 <u>APPROPRIATION</u>	FY2011 <u>REQUEST</u>	FY2011 <u>ADVISORY RECOMMENDS</u>	<u>CHANGE FROM FY10</u>
RAISE AND APPROPRIATE	\$43,128,514	\$42,938,520	\$43,010,459	-\$118,055
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$325,000	\$375,000	\$375,000	\$50,000
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$88,050	\$88,050	\$88,050	\$0
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$100,000	\$45,000	\$45,000	-\$55,000
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$5,950	\$3,263	\$3,263	-\$2,687
TRANSFER FROM AMBULANCE RECEIPTS RESERVED		\$7,000	\$7,000	\$7,000
TRANSFER FROM CEMETERY GRAVES & FOUNDATIONS	\$65,000	\$65,000	\$65,000	\$0
TRANSFER FROM CEMETERY PERPETUAL CARE	\$10,000	\$10,000	\$10,000	\$0
APPROPRIATE FROM UNDESIGNATED FUND BALANCE	\$1,248,929	\$1,598,827	\$1,598,827	\$349,898
TRANSFER FROM OVERLAY SURPLUS	\$126,324	\$0	\$0	-\$126,324
TRANSFER FROM WATERWAYS IMPROVEMENT	\$6,631	\$0	\$0	-\$6,631
TRANSFER FROM SEPTIC BETTERMENT FUND	\$10,872	\$10,872	\$10,872	\$0
TRANSFER FROM RECREATION REVOLVING	\$40,981	\$40,932	\$40,932	-\$49
TRANSFER FROM CHAPTER 90 WHITING STREET	\$3,260	\$0	\$0	-\$3,260
TRANSFER FROM AFFINITY CARD PROGRAM	\$757	\$0	\$0	-\$757
TRANSFER FROM WETLANDS PROTECTION	\$9,000	\$9,000	\$9,000	\$0
TRANSFER FROM WETLANDS PROTECTION	\$1,000	\$1,000	\$1,000	\$0
TRANSFER FROM WATER ENTERPRISE FUND	<u>\$315,521</u>	<u>\$336,749</u>	<u>\$336,749</u>	\$21,228
<b>GRAND TOTAL - SOURCES OF FUNDS</b>	<b><u>\$45,485,789</u></b>	<b><u>\$45,529,213</u></b>	<b><u>\$45,601,152</u></b>	<b><u>\$115,363</u></b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$0</b>	<b>\$69,033</b>	<b>\$0</b>	<b>\$0</b>

**RECOMMENDED APPROPRIATIONS OF AVAILABLE FUNDS:**

- (A) The Advisory Committee recommends that \$375,000 from the Ambulance Receipts Reserved Fund be appropriated to Fire Department – Salaries.
- (B) The Advisory Committee recommends that \$88,050 from the Ambulance Receipts Reserved Fund be appropriated to Fire Department - Expenses.
- (C) The Advisory Committee recommends that \$45,000 from the Ambulance Receipts Reserved Fund be appropriated to 2008 General Purpose Bond – Principal
- (D) The Advisory Committee recommends that \$3,263 from the Ambulance Receipts Reserved Fund be appropriated to 2008 General Purpose Bond – Interest
- (E) The Advisory Committee recommends that \$7,000 from the Ambulance Receipts Reserved Fund to be appropriated to Short Term Interest – Expenses
- (F) The Advisory Committee recommends that \$65,000 from the Cemetery Graves & Foundations Fund be appropriated to Cemetery - Payroll.
- (G) The Advisory Committee recommends that \$10,000 from the Cemetery Perpetual Care Interest Fund be appropriated to Cemetery - Expenses.
- (H) The Advisory Committee recommends that \$1,598,827 from the Undesignated Fund Balance be appropriated to Group Health Insurance – Expenses.
- (I) The Advisory Committee recommends that \$40,932 from the Recreation Revolving Fund be transferred to Recreation - Payroll.
- (J) The Advisory Committee recommends that \$9,000 from the Wetlands Protection Fund be transferred to Department of Municipal Inspections - Payroll.
- (K) The Advisory Committee recommends that \$1,000 from the Wetlands Protection Fund be transferred to Department of Municipal Inspections – Expenses.
- (L) The Advisory Committee recommends that the following amounts be appropriated in the General Fund but paid from Water Enterprise Revenue (Water Indirect Costs, so-called).

Shared Employees and Shared Expenses:

Finance Department - Payroll	\$50,329
Finance Department – Expenses	\$5,525
Finance Department – Audit	\$1,499
Legal Services – Expenses	\$7,500
Town Gas Pump – Expenses	\$30,991

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Property & Liability Insurance – Expenses \$14,803

**RECOMMENDED APPROPRIATIONS OF AVAILABLE FUNDS:**

Employee Benefits - Water Department Personnel:	
Medicare – Expenses	\$15,800
County Retirement – Assessment	\$57,880
Workers' Compensation – Expenses	\$6,998
Group Health Insurance – Expenses	\$144,923
Group Life Insurance – Expenses	\$501
Total - Water Enterprise Indirect Costs	\$336,749

(M) The Advisory Committee recommends that \$10,872 from the Septic Betterment Fund be appropriated to the 2000 Water Pollution Abatement Trust Bond (WPAT) - Principal

(N) The May 2008 Town Meeting changed the Town Collector from an elected position to an appointed position effective May, 2010. The budget for the Collector for FY 11 is included in the Finance Department budget

(O) This appropriation is limited to actual revenues received during FY `10.

**SO VOTED UNANIMOUSLY**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

ARTICLE 14. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for the operation and expenses of the Water Department for the period July 1, 2010, through June 30, 2011, inclusive, or take any other action relative thereto.

Advisory Committee

**We move that that the Town vote to raise and appropriate or appropriate from available funds, such sums of money to defray Water Department charges in the amounts specified and by the method designated as recommended in the following pages entitled Article 14 – Water Enterprise Budget. Each item is to be considered as a separate appropriation and such appropriation is to be expended, as provided for under Chapter 67 of the Acts of 2009 Manager Act as implemented, for that purpose only.**

***Commentary:*** *We are recommending a total Water Enterprise Operating Budget of \$3,197,363 which is a reduction of \$188,912 in the budget for fiscal year 2011. In FY 2010 the Board of Public Works increased the water rates by 25% mid-year in order to balance the water budget. The new increase enables the Town to build up its reserves and avoid using retained earnings to balance the budget.*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

<b>ARTICLE 14 WATER ENTERPRISE BUDGET</b>	<b>FY10 APPROPRIATION</b>	<b>FY11 REQUEST</b>	<b>FY11 ADVISORY RECOMMENDS</b>	<b>DOLLAR CHANGE FROM FY10</b>
WATER ADMINISTRATION - PAYROLL	\$252,874	\$262,800	\$262,800	\$9,926
WATER ADMINISTRATION - EXPENSES	\$87,703	\$74,100	\$74,100	-\$13,603
<b>SUBTOTAL - WATER ADMINISTRATION</b>	<b>\$340,577</b>	<b>\$336,900</b>	<b>\$336,900</b>	<b>(\$3,677)</b>
WATER TREATMENT - PAYROLL	\$505,525	\$500,000	\$500,000	-\$5,525
WATER TREATMENT - EXPENSES	\$960,000	\$890,000	\$890,000	-\$70,000
<b>SUBTOTAL - WATER TREATMENT</b>	<b>\$1,465,525</b>	<b>\$1,390,000</b>	<b>\$1,390,000</b>	<b>(\$75,525)</b>
WATER DISTRIBUTION - PAYROLL	\$477,300	\$458,900	\$458,900	-\$18,400
WATER DISTRIBUTION - EXPENSES	\$259,000	\$186,000	\$186,000	-\$73,000
<b>SUBTOTAL - WATER DISTRIBUTION</b>	<b>\$736,300</b>	<b>\$644,900</b>	<b>\$644,900</b>	<b>-\$91,400</b>
WATER - 1998 BOND - PRINCIPAL	\$25,000	\$26,300	\$26,300	\$1,300
WATER - 1998 BOND - INTEREST	\$5,928	\$2,443	\$2,443	-\$3,485
WATER - 2002 BOND - PRINCIPAL	\$110,000	\$110,000	\$110,000	\$0
WATER - 2002 BOND - INTEREST	\$12,375	\$8,388	\$8,388	-\$3,987
WATER - 2002 STATE POOL BOND - PRINCIPAL	\$8,592	\$7,376	\$7,376	-\$1,216
WATER - 2002 STATE POOL BOND - INTEREST	\$6,781	\$1,515	\$1,515	-\$5,266
WATER - 2004 BOND - PRINCIPAL	\$285,000	\$285,000	\$285,000	\$0
WATER - 2004 BOND - INTEREST	\$176,215	\$170,872	\$170,872	-\$5,343
WATER - 2006 BOND - PRINCIPAL	\$115,000	\$115,000	\$115,000	\$0
WATER - 2006 BOND - INTEREST	\$34,600	\$35,300	\$35,300	\$700
WATER - 2008 BOND - PRINCIPAL	\$30,000	\$30,000	\$30,000	\$0
WATER - 2008 BOND - INTEREST	\$11,382	\$10,369	\$10,369	-\$1,013
WATER - INTEREST ON TEMPORARY LOANS	\$18,450	\$18,450	\$18,450	\$0
WATER - BOND/NOTE ISSUE EXPENSE	\$4,550	\$4,550	\$4,550	\$0
<b>SUBTOTAL - WATER DEBT SERVICE</b>	<b>\$843,873</b>	<b>\$825,563</b>	<b>\$825,563</b>	<b>-\$18,310</b>
<b>TOTAL - WATER ENTERPRISE OPERATING BUDGET</b>	<b><u>\$3,386,275</u></b>	<b><u>\$3,197,363</u></b>	<b><u>\$3,197,363</u></b>	<b><u>-\$188,912</u></b>
<b><u>SOURCES OF FUNDS</u></b>				
WATER ENTERPRISE REVENUE	\$3,093,813	\$3,197,363	\$3,197,363	\$103,550
WATER ENTERPRISE RETAINED EARNINGS (DEBT SERVICE)	<u>\$292,462</u>			<u>-\$292,462</u>
<b>GRAND TOTAL - SOURCES OF FUNDS</b>	<b><u>\$3,386,275</u></b>		<b><u>\$3,197,363</u></b>	<b><u>-\$188,912</u></b>
<b>SURPLUS / (DEFICIT)</b>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>

SO VOTED UNANIMOUSLY

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

ARTICLE 15. To see if the Town will vote to appropriate for the use of the Trustees of the John Curtis Free library, the sum of \$15,238.99 now in the Unreserved Balance account, representing fines received by the library during fiscal year 2009, or take any other action relative thereto.

Trustees of the John Curtis Free Library

**We move that the Town vote to appropriate the sum of \$15,239, from the Undesignated Fund Balance, representing fines received by the library during the fiscal year 2009. Said funds to be expended, within the scope of purposes established by the Trustees, by the Town Manager or Town Administrator, whichever position is in place.**

**Commentary:** *This is a housekeeping article to return fines to the Library.*

SO VOTED UNANIMOUSLY

ARTICLE 16. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate the Town's Community Preservation Revenues for fiscal Year 2011 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing; and
- IV. to appropriate the sum of \$235,000 from Community Preservation Revenues to pay the debt service required on the Cervelli land purchase and the King Street Fields Bonds, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee

**We move that that the Town vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2011 as follows:**

- I. **10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);**
- II. **10% of the said revenues to be set aside for future appropriation for historic resources;**
- III. **10% of the said revenues to be set aside for future appropriation for community housing;**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

- IV. **and to appropriate the sum of \$235,000 from Community Preservation Revenues to pay the debt service required on the Cervelli land purchase and the King Street fields bonds.**

**said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** The Community Preservation Act requires that a minimum of 10% of the annual revenues of the fund must be set aside in each of the three categories of open space and recreational use, historic resources, and community housing. The remaining 70% can be allocated for any combination of the allowed uses. The allocation of the 10% is determined after the state's matching funds are received.*

*Article 24 of the May 2009 Annual Town Meeting warrant appropriated \$2,500,000 for the purpose of engineering and constructing new recreation infrastructure and fields at the King street fields. The \$235,000 is the estimated annual debt service required on the bonds for this project.*

SO VOTED UNANIMOUSLY

ARTICLE 17. To see if the Town will vote to appropriate the sum of \$50,340, or another sum, from the Town's FY 2011 Community Preservation Revenues to be used for the Community Preservation Committee's administrative purposes in accordance with the proposed Fiscal Year 2011 Budget, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote to appropriate the sum of \$50,340 from Community Preservation Fund revenues to pay the committee's administrative expenses for Fiscal Year 2011, Said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** This article appropriates money from the Community Preservation Fund to pay the committee's administrative expenses. The Community Preservation Act allows the expenditure of up to 5% of annual revenues for administrative expenses.*

SO VOTED UNANIMOUSLY

ARTICLE 18. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

other enabling act, the sum of \$96,000.00 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase of three police vehicles and to authorize related trade-ins or to be sold by sealed bid, or take any other action relative thereto.

Police Department  
Board of Selectmen

**We move that the Town vote to appropriate the sum of \$60,000 from the Undesignated Fund Balance to the Public Safety Vehicle Accounts authorized under Article #32 of the 1983 Annual Town Meeting for the purchase, lease, or lease-purchase of two marked police vehicles and to authorize the trade-in or sale by sealed bid of two 2007 Ford Crown Victoria Cruisers, said funds to be expended for the purposes stated herein under the direction of the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** Due to tight financial constraints for FY2011, the Advisory Committee is only able to recommend the replacement of two police vehicles this year. The Capital Improvement Committee also recommended the purchase of only two vehicles.*

SO VOTED UNANIMOUSLY

Mrs.Linda DiNardo appointed to be acting Town Moderator if needed.

So Voted Unanimously by voice acclamation

ARTICLE 19. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$36,000, or another sum, to purchase and equip a 4x4 pickup truck with plow, said purchase to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or to take any other action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate the sum of \$36,000 from the Undesignated Fund Balance for the purpose of purchasing and equipping a 4X4 pickup truck with plow and to authorize the sale or trade-in of a vehicle toward this purchase said funds to be expended at the direction of the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** The requested vehicle is intended to replace the public grounds foreman's existing vehicle that will be rotated down in the fleet to replace an existing older truck, a 1997 Ford Ranger pickup. The Capital Improvement Committee also recommended the purchase of this vehicle.*

SO VOTED UNANIMOUSLY

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

ARTICLE 20. To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$200,000 or any other sum, to purchase and equip an ambulance and to authorize any related trade-in, or take any other action relative thereto.

Fire Department  
Board of Selectmen

**We move that the town not accept this article and take no further action.**

***Commentary:** Due to financial constraints, the Advisory Committee was unable to recommend the replacement of an ambulance this year. The need to replace a fire engine rescue pumper is a higher priority since another fire engine was taken out of service because it failed the vehicle safety inspection and it is no longer serviceable.*

SO VOTED UNANIMOUSLY

ARTICLE 21. To see if the Town will vote to raise and appropriate, from undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$460,000 or any other sum, to purchase and equip, or enter into a lease purchase agreement for a new rescue pumping engine as a replacement of a 1987 Ford pumping engine that was taken out of service for safety concerns, or take any other action relative thereto.

Fire Department  
Board of Selectmen

**We move that the sum of \$460,000 is hereby appropriated to pay costs of purchasing and equipping a new rescue pumping engine that is licensed as a class 5 ambulance and will be used as a replacement of a 1987 Ford pumping engine, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Although any borrowing by the Town constitutes a pledge of its full faith and credit in accordance with the General Laws, the intent of the Town is that any bonds or notes issued pursuant to this vote shall be paid in the first instance, from Ambulance Receipts Reserved for Appropriation. As an alternative to the borrowing authorized by this vote, the Town Manager or Town Administrator, as the case may be, with the approval of the Selectmen, may enter into a municipal lease purchase agreement in an amount not to exceed \$460,000 to pay costs of purchasing and equipping a new rescue pumping engine that is licensed as a class 5 ambulance and will be used as a replacement of a 1987 Ford pumping engine, and for the payment of all other costs incidental and related thereto. Annual lease payments pursuant to any municipal lease purchase agreement that may be utilized for the purposes of this vote, shall, in the first instance, be paid from Ambulance Receipts Reserved for Appropriation. In the event that the Town Manager or the Town Administrator, as the case may be, shall determine that the**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

**use of a municipal lease purchase agreement is in the Town's best interests, then the borrowing authorized by this vote shall be rescinded as of the date of the execution and delivery of any such municipal lease purchase agreement.**

***Commentary:** The purchase of this new rescue pumping engine will allow the Fire Department to continue to operate with the same number of fire trucks. The Fire Department was able to decrease their request from \$500,000 to \$460,000 due to a grant they received to help pay for equipping this truck. The Fire Department will continue to apply for additional grants which could further defray the costs of this vehicle.*

SO VOTED UNANIMOUSLY

ARTICLE 22. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance or to borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$350,000, or any other sum, for the purposes of purchasing a fee for services for an integrated finance software for the Town and related costs, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to appropriate the sum of \$350,000 for purchasing, licensing, or a fee for services for an integrated finance software for the Town and related costs; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$350,000 under G.L. c.44, §7(29) or any other enabling authority, said funds to be expended at the direction of the Town Manager or Town Administrator, whichever position is in place; and that the Board of Selectmen and the Town Manager or Town Administrator (whichever position is in place) are authorized to take any other action necessary to carry out this project.**

***Commentary:** This article was brought before the town at last year's annual town meeting. At that time, the Advisory Committee recommended that a review of the Town's existing Financial Software be completed prior to making a final decision. Based upon the reviews that have been received, we believe that it is in the best interest of the Town to support this article.*

*The Town of Hanover currently uses Financial Software that was developed in-house and has limited resources for development and maintenance. Additionally, the independent review has identified deficiencies in the current system, for example: internal controls, security, outdated technology, incomplete reporting, and lack of Human Resources support. Although it may be possible for the town to make some improvements to our current software to meet the needs of all users and provide the necessary controls, we believe that further investment in the current system is not in the best interest of the Town.*

SO VOTED UNANIMOUSLY

ARTICLE 23. To see if the Town will vote to appropriate the sum of \$16,544, or another sum of money from the Planning Board Oversight Mitigation Fund for the purposes of further developing and establishing in coordination with other departments additional services based on

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

the existing Town Geographic Information System (GIS) including provision for web-based online mapping and assessors database records available to the public; (2) automated abutters list applications and/or tools; and (3) hardware and software updates necessary to establish and support these new services, such funds to be expended for the purposes stated herein by the Town Manager or Town Administrator, whichever position is in place, with the condition that any unexpended funds be returned to the Planning Board Oversight Mitigation Fund, or take any other action relative thereto.

Planning Board

**We move that the Town vote to appropriate the sum of \$16,544 from the Planning Board Oversight Mitigation Fund for the purposes of further developing and establishing in coordination with other departments additional services based on the existing Town Geographic Information System (GIS) (1) including provision for web-based online mapping and assessors database records available to the public; (2) automated abutters list applications and/or tools; and (3) hardware and software updates necessary to establish and support these new services, said funds to be expended for the purposes stated herein by the Town Manager or Town Administrator, whichever position is in place, with the condition that any unexpended funds be returned to the Planning Board Oversight Mitigation Fund.**

***Commentary:** The Town Planner, DPW Superintendent, Assessor, and the State has worked to develop an industry standard Geographic Information System (GIS) for the Town in order to analyze the impact of proposed new developments, conduct town-wide initiatives and studies, and print high-quality maps of the Town with in-house resources.*

*The Planning Board and the Advisory Committee recommends the use of existing funds from the Planning Board Oversight Mitigation Fund to implement this project. The current mapping software maintained and used by the Town will be expanded.*

SO VOTED UNANIMOUSLY

ARTICLE 24. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$68,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for "The Historical Society Collection Preservation, Restoration, and Inventory Control", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$68,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for "The Historical Society Collection Preservation, Restoration, and Inventory Control", said funds to be**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

**expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** This project falls within the scope of the Community Preservation Act and will allow for the continued preservation, restoration and inventory of the Historical Society Collection.*

**SO VOTED UNANIMOUSLY**

ARTICLE 25. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance for "The Restoration and/or Replacement of the Flag Poles and the Restoration of the Monuments located at Ellis Field, Town Hall and the Sylvester School", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
Board of Selectmen

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance for "The Restoration and/or Replacement of the Flag Poles and the Restoration of the Monuments located at Ellis Field, Town Hall and the Sylvester School", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, and the School Committee for expenditures on School property.**

***Commentary:** This project falls within the scope of the Community Preservation Act and will allow for the restoration and/ or replacement of the Town's historic flag-poles and monuments, that are in need of repair.*

**SO VOTED UNANIMOUSLY**

ARTICLE 26. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Open Space Reserve Balance, to fund appraisals, surveys, and technical or legal assistance which may be needed in connection with open space preservation projects, said funds to be expended for

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Open Space Reserve Balance, to fund appraisals, surveys, and technical or legal assistance which may be needed in connection with open space preservation projects, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:** The Community Preservation Act allows an appropriation of funds for appraisals, surveys, technical and legal assistance in order to prepare for Open Space purchases.*

SO VOTED UNANIMOUSLY

ARTICLE 27. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$120,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance, for "Replacement of the Outdated Boiler and related parts at the Salmond School Administrative Office including purchasing, repair, replacement, disposal, and installation", said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
School Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$120,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance, for "Replacement of the Outdated Boiler and related parts at the Salmond School Administrative Office including purchasing, repair, replacement, disposal, and installation", said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department.**

***Commentary:** The Salmond School, recently deemed an historic building by the Hanover*

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

*Historical Commission, qualifies as a renovation project. This project falls within the scope of the Community Preservation Act.*

SO VOTED

ARTICLE 28. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,300 dollars U.S., from the Town's Community Preservation Fund (CPF) Historic Preservation Reserve Balance, for "Restoration of The Historic Stetson House", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Board of Overseers of the Stetson House  
Historical Commission

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,300 dollars U.S., from the Town's Community Preservation Fund (CPF) Historic Preservation Reserve Balance, for "Restoration of The Historic Stetson House", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:*** *This restoration project of the Stetson House falls within the scope of the Community Preservation Act.*

SO VOTED UNANIMOUSLY

ARTICLE 29. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$15,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance, for "Repair of a Leak in the Sylvester School Gym including purchasing, repair, replacement, disposal, installation, and related costs", said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
School Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$15,000 dollars U.S., from the Town's Community Preservation**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

**Fund (CPF) Undesignated Reserve Balance, for “Repair of a Leak in the Sylvester School Gym including purchasing, repair, replacement, disposal, installation, and related costs”, said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department.**

**Commentary:** *This restoration projects falls within the scope of the Community Preservation Act.*

SO VOTED

ARTICLE 30. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$55,500 dollars U.S., from the Town’s Community Preservation Fund (CPF) Undesignated Reserve Balance, to “Produce Designs, Drawings and Bid Specifications for creating Handicapped Accessibility at the Sylvester School Building”, said funds to be expended for the purposes stated herein, within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Committee, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
School Committee

**We move that the Town vote to appropriate the sum of \$55,500 from the Town’s Community Preservation Fund (CPF) Undesignated Reserve Balance to pay for designs, drawings and bid Specifications for creating Handicapped Accessibility at the Sylvester School Building”, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Committee.**

**Commentary:** *This project is the first phase of making the Sylvester School ADA compliant and falls within the scope of the Community Preservation Act.*

SO VOTED UNANIMOUSLY

ARTICLE 31. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$85,000 dollars U.S., from the Town’s Community Preservation Fund (CPF) Undesignated Reserve Balance, to “Reconfigure the Existing Bathrooms at the Salmond School Administrative Offices and Create a Handicapped Bathroom including purchasing, repair, replacement, disposal, installation, and related costs”, said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department, or take any other action relative thereto.

Community Preservation Committee

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

Historical Commission  
School Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$85,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance, to "Reconfigure the Existing Bathrooms at the Salmond School Administrative Offices and Create a Handicapped Bathroom including purchasing, repair, replacement, disposal, installation, and related costs, said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the School Department.**

***Commentary:*** *This project makes the Salmond School restrooms ADA compliant and falls within the scope of the Community Preservation Act.*

Mr. John Thomson Motion to "Refer to a Study Committee, appointed by the Board of Selectmen, to determine the use of the Salmond School for School Administration purposes."

Counters sworn in:

William Dennehy, 34 Evergreen Lane  
Richard D'Isidoro, 21 Howland Park  
Maura Dowling, 72 Rosaria Lane  
James Housley, 65 Frank's Lane  
Richard Housley, 288 Woodland Drive

YES 68 NO 75

Motion is defeated

Main Motion as printed in the Warrent

SO VOTED

ARTICLE 32. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance to "Develop Plans and Specifications and Obtain Permits for Repairs to the Hackett's Pond Dam", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
Hackett's Pond Dam Study Committee

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

**We move that the Town vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance to "Develop Plans and Specifications and Obtain Permits for Repairs to the Hackett's Pond Dam", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:*** *Hackett's Pond Dam was recently deemed a historic resource. This is the first phase leading to State required repairs to the Hackett's Pond Dam.*

SO VOTED

ARTICLE 33. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a total sum of \$180,000 dollars U.S., from the Town's Community Preservation Fund (CPF) of which \$85,000 will be appropriated from the Community Housing Reserve Fund Balance and \$95,000 will be appropriated from the Community Preservation Undesignated Fund Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Affordable Housing Trust  
Housing Authority

**We move that the Town vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a total sum of \$180,000 dollars U.S., from the Town's Community Preservation Fund (CPF) of which \$85,000 will be appropriated from the Community Housing Reserve Fund Balance and \$95,000 will be appropriated from the Community Preservation Undesignated Fund Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

***Commentary:*** *This transfers money into the Affordable Housing Trust Fund. This will enable the Affordable Housing Trust to act promptly in order to make acquisitions related to affordable housing.*

SO VOTED

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

ARTICLE 34. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$30,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Affordable Housing Reserve Balance, to "Assist Habitat for Humanity in Construction of an Affordable Single Family Home on Walnut Street", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place or take any other action relative thereto.

Community Preservation Committee  
Housing Authority

**We move that the Town vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$30,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Affordable Housing Reserve Balance, to "Assist Habitat for Humanity in Construction of an Affordable Single Family Home on Walnut Street", and obtain an affordable housing restriction and/or other service or commitment of value to the Town, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place.**

**Commentary:** *The Advisory committee strongly supports the efforts of the Community Preservation Committee and Habitat for Humanity to create affordable housing in Hanover. However, we recommend that any future contributions be brought before Town Meeting prior to commencement of construction. We also recommend that when Town funds are being expended to support affordable housing that a Local Preference selection process be required under the guidelines approved by the Department of Housing and Community Development. This project falls within the scope of the Community Preservation Act.*

*Motion to move the Article*

*SO VOTED*

*Moderator declared a 2/3rds majority to move the Article*

*Main motion*

*SO VOTED*

**ARTICLE 35. To see if the Town will approve establishing a fee category for "Solicitation Permits". Currently, this permit is covered under the category of ALL OTHER LICENSES \$25.00. Permits will be issued according to the number of solicitors requested for each permit as listed below, or take any other action relative thereto.**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Number of solicitors requested under permit	Fee
1-4	\$ 25.00
5-9	\$ 50.00
10 or more	\$ 100.00

Police Department  
Board of Selectmen

**We move that the Town accept this article as written.**

***Commentary:*** *The current fee for all Solicitation Permits is \$25.00. This article creates a separate fee category for multiple Solicitation Permits and will allow the Police Department to stagger fees based on the number of solicitors on a permit.*

SO VOTED UNANIMOUSLY

ARTICLE 36. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve a change in fees for applications and services to the Hanover Board of Health with an effective date of May 14, 2010, in accordance with the following table, and to allow the Board of Health to update the Fee Schedule on file with the Town Clerk (dated “Effective January 1, 2006”) accordingly, or to see if the Town will vote to take any action relative thereto:

<b>Component Repair</b>	<b>change from “\$50.00” to “\$75.00 (based upon 1 insp., add’l inspections @ \$75 per)”</b>
<b>Mobil Units Permit – Year round</b>	<b>New fee to read “\$100.00 annually”</b>
<b>Temporary food permit – Multiple Vendor Events</b>	<b>New fee to read “\$15.00 (per event, for vendors not already licensed)”</b>
<b>Test Fee for Installers Permit</b>	<b>New fee to read “\$25.00 Per Test</b>
<b>Public Swimming Pool Permit</b>	<b>change from “\$75.00 per pool/annually” to “\$150.00 per pool/annually”</b>
<b>Temporary One Day Event Fee</b>	<b>New fee to read “\$50.00 Per Event (An additional fee will be required for inspections, TBD by the BOH, based upon size of event)”</b>
<b>Inspection fee for temporary events</b>	<b>New fee to read “\$75.00 per hour (one hour minimum)”</b>
<b>Carnival Fee</b>	<b>New fee to read “\$250.00 Per event (based upon 5 food booths, \$50 per booth after that)”</b>
<b>Farmers Market Fee</b>	<b>New fee to read “500.00 Entire Season”</b>
<b>Emergency Inspection Fee – After Hours</b>	<b>New fee to read “\$200.00 1<sup>st</sup> hour (one hour minimum) \$150.00 each additional hour”</b>

Board of Health

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

We move that Revised Article 36 be accepted as written in the Advisory Committee supplemental handout.

***Commentary:*** *This article creates new fees and changes some existing fees for the Board of Health, and will bring the schedule of fees in line with the cost of the inspections.*

SO VOTED UNANIMOUSLY

ARTICLE 37. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve a change in fees for Building Permits to the Department of Municipal Inspections, Building Office with an effective date of July 1, 2010, in accordance with the following table, and to allow the Department of Municipal Inspections, Building Office to update the Fee Schedule on file with the Town Clerk (dated "Effective November 4, 2007") accordingly, or to see if the Town will vote to take any action relative thereto:

<b>New Construction Estimate-Commercial</b>	<b>change from "\$70.00 per square foot" to "\$90.00 per square foot"</b>
<b>New Construction Estimate-Industrial</b>	<b>change from "\$70.00 per square foot" to "\$90.00 per square foot"</b>
<b>New Construction Estimate-Residential</b>	<b>change from "\$70.00 per square foot" to "\$90.00 per square foot"</b>
<b>New Construction Estimate-Multi-Family</b>	<b>change from "\$70.00 per sq. ft. plus \$50.00 per unit inspection fee" to "\$90.00 per sq. ft., plus \$50.00 per unit inspection fee"</b>
<b>Addition Estimate – Commercial</b>	<b>change from "\$65.00 per square foot" to "\$90.00 per square foot"</b>
<b>Addition Estimate – Industrial</b>	<b>change from "\$65.00 per square foot" to "\$90.00 per square foot"</b>
<b>Addition Estimate – Residential</b>	<b>change from "\$55.00 per square foot" to "\$80.00 per square foot"</b>
<b>Alteration Estimate – Commercial</b>	<b>change from "\$65.00 per square foot" to "Contract Cost"</b>
<b>Alteration Estimate – Industrial</b>	<b>change from "\$65.00 per square foot" to "Contract Cost"</b>
<b>Open Deck, Farmer's Porch Estimate</b>	<b>change from "\$25.00 per square foot" to "\$40.00 per square foot"</b>
<b>Sheds over 120 square feet Estimate</b>	<b>change from "\$25.00 per square foot" to "\$35.00 per square foot"</b>

Department of Municipal Inspections

**We move that the Town accept this article as written.**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

***Commentary:*** This article changes the fees for Building permits and will bring the schedule of fees in line with the cost of the inspections.

SO VOTED UNANIMOUSLY

ARTICLE 38. To see if the Town will vote to approve certain fee increases for inspections performed and permits issued by the Hanover Fire Department, as required by Massachusetts General Laws, Chapter 148, and Commonwealth of Massachusetts Fire Prevention Regulations 527 CMR, in accordance with the following table, and to allow the Fire Department to update the Fee Schedule on file with the Town Clerk (dated "Effective April 1, 2006) accordingly, or to see if the Town will vote to take any other action relative thereto:

<b>Permit and Inspection</b>	<b>Fee Change</b>
Smoke and Carbon Monoxide Detector [MGL 148 s26F/26F1/2]	Change from "\$30.00 per unit up to \$500.00 per building" to "\$50.00 per unit up to \$500.00 per building"
Fire Alarm Systems – Multi-family [780 CMR 907] [MGL 148 s26B]	Change from "\$30.00 per unit to \$50.00 per unit"
Fire Alarm Systems – Commercial – new [780 CMR 907] [MGL 148 s10A]	Change from "\$50.00 per unit + \$25.00 per unit" to "\$100.00 per unit + \$25.00 per unit"
Fire Alarm Systems – Modification to existing system [780 CMR 907] [MGL 148 s10A]	Change from "\$30.00" to "\$50.00"
Fire Sprinkler Systems – Modifications to existing systems [MGL 148 s27A] [MGL 148 s10A]	Change from "\$30.00" to " \$50.00"
Hood Suppression Systems [527 CMR 23]	Change from "\$30.00" to " \$50.00"
Oil Burner Installation – Residential / Commercial [527 CMR 4] [MGL 148 s10A]	Change from "\$25.00" to " \$40.00"
LP Gas Installation [527 CMR 6] [MGL 148 s10A]	Change from "\$25.00" to " \$40.00"
Vent-free Gas Appliances [527 CMR 30]	Change from "\$25.00" to " \$40.00"
Tank Removal – Residential [MGL 148 s38A]	Change from "\$25.00" to "\$50.00"
Application for License [MGL 148 s28] [MGL 148 s10A]	New fee \$50.00
Propane Cylinders for Exchange [MGL 148 s10A] [527 CMR 6]	Change from "\$30.00 one time fee" to "\$50.00 annually"
Demolition of a Structure [MGL 148 s28] [MGL 148 s10A]	New fee \$30.00
Re-inspection Fee – Commercial - Follow up inspection after a failed test or inspection [MGL 148 s10A] [MGL 148 s28]	New fee \$100.00
Re-inspection Fee – Commercial - System not ready on day of scheduled inspection [MGL 148 s10A] [MGL 148 s28]	New fee \$100.00
<b>Plan Review</b>	<b>Fee Change</b>
Plan Review Fee – Commercial / Residential Building Plans – no Town Engineer review	New fee \$100.00

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Site Plan Review – Commercial	New fee \$100.00
Site Plan Review – Residential Subdivision with 6 or more residences	New fee \$100.00
Site Plan Review – Residential Subdivision up to 5 residences	New fee \$50.00
Site Plan Review – Retreat Lot	New fee \$50.00
<b>Search</b>	<b>Fee Change</b>
Public Records Search	Change from “\$15.00 to “\$25.00”

Fire Department  
Board of Selectmen

**We move that the Town accept this article as written.**

***Commentary:** This article creates some new fees and changes some existing fees for the Fire Department and will bring the schedule of fees in line with the cost of doing the inspection.*

SO VOTED UNANIMOUSLY

ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen to grant one or more easements for the proper installation, maintenance and protection of any municipal or private utilities (including but not limited to electric, gas, cable and telephone) at the new Senior Center at 665 Center Street, or to take any action relative thereto.

Board of Selectmen

**Board of Selectmen to make main motion.**

**We move that the Town vote to accept Article 39 as printed in the Town Meeting warrant.**

**The Advisory Committee supports the motion presented by the Board of Selectmen.**

***Commentary:** This is a procedural article allowing for an easement to service the new Senior Center.*

SO VOTED UNANIMOUSLY

ARTICLE 40. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

*Amend the Hanover Zoning Bylaw, Section 6.1.00, entitled “Adult Use District” by deleting the text thereof in its entirety and replacing said text so as to reenact said bylaw with the following text:*

**6.1.00 – ADULT USE DISTRICT**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

It is the purpose and intent of this Section of the Zoning Bylaw to address and mitigate the secondary effects of the Adult Uses referenced herein, which include but are not limited to increased crime, adverse impacts on public health, safety and welfare, decreased property values and neighborhood blight, all of which have been relied upon in considering the enactment of this Section of the Zoning Bylaw.

It is neither the purpose nor intent of this Section of the Bylaw to impose a limitation on the content of any communicative matter or materials, including sexually oriented matter or materials unless such matter is prohibited by state or federal law. Similarly, it is not the purpose or intent of this section of the Bylaw to restrict or deny access by adults to Adult Uses or adult entertainment establishments or to sexually oriented matter or materials that are protected by the Constitutions of the United States or of the Commonwealth of Massachusetts, nor to restrict or deny rights that distributors or exhibitors of such matter or materials may have to sell, rent, distribute or exhibit such matter or materials. Neither is it the purpose or intent of this Section of the Bylaw to legalize the sale, rental, distribution or exhibition of obscene or other illegal matter or materials.

**6.1.30 Uses Permitted by Special Permit and with Site Plan Approval**

The below listed uses may be permitted upon application to and the granting of a Special Permit and Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Zoning Bylaw. The applicant shall clearly demonstrate to the satisfaction of the Board that there is full compliance with all of the provisions of Sections 5.890 A. & B., Special Permits, relative to the grant of the Special Permit, and full compliance with all of the provisions of Section 10, Site Plan Approval, relative to the grant of said Site Plan Approval.

A. The use of land or structures for an Adult Use, as such term is defined in Section 2.100, Definitions, of this Bylaw subject to all of the below listed requirements, conditions, and procedures:

1. Special Permit Requirements: The following requirements shall be applicable to all applications for an Adult Use Special Permit:
  - a. No Adult Use shall commence operations without first applying for and receiving Site Plan Approval and the grant of a Special Permit from the Planning Board, acting as the Special Permit Granting Authority. A Special Permit shall be granted provided that the Planning Board finds that the petitioner has complied with all of the terms, requirements, conditions, and procedures of Subsections 1., 2., 3. & 4., of this Section of the Zoning Bylaw.
  - b. Any application for an Adult Use Special Permit shall be accompanied by an application for Site Plan Approval in accordance with the provisions of Section 10 of this Zoning Bylaw. Public Hearings for Site Plan Approval and the Grant of Special Permits shall be held concurrently and the Planning Board, acting as the Special Permit

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Granting Authority, shall take final action on both applications within ninety (90) days following the close of both Public Hearings.

- c. Notwithstanding any provision in this Zoning Bylaw to the contrary, the requirement of a Special Permit for a pre-existing non-conforming lot under Section 4 shall not apply to an Adult Use. This provision shall not exempt an applicant from the requirement of obtaining a Special Permit and Site Plan Approval for an Adult Use in accordance with this Section.
2. Conditions: The following conditions shall be attached to all Adult Use Special Permits:
- a. Special Permits granted under this Section of the Zoning Bylaw shall remain exclusively with the applicant, who shall be the owner or lessee of the premises described in the application. The Special Permit shall terminate automatically on the date the applicant alienates such title or leasehold interest in the premises.
  - b. A Special Permit issued under this Section of the Zoning Bylaw shall be for a period of three (3) years from the date of the decision. It shall be renewed for successive three-year periods provided that a written request for renewal is made to the Planning Board not less than three (3) months prior to the expiration of the then-existing three-year period, subject to the following:
    - i. Publication of notice of said request shall be made in the same manner as would be required for an original application for a Special Permit. Said notice shall state that the renewal request will be granted unless, prior to the expiration of the then existing permit, a written objection to the renewal, stating reasons for such objection, is received by the Planning Board. In the event of such an objection, a Public Hearing on the renewal shall be held and shall proceed in a manner identical to the course of proceedings in connection with an original application for the grant of a Special Permit.
    - ii. The Special Permit shall remain in effect until the conclusion of the public hearing and decision of the Planning Board either granting or denying the Special Permit renewal. In granting any such renewal, the Planning Board may impose additional conditions, including, without limiting the foregoing, time limits to correct violations, hours of operation and additional screening, upon which a specified lapse of time without correction or compliance shall result in a revocation of the Special Permit.

**Journal for Annual Town Meeting, Held**  
Monday, May 3, 2010

- c. No Adult Use shall be located within eight hundred (800) feet of any other Adult Use.
  - d. The distance specified in Subsection c. above, shall be measured by a straight line from the nearest property line of the premises on which the proposed Adult Use is to be located to the nearest property line of any other Adult Use.
  - e. With the exception of an Adult Motion Picture Theater, Adult Use establishments may not exceed 3,000 square feet of gross floor area.
  - f. Hours of operation for any Adult Use shall be established by the Planning Board.
  - g. All exterior building openings, entries and windows shall be screened in such a manner as to prevent the public's view of the interior from any public or private way or from any abutting property.
  - h. No Adult Use may have any flashing lights visible from the exterior of the premises.
  - i. Exterior signs shall identify the name of the establishment but shall not contain any other advertisement or information.
  - j. A Special Permit may be granted only after a determination by the Planning Board that adequate and reasonable safeguards exist to assure on a continuing basis that minors will not be allowed to gain entrance to any Adult Use establishment as such are defined in Section 2.100, Definitions, of this Zoning Bylaw.
3. Procedural Requirements: The following procedural requirements shall be applicable to any application for an Adult Use Special Permit:
- a. A Special Permit shall be issued only following a Public Hearing held within 65 days after the filing of an application with the Planning Board, a copy of which application shall forthwith be given to the Town Clerk by the applicant.
  - b. The Planning Board shall act within 90 days following a Public Hearing for which notice has been given by publication or posting and by mailing to all parties in interest. Failure by the Planning Board to take final action upon an application for a Special Permit within said 90 days following the date of the Public Hearing shall be deemed to be a grant of the permit applied for.
  - c. A Special Permit granted under this section shall lapse within one year, including such time required to pursue or await the determination of an appeal as referred to in Massachusetts General Laws, Chapter 40A, Section 17, from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause, or, in the case of a

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

permit for construction, if construction has not begun by such date except for good cause.

- d. An Adult Use Special Permit issued under this Section of the Bylaw shall require that the owner of such business shall supply on a continuing basis to the Planning Board, Building Inspector and Zoning Enforcement Officer any change in the name of the record owner of address or any change in the name of the current manager; and that failure to comply with this provision shall result in the immediate revocation of such Special Permit. If anyone so identified is or has been convicted of violation Massachusetts General Laws, Chapter 119, Section 63, or Chapter 272, Section 28, or is listed on the Sex Offender Registry, such Special Permit shall be immediately null and void. Any existing Adult Use shall be required to apply for a Special Permit within ninety (90) days following the adoption of this Section of the Zoning Bylaw.
- e. Any existing Adult Use shall be required to apply for a Special Permit within ninety (90) days following the adoption of this Section of the Zoning Bylaw.
- f. All applications shall be reviewed by the Planning Board's Consultant Review Engineer. The applicant, in accordance with the Planning Board Rules and Regulations, shall initially deposit with the Treasurer of the Town funds in the amount of six thousand dollars (\$6,000.00) for the purpose of covering the initial costs associated with said review. Pursuant to M.G.L. c. 44, § 53G, the selection of the Planning Board's Consultant Review Engineer may be administratively appealed to the Board of Selectmen, provided that the ground for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum, required qualifications. The required time limits for action upon an application by the Planning Board shall be extended by the duration of the administrative appeal. In the event that no decision is made by the Board of Selectmen within one (1) month following the filing of the appeal, the selection made by the Planning Board shall stand. Such an administrative appeal shall not preclude further judicial review, if otherwise permitted by law, on the grounds provided for in M.G.L. c. 44, § 53G. From time to time, the applicant shall provide additional funds in the amount of three thousand dollars (\$3,000.00), whenever notified by the Planning Board that actual remaining consultant funds are less than three thousand (\$3,000.00) dollars. The Planning Board may require that the applicant maintain such consultant review funds during both permitting and construction of the project to ensure proper construction and compliance with permit conditions. Funds shall be accounted for and disbursed in accordance with M.G.L. c. 44, § 53G, and unexpended funds shall be returned to the applicant.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

4. **Statutory Prohibition:** No Special Permit under this Section of the Zoning Bylaw shall be issued to any person convicted of any violation under Massachusetts General Laws, Chapter 119, Section 63, or Chapter 272, Section 28.
5. **Severability:** The provisions of this Section of the Zoning Bylaw are severable and, if any of those provisions shall be held to be unconstitutional by any court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Planning Board

**Planning Board to make main motion.**

**We move that the Town vote to accept Article 40 as printed in the Town Meeting Warrant and to amend the Zoning Bylaw for the Town of Hanover, Section 6.1.00, and entitled “Adult Use District” accordingly.**

**The Advisory Committee supports the motion presented by the Planning Board.**

**SO VOTED UNANIMOUSLY**

ARTICLE 41. To see if the Town will approve a General Town by-law as follows, “III Town Meetings and Procedures 3-1 Town Meeting Section 17 The naming and dedication of any public grounds, facility, or building, including Memorial Plaques, can only take place with the approval of Town meeting”, or take any other action relative thereto.

Board of Selectmen

**Board of Selectmen to make main motion.**

**We move that the Town vote to accept Article 41 as printed in the Town Meeting Warrant.**

**The Advisory Committee supports the motion presented by the Board of Selectmen.**

**SO VOTED UNANIMOUSLY**

Consent of The TOWN MEETING Request

Mr. Daniel Pallotta is the sponsor

That the new Myrtle Street Athletic compound for Park and Recreation

Be named the Arthur Ceurvels Field

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

That the new Senior Center Building be named The Hanover Senior Center

And that the main room inside be the Henry S. Newcomb room.

SO VOTED UNANIMOUSLY

Both motions passed Unanimously by applause

ARTICLE 42. To see if the Town will vote, pursuant to Chapter 169 of the Acts of 2008, to adopt the so-called "stretch energy code," Appendix 120AA of the State Building Code (7<sup>th</sup> edition) as published by the State Board of Building Regulations and Standards, and require all new residential construction over 3,000 square feet and all new commercial and industrial real estate construction within the Town of Hanover to minimize, to the extent feasible, the life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies pursuant to said "stretch energy code", or take any other action relative thereto.

Energy Advisory Committee

**Energy Advisory Committee to make main motion.**

**We move that the Town accept the Stretch Energy Code, Appendix 120AA of the State Building Code 7<sup>th</sup> edition.**

**The Advisory Committee supports the motion presented by the Energy Advisory Committee.**

***Commentary:** Adoption of this article positions the Town to become a green community and positions the Town to be eligible for several State and Federal grants.*

SO VOTED UNANIMOUSLY

**Motion to move Articles 43 through 49.**

**Mr. Moderator, we move to combine consideration of Articles 43 through 49 inclusive.**

***The Advisory Committee is not making a favorable recommendation on the next seven articles due to the lack of funds. This combining of articles will avoid repetition.***

**We move that the town not accept Articles 43 through 49 inclusive and take no further action.**

***Commentary:** In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. There is a continuing need for these items which, unless new sources of revenue become*

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

*available in the future, will have to be addressed through a decrease in services or an operating override.*

SO VOTED

ARTICLE 43. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$35,000, or another sum, for the purchase of a special needs van, purchasing and equipping to be at the direction of the School Committee which is authorized to trade-in or sell a vehicle or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

***Commentary:*** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

ARTICLE 44. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$70,000, or another sum, for the purchase of computers, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

***Commentary:*** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

ARTICLE 45. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$82,000, or another sum, for the installation and replacement of smoke doors at the Middle School that will be tied into the fire alarm system to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

**Commentary:** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

ARTICLE 46. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$30,000, or another sum, to make necessary repairs to the Nicole Henry Memorial Playground at the Cedar School to bring it into compliance with American Society for Testing and Materials (ASTM) standards as also promulgated by the National Playground Safety Institute, to include purchasing, repair, replacement, disposal, and installation, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

**Commentary:** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

ARTICLE 47. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$50,000, or another sum, for the upgrade and installation of intercom systems at Center and Sylvester Schools to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

**Commentary:** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

ARTICLE 48. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$20,000, or another sum, for the upgrade and installation of clocks at Center and Sylvester Schools to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

**Commentary:** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

ARTICLE 49. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$30,000, or another sum, to repair and/or replace failed and malfunctioning steam traps and related parts at the Salmond Administration Building and at the Sylvester School to include purchasing, repair, replacement, disposal, installation and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the town not accept this article and take no further action.**

**Commentary:** *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2011. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which, unless new sources of revenue become available in the future, will have to be addressed through a decrease in services or an operating override.*

Motion not to approve Articles 43 thru 49

So Voted

ARTICLE 50. To see if the Town will add the following to the General Bylaws of the Town: or take any other action relative thereto.

All members of Boards, Commissions, and Committees appointed by elected officials and shown in the Town Bylaws or formed by vote of Town Meeting must fulfill the following requirements for membership:

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

1. Any person appointed as a member of a Board, Commission, or Committee must be a registered voter in Hanover unless otherwise approved by Town Meeting to meet the specific needs of an appointed Board, Commission, or Committee.

Any member of an appointed Board, Commission, or Committee who ceases to be a registered voter in Hanover may be removed from the Board, Commission, or Committee and a replacement appointed by the appointing authority in the manner of the original appointment unless that member's inclusion without being registered to vote in Hanover has been approved by Town Meeting.

2. All members of a Board, Commission, or Committee appointed by elected officials are expected to regularly and in person attend meetings. Each Board, Commission, or Committee will, through the vote of the majority of the members, determine the number of absences from meetings during a continuous 12 month period that is acceptable.

The chairman of the Board, Commission, or Committee will report excessive absences to the appointing authority who may remove the absent member from the Board, Commission, or Committee and appoint a replacement in the manner of the original appointment.

By-Law Review Committee  
Board of Selectmen

**By-Law Review Committee to make main motion.**

**We move that Revised Article 50 be accepted as written in the Advisory Committee supplemental handout.**

Bylaw Review Committee to make main motion.

We move that Revised Article 50 be accepted as written in the Advisory Committee supplemental handout.

To see if the Town will add the following to the Bylaws as IV-24:

All members of Boards, Commissions, and Committees appointed by elected officials and shown in the Town Bylaws or established by vote of Town Meeting must fulfill the following minimum requirements for membership:

1. Any person appointed as a member of a Board, Commission, or Committee must be a resident of Hanover or an employee of the Town of Hanover.

For the purposes of this bylaw, a resident of Hanover is any person who resides within the Town of Hanover, MA. The elected official(s) responsible for appointing members of Boards, Commissions, and Committees shown in the bylaws or established by Town Meeting may verify residency by confirming that the name of the potential or current member of an appointed

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

Committee, Commission, or Board appears or on the current list of registered voters or by confirming that the name of the potential or current member of an appointed Committee, Commission, or Board and his/her residential Hanover address appear on another current document acceptable to the elected official(s) responsible for the appointment.

An employee of the Town may be appointed to a Board, Commission, or Committee to provide required expertise or as required by law. For the purposes of this bylaw, an employee of the Town is a person whose name appears on documentation for the Town payroll during the most current payroll cycle.

Requirements currently shown in the Town Bylaws or approved by Town Meeting for membership on specific appointed Boards, Commissions, or Committees will take precedence over those shown in this bylaw.

Any member of an appointed Board, Commission, or Committee who ceases to be a Hanover resident or a Town employee may be removed from the Board, Commission, or Committee and a replacement appointed by the elected official(s) responsible for appointments in the manner of the original appointment.

2. All members of an appointed Board, Commission, or Committee shown in the bylaws or established by Town Meeting are expected to regularly and in person attend meetings. Each Board, Commission, or Committee will, through the vote of the majority of the members, determine the number of absences from meetings during a continuous 12 month period that is acceptable.

The chairman of the Board, Commission, or Committee will report excessive absences to the elected official(s) responsible for appointments to that Board, Commission, or Committee who may remove the absent member from the Board, Commission, or Committee and appoint a replacement in the manner of the original appointment.

**The Advisory Committee supports the motion of the Bylaw Review Committee.**

SO VOTED UNANIMOUSLY

ARTICLE 51. To see if the Town will vote to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, or take and other action relative thereto, said funds to be expended in accordance with the guidelines and requirements of the Massachusetts Highway Department.

Board of Selectmen  
Board of Public Works

**We move that the Town vote to authorize the Town Manager or Town Administrator, whichever position is in place, to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts said funds to be expended for the purposes stated herein by the Town Manager or Town Administrator,**

**whichever position is in place, in accordance with the guidelines and requirements of the Massachusetts Highway Department.**

***Commentary:*** *Acceptance of this article authorizes the two Boards to accept Chapter 90 funds as allocated by the State Legislature for highway improvements in the Town. The amount allocated for FY 11 is \$396,598. This is \$55,319 above the FY 10 number of \$341,279. The increase is the result of the Town updating the state's road inventory file with all of the streets that have been accepted.*

SO VOTED UNANIMOUSLY

ARTICLE 52. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, or otherwise acquire, lease purchase, or lease the land and building at 188 King Street purportedly owned by the Trustees of the Drinkwater Firemen's Association and to appropriate, raise and appropriate, or borrow a sum of money to effect said transaction, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to authorize the Board of Selectmen to take by eminent domain, the land and building at 188 King Street purportedly owned by the Trustees of the Drinkwater Fireman's Association and to authorize the Selectmen to effect this transaction and to further lease or sublease it to the Parks and Recreation Committee/ department or to another entity as the Selectmen deem fit and to raise and appropriate the sum of \$9,000 to pay any taxes due or other outstanding financial obligations as the Selectmen see fit.**

***Commentary:*** *This article will allow the Board of Selectmen to take ownership of the land and building at 188 King Street.*

SO VOTED UNANIMOUSLY

ARTICLE 53. To see if the Town will vote to petition the General Court to enact a Special Act for the Town of Hanover in the manner described below, provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves said changes to the bill before enactment by the General Court, and to further authorize the Board of Selectmen to act on behalf of the Town relative to any inquiries and changes made by the General Court concerning the proposed Act, and to approve amendments which shall be within the scope of the general public objectives of the petition or, to see if the Town will vote to take any action relative thereto.

Board of Selectmen

**AN ACT AMENDING THE SUBSIDIZED HOUSING INVENTORY  
FOR THE TOWN OF HANOVER**

Whereas, the requirements of Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

(Low and Moderate Income Housing) are intended to encourage the creation and preservation of affordable housing in the Commonwealth of Massachusetts and its individual cities and towns for persons in all ranges of income and ability, and

Whereas, the creation and operation of housing facilities for those with disabilities or special needs, and with unique access, assistance and affordability thresholds in a non-profit educational institution furthers said goal, and

Whereas, Cardinal Cushing Centers, Inc. has constructed and operated such facilities in the Town of Hanover since 2004 and such operations are certified by the Commonwealth of Massachusetts Department of Children and Families, and

Whereas, similarly operated group home units in the Town of Hanover operated by the Commonwealth of Massachusetts Department of Developmental Services (DDS), formerly known as the Department of Mental Retardation (DMR) qualify as eligible Low and Moderate Income Housing units for the purposes of calculating a community's Subsidized Housing Inventory (SHI) and are classified as "long term subsidized housing for individuals who are mentally ill or retarded" as reported annually to the Department of Housing and Community Development (DHCD) by the Department of Mental Health (DMH) and the Department of Developmental Services (DDS), and

Whereas the creation of similar special needs housing under Chapter 167 and 689 and supportive housing for persons with disabilities under HUD Section 811 are eligible subsidy programs for the purposes of determining qualifying Low and Moderate Income Housing units in a community's Subsidized Housing Inventory (SHI) according to Department of Housing and Community Development (DHCD) regulations and guidelines, and

Whereas a broad range of funding and subsidy programs administered by public, private and non-profit entities qualify for the purposes of establishing an eligible subsidy program when determining qualifying Low and Moderate Income Housing units in a community's Subsidized Housing Inventory (SHI) according to Department of Housing and Community Development (DHCD) regulations and guidelines,

Now therefore, be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same as follows:

**SECTION 1. Amendment to Subsidized Housing Inventory.**

Notwithstanding any general or special law, state agency regulations or guidelines to the contrary, the count of Low or Moderate Income Housing units in the Subsidized Housing Inventory (SHI), as defined in Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23 (Low and Moderate Income Housing) and any regulations adopted pursuant thereto, including, but not limited to 760 CMR 56 (Comprehensive Permit; Low or Moderate Income Housing) shall include for the Town of Hanover, Massachusetts any and all units in the Town which have been constructed for, or are occupied by the students of, any non-profit or

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

educational institution, without limitation, including Cardinal Cushing Centers, Inc., and which have been constructed utilizing funds obtained through a Tax-Exempt 501(c)(3) Bond approved by the Massachusetts Development Finance Agency (MassDevelopment) as such Agency is established and defined in Massachusetts General Laws (MGL) Chapter 23G.

Notwithstanding any general or special law to the contrary, the Town of Hanover shall receive full credit on the Subsidized Housing Inventory (SHI) as one unit of Low or Moderate Income Housing for each individual unit room within each building constructed since 2000 utilizing funds obtained through a Tax-Exempt 501(c)(3) Bond approved by the Massachusetts Development Finance Agency (MassDevelopment). For the calendar year 2010 and each calendar year thereafter the Town of Hanover shall receive full credit on the Subsidized Housing Inventory (SHI), as one unit of Low or Moderate Income Housing each, for no less than sixty-six (66) individual units, which is the number of unit rooms constructed and available for occupancy at the Cardinal Cushing School operated by Cardinal Cushing Centers, Inc., in accordance with this Section.

Any additional qualifying units of Low or Moderate Income Housing established for the Subsidized Housing Inventory (SHI) of the Town of Hanover, Massachusetts pursuant to this Act shall be in addition to any units otherwise qualifying for the purposes of Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23 (Low and Moderate Income Housing) and any regulations adopted pursuant thereto, including, but not limited to 760 CMR 56 (Comprehensive Permit; Low or Moderate Income Housing)

**SECTION 2. Relation to Existing Statutes and Regulations.**

If any provision of this Act conflicts with any provisions of any general or special law, state agency regulations or guidelines, the provisions of this Act shall govern.

**SECTION 3. Requirements for State Agencies.**

It shall be the responsibility of the Department of Housing and Community Development (DHCD), as such Agency is established and defined in Massachusetts General Laws (MGL) Chapter 23B, and the Housing Appeals Committee (HAC), as such Agency is established and defined in Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23 (Low and Moderate Income Housing) and 760 CMR 56 (Comprehensive Permit; Low or Moderate Income Housing) to update and maintain an accurate count of Low or Moderate Income Housing units in the Subsidized Housing Inventory (SHI) for the Town of Hanover, Massachusetts in accordance with this Act.

Further, it shall be the responsibility of the Department of Housing and Community Development (DHCD) and the Housing Appeals Committee (HAC)

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

to incorporate the requirements of this Act when making any determinations or taking any actions under Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23 (Low and Moderate Income Housing) and any regulations adopted pursuant thereto, including, but not limited to 760 CMR 56 (Comprehensive Permit; Low or Moderate Income Housing), relative to the Subsidized Housing Inventory (SHI) for the Town of Hanover, Certification of Compliance with Hanover's Affordable Housing Plan (AHP) Production, and any appeals or requests for determination, including but not limited to whether any decision of the Town of Hanover Zoning Board of Appeals (ZBA) is "consistent with local needs." If the Subsidized Housing Inventory (SHI) for the Town of Hanover, as defined by Massachusetts General Laws (MGL) Chapter 40B, Sections 20-23 (Low and Moderate Income Housing) and any regulations adopted pursuant thereto, including, but not limited to 760 CMR 56 (Comprehensive Permit; Low or Moderate Income Housing) and as amended by this Act exceeds ten percent (10%), any decision of the Town of Hanover Zoning Board of Appeals (ZBA) shall be deemed "consistent with local needs" and shall be upheld by the Department of Housing and Community Development (DHCD) and the Housing Appeals Committee (HAC) accordingly.

**SECTION 4. Effective Date.**

This Act shall take effect upon its passage by the General Court.

**Board of Selectmen to make main motion –**

**We move that the Town vote to accept Article 53 as printed in the Town Meeting warrant.**

**The Advisory Committee supports the motion presented by the Board of Selectmen.**

**SO VOTED UNANIMOUSLY**

ARTICLE 54. To see if the Town will appropriate the sum of Three Million Three Hundred Thousand (\$3,300,000.00) Dollars for the Roof and Window Replacement Project at the South Shore Regional Vocational Technical School, located at 476 Webster Street, Hanover, Massachusetts, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the South Shore Regional School Committee is authorized to borrow said sum under M.G.L. Chapter 44 or other enabling authority; that the South Shore Regional School District acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the South Shore Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the South Shore Regional School District; provided further that any grant that the South Shore Regional School District may receive from the MSBA for the project shall not exceed the lesser of (1)

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

Fifty-Two and Six Hundredths percent (52.06%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the South Shore Regional School District and the MSBA, or take any other action relative thereto.

South Shore Regional High School  
Board of Selectmen

**We move that the Town approve the \$3,300,000.00 borrowing authorized by the vote of the South Shore Regional School District for the Roof and Window Replacement Project at the South Shore Vocational Technical High School, located at 476 Webster Street, Hanover, Massachusetts; said vote provides as follows:**

**That the South Shore Regional School District appropriate the sum of Three Million, Three Hundred Thousand (\$3,300,000.00) Dollars for the Roof and Window Replacement Project at the South Shore Vocational Technical High School, located at 476 Webster Street, Hanover, Massachusetts, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the South Shore Regional School Committee is authorized to borrow said sum under M.G.L. Chapter 44 or any other enabling authority; that the South Shore Regional School District acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the South Shore Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the South Shore Regional School District; provided further that any grant that the South Shore Regional School District may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-Two and Six Hundredths percent (52.06%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the South Shore Regional School District and the MSBA.**

***Commentary:** The Town's assessment for the roof and window replacement project at the South Shore Regional Vocational Technical School will supplant the existing debt service effective in the FY2013 budget which will result in a decrease of \$4,086. The Town of Hanover's portion of debt service is anticipated to be \$19,878 for the first year.*

SO VOTED UNANIMOUSLY

ARTICLE 55. To see if the Town will vote to add a new General Town by-law Section sequentially numbered, as follows, or take any other action relative thereto:

**SEX OFFENDER RESIDENCY BY-LAW**

**SECTION 1. DEFINITIONS**

1. "Park" means public land owned or controlled by a unit of local government, and located within the Town of Hanover, that is designated by the unit of local government for use solely or primarily for children's recreation; town recreational areas including but not limited to, a forest preserve, jogging trail, hiking trail, water park, swimming pool, soccer field or baseball field under the jurisdiction of a unit of local government.
2. "Town Library" means the structure in which the John Curtis Free Library is located.
3. "School" means any public or private educational facility that provides services to children in grades "kindergarten – 12, or any one or more of such grades."
4. "Day Care Center" means an establishment, whether public or private, which provides care for children and is registered with and licensed pursuant to the laws of the Commonwealth of Massachusetts by the Department of Early Education and Care, or its successor.
5. "Elderly Housing Facility" means a building or buildings on the same lot containing four or more dwelling units restricted to occupancy by households having one or more members fifty-five years of age or older.
6. "Place of Worship" means a structure used for religious worship or religious education purposes on land owned by, rented by, or held in trust for the use of any religious organization.
7. "Loiter" means remaining in or around town park property for more than fifteen (15) minutes.
8. "Sex Offender" means a person who resides, works or attends an institution of higher learning in the Commonwealth and who has been convicted of a sex offense or who has been adjudicated as a youthful offender or as a delinquent juvenile by reason of a sex offense or a person released from incarceration or parole or probation supervision or custody with the Department of Youth Services for such a conviction or adjudication or a person who has been adjudicated a sexually dangerous person under G.L. c. 123A §14, as in force at the time of adjudication, or a person released from civil commitment pursuant to section 9 of said c. 123A, whichever last occurs, on or after August 1, 1981.
9. "Sex Offender Registry" means the collected information and data that is received by the Criminal History Systems Board pursuant to General Law Chapter 6, Sections 178C to 178P, inclusive, as such information and data is modified or amended by the Sex Offender Registry Board or a Court of competent jurisdiction pursuant to said Sections 178C to 178P, inclusive.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

10. "Permanent Residence" means a place where a person lives, abides, lodges, or resides for five (5) or more consecutive days or fourteen (14) or more days in the aggregate during any calendar year.
11. "Temporary Residence" means a place where a person lives, abides, lodges, or resides for a period of less than five (5) consecutive days or fourteen (14) days in the aggregate during any calendar year, which is not the person's permanent address or place where the person routinely lives, abides, lodges, or resides and which is not the person's permanent residence.
12. "Establishing a Residence" means to set up or bring into being a dwelling place or an abode where a person sleeps, which may include more than one location, and may be mobile or transitory, or by means of purchasing real property or entering into a lease or rental agreement for real property (including a renewal or extension of a prior agreement whether through written execution or automatic renewal).
13. "Sex Offense Involving a Child" means an indecent assault and battery on a child under the age of 14 under MGL section 13B of Chapter 265; rape of a child under the age of 16 with force under MGL section 22A of said Chapter 265; rape and abuse of a child under MGL section 23 of said Chapter 265; assault of a child with intent to commit rape under MGL section 24B of said Chapter 265; kidnapping of a child under the age of 16 under MGL section 26 of said Chapter 265; enticing a child under the age of 16 for purposes of committing a crime under MGL section 26C of said Chapter 265; inducing a minor into prostitution under MGL section 4A of Chapter 272; living off or sharing earnings of a minor prostitute under MGL section 4B of said Chapter 272; disseminating to a minor matter harmful to a minor under MGL section 28 of said Chapter 272; posing or exhibiting a child in a state of nudity under MGL section 29A of said Chapter 272; dissemination of visual material of a child in a statue of nudity or sexual conduct under MGL section 29B of said Chapter 272; unnatural and lascivious acts with a child under the age of 16 under MGL section 35A of said Chapter 272; aggravated rape under MGL section 39 of Chapter 277; and any attempt to commit a violation of any of the aforementioned sections pursuant to MGL section 6 of Chapter 274 or a like violation of the laws of another state, the United States or a military, territorial or Indian tribal authority.

**SECTION 2. SEXUAL OFFENDER RESIDENCE PROHIBITION; PENALTIES;  
EXCEPTIONS**

1. It is unlawful for any sex offender so long as finally classified as a level 2 or 3 offender pursuant to the guidelines of the Sex Offender Registry Board, to establish a permanent residence within one thousand (1,000) feet of any school, town library, day care center, park, elderly housing facility or place of worship.
2. For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent residence to the nearest outer property line of a school, town library, day care center, park, elderly housing facility or place of worship.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

3. Notice to move. Any sex offender, so long as finally classified as a level 2 or 3 offender who establishes a permanent residence within one thousand (1,000) feet of any school, town library, day care center, park, elderly housing facility or place of worship shall be in violation of this section and shall, within thirty (30) days of receipt of written notice of the sex offender's noncompliance with this by-law, move from said location to a new location, but said location may not be within one thousand (1,000) feet of any school, town library, day care center, park, elderly housing facility or place of worship. It shall constitute a separate violation for each day beyond the thirty (30) days the sex offender continues to reside within one thousand (1,000) feet of any school, town library, day care center, park, elderly housing facility or place of worship. Furthermore is shall be a separate violation each day that a sex offender shall move from one location in the Town of Hanover to another that is within one thousand (1,000) feet of any school, town library, day care center, park, elderly housing facility or place of worship.
  
4. Penalties. Violation of this bylaw, or of any regulations adopted hereunder, may be enforced through any lawful means in law or in equity by the Board of Selectmen, Town Manager, or their duly authorized agents, or any police officer of the Town of Hanover including, but not limited to, enforcement by non-criminal disposition pursuant to G.L. c. 40, §21D. Each day a violation exists shall constitute a separate violation. The penalties shall be as follows:
  - a. First Offense: Notification to offender that he/she has thirty (30) days to move.
  - b. Subsequent Offense: Non-criminal fine of \$300.00, enforceable by a police officer, and notification to the offender's landlord, parole officer and/or probation officer and the Commonwealth's Sex Offender Registry Board that the person has violated a municipal ordinance.
  
5. Exceptions. A person residing within 1,000 feet of any school, town library, day care center, park, elderly housing facility or place of worship does not commit a violation of this section if any of the following apply:
  - a. The person established the permanent residence and reported and registered the residence pursuant to MGL c.6, §§178C to 178P, inclusive, prior to the effective date of this bylaw.
  - b. The person was a minor when he/she committed the offense and was not convicted as an adult.
  - c. The person is a minor.
  - d. The school, town library, day care center, park, elderly housing facility or place of worship within 1,000 feet of the permanent residence was established after the person established the permanent residence and reported and registered the residence pursuant to the Sex Offender Registry Act, MGL c.6, §§178C to 178P.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

- e. The person is required to serve a sentence at a jail, prison, juvenile facility, or other correctional institution or facility.
- f. The person is admitted to and/or subject to an order of commitment at a public or private facility for the care and treatment of mentally ill persons pursuant to G.L. c. 123.
- g. The person is a mentally ill person subject to guardianship pursuant to G.L. c. 201 §6 or a mentally retarded person subject to guardianship pursuant to G.L. c. 201 §6A, residing with his or her guardian or residing within a group residence that is professionally staffed and supervised 24 hours a day.

**SECTION 3. PROHIBITION**

1. It shall be unlawful for a sex offender who has been convicted of a sex offense involving a child to knowingly be present in any Town park.
2. It shall be unlawful for a sex offender who has been convicted of a sex offense involving a child to loiter within 300 feet of a Town park.
3. Enforcement. If a police officer has a reasonable suspicion that a sex offender who has been convicted of a sex offense involving a child is in a Town park or loitering within 300 feet of a Town park, in violation of this by-law, the officer shall be authorized to require said sex offender to provide his/her name, address, and telephone number. Failure to provide information as provided for in this bylaw shall be considered an arrestable offense. If it is established that the individual is a sex offender who has been convicted of a sex offense involving a child, then the officer shall notify said sex offender that he/she is in violation of this by-law.
4. Non-Criminal Fine. In addition to enforcement by any means in law or in equity, criminal complaint, a violation of this section may also be enforced by a police officer by non-criminal complaint pursuant to the provisions of M.G.L. c. 40 section 21D. Each day on which a violation exists shall be deemed to be a separate offense. The penalty for violation of this section shall be \$300.00.

If any provision of this by-law is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall remain in full force and effect. If any provision of this by-law is in conflict with state law, state law will prevail.

Board of Selectmen

**Board of Selectmen to make main motion.**

**We move that the Town vote to accept Article 55 as printed in the Town Meeting warrant.**

**The Advisory Committee supports the motion presented by the Board of Selectmen.**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

SO VOTED UNANIMOUSLY

ARTICLE 56. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

*By deleting the text of item D. from Section 6.020 in its entirety and replacing said Section with the following:*

D. Museums.

*Amend the Hanover Zoning Bylaw, Section 6.010, by adding the following new item after item I.:*

J. Notwithstanding the conditions, restrictions or requirements of any zoning bylaw or other regulation relative thereto, municipal recreational facilities shall be a use allowed “by right” within the Residence A District and shall not require any review or approval by way of Special Permits or Site Plan Review. Said municipal recreational facilities shall include, but not be limited to playgrounds, ball fields, active and passive recreation facilities, picnic areas, walking trails, bike paths, boat ramps, and related parking, driveways, irrigation systems, support buildings, pavilions, bathroom facilities, septic systems, landscaping, site amenities, bathroom facilities, and other similar publicly constructed and/or operated facilities.

This section shall not apply to the Well Protection Zone, or Aquifer Protection Zone within the Water Resource Protection District.

Parks and Recreation Committee

**Planning Board to make main motion.**

**“We move that the Town vote to accept Article 56 as printed in the Town Meeting Warrant with the following modifications:**

Delete the words “or Site Plan Review” at the end of the first sentence, under 6.010, item J.

Insert the following sentence before the second sentence, under 6.010, item J:

“Notwithstanding any provision of this bylaw to the contrary, and in lieu of Special Permit Review or Approval, or a full-scale Site Plan Review pursuant to Section 10 of this Bylaw, municipal recreational facilities shall be subject to a Limited Site Plan Review by the Planning Board pursuant to Section 10.400.”

**The Advisory Committee supports the motion presented by the Planning Board.**

SO VOTED

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

Moderator declares a 2/3rds majority

ARTICLE 57. To see if the Town will vote to authorize the Board of Selectmen to grant one or more easements for the proper installation, maintenance and protection of any municipal or private utilities (including but not limited to electric, gas, cable and telephone) at the King Street Recreation Complex, shown as Assessors Map 67, Lot 001, the deed for such property being recorded at the Plymouth County Registry of Deeds, Book 33984, Pages 8-10, or to take any action relative thereto.

Parks & Recreation Committee

**We move that the Town accept this article as written.**

***Commentary:** This is a procedural article that will grant easements for private utility companies for installations and maintenance at the King Street Recreation Complex.*

SO VOTED UNANIMOUSLY

ARTICLE 58. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to borrow in anticipation of future Community Preservation Fund revenues, \$1,600,000 dollars U.S., hereby authorizing the Treasurer with the approval of the Board of Selectmen, to borrow under Massachusetts General Laws (M.G.L.) Chapter 44B or any other enabling authority and to issue the bonds or notes of the Town for said purpose for "Completion of the King Street Recreation Complex", said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager or Town Administrator, whichever position is in place, or take any other action relative thereto.

Community Preservation Committee  
Parks and Recreation Committee

**We move that the Town vote to appropriate the sum of \$1,600,000 and to meet this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow \$1,600,000 dollars U.S., under Massachusetts General Laws (M.G.L.) Chapter 44B or any other enabling authority and to issue the bonds or notes of the Town for completion of the King Street Recreation Complex and costs incidental or related thereto, said funds to be expended by the Town Manager or Town Administrator, whichever position is in place, for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting. It is the intent of the Town that any bonds or notes issued pursuant to this vote are to be paid in the first instance from Community Preservation Fund revenues, although any such bonds or notes must be issued as general obligations of the Town for which its full faith and credit are pledged.**

Journal for Annual Town Meeting, Held  
Monday, May 3, 2010

***Commentary:*** *This project falls within the scope of the Community Preservation Act and will enable the Parks and Recreation Committee to move towards the final phase leading to the completion of the King Street Recreation Complex.*

SO VOTED UNANIMOUSLY

ARTICLE 59. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, and any other state or local laws relative thereto, to authorize the Community Preservation Committee and the Board of Selectmen to subdivide, lease, sell or otherwise transfer and/or permit portions of the town owned property at 645 and 655 Center Street for the purposes of developing community housing as defined by M.G.L. Chapter 44B, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, and any other state or local laws relative thereto, to authorize the Community Preservation Committee and the Board of Selectmen to subdivide, lease, sell or otherwise transfer and/or permit portions of the town owned property at 645 and 655 Center Street for the purposes of developing community housing as defined by M.G.L. Chapter 44B.**

***Commentary:*** *The authorization to subdivide, lease, sell or otherwise transfer the property by the Community Preservation Committee and the Board of Selectmen will enable the Committee to complete the project.*

SO VOTED UNANIMOUSLY

ARTICLE 60. **To see if the Town will modify the existing Interchange District (Overlay District) as more particularly described in the attached pages.**

**Purpose of Article:**

The purpose and intent of allowing for the requested amendment to the Interchange District (Overlay District) is to incorporate modern land use planning principles by allowing for mixed-use of residential and commercial uses in the Interchange District and to amend the existing buffer and set-back requirements in order to better encourage and promote the development of economically viable commercial uses which are regional in nature and benefit from or require adjacent highway access, consistent with the existing purpose of the Interchange District.

**Petitioner:**

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**William J. Murphy, Jr.,**  
**Trustee of Xeric Realty Trust**  
Map 5, Lot 85 / Map 11, Lots 4, and 79 through 97

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**William J. Murphy, Jr.,**  
**Trustee of Berry Realty Trust**  
Map 11, Lot 106

ARTICLE \_\_. To see if the Town will vote to amend the Zoning Bylaw and the Zoning Map for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

*Amend the Hanover Zoning Map “Interchange District”. The boundaries of the Interchange District shall include all parcels of land referenced on the map within the district boundaries according to Assessors Map and Lot Numbers for Fiscal Year 2007 as well as the portions of any Rights-of-Way shown within the district boundaries on said map.*

L. Interchange District (Overlay District)

*Amend the Hanover Zoning Bylaw, Section 6, “Use Regulations” by deleting “6.12 Interchange District” in its entirety and replacing it with the following new section:*

**6.12.0 – INTERCHANGE DISTRICT**

Purpose: The purpose and intent of allowing for an “Interchange District” Overlay Zoning is to encourage and promote the development of projects that are characterized by economically viable commercial uses which are regional in nature and benefit from or require adjacent highway access.

**6.12.10** Uses Allowed: The following uses are allowed in the Interchange District.

- A. Uses allowed in underlying Districts pursuant to the requirements of such Districts, except as otherwise provided herein.

**6.12.20** Uses Permitted by Special Permit: The following uses are permitted upon application to and granting of a Special Permit in the Interchange District.

- A. Uses allowed by Special Permit in underlying Districts pursuant to the requirements of such Districts.

**6.12.30** Uses Permitted by Special Permit and with Site Plan Approval: The following uses are permitted upon application to and granting of a Special Permit with Site Plan Approval in the Interchange District.

- A. Uses allowed by Special Permit and with Site Plan Approval in underlying Districts pursuant to the requirements of such Districts.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**6.12.40 Additional Uses Permitted by Special Permit and with Site Plan Approval:** The following additional uses are permitted in the Interchange District without regard to the underlying District upon application to and granting of a Special Permit with Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Bylaw. The applicant shall clearly demonstrate to the Board that said use is safe and appropriate for the specific site and that it will not create a nuisance by virtue of noise, traffic generated or unsightliness.

- A. **Hotel.**
- B. **Convention Center and Conference Center** developed in conjunction with a hotel facility. A convention center shall be defined as a facility designed to accommodate 500 or fewer persons and used for conventions, conferences, seminars, and entertainment functions, along with accessory functions including food and beverage preparation and service for on-premises consumption. A conference center shall be defined as a facility used for service organizations, business and professional conferences, and seminars which may include sleeping, eating, and recreation accommodations principally intended for use by conference attendees. The accommodations can include sleeping, eating, and recreation. Any convention center or conference center shall be part of the physical complex of a hotel and shall be subject to the management and operation by said hotel.
- C. **Office Park.** An office park shall be defined as a development that contains a number of separate buildings which may be occupied for business office, medical and professional office and research and development uses, including supporting ancillary uses, and open space. Ancillary uses allowed within approved office park buildings may include food service, sandwich and coffee shops, convenience retail, banking facilities including ATMs, newsstands, and like uses principally for the convenience of office park employees. An office park shall be designed, planned, constructed and managed on an integrated and coordinated basis with special attention to circulation, parking, utility needs, aesthetics, and compatibility among the buildings and uses within the office park.
- D. **Restaurants.**
- E. **Multi-family Residential** developments that are not restricted by age.
- F. **Retail Stores or Service Establishments** the principal activity of which shall be offering goods or services at retail within the Interchange District.
- G. **Parking Garage** (subject to architectural design review pursuant to subsection 6.12.80.B) serving uses located within the Interchange District, whether or not on the same lot as such uses.
- H. **Surface Parking Lots, Access Roads, Driveways, and Utilities** serving uses located within the Interchange District, whether or not on the same lot as such uses.

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

- I. **Wastewater Treatment Plant or Facility** designed and operated in accordance with the applicable requirements of, and having a groundwater discharge permit from the Massachusetts Department of Environmental Protection in accordance with, the provisions of 314 C.M.R. 5.00, and intended principally to service the uses located within the Interchange District.

**6.12.50 Prohibited Uses:** The following uses are prohibited within the Interchange District whether or not allowed in the underlying District.

- A. Warehousing and similar storage facilities.
- B. Automobile Dealerships, Service or Repair Shops.

**6.12.60 Dimensional Requirements** for all projects permitted pursuant to subsection 6.12.40:

- A. Unless otherwise specified within this Section, all applicable Business District requirements of Section 7, "Dimensional Requirements" shall apply within the Interchange District.
- B. A minimum one hundred (100) foot wide continuous and heavily vegetated Buffer Area, measured from the boundaries of the Interchange District, shall be provided for any development within the Interchange District from the boundaries of said District as further defined by Section 8, "Landscaping and Buffer Zones." No buildings, structures, parking areas, or other new construction shall be allowed within the Buffer Area, except for pedestrian paths, signage and utilities serving uses within the Interchange District, as shown on an approved Site Plan. Parking areas, driveways and roadways are allowed beyond the one hundred (100) foot vegetated Buffer Area. The buffer area shall be landscaped with natural vegetation, new plantings, or a combination, which shall include groundcover, shrubs, and trees in accordance with the provisions of Section 8 of this Zoning Bylaw. The applicant shall have the burden of proof to ensure that sufficient landscaping exists or is proposed to provide a continuous buffer and visual screening from the development for any and all residential uses. The requirements of Section 8 may be waived or reduced by the Planning Board in its sound discretion, consistent with an appropriate plan for the overall landscaping of the proposed development that is protective of abutters outside the Interchange District and enhances the visual character of the development. This provision shall not apply at those boundaries of the Interchange District along any state numbered highway, including Route 3 and Route 53.
- C. A minimum one hundred fifty (150) foot setback shall be provided from the boundaries of the Interchange District for any buildings within the Interchange District from the boundaries of said District. This provision shall not apply to those boundaries of the Interchange District along any state numbered highway, including Route 3 and Route 53.
- D. Notwithstanding the provisions of Section 7.100, "Height Regulations," any building or structure within the Interchange District shall not exceed eighty four (84) feet at any face measured from the average grade for each such face, and shall

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

not exceed seven (7) stories above the average grade at the foundation lines. However, any buildings within the Interchange District in excess of forty-eight (48) feet or four (4) stories in height shall be located within six hundred (600) feet of the northeast Interchange District boundary line abutting the Right-of-Way for Route 3 and Route 3/Route 53 interchange.

- E. Notwithstanding the provisions of Section 7 “Dimensional Regulations” Lot Frontage within the Interchange Zoning District shall be a minimum of one hundred-fifty (150) feet. If a lot abuts more than one way, only one lot frontage is required to meet this minimum.

**6.12.70** Parking Requirements for all projects permitted pursuant to Section 6.12.40:

- A. Unless otherwise specified within this Section, all applicable requirements of Section 9, “Parking Requirements” shall apply within the Interchange District. The Planning Board may waive or reduce the requirements of Section 9 for development within the Interchange District in accordance with the requirements of Section 9.300.
- B. In determining the parking requirements for a development within the Interchange District, the Planning Board shall reference Table 9-1 and other parking standards such as those published by the Institute of Transportation Engineers, and shall set such requirements as are necessary to meet the realistic requirements of the proposed development. In setting such requirements, the Planning Board shall take due account of the ability of various uses having different peak demand periods to share parking facilities.
- C. All parking spaces shall be a minimum of nine (9) feet in width by eighteen (18) feet in length.
- D. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all hotel uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space per keyed guest room plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- E. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all convention and conference uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space for every three (3) seats or occupants permitted by the Building Code and certified by the Inspector of Buildings plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- F. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all office uses within the Interchange Zoning District shall be

**Journal for Annual Town Meeting, Held**  
**Monday, May 3, 2010**

provided as one space per three hundred sq. ft. of GFA, but not fewer than five per separate enterprise, plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.

- G. Parking lots may be constructed with concrete or granite curbing. All access drives must be constructed with granite curbing. No bituminous curbing may be utilized along any access drives or within any parking lots.
- H. A use or building within the Interchange District need not be served by a parking facility located on the same building lot.
- I. Primary access for all development within the Interchange District shall be provided from Route 53 and from Webster Street. A gated emergency access to the development shall be allowed from Woodland Road if required by the Fire Department or other governmental authority. No other vehicular access to the development shall be located within the Buffer Area required under Section 6.12.60.B.
- J. The Planning Board may reduce the requirements of Section 6.12.70 in accordance with the provisions of Section 9.300 and further taking into account any shared parking facilities, existing or proposed.

**6.12.80** Additional Requirements for all projects permitted pursuant to Section 6.12.40:

- A. Traffic Impact Assessment shall be required in accordance with Section 10.120.A. to determine the necessary capacity of such roads and/or drives, and to determine what transportation improvements will be required by the applicant for existing and proposed roads to ensure such capacity is provided for under the proposed development scheme.
- B. All proposed buildings within the Interchange District shall be subject to design review and approval by the Planning Board prior to overall project approval. Architectural Plans shall be provided to the Planning Board by the applicant for all buildings and structures proposed. Such Architectural Plans showing elevations of all typical principal structures shall be prepared by a Registered Professional Architect.

The applicant shall provide specifications for building materials and shall ensure that the facades of all buildings are reasonably articulated. The applicant shall be required to adhere substantially to the design scheme submitted and approved by the Planning Board as part of any Building Permit application and to substantially complete approved façade treatments prior to issuance of Site Plan Signoff by the Planning Board or Town Planner and prior to the issuance of any Certificate of Occupancy. Minor modifications to approved site plans and building designs that do not depart from the overall design concept or represent a change in architectural style may be reviewed and approved by the Town Planner and

**Journal for Annual Town Meeting, Held**  
Monday, May 3, 2010

authorized on that basis, or referred to the Planning Board for review under the Limited Site Plan Review procedures of Section 10.400 as a modification to the previously approved plans.

Porches, pent roofs, roof overhangs, hooded front doors or other similar architectural elements should define the front entrance to all structures.

- C. All buildings, structures, open spaces, roads and drives, parking areas and other development features shall be designed and located with consideration for the existing natural terrain and minimizing overall environmental impacts on the site, to the extent practical in view of the proposed development program.
- D. All exterior lighting, whether placed along roads, drives, or walks, in parking areas, or on structures or other facilities, shall be arranged and shielded so as not to distract in an unreasonable manner the occupants of any dwelling(s) nor shine directly upon abutting properties and/or public ways. All lighting shall be pure white illumination. A detailed lighting plan shall be submitted as part of any Special Permit application to verify compliance with this section. Said plan shall include illumination labels and detailed specifications for proposed lighting fixtures.
- E. All existing or proposed utilities and municipal services within the Interchange District shall be installed underground at the time of initial construction except to the extent that this provision is waived by the Planning Board as part of the Special Permit.
- F. Provisions shall be made for the storage, collection and removal of all solid waste generated by buildings or uses within the Interchange District. All necessary waste storage facilities, including but not limited to dumpsters, shall be screened from public view by wood stockade, brick or similar fencing or walls, a minimum of six (6) feet in height, and in no case less than the height required to shield the structures from public view. Trash removal shall be limited to between the hours of 7AM and 7 PM.
- G. Individual lots within the Interchange District may contain multiple buildings and multiple uses, and individual buildings within the Interchange District may contain a combination of uses as provided for in an approved development plan.
- H. Proposed developments shall be subject to the provisions of Section 11 and Section 10.030 of the Zoning Bylaw for project thresholds, submission of a Development Impact Statement (DIS) and mitigation of development impacts accordingly. Said DIS shall include sections addressing impacts from the proposed development on the environment, traffic, municipal facilities and services (police, fire, public works, etc.), water supply, utilities and infrastructure and wastewater. The Traffic Impact Assessment required under Section 10.120.A. shall be prepared by a registered professional Traffic or Civil Engineer. The Environmental Impact Assessment required under Section 10.120.B. shall be prepared by a registered professional Environmental Engineer or other qualified

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

professional(s) with expertise in the relevant subject matter areas. The applicant shall mitigate all off-site traffic impacts anticipated by the proposed development, through the provision of reasonable off-site improvements to road capacity and safety or by other effective means. The DIS shall include an assessment of the sound and visual impacts from the proposed development on adjacent residential properties and shall propose buffering and screening sufficient to mitigate sound and visual impacts from the proposed development.

- I. All applications shall be reviewed by the Planning Board's Consultant Review Engineer. The applicant, in accordance with the Planning Board Rules and Regulations, shall deposit with the Treasurer of the Town funds in the amount of six thousand dollars (\$6,000.00) for the purpose of covering the initial costs associated with said engineering review. Funds shall be accounted for in accordance with G.L. c. 40 sec. 54G, and unexpended funds shall be returned to the Applicant. The applicant shall provide additional funds in the amount of \$3,000, whenever notified by the Planning Board that actual remaining funds are less than \$3,000. The Planning Board may require that the applicant and developer maintain such consultant review funds during both permitting and construction of the project to ensure proper construction and compliance with permit conditions.

6.12.90 Severability: The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof.

**We move that this article be referred back to the Planning Board for further study.**

**The Advisory Committee supports the motion presented by the Planning Board.**

SO VOTED UNANIMOUSLY

ARTICLE 61. Will the Town vote to further amend the "Zoning Map of the Town of Hanover, Massachusetts", prepared by Perkins Engineering, dated June 10, 1981, and subsequently amended, by altering the westerly boundary of the Commercial District at 572 Washington Street so that all of the land shown as Parcels 48-7 and 48-16 on the Hanover Assessors' Maps is included in the Commercial District. Said Parcels 48-7 and 48-16 are further described in a deed recorded with the Plymouth County Registry of Deeds at Book 33968, Page 347

Petition of Washington Hanover LLC

**Planning Board to make main motion.**

**We move that the Town vote to accept Article 61 as printed.**

**The Advisory Committee supports the motion presented by the Planning Board.**

**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

**Commentary:** *This Zoning Change would result in the entire parcel at 572 Washington Street be zoned commercial.*

SO VOTED UNANIMOUSLY

ARTICLE 62. To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

<b>1</b>	<b>Great Acres Drive</b>	The entire length of Great Acres Drive, as shown on a plan entitled "As Built Plan – Great Acres Drive" prepared by Merrill Associates, Inc. dated January 27, 2009, a copy of which is on file in the office the Hanover Department of Public Works.
<b>2</b>	<b>Jutila Farm Path</b>	The entire length of Jutila Farm Path as shown on a plan entitled "As Built Plan – Jutila Farm Path" prepared by Merrill Associates, Inc. dated January 27, 2009, a copy of which is on file in the office the Hanover Department of Public Works.
<b>3</b>	<b>Nash Landing</b>	The entire length of Nash Landing as shown on a plan entitled "Road Acceptance Plan – Nash Landing" prepared by Moran Surveying, Inc. dated January 12, 2009, a copy of which is on file in the office the Hanover Department of Public Works.

Board of Public Works

**Board of Public Works to make main motion.**

**Advisory Committee Recommendation to be made at Town Meeting.**

Motion by Board of Public Works recommends to only accept Jutila Farm Path

SO VOTED UNANIMOUSLY

Motion by Mr. Pallotta to recognize 3 retiring members of the Advisory Committee for total dedication to the Town of Hanover:

Joseph J. Zemotel, 89 Old Farm Road

Joan F. Giroux, 441 Broadway

Catherine E. Dennehy, 34 Evergreen Lane

So Voted Unanimously by acclamation



**Journal for Annual Town Meeting, Held  
Monday, May 3, 2010**

And you are hereby ordered to serve this Warrant by posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 5<sup>th</sup> day of April 2010.

R. Alan Rugman

David C. Greene

Daniel A. Pallotta

\_\_\_\_\_  
\_\_\_\_\_  
Constable  
, 2010

Atm10s

**Journal for Annual Town Election, Held  
Saturday, May 8, 2010**

	Prec 1	Prec 2	Prec 3	Prec 4	Total
Selectman (3 Year)					
Blanks	31	24	19	25	99
R. Alan Rugman	205	216	286	162	869
Joseph R Salvucci	282	260	227	268	1037
Write-in	0	1	0	0	1
	518	501	532	455	2006

Selectman (2 Year)					
Blanks	27	20	35	27	109
Louis N Avitabile	81	110	77	80	348
Joseph P O'Brien	253	205	239	182	879
Gary W Young	157	166	181	166	670
Write-in	0	0	0	0	0
	518	501	532	455	2006

Selectman (1 Year)					
Blanks	38	22	24	35	119
Robert S O'Rourke	204	228	280	186	898
Susan M Setterland	276	249	227	234	986
Write-in	0	2	1	0	3
	518	501	532	455	2006

ASSESSORs					
Blanks	185	157	197	163	702
Paul J Barresi	331	341	334	287	1293
Write-ins	2	3	1	5	11
	518	501	532	455	2006

School Committee (3 year)					
Blanks	198	191	223	178	790
Stephanie JL Gertz	314	306	305	275	1200
Write-in	6	4	4	2	16
	518	501	532	455	2006

School Committee (1 year)					
Blanks	102	103	92	90	387
Kevin W Bradley	248	223	274	225	970
William C Marriner	168	173	166	140	647
Write-in	0	2	0	0	2
	518	501	532	455	2006

**Journal for Annual Town Election, Held  
Saturday, May 8, 2010**

	Prec 1	Prec 2	Prec 3	Prec 4	Total
<b>Board of Health (3 Year)</b>					
Blanks	69	64	66	70	269
Diane L. Edge	103	138	129	110	480
Lynne White	345	298	336	274	1253
Write-in (All Others)	1	1	1	1	4
	518	501	532	455	2006
<b>Board of Public Works (3 Year)</b>					
Blanks	481	465	512	445	1903
Write-in:	37	36	20	10	103
	518	501	532	455	2006
<b>Housing Authority (5 Year)</b>					
Blank	499	484	512	445	1940
Write-in	19	17	20	10	66
	518	501	532	455	2006
<b>Planning Board (5 Year)</b>					
Blanks	205	189	209	177	780
Richard V DeLuca	311	308	320	274	1213
Write-in	2	4	3	4	13
	518	501	532	455	2006
<b>Town Clerk</b>					
Blanks	106	85	119	94	404
Robert C. Shea	349	284	331	298	1262
Write-in:					
Joanne F O'Connor	62	97	80	59	298
All Others	1	35	2	4	42
	518	501	532	455	2006
<b>Trustee of Public Library</b>					
Blanks	174	156	188	167	685
Lawrence W. Bandoni	344	342	342	286	1314
Write-in	0	3	2	2	7
	518	501	532	455	2006
<b>Moderator</b>					
Blanks	164	144	167	143	618
Douglas T. Thomson	348	351	364	311	1374
Write-in	6	6	1	1	14
	518	501	532	455	2006

**ANNUAL REPORT**  
**of the**  
**HANOVER**  
**CAPITAL IMPROVEMENT**  
**COMMITTEE**

**May 2010**

## **REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE**

This is the twenty-eighth annual report of the Capital Improvement Committee (CIC). Our function, Capital Budget, Capital Program and related subjects are discussed on the following pages.

The Committee is recommending to the May 2010 Annual Town Meeting a Capital Budget for FY10 of \$300,000 and \$0 for General Fund and Water Enterprise activities respectively. While the Capital Improvement Committee understands the importance of maintaining the Town's capital assets, the current financial constraints of the Town, would only allow for minimal spending on capital projects for FY2011. As the Town's financial situation improves, the CIC hopes to see an increase in the number of capital projects that can be funded.

At the May 2009 Town Meeting, an appropriation of \$120,000 was approved for the evaluation of many of the Town's buildings. The results of this study should help in the preparation of a fifteen-year capital plan for the Town. The results and recommendations from the firm conducting this study are expected in July 2010.

The Capital Program (FY2012 to FY2016) shows that the demand for capital outlays will continue in the future. The projects are listed according to the year in which a request is expected to be made, not necessarily when the CIC recommends that the Town undertake the project. This year, General Fund activities have been categorized to separate those projects that may be funded under the Proposition 2½ property tax cap from those projects that will need to be funded through exemptions from the property tax cap. Generally, new building construction or major renovation to existing Town buildings and any major expansion of the Town's infrastructure will require an exemption from Proposition 2½.

We appreciate the continued cooperation received from the many town officials, committees and employees who supplied the information necessary for this report. We welcome your suggestions to improve the content or format of this report.

Respectfully submitted,

Donald W. Moores, Chairman  
John Lamoureux, Vice Chairman  
Joan F. Giroux, Advisory  
Committee Member  
John Shelley  
Frank Sidoti

## **PURPOSE OF THE CIC**

The CIC is concerned with the process of planning for capital expenditures by all areas of Town government. Every proposed capital outlay involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years is reviewed. The Committee annually prepares a capital budget for the next fiscal year of such proposed outlays and our recommendations for the Advisory Committee and the Town to use in their deliberation of the Articles.

A program of proposed capital outlays for the following five fiscal years is also obtained from each department in accordance with Town by-law. This process alerts the Town to expected future capital expenditures while in the early planning phase and encourages voters to register concerns on significant items that may be present in or absent from the program.

## **PROCEDURES FOLLOWED**

A proposer of a capital project submits his/her request to the Committee. The project is described and its objectives are stated in terms of benefits, consequences of not proceeding and alternative approaches. The evaluation of proposed Capital Budget items includes a review of the need, timeliness, alternatives, economics and the estimated annual effect on subsequent operating budgets, as well as a review of how the project is to be financed. Personal interviews and where feasible, on-site inspections, complete the analysis phase.

Projects, which have been identified in prior years, are given priority consideration. Unforeseen expenditures related to an accidental cause are not specifically dealt with, since they normally require emergency action by a Special Town Meeting. In general, the priorities will be in the following order: 1) public health and safety, 2) maintenance of the infrastructure such as buildings and roads, 3) projects which will generate state/federal aid, and 4) projects which will have the greatest benefit and lowest total costs.

### **The annual capital planning process is as follows:**

- Phase 1: The department heads review existing capital projects, make necessary additions, deletions and amendments, and propose projects for consideration in the new fifth year of the plan.
- Phase 2: The CIC collates the information provided by the department heads in preparation for review.
- Phase 3: The CIC meets with each department head or project sponsor to review each project and clarify any issue related thereto.
- Phase 4: The CIC meets with the Advisory Committee to determine funding available for capital projects in the upcoming fiscal year.
- Phase 5: The CIC examines the approved list of projects, compares the list to the available funds and develops a final recommended capital budget for the coming fiscal year.

Phase 6: The CIC presents its report to the Advisory Committee and to the Town.

Phase 7: Following adoption by Town Meeting, the capital budget for the current fiscal year is implemented and Phase 1 of the next year's capital planning process is commenced.

**Since the autumn of 1995, the Capital Improvement Committee has:**

1. Followed a planning policy that seeks to allocate approximately 5% of the prior year's revenue to finance both the Capital Budget and the Capital Program. This allocation includes principal and interest payments on existing debt service.
2. Updated the Archetype Architecture, Inc. detailed study of fifteen (15) Town buildings pursuant to the article passed at the 1994 Annual Town Meeting.
3. Identified and categorized specific financing policies and procedures available to the Town including but not limited to appropriations from general and enterprise revenue, surplus, borrowing (short & long term), lease/purchase, stabilization fund transfers, and disposal of surplus property and equipment.
4. Recommended procedures for periodic review of approved capital projects, acquisitions and feasibility studies.
5. Requested department heads to develop and maintain an inventory of capital plant and equipment.
6. Review annual needs and revise priorities as required. As part of the annual review, departments are requested to:
  - Prioritize building needs, equipment replacement and new acquisitions and infrastructure improvements.
  - Identify the incremental operating cost of any new facilities or equipment.
  - Prepare a detailed list of motor vehicles and equipment and plan for the replacement of necessary items and elimination of redundant and inoperable equipment.

**FY2011 CAPITAL REQUESTS**

<b><u>DEPARTMENT</u></b>	<b><u>REQUESTED</u></b>	<b><u>RECOMMENDED BY CIC</u></b>
<b><u>BOARD OF SELECTMEN</u></b>		
Purchase of Integrated Software	\$500,000	\$0
<b><u>EMERGENCY COMMUNICATIONS</u></b>		
Replace Radio Console & Equipment Replacement	\$185,000	\$0
<b><u>POLICE DEPARTMENT</u></b>		
Replace & Recycle Police Vehicles (3)	\$96,000	\$64,000
<b><u>FIRE DEPARTMENT</u></b>		
Replace Ambulance	\$200,000	\$200,000 (Ambulance Fund)
Replace Engine	\$500,000	\$0
<b><u>SCHOOL DEPARTMENT</u></b>		
Repair Cedar School Memorial Playground	\$30,000	\$0
Install Fire Doors into Alarm System – HMS	\$82,000	\$0
Upgrade Intercom Systems at Center & Sylvester	\$50,000	\$0
Upgrade Clocks at Center & Sylvester Schools	\$33,000	\$0
Replace Special Needs Van	\$35,000	\$0
Replace the Salmond School Boiler	\$120,000	\$0
Replace B&C Computers	\$70,000	\$0
Renovate Salmond Building Restrooms	\$85,000	\$0
Design of Sylvester School Elevator	\$75,000	\$0
Repair or Replace Steam Traps at Sylvester and Salmond	\$30,000	\$0
Repair leak in Sylvester Gym	\$15,000	\$0
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>		
Pavement Management Program – HW	\$200,000	\$0
Dam Repairs - Hackett's Pond	\$200,000	\$0
Replace 4X4 Pick-up Truck with Plow – PG	\$36,000	\$36,000
One-ton dump truck	\$58,000	\$0
<b>Total - General Fund</b>	<b><u>\$2,600,000</u></b>	<b><u>\$300,000</u></b>
<b><u>WATER ENTERPRISES ACTIVITIES</u></b>		
Replace Pick-up Truck with Plow	\$36,000	\$0
Replace Generator - Pond Street WTP	\$150,000	\$0
<b>Total – Water</b>	<b><u>\$186,000</u></b>	<b><u>\$0</u></b>

**CAPITAL PROGRAM FISCAL YEARS 2012 – 2016**

<b>GENERAL FUND ACTIVITIES (Subject to Proposition 2½ Tax Cap)</b>	<b>FY2012 REQUEST</b>	<b>FY2013 REQUEST</b>	<b>FY2014 REQUEST</b>	<b>FY2015 REQUEST</b>	<b>FY2016 REQUEST</b>
<b><u>BOARD OF SELECTMEN</u></b>					
MONUMENT AND FLAG POLE REPAIR	\$10,000	\$0	\$0	\$0	\$0
TOWN HALL HISTORICAL IMPROVEMENTS	\$0	\$100,000	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$10,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>POLICE DEPARTMENT</u></b>					
REPLACE DEPARTMENTAL VEHICLES	\$102,000	\$105,000	\$96,000	\$102,000	\$96,000
REPLACE FIREARMS	\$0	\$0	\$30,000	\$0	\$0
UPDATE HARDWARE/ SOFTWARE	\$0	\$100,000	\$0	\$0	\$0
REPLACE PORTABLE AND CRUISER RADIOS	\$0	\$0	\$40,000	\$0	\$0
<b>SUBTOTAL</b>	<b>\$102,000</b>	<b>\$205,000</b>	<b>\$166,000</b>	<b>\$102,000</b>	<b>\$96,000</b>
<b><u>FIRE DEPARTMENT</u></b>					
REPLACE CARDIAC MONITORS	\$0	\$80,000	\$0	\$0	\$0
REPLACE EXTRICATION EQUIPMENT	\$0	\$60,000	\$0	\$0	\$0
REPLACE SCBA	\$0	\$0	\$0	\$0	\$200,000
REPLACE HOSE	\$0	\$70,000	\$0	\$0	\$0
REPLACE FIRE ENGINE	\$0	\$0	\$0	\$550,000	\$0
REPLACE AMBULANCE	\$0	\$0	\$210,000	\$0	\$0
REPLACE COMMAND VEHICLE	\$36,000	\$0	\$0	\$36,000	\$0
FIRE HEADQUARTER RENOVATIONS	\$300,000	\$0	\$0	\$0	\$0
REFURBISH ENGINE	\$0	\$60,000	\$0	\$0	\$80,000
<b>SUBTOTAL</b>	<b>\$336,000</b>	<b>\$270,000</b>	<b>\$210,000</b>	<b>\$586,000</b>	<b>\$280,000</b>
<b><u>HANOVER PUBLIC SCHOOLS</u></b>					
REPLACE INTERCOMS/CLOCKS-CENT/SYL					
REPLACE SCHOOLWIDE COMPUTERS	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000
CENTER SCHOOL WINDOWS	\$15,000	\$0	\$0	\$0	\$0
REPLACE CENTER SCHOOL ROOF	\$0	\$390,000	\$0	\$0	\$0
ABATE & TILE FLOORS	\$522,000	\$273,000	\$396,000	\$508,000	\$21,000
PARKING IMPROVEMENTS	\$300,000	\$200,000	\$200,000	\$0	\$0
HVAC UPGRADES	\$70,000	\$0	\$0	\$0	\$0
PLAYGROUND IMPROVEMENTS	\$25,000	\$0	\$0	\$0	\$0
REPLACE 2000 4x4 TRUCK	\$40,000	\$0	\$0	\$0	\$0
REPLACE 2001 250 TRUCK	\$0	\$45,000	\$0	\$0	\$0
REPLACE 2006 DUMP TRUCK	\$0	\$0	\$0	\$50,000	\$0
REPLACE SPECIAL NEEDS VANS	\$36,000	\$50,000	\$75,000	\$39,000	\$40,000
<b>SUBTOTAL</b>	<b>\$1,143,000</b>	<b>\$1,093,000</b>	<b>\$806,000</b>	<b>\$732,000</b>	<b>\$196,000</b>
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>					
PAVEMENT MANAGEMENT PROGRAM	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
STORMWATER PHASE II	\$75,000	\$75,000	\$75,000	\$75,000	\$0
DAM INSPECTIONS/ REPAIRS	\$160,000	\$125,000	\$65,000	\$0	\$0
SMALL GARBAGE TRUCK	\$0	\$0	\$100,000	\$0	\$0
37,000 GVW DUMP TRUCK	\$108,000	\$110,000	\$115,000	\$120,000	\$125,000
ONE TON DUMP TRUCK	\$62,000	\$64,000	\$64,000	\$0	\$68,000
PICKUP TRUCK	\$30,000	\$0	\$36,000	\$36,000	\$0
CHASIS MOUNTED OR SLIDE IN SANDERS	\$17,000	\$17,500	\$18,000	\$36,500	\$37,500
LOADER	\$175,000	\$0	\$0	\$0	\$0
BACKHOE	\$0	\$95,000	\$0	\$0	\$0

CHIPPER	\$40,000	\$0	\$0	\$0	\$0
<b>GENERAL FUND ACTIVITIES</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>
<b><u>(Exempt from Proposition 2½ Tax Cap)</u></b>	<b><u>REQUEST</u></b>	<b><u>REQUEST</u></b>	<b><u>REQUEST</u></b>	<b><u>REQUEST</u></b>	<b><u>REQUEST</u></b>
ROLLER	\$0	\$40,000	\$0	\$0	\$0
COLD PLANER ATTACHMENT	\$25,000	\$0	\$0	\$0	\$0
SWEeper	\$0	\$0	\$0	\$225,000	\$0
AMES WAY GARAGE RENOVATIONS	\$0	\$135,000	\$0	\$50,000	\$0
MULTI TOOL TRACTOR	\$0	\$115,000	\$0	\$0	\$0
TRACKLESS MOWING DECK	\$17,000	\$0	\$0	\$0	\$0
PAVEMENT MAINTENANCE EQUIPMENT	\$0	\$0	\$0	\$0	\$0
VACUUM TRAILER	<u>\$0</u>	<u>\$0</u>	<u>\$75,000</u>	<u>\$0</u>	<u>\$0</u>
<b>SUBTOTAL</b>	<b>\$909,000</b>	<b>\$976,500</b>	<b>\$748,000</b>	<b>\$742,500</b>	<b>\$430,500</b>
<b><u>COUNCIL ON AGING</u></b>					
VAN REPLACEMENT	<u>\$0</u>	<u>\$70,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL - GENERAL FUND</b>	<b>\$2,500,000</b>	<b>\$2,714,500</b>	<b>\$1,930,000</b>	<b>\$2,162,500</b>	<b>\$1,002,500</b>
<b><u>BOARD OF SELECTMEN</u></b>					
CURTIS SCHOOL & COA BUILDING					
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>FIRE DEPARTMENT</u></b>					
FIRE STATION PLANS	<u>\$0</u>	<u>\$0</u>	\$250,000	<u>\$0</u>	<u>\$0</u>
FIRE STATION CONSTRUCTION	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,500,000</u>	<u>\$0</u>
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$2,500,000</b>	<b>\$0</b>
<b><u>HANOVER PUBLIC SCHOOLS</u></b>					
SYLVESTER SCHOOL RENOVATIONS					
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>PARKS AND RECREATION</u></b>					
B. EVERETT HALL RENOVATIONS	\$0	\$0	\$0	\$1,746,800	\$0
<b>SUBTOTAL</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$1,746,800</u></b>	<b><u>\$0</u></b>
<b>TOTAL - GENERAL FUND EXEMPT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$4,246,800</b>	<b>\$0</b>
<b><u>WATER ENTERPRISE ACTIVITIES</u></b>					
VEHICLE REPLACEMENT	\$0	\$70,000	\$66,000	\$60,000	\$30,000
MASTER PLAN UPDATE	\$121,000	\$0	\$60,000	\$0	\$0
WATER MAIN REHABILITATION	\$400,000	\$0	\$0	\$0	\$0
WATER TANK MAINTENANCE	\$0	\$300,000	\$0	\$0	\$0
GENERATOR REPLACEMENT – POND	\$0	\$0	\$0	\$0	\$0
REDUNDANT WELL – BEAL	\$0	\$0	\$0	\$400,000	\$0
WATER SUPPLY DEVELOPMENT	\$0	\$0	\$0	\$0	\$0
WINTER STREET FACILITY RENOVATIONS	<u>\$0</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL - WATER FUND</b>	<b>\$521,000</b>	<b>\$770,000</b>	<b>\$126,000</b>	<b>\$460,000</b>	<b>\$30,000</b>

**CAPITAL IMPROVEMENT COMMITTEE PROJECT PROPOSALS**  
*For Capital Budget for Fiscal Year 2011*

1. Department: Board of Selectmen
2. Project Title: Integrated Town-Wide Software
3. Requested Amount: \$500,000
4. Description of Project:

Replace and expand the current in-house computer system (budgets, collections, accounting, and payroll) with a single software package facilitating centralized records, coordination between various Town departments (both within and outside of Town Hall), greater efficiency, and additional analysis and reporting tools. Such a project would be similar to the current work taking place to establish a centralized permit tracking database system in the Department of Municipal Inspections. The proposed software package will address the needs of both the "Town" (including for the first time, all departments like Library, DPW, etc.) and "School" side needs relative to integrated accounting, budgeting, reporting, purchasing, collection, personnel, and payroll functions.

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1. Department: Emergency Communications Center
2. Project Title: Replace Radio Console and Equipment
3. Requested Amount: \$185,000
4. Description of Project:

Replace existing radio console, workstation furniture.

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1. Department: Police Department
2. Project Title: Replace & Recycle Police Vehicles (3)
3. Requested Amount: \$96,000
4. Description of Project:

Purchase three (3) 2009 marked police cruisers for \$32,000 each. Replacement of vehicles on a yearly basis ensures that the vehicles are on-line and available for police use and emergencies.

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1. Department: Fire Department
2. Project Title: Replace Fire Department Rescue-Pumper
3. Requested Amount: \$500,000
4. Description of Project:

Replace the Rescue-Pumper that operates out of Fire Department headquarters. This one truck is doing the work of two vehicles. It is considered a pumping engine and a rescue truck combined into one vehicle known as a Rescue-Pumper.

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1. Department: Fire Department
2. Project Title: Replace Ambulance
3. Requested Amount: \$200,000
4. Description of Project:

Purchase and equip a new Type I ambulance.

**CAPITAL IMPROVEMENT COMMITTEE PROJECT PROPOSALS**  
*For Capital Budget for Fiscal Year 2011*

1. Department: School Department
2. Project Title: Repair Cedar School Memorial Playground.
3. Requested Amount: \$30,000
4. Description of Project:

This project would make necessary repairs to the Nicole Henry Memorial Playground to bring it into compliance with the American Society for Testing and Materials (ASTM) standards as also promulgated by the National Playground Safety Institute.

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1. Department: School Department
2. Project Title: Install Fire Doors and Wire Replacement and Existing Doors into the Fire Alarm System at the Middle School
3. Requested Amount: \$82,000
4. Description of Project:

This project would replace six sets of doors that were removed during the renovation at the Middle School and tie these replacement doors and three sets of existing doors into the fire alarm system.

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1. Department: School Department
2. Project Title: Upgrade the Intercom Systems Center and Sylvester Schools
3. Requested Amount: \$50,000
4. Description of Project:

This project would upgrade the intercom systems at both Center and Sylvester Schools. Upgrading the intercom systems will provide for better communications with staff and students during the day and in emergency situations.

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1. Department: School Department
2. Project Title: Upgrade the Clocks at the Center and Sylvester Schools
3. Requested Amount: \$33,000
4. Description of Project:

This project would upgrade the clocks at the Center & Sylvester Schools. These systems are outdated and are experiencing on-going problems.

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1. Department: School Department
2. Project Title: Special Needs Van
3. Requested Amount: \$35,000
4. Description of Project:

This would replace the 2005 Special Needs Van, which has 125,000 miles. This is part of the School Department's systematic replacement of vehicles.

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**CAPITAL IMPROVEMENT COMMITTEE PROJECT PROPOSALS**  
*For Capital Budget for Fiscal Year 2011*

1. Department: School Department
2. Project Title: Replace the Salmond School Boiler
3. Requested Amount: \$120,000
4. Description of Project:

Replace the aging boiler at the Salmond School. This boiler was installed in 1954.

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1. Department: School Department
2. Project Title: Replacement of B&C Computers
3. Requested Amount: \$70,000
4. Description of Project:

This project would replace all level “C” and “B” computers as defined by the MA DESE with level “A” computers. This is the 3<sup>rd</sup> year of a three-year replacement plan. This plan will be followed by a new five-year plan.

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1. Department: School Department
2. Project Title: Renovate Salmond School bathrooms
3. Requested Amount: \$85,000
4. Description of Project:

This project would renovate the existing Women’s and Men’s bathrooms located on the first floor of the Salmond Building. Currently, neither bathroom is compliant for state code for handicap accessibility.

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1. Department: School Department
2. Project Title: Sylvester School Elevator
3. Requested Amount: \$75,000
4. Description of Project:

This project would allow for the hiring of an architect for design and preparation of bid documents for creating handicap accessibility at the Sylvester School. Currently the building is not compliant with state code for handicap accessibility.

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1. Department: School Department
2. Project Title: Replace and Repair Steam Traps at Sylvester and Salmond Schools.
3. Requested Amount: \$30,000
4. Description of Project:

This project would repair and replace any malfunctioning steam traps.

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1. Department: DPW – Highway Division
2. Project Title: Pavement Management
3. Requested Amount: \$200,000
4. Description of Project:

Continuation of on-going pavement management program.

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**CAPITAL IMPROVEMENT COMMITTEE PROJECT PROPOSALS**  
*For Capital Budget for Fiscal Year 2011*

1. Department: DPW – Highway Division
2. Project Title: Dam repairs – Phase I – Hackett’s Pond Dam
3. Requested Amount: \$200,000
4. Description of Project:

This project will make repairs to the Hackett’s Pond Dam as recommended in the 2006 Inspection program.

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1. Department: DPW – Public Grounds Division
2. Project Title: Replace 4X4 Pickup Truck with Plow
3. Requested Amount: \$36,000
4. Description of Project:

This project will purchase and equip a new 4-wheel drive pickup truck with a plow.

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1. Department: DPW – Public Grounds
2. Project Title: One-ton Dump Truck with Plow
3. Requested Amount: \$58,000
4. Description of Project:

This project will purchase and equip a used roll-off trailer for the Transfer Station.

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1. Department: DPW – Water Treatment Division
2. Project Title: 4 X 4 Pickup Truck with Plow
3. Requested Amount: \$36,000
4. Description of Project:

This project will purchase and equip a new 4-wheel drive pickup truck with a plow, replacing a 1997 Ford Ranger in the Water Treatment Division.

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1. Department: DPW – Water Treatment Division
2. Project Title: Generator Replacement – Pond Street Water Treatment Plant
3. Requested Amount: \$150,000
4. Description of Project:

This project will replace the 36-year-old emergency standby generator and transfer switch at the Pond Street Water Treatment Plant

# HANOVER FIRE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

## Fire Alarm Permit and Inspection

Residential [ALL]	[MGL 148 s26B, F/F1/2&E]	50.00	per unit
Commercial – New	[530 CMR s10]	100.00	Base + 25.00 per unit
Commercial – Renovate Existing	[530 CMR s10]	50.00	per unit

## Sprinkler System Permit and Inspection

Residential – New Installation		50.00	
Commercial – New Installation	[MGL 148 s27A]	200.00	
Repair or Alteration to System [ALL]	[MGL 148 s27A]	50.00	

## Fuel and Flammable Storage/Use

Oil Burner Installation/Alteration [ALL]	[527 CMR 4, MGL 148 s10A]	40.00	
Underground Storage Tank Installation [ALL]	[527 CMR 9.05]	50.00	per tank
Maintain New/Existing Underground Storage Tank	[MGL 148 s10A, s23]	50.00	
Residential AST/UST Removal	[MGL 148 s38A]	50.00	per tank
Commercial UST Removal	[MGL 148 s38A]	100.00	per tank
Flammable Liquid Storage	[MGL 148 s10A]	30.00	
LP Gas Installation & Storage	[MGL 148 s10A, 527 CMR 6]	40.00	
Propane Cylinder for Exchange	[MGL 148 s10A, 527 CMR 6]	50.00	annually
Blasting and Explosives	[MGL 148 s10A]	50.00	
Fireworks Display – Permit	[MGL 148 s39A]	100.00	per event
Fireworks Display – Detail [4 hr min.]	[527 CMR 2.10(3)]		

## Permits and Inspections

Tank Truck Inspection	[527 CMR 8.03(2)]	50.00	
Cutting and Welding	[527 CMR 39.04]	50.00	
Misc. Permits *	[MGL 148 s10A]	30.00	
Hood Suppression System	[527 CMR 23]	50.00	
Vent-free Gas Appliances	[527 CMR 30]	40.00	

# HANOVER FIRE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

Other	Reference Schedule
Application for License	[MGL 148 s10A,s28] 50.00
Demolition of a Structure	[MGL 148 s10A,s28] 30.00
Re-inspection [Commercial – After failed test or inspection or not ready on date scheduled]	[MGL 148 s10A,s28] 100.00
Inspections [Quarterly]	[MGL 148 s4] 50.00
Inspections [Health care facilities]	[MGL 111 s51] 50.00
Inspections [Lumberyards]	[527 CMR 17] 50.00
Details [As required – 4 hr. min.]	[MGL 148 s28]

Plan Review	Reference Schedule
Commercial Building Plans Review	
[Town Engineer Review]	[530 CMR 1]
Commercial/Residential Building Plans Review	
[No Town Engineer Review]	[530 CMR 1]
Site Plan Review – Commercial	
Site Plan Review – Residential	
[6 or more residences]	100.00
[Up to 5 residences]	50.00
Site Plan Review – Retreat Lot	50.00
Records Search – Public Record	25.00
Records Search – Ch. 21E Site Assessment	25.00
Copies	.20 per page

\* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition Storage, Flammable Decorations, other.

# HANOVER POLICE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

## False Alarms

Alarms # 1-3	No Charge
Alarms # 4-6	105.00
Alarms # 7-11	205.00
Alarms # 11 and over	505.00

## Solicitation Permit

Groups of 1 to 4 people	25.00
Groups of 5 to 9 people	50.00
Groups of 10 or more	100.00

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**BUILDING PERMIT FEES**

Effective November 4, 2007

**\*FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT  
 (\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

**\*New Construction Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 90.00 per square foot
MULTI-FAMILY (3 or more units) .....	\$ 90.00 per sq ft plus \$50.00 per unit inspection fee

**\*Addition Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 80.00 per square foot

**\*Alteration Estimate**

COMMERCIAL .....	Contract Cost
INDUSTRIAL .....	Contract Cost
RESIDENTIAL .....	Contract Cost

GARAGE 1 CAR .....	\$ 150.00
GARAGE 2 CAR .....	\$ 300.00
*OPEN DECK, FARMER'S PORCH ESTIMATE .....	\$ 40.00 per square foot
*SHEDS OVER 120 SQUARE FEET ESTIMATE .....	\$ 35.00 per square foot
CERTIFICATE OF INSPECTION .....	\$ 50.00
CHIMNEY .....	\$ 65.00
CONSTRUCTION TRAILER .....	\$ 50.00
DEMOLITION PERMIT ESTIMATE .....	\$ 10.00 per \$1,000
MOBILE HOME (30 DAYS ONLY) .....	\$ 50.00
OCCUPANCY PERMIT .....	\$ 50.00
RELOCATE BUILDING ESTIMATE .....	\$ 10.00 per \$1,000
*SIGNS .....	\$ 5.00/sq.ft.
SITE INSPECTION .....	\$ 75.00
(BUILDING, ELECTRIC & PLUMBING INSPECTIONS)	
STOVES .....	\$ 50.00
TEMPORARY OCCUPANCY PERMIT .....	\$ 50.00
TEMPORARY SIGNS .....	\$ 50.00 COM'L/IND -----\$25.00 RES 1-2 FAMILY
❖ TENTS .....	\$ 50.00 COM'L/IND-----\$10.00 RES 1-2 FAMILY
❖ YARD SALES .....	\$ 5.00
MECHANICAL FEE .....	\$ 100.00
MINIMUM FEE .....	\$ 50.00 COM'L/IND-----\$25.00 RES 1-2 FAMILY
❖ EXCEPT AS NOTED	

***PENALTY FOR DOING WORK WITHOUT A PERMIT\*\*\*\* DOUBLE FEE***

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 3, 2006**

**COMMERCIAL, INDUSTRIAL & MERCANTILE-** Includes building with 3 or more dwelling occupancies

**New Construction**

First \$5,000. valuation .....	\$ 50.00
Each add'l \$1,000 .....	\$ 3.00
<b>Maximum Fee .....</b>	<b>\$ 2,000.00</b>

**Remodeling & Additions**

First Machine .....	\$ 40.00
All Other – Each .....	\$ 20.00
Air Conditioners .....	\$ 5.00 per ton/maximum \$100.00

**Fixtures, Switches & Receptacles**

First 5 .....	40.00
6-29 .....	\$ 60.00
30-100 .....	\$ 120.00
Over 100 outlets .....	\$ 1.00 per outlet
Each add'l 100 outlets .....	\$ 50.00
Each 4' section of fluorescent fixture shall be considered one fixture.	
Electric Signs .....	\$ 50.00

**Transformer**

5 KVA or less .....	\$ 40.00
15 KVA .....	\$ 60.00
Over 15 KVA .....	\$ 80.00

**Services**

200 Amps or less .....	\$ 40.00
Each add'l 100 Amps or portion thereof .....	\$ 20.00
Each add'l meter and sub-main .....	\$ 20.00

**Gas Stations**

Gas Pumps – Each .....	\$ 50.00
Pole Lighting .....	\$ 20.00
Pole Lighting maximum .....	\$ 240.00
Canopy for Service Station (Prewired) .....	\$ 60.00

**Miscellaneous-** Applies to both Residential & Commercial

Annual permits and inspections .....	\$ 175.00
Requests for inspections (other than usual permits) .....	\$ 50.00
Re Inspection Fee - 1st time .....	\$ 30.00
2nd time .....	\$ 40.00
Carnivals and Concessions .....	\$ 100.00
Fire & Smoke Alarm Systems .....	\$ 50.00

Fee Schedule – Department of Municipal Inspections

Burglar Alarm .....	\$ 40.00
Traffic Light .....	\$ 100.00
Each add'l if applied for at same time .....	\$ 50.00
Underground Conduit 1-5 (subdivision) .....	\$ 100.00
6-10 (subdivision) .....	\$ 125.00
Over 10 (subdivision) .....	\$ 150.00
Telecommunication (first 30 jacks) .....	\$ 40.00
Each add'l jack .....	\$ 1.50
<b>Minimum Fee .....</b>	<b>\$ 50.00</b>

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 3, 2006**

**RESIDENTIAL**

New Dwellings .....	\$ 150.00
Electric Heat additional .....	\$ 40.00

**Remodeling & Additions**

Switches, Receptacles & Fixtures

First 5 .....	30.00
6-29 .....	\$ 40.00
30-50 .....	\$ 60.00
51 or more .....	\$ 80.00

**Major Appliances**

Replacement Water Heater (same size) .....	\$ 30.00
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) .....	\$ 30.00
Hot Water Heaters .....	\$ 25.00
Gas or Oil Burners .....	\$ 40.00
Portable Air Conditioners .....	\$ 25.00
Stationary Air Conditioners - \$15.00 per ton maximum per unit ....	\$ 80.00/Unit
(applies to both Commercial and Residential)	

**Services**

Not over 200 amps connected, each 100 amps or less .....	\$ 40.00
Each add'l meter or sub-feed/sub-panel .....	\$ 20.00
Temporary Service .....	\$ 40.00

**Swimming Pools**

Above Ground .....	\$ 50.00
Inground .....	\$ 80.00
Hot Tubs and Spas .....	\$ 50.00
Hydromassage Tubs .....	\$ 30.00

**Any Device not Listed**

First 10KW .....	\$ 30.00
Each add'l KW .....	\$ 3.00

<b>Minimum Fee .....</b>	<b>\$ 40.00</b>
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Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**GAS PERMIT FEES**  
**Effective July 3,2006**

**Residential**

Hot Water Tank/Tankless .....	\$ 35.00
(Combination with Plumbing Permit)	
First Fixture.....	\$ 30.00
Each Additional Fixture.....	\$ 15.00
Reinspection Fee .....	\$ 40.00
<b>Minimum Fee .....</b>	<b>\$ \$40.00</b>

**Commercial**

Hot Water Tank/Tankless	
(Combined with Plumbing Permit .....	\$ \$50.00
First Fixture .....	\$ 40.00
Each Additional Fixture .....	\$ 20.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 50.00</b>

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE  
FIXTURE MUST CHECK OFF TEST ..... \$ \$20.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**PLUMBING PERMIT FEES**  
**Effective July 3,2006**

**Residential**

New house minimum .....	\$ 165.00
Hot Water Tank/Tankless (Combined with Gas Permit) .....	\$ 30.00
Hot Water Heater (Electric) .....	\$ 30.00
Back Flow Preventer .....	\$ 35.00
This is not 1 <sup>st</sup> fixture and must be checked off on all Boiler replacements.	
First Fixture .....	\$ 30.00
Each Additional Fixture .....	\$ 20.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 30.00</b>

**Commercial**

Hot Water Tank/Tankless .....	\$ 50.00
(Combined with Gas Permit)	
Hot Water Tank (Electric) .....	\$ 50.00
Backflow Preventer .....	\$ 40.00
First Fixture .....	\$ 40.00
Each Additional Fixture .....	\$ 20.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 50.00</b>

**Demo of any Kind .....** \$ 75.00

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**

Fee Schedule – Department of Municipal Inspections



**TOWN OF HANOVER  
DEPARTMENT OF WEIGHTS AND MEASURES  
FEE SCHEDULE 4/15/2008**

<b>SCALES</b>	<b>FEE</b>	<b>MEASURING DEVICES</b>	<b>FEE</b>
OVER 10,000 LBS.	\$125.00	GASOLINE METER	\$20.00
5,000-10,000 LBS.	\$ 75.00	VEHICLE TANK (OIL TRUCKS)	\$40.00
1,000-5,000 LBS.	\$ 50.00	EACH INDICATOR	\$25.00
100-1,000 LBS.	\$ 40.00	VEHICLE TANK GRAVITY	\$40.00
10-100 LBS.	\$ 20.00	BULK STORAGE	\$45.00
10 LBS – LESS	\$ 15.00		
		<b>OTHER DEVICES</b>	
ALL WEIGHTS	\$ 2.00	TAXI METERS	\$25.00
AVOIRDUPOIS, METRIC		ODOMETER/HUBODOMETER	\$25.00
APOTHECARY, TROY			
		LEATHER MEASURE (SEMI-ANNUAL)	\$10.00
		FABRIC MEASURING	\$10.00
		WIRE/ROPE CORDAGE	\$10.00
		LINEAR MEASURES	\$ 5.00
		YARD STICKS/ TAPES	
REVERSE VENDING (BOTTLE RETURN)	\$0		
<b>RETAIL CHECKOUT SYSTEMS / SCANNER UNITS</b>			
EACH	\$ 25.00		
LESS THAN 4 UNITS	\$ 75.00		
4 TO 11 UNITS	\$150.00		
MORE THAN 11 UNITS	\$250.00		

Fee Schedule – Department of Municipal Inspections

**HANOVER BOARD OF HEALTH  
FEE SCHEDULE**

Effective May 14, 2010

<b><u>PERCOLATION TESTS / OBSERVATION HOLES</u></b>	\$ 300.00	1/2 day A.M. only
	\$ 650.00	Full Day A.M. and P.M.
<b><u>DISPOSAL WORKS PERMIT</u></b> (new or repair)		
up to 500 gallons	\$ 150.00	Per System or Building
500- 999 gallons	\$ 250.00	
1,000-1,999 gallons	\$ 325.00	
2,000-9,999 gallons	\$ 450.00	
over 10,000 gallons	\$ 850.00	
<b><u>COMPONENT REPAIR</u></b>	\$ 75.00	(based upon 1 insp., add'l inspections @ \$75 per)
<b><u>RESUBMISSION OF PLANS</u></b>	\$ 55.00	Requiring add'l review time
or	\$ 25.00	Not requiring add'l review time (in house)
<b><u>SUBMISSION OF ESTABLISHMENT PLANS</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>FOOD PERMIT</u></b> (Retail up to 999 S/F)	\$ 100.00	Annually
1,000 S/F to 9,999 S/F	\$ 200.00	Annually
10,000 S/F PLUS	\$ 500.00	Annually
<b><u>FOOD ESTABL. PERMIT - FOOD SERVICE</u></b>		
Seating - 0-30	\$ 100.00	Annually
Seating – 31-99	\$ 150.00	Annually
Seating- 100 Plus	\$ 300.00	Annually
<b><u>MILK PERMIT</u></b>	\$ 10.00	Annually
<b><u>FROZEN FOOD DESSERT PERMIT</u></b>	\$ 25.00	Annually
<b><u>CATERING</u></b>	\$ 50.00	Annually
<b><u>MOBIL UNITS PERMIT - YEARROUND</u></b>	\$ 100.00	Annually
<b><u>MOBIL UNITS PERMIT - SEASONAL</u></b>	\$ 50.00	Annually
<b><u>TOBACCO SALES PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEMPORARY FOOD PERMIT-MULTIPLE VENDOR EVENTS</u></b>	\$ 15.00	(Per Event, for vendors not already licensed)
<b><u>REINSPECTION FEE FOR FOOD ESTAB.</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>TITLE V INSPECTORS PERMIT</u></b>	\$ 100.00	Annually
<b><u>INSTALLERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEST FEE FOR INSTALLERS PERMIT</u></b>	\$ 25.00	Per Test
<b><u>SEPTAGE PUMPERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>RUBBISH COLLECTORS</u></b> (Garbage License)	\$ 100.00	Annually
<b><u>TANNING SALON LICENSE</u></b>	\$ 100.00	Annually
<b><u>BODY ART ESTABLISHMENT</u></b> (Tatoeing / Body Piercing)	\$ 200.00	Annually
<b><u>BODY ART PRACTITIONER</u></b>	\$ 75.00	Annually
<b><u>PUBLIC/PRIVATE CAMP LICENSE</u></b>	\$ 225.00	Annually (\$10.00 Lic & \$215.00 Applic. & Inspect. fee)
<b><u>PUBLIC SWIMMING POOL PERMIT</u></b>	\$ 150.00	Per Pool / Annually
<b><u>FUNERAL DIRECTOR LICENSE</u></b>	\$ 25.00	Annually
<b><u>ANIMAL PERMIT</u></b>	\$ 25.00	Annually

Fee Schedule – Department of Municipal Inspections

**HANOVER BOARD OF HEALTH  
FEE SCHEDULE (Continued)**

**Effective May 14, 2010**

<b><u>TEMPORARY ONE DAY EVENT FEE *</u></b>	\$ 50.00	Per Event (an additional fee will be required for inspections, TBD by the BOH, based upon size of event)
<b><u>INSPECTION FEE FOR TEMPORARY EVENTS</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>CARNIVAL FEE *</u></b>	\$ 250.00	Per Event (based upon 5 food booths, \$50 per booth after that)
<b><u>FARMERS MARKET FEE *</u></b>	\$ 500.00	Entire Season
<b><u>WELL PERMIT</u> - Drinking</b>	\$ 100.00	
<b><u>WELL PERMIT</u> - Irrigation</b>	\$ 50.00	
<b><u>EMERGENCY INSPECTION FEE</u> - During Town Hall hours</b>	\$ 100.00	1st hour
	\$ 75.00	Each Additional Hour (1 hour min.)
<b><u>EMERGENCY INSPECTION FEE</u> - After Town Hall hours, holidays &amp; weekends</b>	\$ 200.00	1st hour
	\$ 150.00	Each Additional Hour (1 hour min.)
<b><u>RE-INSPECTION</u></b>	\$ 75.00	1 Hour Min.
<b><u>COURT APPEARANCE</u></b>	\$ 250.00	Min. 1/2 Day / \$500 Full Day
<b><u>HOUSING CERTIFICATION</u></b>	\$ 75.00	
<b><u>APPLICATION FEE FOR MULTI - UNIT HOUSING</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>MULTI - UNIT HOUSING LICENSE</u></b>		
1-9 rooms	\$ 100.00	Annually
10-23 rooms	\$ 150.00	Annually
more than 24 rooms	\$150.00 + \$15.00 For Each Additional Unit	

\* The Board of Health reserves the right to charge additional fees to the applicant for temporary events to recover costs incurred. Any person or business working without a permit or license will be subject to a fine equal to double the permit fee.

# PLANNING BOARD

## FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



AS OF JULY 1<sup>ST</sup>, 2009

Permit Type <i>(Regulation Reference)</i>	Permit Filing Fee †	Number of Plan Copies Required †	Consultant Review Fees & Additional Requirements †
<b>Approval Not Required (ANR / Form A)</b> <i>Subdivision Rules &amp; Regs Section II.B.</i>	\$250.00 <i>(filing)</i> & \$250.00 <i>(per buildable lot)</i>	1 Mylar 5 Bond copies  ** <i>AutoCAD Copy Required</i>	Not Applicable
<b>Preliminary Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.A.1. Section III.A.2.</i>	\$1,000.00 <i>(filing)</i>	10 large copies (24x36) 7 small copies (11x17)	\$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>
<b>Definitive Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.B.1.</i>	\$1,000.00 <i>(per buildable lot)</i>	10 large copies (24x36)* 7 small copies (11x17)  *1 Mylar of approved plan for signing ** <i>AutoCAD Copy Required</i>	\$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>  <b>Advertising &amp; Notice Costs</b> <i>(varies)</i>
<b>Site Plan Review</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$2,000.00 <i>(filing)</i>	10 large copies (24x36) 7 small copies (11x17)  *Design Review Board Submission <i>(see Note 3 below)</i> ** <i>AutoCAD Copy Required</i>	\$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>  <b>Advertising &amp; Notice Costs</b> <i>(varies)</i>
<b>Special Permit(s)</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$500.00 <i>(Per Special Permit)</i>	10 large copies (24x36) 7 small copies (11x17)	See Above Requirements for "Site Plan Review" <i>(filed in conjunction)</i>

**† NOTES:**

- 1) 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 2) 10 Large Plan Copies (24x36") are required for review and comment by the following:
 

(A) Town Planner	(F) Building Inspector
(B) Conservation Agent/ Conservation Commission	(G) Health Agent/ Board of Health
(C) Department of Public Works/ Board of Public Works	(H) Design Review Board
(D) Police Department / Traffic Control Officer	(I) File Copy
(E) Fire Department / Fire Prevention Officer	(J) File Copy
- 3) Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- 4) Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- 5) Abutter Notification shall be as follows:
  - Definitive Subdivisions: Direct Abutters w/ Certified Mail, Return Receipt Requested
  - Special Permits & Site Plan Reviews: Abutters within 300 ft. w/ Certificate of Mailing
- 6) 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUD):
 

(A) Building Layout Plans	(C) Elevations/ Building Facades
(B) Signage Details	(D) Detail on Exterior Treatment



**TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE**  
**EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

APPLICATION Type:	PROJECT Type:	FEE:
Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI)	Category 1	\$ 110.00 per activity
	Category 2	\$ 500.00 per activity
	Category 3	\$ 1050.00 per activity
	Category 4	\$ 1450.00 per activity
	Category 5	\$4.00 per linear ft
Notice of Resource Area Delineation* (ANRAD)	Category 6 <i>also requires establishment of Guaranteed Deposit Account</i>	\$100.00 per resource area
(ANRAD) w/ Simplified Review (ANRAD w/SR)	<b>NO LONGER APPLICABLE</b> Category 6a <i>also requires establishment of Guaranteed Deposit Account</i>	\$25.00 plus per resource area \$ 100.00
Request for Determination of Applicability (RDA) (RDA) (RDA)	Category 7	\$ 100.00 per activity
	Category 8	\$ 150.00 per lot
	Category 9	\$ 250.00 per activity
Other Fees applicable to Category 1 - Category 9	Category 10	Additional 50% of applicable fee Riverfront Area Activity
	Category 11	Additional 100% of applicable fee After-the-Fact filings
Certificate of Compliance (COC) (COC) (COC) (COC)	<del>Prior to 10/3/93:</del> Residence	\$ 50.00
	Non-residence	\$ 100.00
	Subdivision	\$ 200.00
	10/4/93 to present:	<b>***No fee**</b> *
Extension Permit	<i>within the first three years of issuance</i>	\$ 50.00
	for expired permits	\$ 100.00 per expired year
Enforcement Order	<i>To recommence work:</i> Residence	\$ 100.00
	New residence	\$ 200.00
	Other	\$ 500.00
Letter to Lender/Release of lot(s)		\$ 50.00
Agent Site Visit	Residential	\$ 50.00
<i>for other than application process or for additional site inspections.</i>	Non-residential	\$ 100.00
Emergency Certificate		\$ 200.00

Request to Review Revised Plan or Request for an Amended OOC	If app. fees were based of Category 1, 6 - 9	\$ 50.00
	If NOI fees were based on Category 2	\$ 200.00
	If NOI fees were based on Category 3 - 5	\$ 400.00
Duplicate True Attested Copies	all documents	\$ 10.00 per document

**Explanation of Fees**  
**TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE**  
**EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

**Category 1** Fee for each activity is **\$110 per activity**

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

**Category 2** Fee for each activity is **\$500.00 per activity**

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

**Category 3** Fee for each activity is **\$1,050.00 per activity**

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

**Category 4** Fee for each activity is **\$1,450.00 per activity**

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

**Category 5** Fee is **\$ 4.00 per linear foot**; (total fee not to be less than \$100.00 or greater than 2,000.00)

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

**Category 6** Fee is **\$ 100.00 per resource area delineated on all property types** for an **Abbreviated Notice of Resource Area Delineation (ANRAD)**.

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

## **Explanation of Fees- *continued***

### **TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

**Category 6a** Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 Fee is \$100.00 for work >50 ft. from resource areas or temporary activities

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ house not proposed;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

**Category 8** Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

**Category 9** Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

**Category 10** Fee is an additional **50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

*(For projects with Riverfront Area only on the site, use standard fees as listed above.)*

**Category 11** Fee is an additional **100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

**"After-the-Fact"**

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



**WORKSHEET**  
for

**Town of Hanover Conservation Commission Fee Schedule**

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES  
and submit this form with the appropriate amount of fees  
with your Application**

To find you total fees due, complete the following:

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six. If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

Column: A.	B.	C.	D.	E.
<b>Type of Application:</b>	<b>Category:</b>	<b>Associated Fee(s):</b>	<b>Number of activities, feet, lots, etc.:</b>	<b>Subtotal for each line:</b>
Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i>	Enter the category number for all activities such as #1, 2, 3, etc.	Enter <u>Dollar amount</u> for one activity, foot, lot, etc. as listed in each corresponding category.	Enter <u>the number</u> of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category.	Multiply numbers in columns "C" and "D" for each line and enter the dollar amount below.
1. <b><u>ANRAD</u></b>	Cat. # <b><u>6.a.</u></b>	\$ <b><u>100.00</u></b>	_____	\$ _____
2.	Cat. # _____	\$ _____		\$ _____
3.	Cat. # _____	\$ _____		\$ _____
4.	Cat. # _____	\$ _____		\$ _____
5.	Cat. # _____	\$ _____		\$ _____
6.	<b>Total Application Fee:</b>			\$ _____
<i>Enter the sum of items in column "E" and submit this amount in full with your application.</i>				

**TOWN OF HANOVER  
LICENSES ISSUED BY THE BOARD OF SELECTMEN**

**FEES EFFECTIVE JULY 1, 2008**

TYPE	FEES	TYPE	FEES
<b>LIQUOR LICENSES:</b>		<b>Amusement/Theaters - Weekdays:</b>	
All Alc. Bevs. - Restaurant (ComVic)	\$ 2,500	Per Screen (movie theaters 7 days)	\$ 50
All Alc. Bevs. - Clubs	\$ 1,200	Entertainment/Common Victualler	\$ 50
All Alc. Bevs. - Package Store	\$ 2,000	Entertainment/Amusement - Weekdays, Sundays after 1:00 PM	\$ 50
Wine/Malt Bevs. - Restaurant (ComVic)	\$ 1,500	Automatic Amusement Devices (per device)	\$ 50
Wine/Malt Bevs. - Package Store	\$ 2,000	Dance School Permit	\$ 5
Special One-Day (all)	\$ 75	Fortune Teller	\$ 50
Charitable/Non-Profit	\$ -	Pawnbroker	\$ -
Liquor License Application/Hearing fee	\$ 250	Second Hand Articles	\$ 10
Filing Fee/Alteration - Licenses:		Bowling Alley (per lane)	\$ 25
1st Change	\$ 250	Pool Table (per table)	\$ 25
2nd Change	\$ 500	Junk Dealer (gold, silver, etc.)	\$ 200
3rd Change	\$ 750	Junk Collector (gold, silver, etc.) Renewal	\$ 75
All Alcoholic - Druggist	\$ 300	Roller Skating Rinks	\$ -
		Lodging Houses (includes dorms)	\$ -
<b>OTHER LICENSES:</b>		<b>Fire Department Permits: (with approval of Selectmen)</b>	
Taxi (per cab)	\$ 25	Gasoline (flammable) Storage:	
Off Duty Work Detail services per hr	10%	New (including public hearing)	\$ 200
Auctioneer (annual)	\$ 150	Renewal	\$ 100
1 day auction	\$ 100	Gasoline: Split Island	
Sunday Entertainment:		New	\$ 200
Per Event	\$ 25	Renewal	\$ 100
P. Yr. (per screen) -not C. Vic.	\$ 25	UST Removal:	
Sunday Opening (after Noon)	\$ -	Residence	\$ 25
Holiday Opening	\$ -	Business	\$ 100
Common Victualler/Innholder - New	\$ 200	<b>Miscellaneous:</b>	
Common Victualler/Innholder - Renewal	\$ 75	Cable TV	\$ 1
Retail Sale of Beverages - vending machines	\$ -	Gravel Removal (per acre)	\$ 50
Mobile Lunch Carts	\$ 100	Public Hearing Preparation	\$ 200
<b>MOTOR VEHICLES - SELLERS' LICENSE:</b>		Golf Instruction Clinic	\$ 50
# Cars on License:		Miniature Golf	\$ 50
0 - 21	\$ 250	Golf Driving Range	\$ 50
22 - 99	\$ 500	Mini Go-Carts	\$ 50
100 - 199	\$ 1,000	Water Boats	\$ 50
200 - 299	\$ 1,500	Other Amusement Devices	\$ 50
300 +	\$ 2,000	Batting cages	\$ 25
Automobile Lease/Rental	\$ 250	Christmas Tree Sales	\$ 125
		Carnivals, etc.	\$ 500
		Public Constable - New	\$ 100
		Public Constable - Reappointments + fees set by statute	\$ 25
		Sworn Weigher Compliance Fee (per incident investigated)	\$ 100
		All other appointments, permits & licenses - minimum per	\$ 25

\* In addition to these fees, a processing charge for professional review by outside vendors will be billed at cost. Present rates are: Attorney \$125/hr, Paralegal, Law Clerk, or Legal Assistant \$60/hr. **Cost to be determined by vendor at time of service.**

## **REPORT OF THE HANOVER POLICE DEPARTMENT**

I hereby submit the following report of the Hanover Police Department from July 1, 2009 to June 30, 2010.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2010. This was achieved with funding from our annual budget appropriation and supplemented by federal and state grants. Grant funding has been reduced significantly and in many cases eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding.

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide services. The services that are provided by these officers include crime prevention, RAD self defense training for women, school safety, participation in the recreation department summer camp program, senior citizen liaison, child safety seat installations, firearm permits, firearms training, fish and game enforcement and many others. The police department has provided child identification packets during numerous events at the Hanover Mall, YMCA, and Shaw's Supermarket.

The DARE program was once again an intricate part of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both a classroom environment and while performing his duties as a patrol officer. In collaboration with the Hanover School Department students complete a ten week course of instruction in drug, alcohol and violence prevention.

In September and again in May the Hanover Police Department provided a "Child Safety Seat Installation Day" at the Hanover Mall and at the Target in Hanover. This program was provided free of charge for parents to insure that the child safety seats located in their vehicles were installed properly. Officers Deborah Burns, David Zemotel, Lt. Robert Heywood, and Sergeant Daniel Salvucci with assistance of other officers from south shore towns provided the expertise for this event. A total of 60 child safety seats were inspected or installed at these events. Child safety seat inspections and installations are provided throughout the year by the Hanover Police Officers. Please contact the Hanover Police Department if you require assistance with your child safety seat installation.

In September the Hanover Board of Selectmen commended the efforts of department members who responded to and investigated the abduction of a young child. The quick, decisive and responsible response of the officers resulted in the return of the abducted child and apprehension of the suspect.

In October the Hanover Police Department and the Hanover Mall once again sponsored the annual South Shore Drug and Alcohol Awareness Fair. The 25<sup>th</sup> year proved as successful as previous years. Twenty agencies, including law enforcement, civil and private organizations provided drug and alcohol education information to the many citizens who came to the Hanover Mall over the two-day event.

The Governor's Highway Safety Bureau provided funding for seatbelt, driving under the influence of alcohol and road respect enforcement initiatives. This program covers two fiscal years with the first enforcement taking place in December of 2009. There are five enforcement periods scheduled. Holidays and high traffic periods are targeted for these enforcement initiatives. There are a total of 36 hours of enforcement for each period.

On June 30, 2010 Sergeant Peter Hansen retired from the Hanover Police Department. Sergeant Hansen served the Hanover Police Department for 35 years. Sergeant Hansen will be remembered for his dedication to the citizens of Hanover. We wish him the best in his well-deserved retirement.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.  
*Chief of Police*

**REPORT OF THE HANOVER POLICE DEPARTMENT**

**Annual Court Report – July 1, 2009 to June 30, 2010**  
**Sgt. John J. Owens, Jr. – Court Prosecutor**

Days in Court .....	252
Arraignments.....	468
Arrests (including warrant arrests).....	844
Cases Cleared.....	488
Motor Vehicle Citations issued.....	1,559
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles .....	\$70,200.00
Monies Collected for Marijuana Citations.....	\$2,800.00
Monies Collected for Police Reports .....	\$4,655.00
Monies Collected for Parking Tickets .....	\$4,476.20

Respectfully submitted,

Sgt. James E. Smith  
*Hanover Police Prosecutor*

**Firearms Licenses – July 1, 2009 to June 30, 2010**  
**Officer Kristin L. Malloch – Firearms Officer**

Firearms Identification Card – Class A (License to Carry) .....	67
Firearms Identification Card – Class B (License to Carry) .....	0
Firearms Identification Card – Class C .....	11
Firearms Identification Card – Class D (Mace Only).....	5

**All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.**

Respectfully submitted,

Officer Kristin L. Malloch  
*Firearms License Officer*

**Fish and Game Violations – July 1, 2009 to June 30, 2010**  
**Officer David W. Tyrie – Environmental Officer**

Environmental Citations Issued .....	5
Fish and Game Violations Cited .....	6
Fish and Game Violations Arrests .....	0
Fish and Game Criminal Complaints/Summonses .....	0
Total Fines for Above Citations.....	\$300.00

**Recreational Motor Vehicle Violations – July 1, 2009 to June 30, 2010**

Chapter 90B Violation Citations Issued .....	3
Recreational. MV Violations Cited.....	3
Summonses .....	0
Total Fines for Above Citations.....	\$100.00

Respectfully submitted,

Officer David W. Tyrie  
*Environmental Officer*

**MAJOR/MINOR INCIDENTS – July 1, 2009 to June 30, 2010**  
**UNIFORM CRIME REPORT**

Kidnapping-Abduction	1
Missing Person-Adult	6
Missing Person-Juvenile	6
Missing Person-Small Child	2
Sexual Force-Rape	1
Sexual Force-Fondling Juvenile	2
Assault-Simple	21
Assault-Intimidation	1
Assault-W/FA (Fire Arm)	1
Assault-w/Knife	4
Assault-ODW	3
Assault-Officer Assaulted	2
Disturbance-General	49
Disturbance-House Party	2
Disturbance-Fight	21
Disturbance-Civil Disobed/Riot	1
Disturbance-Neighbors	6
Disturbance-Noise Complaints	85
Keep the Peace	16
Suspicious Activity-Persons	261
Suspicious Activity-Motor Vehicle	165
Suspicious Package	11
Phone Calls-Harassing	35
Phone Calls-Obscene	2
Business/Residence/Area Check	2402
Motor Vehicle Investigated Accident	320
Motor Vehicle Accident Not Investigated	146
Motor Vehicle Accident Hit-Run/Property Damage	39
Motor Vehicle Accident Hit-Run/Person Injured	3
Motor Vehicle Accident Hit-Run/Not Investigated	30
Motor Vehicle Accident/Police Vehicle	7
Motor Vehicle Accident/Town Vehicle-Non Police	1
Motor Vehicle General-Traffic Enforcement	1135
Motor Vehicle General-Towed by Police	388
Motor Vehicle General-Towed by Private Party	1
Motor Vehicle General-Disabled	55
Motor Vehicle General-Abandoned	11
Motor Vehicle General-Traffic Violation	255
Motor Vehicle Mini Bike/ATV/Snow Mobile	10
Investigation-Outside/Inside	185
Medical-General	918
Medical-Overdose	3
Medical-Sudden Death	3

Medical-Suicide/Attempted	2
Medical-Mental Health	49
Medical-Well Being Check	45
Public Assist-Fire/Police	60
Fire-Commercial	12
Arson Offenses	1
Fireworks Complaint	6
Gas Odor	8
Fire-Notified Fire Department	34
Fire-Residential	32
Fire-Vehicle	7
Fire-Woods/Grass/Other	10
Burglary/B & E	19
Burglary/B & E Motor Vehicle	25
Burglary/Residence	19
Burglary/Business	5
Burglary/Unlawful Residence	2
Burglary/Unlawful Business	3
Burglary/Attempt Residence	5
Burglary/Attempt Business	3
Larceny-Pickpocket	4
Larceny-Purse Snatching	11
Larceny-Shoplifting	211
Larceny-Theft from Building	28
Larceny-From Motor Vehicle	36
Larceny-Theft MV Part	12
Larceny-All Others	93
Larceny-Theft Bicycle	4
Larceny-Attempted	2
Motor Vehicle-Theft	7
Motor Vehicle-Theft Other Vehicles	2
Motor Vehicle-Theft/Plate Only	4
Motor Vehicle-Theft/Recovered-Local	3
Motor Vehicle-Theft/Recovered Local Stolen Other	2
Counterfeiting/Forgery	5
Fraud-Conf. Game/Swnd/Flse/Prt	11
Fraud-Credit Card/Auto Teller	27
Fraud-Impersonation	7
Fraud-Wire	1
Stolen Property-General	25
Vandalism-Destruction/Damage Property	151
Arrest-Adult	301
Arrest-Juvenile	18
Arrest-Warrant By Other Police Departments	12
PC-Adult	12
PC-Released from Custody	2

Community Policing	1089
Safety Officer Request	9
Crime Prevention	85
Computer Data Specialist	111
Drug/Narcotic Offense	56
Sexual-Non-Force/Exposing	1
Sexual-Non-Force/Other	1
Pornography/Obscene Material	1
Civil	40
Intelligence-Criminal	2
Open Door-Business/Residence	32
Lost or Recovered Property	61
DPW-Call Out	9
Safe Keeping Property	7
Minor With Alcohol	5
Trash Dumping	12
Town Property Damage	2
Road Kill Deer	11
Animal Control-Deer	6
Animal Control-Dog Complaint	21
Animal Control-All Others	8
Assist Municipal Agency	78
Metro Star Activation	7
Metro Star Training	8
Animal Control-ACO Page Out	133
Inspect License Business	2
Code Enforcement Inspections	6
Weapons Law Violation	8
Fish And Game Violation	2
Fish And Game Enforcement	2
Warrants-Summons Service	28
Warrants-209A Service	48
*Warrants-Reciprocal Service	2
Warrants-Fugitive From Justice	4
AWOL/Deserter	1
Juvenile Matters-Other	35
Threats-Bomb	4
Threats-Simple	16
Threats-To Kill	3
Robbery W/FA Business (Other)	3
Robbery W/FA Bank	1
Alarms-Commercial	489
Alarms-Residential	301
Alarms-School	24
Alarms-Fire	141
Alarms-MV	1

OCPAC Task Force Operation	4
Roster-Officer Injured	7
Assist to the General Public	62
Cruiser Maintenance	136
Checks-Bad	8
Disorderly Conduct	5
OUI-Alcohol or Drugs	24
Domestic-Drunkenness	3
Domestic-Abuse/Neglect	58
Liquor Law Violations	2
Runaway (Adult/Child)	1
Trespass Real Property	36
Child Abuse/Neglect	1
Domestic Abuse/209A Violation	26
Police-General Request	227
911-Hang Up Call	251
Parking Complaint-Handicap	5
Parking Complaint-General	16
LTC/FID Permits	5
911-Unknown Emergency	36
911-General Check (Wrong #'s)	76
Total - Major/Minor Incidents (July 2009-June 2010)	<u>11859</u>
Total - Non-Classified Calls for Service (July 2009-June 2010)	<u>1116</u>
Grand Total – All Calls for Service (July 2009-June 2010)	<u><u>12975</u></u>

**\*Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

**Please Note:**

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

## **REPORT OF THE HANOVER FIRE DEPARTMENT**

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Fire Department responded to 2410 incidents between July 1, 2009 and June 30, 2010.

Total number of Rescue and/or Emergency Medical Calls:	1627
Total number of Fire Calls:	793

During the fiscal year there were 1007 simultaneous calls.

A total of \$627,966.32 in ambulance fees and \$10,362.80 in permit fees were collected between July 1, 2009 and June 30, 2010.

Emergency Medical Services provided by the Hanover Fire Department continue to have a positive impact for sick and injured patients in our community. During the fiscal year a new pre-hospital advanced life support treatment known as Continuous Positive Airway Pressure (CPAP) became available for patients suffering from acute pulmonary edema. CPAP is an oxygen delivery system that dramatically improves the patients breathing and oxygenation. When provided in the field, CPAP can help avoid more invasive treatments and result in shorter hospital stays.

A new software program was purchased and brought on-line in September of 2009. The program allows EMS personnel to create electronic ambulance trip reports. Electronic trip reports will allow the department to comply with the Massachusetts Ambulance Trip Record Information System (MATRIS) and the National Emergency Medical Services Information System (NEMSIS). The collected data will also be utilized by the Department to continuously improve the level of quality emergency medical care provided to our community.

The Town of Hanover has many residents with diabetes, allergies, infertility, arthritis, migraines, and other ailments who rely on "at-home" injectors to administer medication as part of their prescribed medical treatment. The Fire Department worked together with the Board of Health and Department of Public Works to establish a location for residents who rely on "at-home" injections to dispose of their used hypodermic needles or "sharps." Many self-injectors are unaware of safe disposal methods available to them and simply dispose of needles in a manner that may pose a risk of injury or potential infection from diseases to anyone who encounters them. A Community Sharps Collection Drop Box was obtained by the Hanover Board of Health from the Massachusetts Department of Public Health and is now located inside the main entrance of Hanover Fire Headquarters. The Department of Public Works pays to have the drop box emptied by a licensed disposal contractor. Home sharps shall be accepted if they are enclosed in a leak-proof, rigid, puncture resistant and shatterproof container. In addition to commercially available sharps containers meeting ASTM standard F2132-01, recycled containers such as liquid detergent containers may be acceptable. Please contact the Hanover Fire Department at 781-826-3151 if you have further questions about sharps disposal.

A 1987 pumping engine was placed out of service on December 22, 2009. Rust hidden in-between the vehicles double frame rails caused it to fail the annual Massachusetts Motor Vehicle Inspection. The cost of replacing the frame on the 23-year-old vehicle was prohibitive. This reduced the number of pumping engines in Hanover to four.

During the Annual Town Meeting in May of 2010, the Town voted a sum of \$460,000 to purchase a new pumping engine. The new engine will be utilized as the primary emergency response vehicle, replacing a 1999 pumping engine. The department operates three additional pumping engines, a 1997, 1995 and 1992. Once the new engine is delivered, the department will return to having a fleet of five pumping engines. The Insurance Services Organization, Inc. (ISO) assigns a protection class to each community based upon the fire departments capability to extinguish fires. Part of the rating is based upon the number of fire apparatus the department has in service. Based upon the size of the structures that are within our borders, Hanover receives maximum credit by having five pumping engines in service.

On the evening of December 9<sup>th</sup>, 2009 a fire occurred at the Cardinal Cushing School. The incident stands as an excellent example of the effectiveness of sprinkler systems. At 11:13 pm a clothes dryer located on the second floor of one of the student housing complexes caught fire and began to spread to the contents of the laundry room. Staff and students safely evacuated the building. A sprinkler head located in the laundry room activated and contained the fire. Firefighters quickly extinguished the remaining fire, shut down the sprinkler system and ventilated the smoke from the building. Had sprinklers not been present, the fire would have quickly engulfed the laundry room and extended to the attic area.

During the month of March there were two significant rainfall events that caused widespread flooding. On March 15, 2010 the Department responded to 64 calls for emergency service. The call volume on that day was ten times greater than the normal daily average.

The department continues to identify and apply for grants that will enhance our ability to provide service and eliminate the need for capital expenditures. The department received \$145,435 from the federal government thru the Assistance to Firefighters Grant program. New hydraulic rescue equipment, fire hose and personal protective gear will be purchased with the funds.

I want to thank the Town's firefighters for their continued dedication to serving our citizens, as well as Department Heads, Town Boards and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Kenneth L. Blanchard  
*Fire Chief*

## Hanover Fire Department Incident Reporting 7/1/09 – 6/30/10

Fire or Explosion	<b>Total:</b>	<b>40</b>
Building fire		7
Cooking fire, confined to container		6
Chimney or flue fire, confined to chimney or flue		3
Fuel burner/boiler malfunction, fire confined		7
Passenger vehicle fire		3
Road freight or transport vehicle fire		1
Natural vegetation fire, other		5
Brush, or brush and grass mixture fire		5
Outside rubbish, trash or waste fire		1
Special outside fire, other		1
Outside equipment fire		1
Overpressure, Rupture, Explosion	<b>Total:</b>	<b>1</b>
Excessive heat, scorch burns with no ignition		1
Rescue Call & EMS Incident	<b>Total:</b>	<b>1627</b>
Rescue, EMS incident, other		2
EMS call, excluding vehicle accident with injury		1301
Motor vehicle accident with injuries		93
Motor vehicle/pedestrian accident		6
Motor vehicle accident with no injuries		215
Lock-in		2
Extrication, rescue, other		1
Extrication of victim(s) from vehicle		3
Removal of victim(s) from stalled elevator		2
Rescue or EMS standby		2
Extrication of victim(s) from machinery		
Hazardous Condition, (No Fire)	<b>Total:</b>	<b>149</b>
Hazardous condition, other		6
Combustible/flammable gas/liquid condition, other		1
Gasoline or other flammable liquid spill		5

Gas leak (natural gas or LPG)	21
Oil or other combustible liquid spill	4
Chemical spill or leak	2
Carbon monoxide incident	12
Electrical wiring/equipment problem, other	13
Heat from short circuit (wiring), defective/worn	
Overheated motor	6
Breakdown of light ballast	3
Power line down	52
Arcing, shorted electrical equipment	23
Biological hazard, confirmed or suspected	1

Service Call **Total: 310**

Service Call, other	2
Person in distress, other	1
Lockout	129
Ring or jewelry removal	1
Water problem, other	95
Water evacuation	5
Water or steam leak	7
Smoke or odor removal	7
Animal rescue	3
Public service assistance, other	4
Assist police or other governmental agency	6
Police matter	
Public service	4
Assist invalid	5
Defective Elevator, no occupants	
Unauthorized burning	25
Cover assignment, standby, move-up	16

Good Intent Call **Total: 67**

Good intent call, other	5
Dispatched & canceled en route	17

	Wrong location	1
	No incident found on arrival at dispatch address	10
	Authorized controlled burning	1
	Smoke scare, order of smoke	22
	Steam, other gas mistaken for smoke, other	3
	Steam, vapor, fog or dust thought to be smoke	5
	HazMat release investigation w/ no HazMat	3
<b>False Alarm &amp; False Call</b>	<b>Total:</b>	<b>206</b>
	False alarm or false call, other	6
	Malicious, mischievous false call, other	6
	Central station, malicious false alarm	1
	Local alarm system, malicious false alarm	2
	Bomb scare – no bomb	1
	System malfunction, other	10
	Sprinkler activation due to malfunction	8
	Smoke detector activation due to malfunction	29
	Heat detector activation due to malfunction	2
	Alarm system sounded due to malfunction	13
	CO detector activation due to malfunction	11
	Unintentional transmission of alarm, other	11
	Sprinkler activation, no fire –unintentional	4
	Smoke detector activation, no fire-unintentional	47
	Detector activation, no fire – unintentional	10
	Alarm system activation, no fire – unintentional	23
	Carbon monoxide detector activation, no CO	22
<b>Severe Weather &amp; Natural Disaster</b>	<b>Total:</b>	<b>3</b>
	Wind storm, tornado/hurricane assessment	1
	Lightning strike (no fire)	2
<b>Special Incident Type</b>	<b>Total:</b>	<b>7</b>
	911 Citizen Complaint	7
<b>TOTAL INCIDENTS</b>	<b>7/1/09 – 6/30/10</b>	<b>2410</b>

**Hanover Fire Department Inspections 7/1/09 – 6/30/10**

Residential:

Oil burner & Tanks	39
Smoke Detector	164
Propane	48
Completions - New Homes	53
Underground Storage Tanks – Removal	14

Commercial Inspections:

Quarterly Inspections	14
Fire Alarm Installations	14
Sprinkler Installations	58
Occupancy Inspections	110
School Exit Drills	12
School Drills (Other)	0
Re-Occupations	6
Hazard Inspections	28
New Construction	102
Other	258

**TOTAL INSPECTIONS 7/1/09 – 6/30/10**

## **REPORT OF THE HANOVER EMERGENCY COMMUNICATIONS COMMITTEE**

To The Board of Selectmen and the Citizens of Hanover.

The Emergency Communications Committee is pleased to submit the Annual Report for the fiscal year 2010.

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Fire, Police and EMS services in the town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and commitment on a daily basis.

During fiscal year 2009, the ECC received a State 911 Support and Incentive Grant in the amount of \$32,500.00. These funds were utilized to replace 10-year-old dispatch workstation furniture and radio console. A State 911 Training Grant was also received for the amount of \$1857.76. These funds were utilized to offset the cost of maintaining Emergency Medical Dispatch (EMD) certification for our dispatchers.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

The Committee wishes to express our appreciation and recognition to the dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

Respectfully submitted,

Deputy Chief Jeffrey R. Blanchard  
*Chairman*  
Mr. David Duff  
Lieutenant Gregory Nihan

## REPORT OF THE DOG OFFICER

To the Board of Selectmen and Citizens of Hanover:

I hereby submit my annual report for the year 2010.

The following is a breakdown of calls, including emergencies, which were transferred from the Police Department:

<b>DOGS</b>		<b>CATS</b>	
Killed by automobile	12	Killed by automobile	47
Injured by automobile	10	Complaints of strays	122
Reported lost	99	Bites/scratches to humans	19
Returned to owner	93	Quarantined	93
Died of natural causes	13	Cats destroyed by Veterinarian	unk
Removed from town	0	General information/complaints	100
Bites with human injury	3		
Bites to or from other animals	35	<b>WILD ANIMALS</b>	
Quarantined	3	Killed by automobile	198
Strays impounded	103		
		<i>General information/complaints:</i>	
Strays returned to owner or placed	102	Squirrel	72
Strays destroyed	1	Coyote	178
General information calls	1,206	Skunks	19
Police calls	99	Raccoon	71
		Fox	51
		Woodchuck	18
		Turtle	12
		Deer	39
		Bird	23
		Duck	17
		Rabbit	11

I would like to remind all dog and cat owners that there is an Animal Control Law in Hanover. This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$25.00, plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined \$25.00 plus all kennel fees.

Respectfully submitted,  
Brian J. Golemme  
*Animal Control Officer*  
&  
*Inspector of Animals*

## REPORT OF THE ZONING BOARD OF APPEALS – JULY 2009 – JUNE 2010

To the Board of Selectmen and Citizens of the Town of Hanover.

The Zoning Board of Appeals held 15 posted meetings at the Town Hall during the period from July 2009 through June 2010. There were 18 petitions filed.

At the end of the Fiscal Year, Eugene Beaupre resigned as Chairman of the ZBA. The Board would like to give special thanks to Mr. Beaupre for his service to the Board and the Town of Hanover.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover and the abutting towns for the cooperation we received this year.

Respectfully submitted,

Eugene P. Beaupre, *Chairman*  
Matthew W. Perkins, *Vice Chairman*  
David R. Delaney, *Member*  
***Associate Members***  
Linda Martin-Dyer  
David Connolly

## REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors report the following valuations for taxable property established as of January 1, 2009, which reflects the Fiscal Year 2010 values:

<u>Class</u>	<u>Value</u>	<u>Percentage</u>
Residential	\$1,910,225,359.	80.05
Commercial	337,776,957.	14.69
Industrial	68,512,496.	2.98
Personal Property	52,546,220.	2.28
Total	\$ 2,461,624,835.	100.00

The Board of Assessors completed the Department of Revenue mandated “Interim Year Adjustment Report”, (LA-15) for FY 2010 to comply with the reporting standards during non-certification years. At the annual classification hearing, the Board of Selectmen voted a 3% levy shift between the residential class and the CIP (commercial, industrial, and personal property) classes. The average single-family assessment is now \$428,500. The residential tax rate is \$13.41 per thousand making the average single-family tax bill \$5,746.19. The average commercial property value is \$1,205,500. The commercial tax rate is \$13.91 per thousand making the average commercial tax bill \$16,768.51. New Growth for the Town was \$355,789. The total budget amount to be raised was \$52,568,432.27 with the tax levy or amount to be raised through property taxes of \$31,998,526.27. An additional \$1,869,250.20 was raised from motor vehicle excise tax revenue.

Fiscal Year 2010 was the fifth year of the implementation of the Supplemental Tax on new construction for properties that meet the criteria set forth by Chapter 46 SS 41 and 42 of the Acts of 2003 which allows supplemental tax assessments on the value of certain improvements to real estate constructed after January 1 upon the issuance of an occupancy permit by the Building Department. This resulted in an additional tax commitment of \$184,706.12 for the fiscal year.

The Board of Assessors granted a total of \$107,747.16 in tax exemptions to qualified veteran, elderly, blind, and hardship applicants.

Fiscal 2010 also saw the Community Preservation Act (CPA) 3% surcharge collect a total of \$728,010.48 from taxpayers along with matching state funds of \$291,996.00. Exemptions for the CPA surtax totaled \$20,219.14 for the year.

The Board of Assessors continues with the collaborative effort with the Town Planner, Department of Public Works Superintendent, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessors office and other departments

The office staff includes the Assistant Assessor Appraiser, Robert Brinkmann, the Assessing Assistant Darleen Sullivan, and Senior Clerk Noreen Bruce.

The staff and the Board of Assessors are always available to answer valuation and assessment questions.

The Board of Assessors wishes to thank all Town officials, Departments, Boards and residents for their continued cooperation.

Respectfully submitted,  
Board of Assessors  
Paul J. Barresi, Chairman  
Nancy C. Lyons, Assessor  
Thomas Kokoliadis, Clerk

## REPORT OF THE BUILDING COMMISSIONER

The following permits were issued and fees collected by the Building Department during the period July 1, 2009 through June 30, 2010.

<u>Description</u>	<u>Valuation</u>	<u>Permits Issued</u>
New Business/Commercial	\$4,559,900.00	2
Business Alterations/Remodels	2,824,847.00	44
Demolitions/Business/Residential	77,500.00	8
New Homes	7,740,550.00	20
Pools & Decks	387,233.00	29
Reroof/Reside Residential	934,210.00	102
Reroof/Reside Business	79,450.00	4
Residential Additions	1,426,584.00	20
Residential Alteration/Remodels	2,730,457.11	168
Sheds/Barns and Tents	99,824.00	16
Stoves: Coal/Wood, etc.	30,899.00	7
Certificate of Inspection Fees	5,025.00	67
Sign Permits Issued: Business/Political/Yard	16,810.00	138

<u>Description</u>	<u>Fees</u>
Fees for Building Permits Issued	180,298.00
Fees for Sign Permits Issued	16,810.00
Fees for Occupancy Permit	3,550.00
Fees for Gas Permits	8,739.00
Fees for Plumbing Permits	19,721.00
Fees for Electric Permits	29,850.00
Fees for Weights and Measures	5,175.00

The figures above do not reflect all the current renovations or construction being completed for Town owned property. All the necessary permits have been issued for Town projects and the fees have been waived by the Board of Selectmen.

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical and plumbing permits. The Department enforces the Commonwealth of Massachusetts Building Code and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. Seventy two certificates were issued this year. The

Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a constant pace we are now seeing more additions and remodeling projects with fewer new homes. The total number of new homes is down from prior years, but we continue to see increased activity in three of the approved subdivisions to include Nash Landing, River Path and Sunset Point. The widening of Route 53 continues to generate interest in the available commercial space, with daily requests for information and zoning determinations as to acceptable uses. The Building Department continues to assist and work with these potential business owners to make the process as streamlined as possible.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. We are responsible to see that all businesses and homes have the correct address posted on their respective properties. Our department must check all building applicants for Workers' Compensation, Home Improvement Licenses and Construction Supervisors Licenses, where applicable. All Wiring and Gas/Plumbing applicants must register with our department and provide us with a current license to be photocopied. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the staff of the Building Department for their continued professionalism in addressing the numerous concerns and questions that are submitted throughout the day. I would also like to thank all of the Department of Municipal Inspections staff as we continue to create efficiencies and improve communication in the department. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: [www.hanover-ma.gov](http://www.hanover-ma.gov).

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation. We look forward to serving you for the remainder of 2010.

Respectfully submitted,

Anthony Marino  
Building Commissioner  
Zoning Enforcement Officer, Sign Officer

## **REPORT OF THE GAS/PLUMBING INSPECTOR**

We issued 193 gas permits, and collected fees in the amount of \$8,739.00. We also issued 218 plumbing permits and collected fees in the amount of \$19,721.00.

We would like to take this opportunity to thank all of the townspeople, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,

Gary A. Young  
*Gas/Plumbing Inspector*

John Hoadley  
*Alternate Gas/Plumbing inspector*

Michael Hoadley  
*Alternate Gas/Plumbing*

## **REPORT OF THE INSPECTOR OF WIRES**

We herby submit the Wiring Inspector's report for the period July 1, 2009 through June 30, 2010.

During this period we issued 420 Wiring Permits and collected fees in the amount of \$29,850.00.

As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the townspeople and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

William F. Laidler  
*Inspector of Wires*

Robert W. Stewart  
*Alternate Inspector of Wires*

## REPORT OF THE SEALER OF WEIGHTS

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2009 to June 30, 2010.

Scale	29
Scanners	90
Gas Meters	103

Fees collected and returned to the Town Collector from the above noted inspections were \$5,175.00.

I look forward to serving the Town of Hanover.

Respectfully Submitted,

Robert S. O'Rourke  
Sealer of Weights and Measures

## REPORT OF THE CONSERVATION COMMISSION

July 1, 2009 – June 30, 2010

The Conservation Commission and Staff continued to experience an increase in permitting and conservation related activities during fiscal year 2010 (FY '10). In addition to involvement in a number of Municipal construction projects (Hanover High School, Senior Center, King St. Athletic Complex) and infrastructure projects with MA Highway, Hanover DPW, National Grid, and Bay State Gas Co., there were several commercial properties permitted along Washington Street, Route 53. In spite of a drop-off in new home construction in Hanover, many residents submitted applications for remodeling work, home additions, pools, and septic upgrades. Most of the permits issued by the Commission were to single family homeowners.

Because a great deal of the buildable upland in Hanover has been developed, most of the projects in town were located on parcels near or adjacent to protected wetland areas. These projects must be reviewed by the Commission at a public hearing and be issued a permit according to the requirements of the MA Wetlands Protection Act and the Hanover Wetlands Protection Bylaw. Conservation Commission members continued to take an active role in conducting site visits to properties that were scheduled for hearings with the Commission, and the number of site visits conducted by the Conservation Agent was 496 visits, an increase of 10% over FY '09 totals.

In addition to the new projects that began in FY '10, the Commission continued to monitor several ongoing projects. These included the transportation improvements project on Route 53, the Washington St. Shopping Center/Target project, and ongoing construction at a number of subdivisions - Nash Landing, Sunset Point, Windward Lane, Morse Farms Estates, Great Acres, and River Path.

The Commission continued its work with various community groups, including equestrian groups, Cub Scouts and Boy Scouts of America, and various homeowners associations. In the past fiscal year, the Town continued to benefit from projects completed by Eagle Scouts including trail and bridge improvements projects done in conjunction with the Open Space Committee. In addition, residents from Spring Meadows helped the Commission with vernal pool observations that were prepared for certification through the Natural Heritage and Endangered Species Program. We wish to thank all those involved for their many hours of volunteer work and for successfully completing these important projects.

The Conservation Office continued to work toward improving coordination among the permitting departments at Town Hall (Building, Planning, Board of Health, & Conservation) under the Department of Municipal Inspections (DMI). The heads of each permitting office continue to meet on a regular basis to discuss ways of improving and streamlining the delivery of these town functions. The Commission met regularly with the Open Space Committee and with the Community Preservation Committee. One joint project resulted in the purchase of the Nava property on Center St. This open space parcel was enhanced during FY '10 with the completion of a walking trail that connects to other trails in the town.

The Commission also met with the Housing Authority concerning senior and affordable housing efforts, with the DPW for drainage and ongoing street maintenance projects, and with the Planning Board for a variety of projects. Daily coordination continues with the Building Department for construction permit review in regard to wetland proximity to proposed construction work. The Commission will continue its efforts to maintain this high level of cooperation throughout the next fiscal year and beyond.

The Commission also continued the practice of encouraging applicants to meet with the Commission and Staff on an informal basis to explain their proposals *prior to* the submission of formal applications and plans. This approach continues to save time and expenses for applicants who, because of their preliminary efforts, submit more complete and accurate application packets. In doing so, they help to reduce the number of post-submission revisions required, as well as reduce the number of required public

hearings. Through this preliminary discussion process, applicants gain a better understanding of the overall requirements in the permitting process, as well as a deeper understanding of our conservation efforts.

The Commission continues to work with applicants to keep their proposed projects within required setbacks from wetlands and to not propose construction up against sensitive wetland boundaries. If their project can be kept 50 ft. or greater from the wetland's edge, rather than the minimum allowed distance of 35 ft., they qualify to file a Request for Determination of Applicability (RDA) rather than the more complex and costly Notice of Intent (NOI) application. This helps the Commission to better protect resource areas and at the same time, saves applicants time and money in extra engineering and filing fee costs. Several property owners who opted to voluntarily move their proposed projects further from the wetlands were approved in one public hearing and were able to begin work shortly after.

The Instructional Sheets to aid applicants and property owners in completing the required DEP and Bylaw permit application forms, developed by Sandy MacFarlane (Administrative Assistant - Conservation Office), continue to be used and have greatly simplified this process for applicants. Even with these time saving improvements, much of her time is spent assisting property owners and their representatives to understand the State and local regulations and assisting them in completing DEP's complicated permit applications. In addition to improving the permit application process, Sandy continued her efforts to increase environmental education and provide a "user friendly" office. Visitors to the Conservation Commission Office were encouraged to take home informational brochures, posters, and pamphlets that offered many new and fun ways to "go green" and get involved in conservation efforts in their own back yards.

With regard to Conservation Commission membership this fiscal year, there was no turnover of members. Neal Merritt continued as Chairman of the Commission and William Woodward served once again as Vice Chairman through most of the year. Amy Walkey continued as the Commission's Hearing Officer and Lisa Satterwhite & Gary Young each began their third year as Commission members. One of two vacant Associate Member positions was filled by Lou Paradis during the year. As the fiscal year came to an end, the Commission reorganized. During the June 16<sup>th</sup>, 2010 meeting, Commissioner Gary Young was voted as Chairman and Commissioner Lisa Satterwhite as new Vice Chairman. We look forward to their leadership in the upcoming fiscal year and thank Commissioners Neal Merritt and William Woodward for their previous service as Chair and Vice Chair.

Conservation Agent Patrick Gallivan completed four and half years with the Town in which time he completed several of the advanced courses of Massachusetts Association of Conservation Commissioners (MACC) Certificate Training Program. DMI Administrative Assistant Sandra MacFarlane completed her ninth year of service with the Conservation Office and also attended a number of trainings. Clerk Typist, Claire Garrigan, worked part of the year for the Commission on a number of projects and also helped greet the many residents, developers and visitors to the Conservation Office. As always we wish to thank our staff for their continued professionalism and high quality of work that supports not only our Commission but the Town of Hanover as well.

From the Conservation Office staff, we would like to thank the five members of the Commission and the Associate Commissioner for their countless hours of volunteer time and contributions to the Town of Hanover. Under the leadership of Chairman Neal Merritt, and because of the efforts of all of the members, the Commission has continued to protect the town's resource areas while handing down fair and appropriate decisions through the public hearing process. As proof of this, for the third consecutive year, no decisions made by the Commission were appealed to either MA DEP or to the MA Court System.

During fiscal year '10, the Conservation Commission held 22 scheduled meetings with an additional meeting scheduled during September, 2009. During those meetings, 72 public hearings were held for the following types of applications:

18 new Notice of Intent (NOI) applications and 1 NOI application submitted in FY '09 were reviewed during 37 public hearings resulting in the issuance of 19 Orders of Conditions (with 0 denials issued).

1 Abbreviated Notice of Resource Area Delineation (ANRAD) application was reviewed in 5 public hearings resulting in the issuance of 1 Order of Resource Area Delineation.

28 Request for Determination of Applicability (RDA) applications (5 submitted in FY '09) were reviewed in 31 public hearings resulting in the issuance of 28 Determination of Applicability permits.

The Agent conducted 496 site inspections and investigated over two dozen (+24) complaints from residents. Seven (7) additional incidents were inspected that resulted in enforcement action review at Conservation meetings. Further, many site inspections resulted in property owners filing the required applications for permits, such as Requests for Determination or Notices of Intent, and attendance at a public hearing. Several property owners were issued Violation Letters and/or Enforcement Orders as well, that resulted in improvements to the areas in question and more protection to sensitive resource areas.

The Commission also reviewed 38 requests for Certificates of Compliance for completed projects, 8 requests for extensions of time for incomplete projects approaching their deadlines, 8 requests to review minor changes to approved plans, 12 requests from various community groups and individuals for use of Conservation Parcels for various events such as weddings, fishing derby's, cookouts, overnights, and large family events, and 4 requests for Minor Activity Permits due to downed trees or other minor incidents not requiring a public hearing.

Following is a summary of income for the Department:

Requests for Bank Letters/Release of Lot from Subdivision Orders	\$ 100.00
Requests for Certificates of Compliance (with fees- only for OOC's prior to 1993):	\$ 0.00
Requests for Revised Plans Review	\$ 100.00
Requests for Public Records, Copies, other misc. income:	\$ 260.90
Requests for Emergency Orders and Certificates:	\$ 0.00
Requests for Extension Permits:	\$ 350.00
Enforcement Order Fees:	\$ 0.00
Notice of Intent applications and Notice of Resource Area Delineation applications:	\$ 15,035.00
Request for Determination of Applicability applications:	\$ 2,700.00
<b>Total Income from Fees and misc:</b>	<b><u>\$ 18,535.90</u></b>

Commission Members and Staff:

*Gary Young, Chairman*  
*Lisa Satterwhite, Vice Chairman*  
*Amy Walkey, Hearing Officer*  
*Neal Merritt, Commissioner (past Chair)*  
*William Woodward, Commissioner (past Vice Chair)*  
*Lou Paradis, Associate Member*  
*Patrick Gallivan, Conservation Agent*  
*S.D. MacFarlane, DMI Admin. Asst., Cons. Office*

## **REPORT OF THE HANOVER COUNCIL ON AGING FISCAL YEAR 2010**

The Hanover Council on Aging respectfully submits its Annual Report for year 2010.

The Hanover Council on Aging has much to be thankful for this past year. The doors to the center opened to the public in May of 2010 after years of hard work securing an appropriate space, necessary funding, physical labor and thoughtful consideration by the Building Committee. The new Senior Center will be focal point for the Town. Its new address is 665 Center St.

The Hanover Senior Center will continue its mission to promote the well-being and quality of life for older adults in the community.

The Hanover Council on Aging serves as the primary advocate of support services to seniors in Hanover, helping them live dignified lives. The center provides access to some of the essentials of life including but not limited to support, advocacy, meals, outreach, activities, education, recreation and transportation. It is the mission of the Hanover Council on Aging to provide services, programs and activities that strive to help maintain elders' independence and enhance the quality of life to seniors.

### **OUT REACH**

Our Outreach worker provides needed assessments and referrals to appropriate services for elders. An on-going effort is made to contact isolated and or homebound senior citizens through home visits and/or telephone reassurance calls. Fuel Assistance, Medicare and medical insurance questions continue to be a concern for seniors. The Council on Aging Outreach worker coordinates the Fuel Assistance and Food Stamp Programs for any resident of Hanover regardless of age.

### **NUTRITION**

Meals are served five days a week with a Nutrition site Manager from Old Colony Elderly Services supervising the program. Meals on Wheels are included in this program. Volunteers support this important service. Meals on Wheels is one of the Council's most valuable programs. These meals are often the most nutritionally balanced dinners received by recipients during the entire week.

### **TRANSPORTATION**

Transportation continues to be a problem for the Town's elder residents. We presently have one, twelve passenger handicapped equipped van, including a chair lift. The Center provides Transportation for medical appointments, shopping, programs, classes and social events held at the center.

### **VOLUNTEER SERVICE**

Many of our services could not be offered if it were not for the commitment of our volunteers.

Their services include Meals on Wheels driving, office assistants, SHINE Health Information Counseling, Tax Assistance and class instructors.

### **PROGRAMS**

Program accomplishments for 2010 have been the addition of group acupuncture and tai chi. The Hanover Council on Aging offers an array of programs, special interest classes, and recreational/social activities throughout the year.

### **THANK YOU**

Our appreciation is extended to the Senior Center Building Committee. The COA also sincerely expresses our thank you to the following Town Departments who continue to lend support and cooperation to us throughout the year. Police and Fire Departments, Board of Selectmen, Town Accountant, Advisory Board, Town Administrator, Town Clerk, Department of Public Works, Park and Recreation Department, John Curtis Library, School Department and the Visiting Nurse Association.

### **FUNDRAISING**

Fundraising led by the Friends of the Hanover Council on Aging and the New Senior Center Building Fundraising Committee continue to raise money to supplement the Town and State funds, which is available to Hanover seniors. All donations and monies raised go directly to services for our seniors and the needs of the facility. We are extremely thankful for their support.

The Council on Aging fondly remembers Representative Robert Nyman and all that he has done for the Seniors of Hanover.

Respectfully submitted,

Donald Buckley, Chairman  
Joan Picard, Secretary  
Eleanor Kimball, Treasurer  
James Gallant  
Elmont Mickunas  
Richard Farwell  
Claire Flynn  
Robyn Mitton, Director

## **REPORT OF THE BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the period of July, 2009, through June, 2010, to the citizens of Hanover. The current Board Members are: John Dougherty - Chair, Walter Moran and Lynn White.

The Board meets two times each month and all meetings are posted with the Town Clerk. The office is open Monday, Tuesday and Thursday from 8:00 a.m. to 4:00 p.m., Wednesday from 8:00 a.m. to 8:00 p.m. and Friday from 8:00 a.m. to noon. Anthony Marino, Health Agent, oversees day to day operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). A full time Administrative Assistant, Donna Tramontana and a permanent part-time Administrative Assistant, Kimberly Dixon staff the office. The Board of Health contracts with the Hanover Visiting Nurses for a public health nurse, Nancy Funder. Nancy Funder is also the appointed milk inspector. Dr. Richard W. Ashburn, MD provides medical oversight to the Board of Health. Staff and occasionally consultants perform inspectional services, which may include; sanitary inspections, food inspections, percolation tests, septic plan review and Title 5 installation inspections.

### **REVENUE:**

Fees for the Board of Health licenses, permits and septic system inspections produced \$99,994.67.

### **SEPTIC PERMITS AND TESTS:**

Disposal Works Permits:	87
Percolation Tests:	95
Observation Holes:	84
Tight Tanks:	3

### **LICENSES/PERMITS ISSUED:**

Septic Installer	42	Milk	80
Septage pumpers	28	Public/private camps	1
Rubbish collectors	13	Public swimming pools	9
Food	153	Barns/stables	34
Catering/mobile	14	Body Art	0
Frozen food dessert	8	Tanning salon	1
Funeral director	1	Dorms/group homes/motels	13
Tobacco Sales	23	Title 5 Inspectors	30

### **REGULATIONS:**

#### **FOOD**

The Board of Health continues to emphasize the important concepts of safe food handling, good personal hygiene, site security and food labeling.

One (1) new food establishment permit was issued this year. Most food establishments are inspected at least twice per year.

## **TOBACCO**

The Board continues to enforce regulations governing smoking in food establishments.

## **BODY ART**

Body Art regulations encompass the regulation of tattooing, clarification and body piercing. There are no establishments in Hanover presently licensed to perform this activity.

## **SEPTIC**

The Board of Health continues to review numerous domestic and commercial septic systems. The Board of Health monitors nine (9) commercial groundwater discharge permits on a monthly basis. This office also monitors the performance of forty-three (43) alternative treatment facilities and fifteen (15) non-industrial holding tanks.

## **POOL AND CAMP**

The office continues to inspect and permit all camps, semiprivate and public pools in town. These regulations include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted one (1) summer camp, seven (7) semi-public pools and two (2) special purpose pools.

## **INDOOR AIR QUALITY**

Indoor air quality issues continue to be an expanding area of concern in both commercial and residential settings. Many ventilation, mold and mildew issues, as well as hazardous chemical use and storage are now addressed during the occupancy inspections done jointly with the Building and Fire Departments.

## **DISEASE:**

### **WEST NILE VIRUS/EEE/LYME**

An increase in the mosquito population and a detection of the virus in the local mosquitoes of both West Nile Virus and Eastern Equine Encephalitis caused great concern for those engaging in outside activities. Precautions regarding protection against the viruses were once again broadcast.

Information on these diseases are available in the Board of Health office or on the Town of Hanover's website.

## **EMERGENCY PLANNING:**

The Hanover Board of Health Local Emergency Management Plan (LEMP) outlines responsibilities and actions in response to: Infectious disease outbreak, Bioterrorism, Chemical or radiological incidents, public health emergencies and natural disasters or other emergencies requiring assistance from the Hanover Board of Health.

This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics) and provide support for other emergency response actions.

Working with the Massachusetts Department of Public Health Region 4B, the Board of Health receives grant funding to further the Towns emergency planning initiatives. Nancy Funder is the 4B representative for the Town of Hanover.

The Hanover Board of Health is continuing to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers will be trained to assist their communities during public health emergencies. Anyone interested in volunteering can contact the Hanover Board of Health.

### **CLINICS:**

The Board of Health offers Mantoux (TB) testing in partnership with the Hanover VNA on an as needed basis. This testing can be required for certain people, such as food handlers, people working with children and college students.

In November and December the annual adult immunization clinics were held. Residents were offered inoculations for flu, pneumonia and tetanus.

### **H1N1**

The Board of Health in conjuncture with the Hanover Visiting Nurses Association successfully coordinated and ran three H1N1 clinics last fall. We were able to vaccinate 2550 people with the help of staff and our much appreciated volunteers. Our first clinic was held at Hanover High School and the final two clinics were held at South Shore Vocational High School. Additionally, Nancy Funder and Maureen Cooke continued to offer the H1N1 vaccine at the VNA on Wednesday evenings throughout the winter and spring months.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital. Ninety-one (91) dogs and cats were vaccinated against rabies.

### **VACCINE REPORT:**

As of July 1, 2008 The Board of Health no longer distributed communicable disease vaccines supplied by the State to schools and health care providers. These vaccines are shipped directly to providers from the State, except for the H1N1 Vaccine, which was distributed from our office. 2250 doses of H1N1 were distributed for this period.

### **DISEASE REPORT:**

The following cases of communicable diseases and animal bites were reported to the State:

- 25 Communicable diseases (Salmonella, Hepatitis, Tuberculosis, Viral Meningitis, Giardia and H1N1 Flu)
- 37 Lyme Disease

- 3 Dog bites
- 0 Cat bite
- 0 Miscellaneous bites

**COMPLAINTS:**

- 7 Unsanitary conditions (business)
- 2 Restaurant (uncleanliness)
- 1 Landlord (repairs, etc.)
- 0 Illegal dumping
- 4 Animal complaints (excluding dog bites)
- 3 Debris around business and homes
- 12 Odor
- 14 Miscellaneous
- 1 Indoor air quality

**HOUSING:**

- 9 Properties inspected
- 0 Court Actions
- 0 Condemnations

**EMERGENCIES:**

- 0 Food Bourne Illness (FBI) investigations
- 1 Restaurant Fires/Gas Leaks/Power outage
- 0 Unauthorized/non-permitted food services

The Board would like to thank Diane L. Edge for her service and dedication while she was on the Board of Health. During the May 2010 Town elections, Lynn White was elected to the Board.

Respectfully submitted,  
John Dougherty, Chairperson  
Walter Moran  
Lynn White

**PLYMOUTH COUNTY COOPERATIVE EXTENSION  
ANNUAL REPORT  
July 1, 2009 - June 30, 2010**

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: annual sustainable gardening lectures, annual fruit pruning demonstration; ornamental tree pruning lecture, research, information and educational programs on pests like the winter moth caterpillar; pesticide applicator training & licensing exams; the annual UMass Extension Garden Calendar; landscape and horticultural training and resources for municipal employees and green industry professionals; 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises. New research findings are translated into practical applications and shared with residents and communities through workshops, lectures, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Extension web access [www.umassextension.org](http://www.umassextension.org).

**Members of the Plymouth County Extension Staff:**

Deborah C. Swanson, Landscape, Nursery, and Urban Forestry Program/Manager  
Molly Vollmer, 4-H Youth and Family Development Program  
4-H Extension Educator (vacant), 4-H Youth and Family Development Program  
Debra L. Corrow, Executive Assistant

**Board of Trustees:**

John J. Burnett, Jr. Chairman – Whitman	Joseph A. Freitas – Plympton
Michael Connor - Bridgewater	Chris Iannitelli– W. Bridgewater
John Dorgan - Brockton	Marjorie Mahoney, Hingham
Jere Downing - Marion	Janice Strojny - Middleboro
Anthony O'Brien, Plymouth County Commissioner, Chairman - Whitman	

The Plymouth County Extension office is located at 266 High St., P.O. Box 658, Hanson MA 02341 (781-293-3541; fax: 781-293-3916) [plyctyext@mindspring.com](mailto:plyctyext@mindspring.com).

## REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2010.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2010 season began with a high water table and above average spring rain fall. Plymouth County was declared a federal disaster area because of the spring flooding in March and April. As we expected the initial requests for spraying were numerous but we were prepared for a busy season, not knowing it was going to be the worst Eastern Equine Encephalitis (EEE) threat in 100 years. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding were accomplished using B.t.i., an environmentally selective bacterial agent. Over 11,000 acres were aerial lavicided using the Project plane. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 3, 2010 and ended on September 18, 2010. The Project responded to 16,641 spray requests for service from residents.

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping, aerial and ground larviciding, and adult spray in areas of concern to protect public health.

Eastern Equine Encephalitis (EEE) was first isolated from *Culiseta melanura*, a bird biting species, by the Massachusetts Department of Public Health in Lakeville on July 12, 2010. Of the season's total of 54 EEE isolates, were trapped in Plymouth County as follows:

<u>Species</u>	<u>Collection Date</u>	<u>Town</u>	<u>County</u>	<u>Agent</u>
<i>Culiseta melanura</i> (2)	7/12/2010	Lakeville	Plymouth	EEE
<i>Culiseta melanura</i>	7/14/2010	Halifax	Plymouth	EEE
<i>Culiseta melanura</i>	7/20/2010	Mattapoisett	Plymouth	EEE
<i>Culiseta melaanua</i>	7/20/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	7/20/2010	Rochester	Plymouth	EEE
<i>Ochlerotatus canadensis</i>	7/25/2010	Plympton	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/25/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	7/25/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	7/25/2010	Duxbury	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/25/2010	Duxbury	Plymouth	EEE
<i>Culiseta melanura</i>	7/25/2010	Duxbury	Plymouth	EEE
<i>Culiseta melanura</i>	7/27/2010	Middleboro	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/27/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	7/28/2010	Hanson	Plymouth	EEE

<i>Coquillettidia perturbans</i>	7/28/2010	Hanson	Plymouth	EEE
<i>Coquillettidia perturbans</i> (3)	7/28/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	7/28/2010	Middleboro	Plymouth	EEE
<i>Coquillettidia perturbans</i> (2)	7/29/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	7/29/2010	Plympton	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/29/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	7/29/2010	Carver	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/29/2010	Carver	Plymouth	EEE
<i>Coquillettidia perturbans</i>	7/30/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	7/30/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	8/04/2010	Kingston	Plymouth	EEE
<i>Culiseta melanura</i>	8/04/2010	Plympton	Plymouth	EEE
<i>Coquillettidia perturbans</i>	8/05/2010	Carver	Plymouth	EEE
<i>Coquillettidia perturbans</i>	8/04/2010	Hanson	Plymouth	EEE
<i>Culiseta melanura</i>	8/03/2010	Middleboro	Plymouth	EEE
<i>Coquillettidia perturbans</i>	8/06/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	8/06/2010	Carver	Plymouth	EEE
<i>Culiseta melanura</i>	8/06/2010	Halifax	Plymouth	EEE
<i>Culiseta melanura</i>	8/06/2010	Kingston	Plymouth	EEE
<i>Coquillettidia perturbans</i>	8/09/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	8/09/2010	Pympton	Plymouth	EEE
<i>Culiseta melanura</i>	8/09/2010	Halifax	Plymouth	EEE
<i>Culiseta melanura</i>	8/18/2010	Carver	Plymouth	EEE
<i>Culiseta melanura</i>	8/18/2010	Middleboro	Plymouth	EEE
<i>Culiseta melanura</i>	8/25/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	8/31/2010	Middleboro	Plymouth	EEE
<i>Coquillettidia perturbans</i>	9/01/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	9/01/2010	Plympton	Plymouth	EEE
<i>Culiseta melanura</i>	9/01/2010	Halifax	Plymouth	EEE
<i>Culiseta melanura</i> (2)	9/01/2010	Carver	Plymouth	EEE
<i>Coquillettidia perturbans</i>	9/01/2010	Carver	Plymouth	EEE
<i>Culiseta melanura</i>	9/08/2010	Halifax	Plymouth	EEE
<i>Culiseta melanura</i>	9/08/2010	Bridgewater	Plymouth	EEE
<i>Culiseta melanura</i>	9/08/2010	W.Bridgewater	Plymouth	EEE

Based on guidelines defined by the Massachusetts Department of Public Health “Vector Control Plan to Prevent EEE” in Massachusetts, ten Plymouth County towns were elevated from “Low Level” or “Moderate Level’ for EEE Risk” category to “High Level” EEE risk category. All other towns in Plymouth County Mosquito Project remained in the “Low Level Risk” category. An aerial intervention was needed to effectively reduce human biting bridge vector mosquitoes as well as enzootic transmission of EEE. Governor Patrick, announced aerial spraying would take place on August 4, 5, & 6, 2010 in southeastern Ma. Communities sprayed within the district included Lakeville, Bridgewater, Carver, East Bridgewater, Halifax, Hanson, Pembroke, Duxbury, Kingston, Plympton, Middleboro, Rochester and Mattapoisett to help prevent further spread of EEE infected mosquitoes. In 2010 there were two human cases, one lived within the

county the other traveled within the county. Two horses died as a result of contracting EEEV in Plymouth County.

West Nile Virus was also found within the district. A total of four isolations of WNV mosquitoes were found. *Culex pipiens* bird biters were trapped in Halifax on 6/30, and Brockton on 8/11 and *Culiseta melanura* in Plympton on 9/1 and Lakeville on 9/20 . We are also pleased to report that in 2010 that there were no human or horse West Nile Virus cases in Plymouth County. As part of our West Nile Virus control strategy a total of 59,251 catch basins were treated with larvicide in all of our towns to prevent West Nile Virus (WNV).

The public health problem of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website at [www.state.ma.us/dph/wnv/wnv1.htm](http://www.state.ma.us/dph/wnv/wnv1.htm).

The figures specific to the Town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

**Insecticide Application.** 2,220 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer 2,553 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. Last year a total of 87 inspections were made to catalogued breeding sites.

**Water Management.** During 2010 crews removed blockages, brush and other obstructions from 1,000 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Hanover was less than three days with more than 928 complaints answered.

**Mosquito Survey.** Our surveillance showed that the dominant mosquitoes throughout the district was generally *Culiseta melanura* and *Coquillettidia perturbans*.

In the Town of Hanover the three most common mosquitoes were *Ae. vexans*, *Cq.*

*perturbans and Ur. saphirina.*

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.com](http://www.plymouthmosquito.com) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira  
Superintendent

Commissioners:  
Carolyn Brennan, Chairman  
Leighton F. Peck, Vice-Chairman/Secretary  
Kimberly King  
Michael F. Valenti  
John Kenney

## REPORT OF THE JOHN CURTIS FREE LIBRARY

To The Citizens of Hanover:

At the end of the fiscal year, the library's materials collection totaled 73,664 items and 7,427 library patrons were registered as Hanover users. The library is a member of the Old Colony Library Network which consists of twenty-six public libraries and two academic libraries. The twenty-eight libraries share a web based catalog of over three million items that allows anyone with a valid library card to borrow materials from member libraries. In fiscal year 2010, the library borrowed 21,245 items for Hanover patrons and lent 22,178 items to other libraries for their patrons. The Hanover Library's total circulation for fiscal year 2010 was 136,992. The Network's database is available for the home user seven days per week, twenty-four hours per day. The home user may place holds, renew materials, search reference databases, and download books and music.

The library has twenty computer workstations available for public use. All of these computers have Internet access and contain a variety of software programs including Word, Microsoft Publisher, Power Point, and Excel.

The Children's Room, under the able direction of Lynne Campbell, hosted 285 children's programs with a total attendance of 4,332 children. Programs included toddler and preschool story times, concerts, holiday craft events, kindergarten bus orientation, book clubs, and a summer reading program. Sixty-two adult programs were sponsored by the library with over 600 participants in attendance. Adult programs included author presentations, Internet and computer instruction, piano and musical concerts, weekly summer movies, an annual spelling bee, educational programs, and yoga instruction. The Friends of the Library, led by Chair Tracy Marchetti, held a number of programs to support the library including fundraising raffles, an annual book sale, and a family photo day. The Friends of the Library and the Hanover Cultural Council jointly sponsored a Town-wide kite day and a series of music concerts. The Friends also purchased the New England Aquarium, the Franklin Park/Stone Zoo, and the South Shore Science Center passes for the library. Other museum passes available at the library include the Children's Museum (donated annually since 1994 by Artistic Dentistry of Hanover), Museum of Fine Arts, Science Museum, JFK Museum, Roger Williams Zoo, the Isabella Stewart Gardner Museum, and Plimoth Plantation (funded by the Hanover Cultural Council and an anonymous donor in memory of Neva Peroni Newcomb). Passes may be reserved in the library or online at the library's web site [www.hanovermass.com/library](http://www.hanovermass.com/library).

National Library Week was celebrated the week of April 11 with a number of library activities including a breakfast honoring the library's dedicated volunteers. As has been done in the past, the Hanover Woman's Club, Jrs graciously consented to host this event.

The library's meeting rooms continue to be popular and in fiscal year 2010, they were reserved on 325 separate occasions, an increase of 51 reservations over the previous year. The large meeting room can also be reserved by local artists to display their artwork. The library also has two display cases for community use.

A number of organizations and individuals made donations to the library throughout the year. The Hanover Lions, Woman's Club, Jrs, South Shore Genealogical Society, Hanover Garden Club, and members of the community donated library materials or made contributions for the betterment of the library. The Trustees and Staff are most grateful for this continued support.

Respectfully submitted,  
Board of Library Trustees

John O'Leary, Chairman  
Joan Thomas, Treasurer  
Lawrence Bandoni, Secretary

## **REPORT OF THE PLANNING BOARD**

### **Board Powers & Duties**

The Planning Board is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approvals in accordance with state statutes and local zoning and subdivision control regulations. In addition, the Board is responsible for establishing the Town's long term Master Plan and ensuring its implementation. Our Town Planner serves as the community's representative to the Metropolitan Area Planning Council (MAPC) to coordinate with regional planning initiatives. The Planning Board regularly reviews and recommends updates to the Zoning Bylaw and Subdivision Rules and Regulations in order to comply with recent state statutes, case law, and the changing needs of the Town. The Planning Board is responsible for making recommendations relative to long-term planning and land use regulation at Town Meeting.

### **Public Meetings & Public Hearings**

The Planning Board held fifteen Board meetings in 2010 and held six public hearings for Special Permits and Site Plan Reviews. The Town has experienced a leveling in new lots being created through subdivisions and "approval not required" plans through the year having reached the overall level of "buildout" leaving limited remaining land for development primarily to marginal areas.

### **Affordable Housing**

The Town Planner has worked with the Housing Authority, Community Preservation Committee and other Town boards and staff to address Hanover's statutory obligation to provide affordable housing under Massachusetts General Laws Chapter 40B (Low and Moderate Income Housing). During FY 2010 Hanover obtained certification from the Department of Housing and Community Development that the town is in compliance with its affordable housing plan and that Hanover has reached 9.86% of its Subsidized Housing Inventory requirements.

### **Town Mapping**

In Fiscal Year 2010 the Town Planner further developed the comprehensive Geographic Information Systems (GIS) for the Town, working with the Department of Public Works and Assessors Office to coordinate land use and mapping information for the Town.

As a small town, Hanover has limited financial and staff resources to develop and maintain a broad GIS. As such, the Department of Municipal Inspections purchased the industry standard GIS software, as well as one license for the software extension allowing free "publishing" of Hanover's mapping viewer. The initial funding for these applications was intended to establish an efficient, low-cost, industry standard GIS platform for the Town to build on. Several times a year the Town Planner updates the "Hanover GIS Viewer" for distribution, installation, and use by any and all Town departments who wish to take advantage of this new and growing resource. While customized, detailed, and complex maps can always be developed by the Town Planner

(on an as-needed basis) the primary purpose of the Hanover GIS Viewer is to allow all municipal staff regular access to maps and tabular data, and the ability to view or print basic maps on their own.

Map layers are developed by the Hanover Town Planner, Department of Public Works, and Assessors Department (parcel layer only). Hanover currently maintains a town-wide parcel layer (according to state standards) incorporating updates from new subdivision and site plans required as part of the permitting for all new development projects. In addition, like most communities, Hanover has taken advantage of the numerous datasets and map layers available from MassGIS, the state GIS office.

Sample maps and information about the Hanover GIS can be obtained on the Hanover Town Website: <http://www.hanover-ma.gov/maps.shtml>

The new Open Space & Trails Map is available to residents free of charge at Town Hall, the DPW, the Library, and can also be downloaded from the website here:

<http://www.hanover-ma.gov/maps-gis/2009-os-map/Hanover-2009-Open-Space-Map.pdf>

For additional information on Hanover's GIS, please contact Margaret Hoffman, Assistant Town Planner, at 781-826-7641 or [planning@hanover-ma.gov](mailto:planning@hanover-ma.gov).

### **Hanover Master Plan – Our Common Future**

Copies of the Town's Master Plan recommendations and other related documents are available on the Hanover website. While we hope that all involved citizens will take the time to read these plans in detail, we do not anticipate that any one person will have the time to read the hundreds of pages they comprise. Recognizing that your time is limited, and your need for immediate and concise access to the recommendations and guidance of each of these plans we have provided copies of the **key recommendations** of these plans for public access on the Town Website 24-7 at the following URL:

<http://www.hanover-ma.gov/plan-summaries.shtml>

We trust these summary documents will be of some assistance and look forward to working together on the "implementation" phase of each plan. If you have any questions regarding these plans, please contact Margaret Hoffman, Assistant Town Planner at (781) 826-7641 or [planning@hanover-ma.gov](mailto:planning@hanover-ma.gov).

### **Special Thanks**

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, Town officials and employees for their cooperation, support and assistance throughout the year in ensuring that Hanover remains a Town in which we can all take pride.

We wish to make special thanks to our Town Planner, Andrew Port. Andy left Hanover at the end of this fiscal year to pursue his career elsewhere. The Planning Board is extremely grateful to Andy for all of the hard work and expertise that he brought to his position as Town Planner and more recently as Assistant Town Administrator. Andy's expertise and passion for Planning and Development were evident in everything he did for our Town. The Planning Board and all of the members of his staff wish Andy the best in his future endeavors and he will be missed.

Respectfully submitted,

**PLANNING BOARD**

Richard DeLuca, Chairperson

Steven Rusko, Vice Chairman

Gary Hendershot, Clerk

Anthony Losordo

Jeff Puleo

Bernie Campbell, Associate Member

Meaghan Neville Dunn, Associate Member



The Town of Hanover Community Preservation Committee is proud to submit its year-end report for fiscal year 2010. This report includes an update of all projects approved by Town Meeting in 2010 as well as a brief history of the Act in Massachusetts.

The Commonwealth of Massachusetts adopted the Community Preservation Act (CPA) in September, 2000. Since that time the Act has been amended many times. The full Act can be viewed on the mass.gov website. The CPA gives municipalities the opportunity to raise funds through a surcharge of up to 3% of local property taxes. Under the Act, locally raised funds are matched by the Commonwealth of Massachusetts from fees for the registration of deeds for real property. **These funds are to be used by municipalities for open space preservation, creation of community housing, and preservation of historic buildings and landscapes.** The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA's main purposes. The remaining 70 percent of CPA funds in each fiscal year are available to be appropriated or "banked", according to the Community Preservation Committee's (CPC) recommendations and Town Meeting approval for one or more of the three purposes listed above and for public recreational uses. This gives each community the opportunity to determine its priorities for public benefit, plan for its future, and have the funds to bring those plans to fruition.

The Town of Hanover adopted the CPA in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. The following example illustrates the amount of this surcharge for the owner of an average priced home in Hanover:

Average price of a home in Hanover	\$428,500
Less \$100,000 Residential Exemption	\$328,500
Residential Tax Rate	\$13.41/\$1,000
Average Annual Tax	\$5,746.18
Annual Community Preservation surcharge for average-priced home based on \$328,500 $\$328.5 \times \$13.41 \times 3\% =$	\$132.15

**REPORT OF THE COMMUNITY PRESERVATION COMMITTEE  
FOR FISCAL YEAR 2010**

The Hanover Community Preservation Committee Bylaw established a nine member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the other six members are representatives of the following Boards or Committees and are appointed by their respective committees:

- Conservation Commission
- Historical Commission
- Housing Authority
- Park and Recreation Commission
- Planning Board
- Open Space Committee

Many worthwhile projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting. The following is a report on the projects that have been funded by the CPA in May of 2010.

Project	Amount Appropriated	Reserve Funds/Category
Restoration and/or Replacement of the Flagpoles and Restoration of the Monuments at Ellis Field, Town Hall and the Sylvester School	\$50,000	Historic Preservation Reserve
Open Space Technical Review	\$20,000	Open Space Reserve
Affordable Housing Trust	\$180,000	\$85,000 – Community Housing Reserve Fund \$95,000 – Undesignated Funds
Replacement of Boiler at Salmond School	\$120,000	Undesignated Reserve Fund
Historical Society Collection Preservation, Restoration and Inventory Control	\$68,000	Historic Preservation Fund
Restoration of the Stetson House	\$20,300	Historic Preservation Fund
Repairs to the Sylvester School	\$15,000	Undesignated Reserve Fund
Handicapped Accessibility for Sylvester School	\$55,500	Undesignated Reserve Fund
Habitat for Humanity	\$30,000	Affordable Housing Reserve
Salmond School Handicapped Bathrooms	\$85,000	Undesignated Reserve Fund
Hackett's Pond Preservation	\$50,000	Undesignated Reserve Fund
King Street Recreation Complex	\$1,600,000	Bonded against future CPA Funds

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE FOR FISCAL YEAR 2010

In FY 2010 the Town of Hanover received \$733,763.00 in surcharges from local property taxes. In addition Hanover received State matching funds of \$243,120.00, based on FY 2009 fees for registration of real property deeds. The Community Preservation Committee meets once a month and accepts applications for funds until early November. Any individual, non-profit organization, Town Board, Committee or Commission may apply for funds. All applicants meet with the CPC to discuss their requests. After reviewing applications the Committee makes recommendations to Town Meeting, which votes to appropriate the funds. Since fiscal 2005, the Commonwealth has provided a match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge. During the first three years, the Commonwealth has provided 100% matching funds for Hanover but as a consequence of a slow housing market and more communities adopting the CPA law, the Commonwealth's fiscal 2010 match distributed by October 15, 2010 is expected to be less than 100%.

During the past year the various projects that have been funded by the Community Preservation Act have been completed or are in various stages. Below is an update on several previously funded CPA projects.

- Trail Improvements –The Town voted to approve \$13,410 of CPA funds for use by the Open Space Committee for improvements of the various trails found throughout town. Trails on the Merry Property and within the Morrill Allen Philips Wildlife Sanctuary have been improved. A boardwalk was built on the Merry property to improve access over a particularly wet area that also allows for a viewing platform near a vernal pool. Signs have been created and several have been erected around town at various trail heads.
- King Street Recreation Fields – In 2008 the Town voted to appropriate \$2,500,000 for the construction of recreational ball fields to be constructed on the property on King Street that was purchased with CPA funds in 2007. This is an extensive project that will include, multi use soccer, football, lacrosse and baseball and softball fields as well as a walking path. Construction has begun on the infrastructure and the project is being overseen by the Department of Public Works. Plans can be viewed on the Town's website as well as in the Park and Recreation office at Town Hall.
- 553 Center Street Open Space Land Purchase –In 2008 the Town voted to appropriate \$700,000 for the purchase of nine acres of land at 553 Center Street to be used for open space. The land was purchased and a conservation restriction held by Wildlands Trust was put in place to protect the land in perpetuity.
- 645Center Street – In 2007 the Town voted to purchase the 4.36 acres including the historical farmhouse and barn located on the property for the purposes of open space preservation, community housing and historic preservation. This project is now on schedule to be complete before the end of fiscal year 2012.
- Town Document Preservation Project – In 2009 the town appropriated \$45,000 of CPA funds to preserve the Town Clerk's historic documents. The vital records of the Town Clerk dating back to the 1700's have been digitized and will be preserved. This project is still ongoing in

**REPORT OF THE COMMUNITY PRESERVATION COMMITTEE  
FOR FISCAL YEAR 2010**

order to sort and prioritize the remaining significantly historic documents and records in the possession of the Town Clerk.

- Affordable Housing Trust – The Town voted to appropriate \$350,000 of Community Preservation funds to be transferred to the Affordable Housing Trust. \$275,000 of these funds have been appropriated by the Trust to help with the development of the Barstow Village Affordable Senior Housing project.

Additional information about the work of the Hanover Community Preservation Committee is provided on the Town’s Website: [www.hanover-ma.gov](http://www.hanover-ma.gov) or by contacting the Community Preservation Coordinator at [communitypreservation@hanover-ma.gov](mailto:communitypreservation@hanover-ma.gov) or by phone at 781-826-7730. CPA grant application instructions and forms also are available on the website.

The Committee wants to thank Andrew Port, Town Planner and Assistant Town Administrator for his valuable assistance as the CPC has developed over the past five years. We also want to thank Community Preservation Coordinator, Margaret Hoffman for her valuable support and assistance and we thank the Selectmen for their continued support of CPA and the Committee’s efforts. Primarily, appreciation is due to the residents of Hanover for their foresight in passing the Community Preservation Act and for their continued support of its goals.

Respectfully Submitted By the Town of Hanover  
Community Preservation Committee

Diane Campbell – (Housing Authority) Chairperson  
William Scarpelli – Vice Chairperson  
Peter Johnson – (Historical Commission)  
Wallace Kemp – (Open Space Committee)  
Gary Young – (Conservation Commission)  
Jeffrey Puleo – (Planning Board)  
Harry Dunn – (Park and Recreation Commission)  
Ted Pacheco – Member  
John Barry – Member

## **REPORT OF THE BOARD OF PUBLIC WORKS**

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure and related assets. This infrastructure includes the Town's roadway and drainage networks, cemeteries and parks, transfer station, water distribution system, and water treatment plants. The Department employs 36 full-time and nine seasonal or part-time employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

The Board of Public Works would like to recognize Chief Water Treatment Plant Operator Reginald Platt who retired after 21 years with the Town. We wish Mr. Platt well in his retirement. Water Treatment division employee Anthony Ferry was promoted to the position of Chief Water Treatment Plant Operator.

The Department is organized into operating divisions. What follows is a brief description of the activities of these divisions for the fiscal year.

### **PUBLIC WORKS AND WATER ADMINISTRATION**

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle thousands of telephone calls a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually.

The administration division continues to manage the development of the King Street Recreation Complex which is being built on the farmland adjacent to Forge Pond. The first phase of the project is largely complete. This phase included general site infrastructure as well as the construction of three soccer/lacrosse fields. Grass has been planted and irrigation is scheduled for installation in the summer of 2010. The May 2010 Town meeting appropriated an additional \$1.6 million to complete the project. The second phase of the project, the construction of three little league baseball fields and three softball fields, is currently under construction and is expected to be completed by the winter of 2010. The installation of fencing, electricity, water, and final landscaping will take place in the spring and summer of 2011. It is our hope that the soccer/lacrosse fields will be available for use in the fall of 2011 and the baseball and softball fields will open in the spring of 2012, but this will depend on how quickly the grass develops.

### **WATER TREATMENT**

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields. Overall, the treatment division produced 509,932,254 gallons of water during the fiscal year.

Increases in energy costs and their subsequent effects on the commodities markets continue to stress the water treatment operation. Electrical costs account for 24 percent of the treatment budget. Chemicals account for 18 percent. Any change in either of these two items has a

significant impact on the treatment costs. We are constantly looking for ways to stabilize these costs.

As we reported last year, the 225 kW wind turbine which will be built at the Pond Street Treatment Plant is an example of an improvement that we hope will help stabilize our costs. The project is slightly behind schedule due to the fact that the wind industry is fairly young and there are only a few manufacturers. The turbine that has been ordered is being manufactured in India. Nevertheless, we continue to push forward with this project and hope to have it up and operational in the winter of 2011.

Labor costs also play a significant role in the water treatment operation, accounting for 38 percent of our operating costs. We are hampered by a local and a nationwide shortage of licensed water treatment operators. We continue to fast track automation efforts at all of our treatment facilities to reduce long term labor costs as well as to increase reliability of the facilities.

The Department processed 98.8 million gallons of water through the Broadway Treatment Plant in FY 10 at a cost of \$1.56 per thousand gallons, not including labor. This number is up from \$1.29 per thousand gallons in FY 09, largely due to reduced usage as a result of state imposed caps on the withdrawals from the Broadway well field. The Beal Plant processed 143.5 million gallons at a cost of \$1.06 per thousand gallons, down from \$1.40 in FY 09. The Pond Street Plant treated 267.6 million gallons at a cost of \$1.42 per thousand gallons, down from \$1.74 in FY 09.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. The Town is at our Water Management Act ceiling as a result of new development and the over watering of lawns. Increasing regulation at the state level to protect the environment will force mandatory water bans in the future. We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their Greenscapes program. Details of this program are available on the NSRWA's website at [www.nsrwa.org](http://www.nsrwa.org). We encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) ([www.epa.gov](http://www.epa.gov)) and the American Water Works Association ([www.awwa.org](http://www.awwa.org)) to learn more about drinking water.

The total cost of water treatment operations in FY 10 was \$1,183,586.

## **WATER DISTRIBUTION**

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 4,900

water services. This year the division performed sixteen emergency repairs of water breaks, replaced three hydrants, repaired four water service breaks, installed two new water services, supervised the installation of 27 new meters on services installed by contractors, performed annual flushing of the Town's fire hydrants and water mains, and continued with the ongoing testing, repair, and replacement of water meters. In addition, the division maintained an aggressive program of testing of backflow prevention devices, performing 476 tests on 330 devices to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water meters. The current count is 636 meters. As we reported last year, the conversion to radio read meters is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner.

As we reported last year, the meters that were installed in the early 1990's are beginning to reach the end of their expected life. The vast majority of meters were installed over a five year period in the mid 1990's. We have recently seen a drop off in metered water despite the annual increase in water pumped. As such, the Department began a program in FY 2008 to replace five percent of the water meters each year over a twenty year cycle. This goal is proving to be very difficult to meet as we are finding it increasingly difficult to get into houses to replace meters due to the increase in two income households. Nevertheless, we will persevere. As new meters are installed, they will all be radio read meters.

The total cost of water distribution operations in FY 10 was \$465,927.

## **HIGHWAY**

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 85 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

With the reconstruction of Webster Street behind us, the road program picked up in FY 10. Assinippi Ave and a small portion of Webster Street at the Norwell town line were leveled and overlaid in the fall. River Road and Pantooset Road also received a leveling course to hold them together for the winter. Old Bridge Road, Beech Tree Road, Willow Road, Cheryl Lane, Bardin Street, Buttonwood Lane, and Washington Street from Broadway to the Pembroke Line all received a leveling course of asphalt in the spring. As the fiscal year was wrapping up, the Department was in the process of adjusting drainage structures on these streets as well as on Laurie Lane in anticipation of final paving in early July of 2010.

The Department also commenced a project to repair the Washington Street and Curtis Crossing (Elm Street) bridges in conjunction with the Town of Pembroke. This work included the repointing and repair of the bridge structures as well as the placement of heavy rip rap around the footings to protect the footings from river scour. As the fiscal year was ending, the Washington

Street bridge work was wrapping up. The Curtis Crossing work is scheduled to be completed by mid summer of 2010. This work was identified first by the Massachusetts Highway Department's bridge inspection program and further developed by the Town's own bridge inspection and maintenance program into a set of biddable drawings. The completion of this work, along with the reconstruction of the Teague Bridge (Broadway at the Hanson town line) which is scheduled for the summer and fall of 2010 by the Massachusetts Highway Department will leave only the bridges along the Norwell line (Broadway, East Street, and Mill Street) as needing repair. The Norwell work is minor in nature.

As we reported last year, the DPW continues to pursue a complete pavement maintenance program which mixes a variety of maintenance strategies in order to maximize the life of existing pavement. While we will not be able to avoid costly road reconstruction and overlays, we continue to believe the investments we have made in micro-surface treatments and crack sealing will extend pavement life out on these roads. Still, the amount of money the Town is able to invest in the roadway network is inadequate to keep all roads from failing. The Town embarked on a pavement management program in the early 1990's which was designed to stabilize the slide in the pavement network. From 1994-2002, the Town invested \$300,000-\$350,000 per year with the exception of 1999 and 2000 when only \$150,000 was invested. This is in addition to Chapter 90 funds provided by the state. Since 2002, the Town's financial situation has changed and we have only been able to invest an average of \$69,500 per year over and above the Chapter 90 allocation. While the Chapter 90 allocation has gone up over time, so has the Town's inventory of roads. Over the same period of time, the cost of asphalt has more than doubled. The bottom line is that the investment that the Town is making in roadway and drainage maintenance is inadequate to support the long term health of this valuable infrastructure. As such, despite our efforts we must report that your investment in the infrastructure is deteriorating faster than it can be repaired and maintained. While the slide is indeed very slow and takes many years to become apparent, the residents on the streets that were built in the late seventies, eighties and early nineties will attest that infrastructure doesn't last forever.

We say this because we do receive numerous calls each year from residents on some of the older streets wondering when their roads will be repaved or their sidewalks will be fixed. Senior DPW management personnel perform detailed periodic inspections of all Town roads. Our goal is to rate the entire roadway network every other year. The result of this inspection process is a snapshot of the existing state of Town roads. From this snapshot we build a road maintenance program which uses a variety of pavement maintenance techniques. The goal is to keep the good roads from deteriorating, to perform some heavy maintenance to roads that have shown signs of deterioration, and if possible to reconstruct those roads that have deteriorated beyond the point of simple repair. Unfortunately there simply isn't enough money to perform all of the maintenance that is needed.

As we reported last year, looming on the horizon are much needed repairs to the Town's four dams. The May 2010 Town meeting did appropriate a sum of money from the Community Preservation Fund to design and obtain the permits to make remedial repairs to the Hackett's Pond Dam. As we have not identified a funding source to actually make the repairs, the most likely scenario will be to split the Hackett's Pond Dam project into a series of smaller projects

that could possibly be accomplished using Town forces. This strategy will, however, require us to defer other maintenance around town. The design process will proceed through the fall and winter of 2010. Similar repairs to the Forge Pond Dam, Factory Pond Dam, and Luddam's Ford Dam will become necessary in the next few years.

As we reported last year, storm water management continues to be a topic of great concern to the Board of Public Works. Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. As Hanover has built up, the margin of error for the failure of the storm water system has grown smaller and smaller. We are seeing more frequent incidences of flooding as a result of greater impervious area, not only in Hanover but also in the communities to the north and west of Hanover which partially drain through Hanover. The extreme flooding that occurred in March of 2010 is an example of stress on the Town's drainage systems. In addition, as some of the subdivisions built in the 80's and 90's start to mature, the retention ponds that were built to support these subdivisions are starting to fail due to improper maintenance. In general, the basins were designed to be maintained by homeowner's associations that were supposed to have been formed by the residents of each subdivision. This has with few exceptions simply not happened. As time goes on, we expect that the state or federal government will most likely mandate the formation of storm water utilities whose specific purpose will be to adequately maintain the storm water network. Such utilities are typically supported through user fees based on the amount of impervious area on each property. This activity is currently beyond the existing resources of the DPW. As a result we respond to problems as they come up but are unable to completely and adequately manage this infrastructure within current funding sources.

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 10 was \$473,923. This was supplemented with \$78,986 in local pavement management capital expenses.

## **SNOW AND ICE**

FY 10 was a slightly busier than average snow and ice season with nine plowable storms and 31 salting runs at a total cost of \$403,712. Several of the plowable storms, however, were quite small and were managed using only town forces. A "normal" year is typically four to five plowable storms and 25-30 salting runs. While the highway division manages snow and ice activities, these activities consume the energies of the entire DPW from truck drivers to equipment operators to clerical workers to supervisory personnel. A significant amount of

resources are dedicated to the snow and ice effort at the start of the season, during winter snow and ice events, in the period between storms, and finally at the end of the season as we transition back into summer operations.

The high price of road salt continues to be troubling for the Board as we struggle to meet the expectations of the residents within the funds that are available. Road salt increased in price from \$31.77 per ton in FY 04 to \$69.50 in FY 09. It did, however, stabilize and stay the same for FY 10. While there are many options available to us, we continue to participate in a State contract for road salt. The primary benefit of this is increased buying power and more reliable service from the salt vendors, especially in late January when regional salt supplies start running low and competition for supplies from various users heats up.

A single round of salt applied to the Town's roads, including labor costs, is approximately \$6,500. The Department's snow and ice managers participate in ongoing continuing education programs offered by various agencies such as the Federal Highway Administration and Mass Executive Office of Transportation to learn ways to manage snowstorms at lower costs while still achieving the same results. By applying some of the lessons from these programs to our operation, we have been able to reduce our salt usage by 40-45% without a noticeable reduction in the level of service. However, this reduction requires greater oversight by storm managers of the weather conditions and application rates, as well as proper timing of the applications. We feel we are ahead of the curve in these areas, reducing the quantity of material used per lane mile while still achieving the goals of the Board's "black road" policy.

The Board of Public Works understands that Hanover is a bedroom community and the residents have a desire to get out of their houses to get to work shortly after a storm. Like most of the surrounding communities we maintain a "black road" policy. This aggressive snow and ice control policy is quite expensive to maintain and requires the use of up to 40-45 contract plows to supplement our own 20-25 pieces of equipment for every storm. The cost of a 3 inch or more snow storm is \$3,500-\$5,500 per hour with a typical snow fighting effort lasting 12-15 hours and sometimes longer. The heavy use of deicing chemicals also takes its toll on vehicles, drainage structures, and the environment. These additional costs are impossible to quantify. Finally, accumulated compensatory time in lieu of overtime as optionally provided for under the federal Fair Labor Standards Act reduces productivity across the entire Department in the late spring and summer as employees take well-earned time off. We have increased the use of contract plows in the past few years to reduce the wear and tear on Town equipment. This shift is an acknowledgement that capital funds for vehicle replacement are simply not available. We are therefore trying to extend the life of our existing equipment. A secondary benefit of additional contract plows is a reduction in the stress that long duration storms place on Town employees. The DPW does have an aging workforce and long duration storms take their toll on our personnel. Nevertheless, town workers are solely responsible for all salting operations and are fully engaged from start to finish on all plowing operations.

Despite the ongoing costs, the Board of Public Works will continue to maintain the "black road" policy as long as it continues to be a priority for the residents. We are, however, starting to see the Commonwealth of Massachusetts reduce its level of service regarding snow and ice control,

especially on the overnight hours when traffic is reduced, and this may pave the way towards similar reductions on the local level as attitudes evolve.

The Board of Public Works wishes to remind residents that the Department needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snow plow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage isn't the result of reckless behavior.

We understand the need to have mailboxes close enough to the road to ensure that mail will be delivered by the U.S. Postal Service. We recommend placing mailboxes 18-24 inches off of the curb line where they will be typically far enough away from the road to avoid being hit directly by a plow and still be accessible to the mail carrier.

The Board of Public Works appreciates the fact that clearing snow from your driveway is a difficult and strenuous task. We do ask those of you who have private plows to not plow your snow into the street. This also extends to those who use snow blowers. Not only does this create a hazard to the traveling public but it also increases the Town's costs as it often forces us to go back and replot streets that have already been cleared and treated with chemicals. In addition, we caution you to keep your children and pets away from the side of the road and the snow banks when plows are in the area. Visibility during a storm is typically very poor and road conditions are such that it is very difficult for a snow plow to stop quickly on an icy road.

Finally, despite the fact that they leave snow at the end of the driveway that you just shoveled, the Board asks you to be courteous to our snow plow drivers and to understand that they are just doing the job that they have been instructed to do under very difficult conditions. We remind you that the Department does not have adequate staff to rotate drivers during storms. The snowplow driver you see plowing in front of your house in the morning is the same driver you see go by in the early evening and most likely over night. This driver, when the storm has finished, then has to go home and shovel his or her driveway. If the storm is in late January, most likely the driver has been out all night a few days earlier working on a previous storm. Drivers do take short breaks during storms, but they are far from fresh at the end of a storm. We ask you to be considerate and to understand that drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. The Board of Public Works thanks our plow operators for their efforts so that the rest of us can lead our lives during the winter with minimal disruption.

## **PUBLIC GROUNDS AND CEMETERY**

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and the King Street Recreation Complex (Forge Pond Park), as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, fire stations, and the DPW facilities. School department personnel maintain the fields behind and adjacent to the schools with the exception of the fields behind Sylvester School and Center School which are now maintained by the DPW. The public grounds division also maintains an active tree and roadside brush control program around town. All told the division operates and maintains approximately 88 acres of facilities with a staff of 5 employees and is assisted in its larger projects by employees of other DPW divisions.

The public grounds division dedicates significant resources to meet the high expectations of the users of the Town's parks and playing fields. DPW managers and employees work closely with the Parks and Recreation Committee and their staff as well as the leadership of the Hanover Youth Athletic Association to provide the highest quality facilities that the budget will support. We attempt to groom infields several times a week to accommodate the playing schedules of the various field clients. Parks are generally mowed once a week. The Board and the DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities.

The Board of Public Works and Parks and Recreation Committee instituted a "carry in - carry out" policy for trash at all town fields in the spring of 2009 in an attempt to reduce the amount of trash and other household waste being left on the fields. While somewhat controversial, these policies have worked in state and federal parks as well as in other communities. While there has been some grumbling by some users of the fields, the community has been somewhat cooperative in policing itself regarding trash on the fields. This has allowed the DPW to dedicate its resources to the mowing and grooming operations rather than spending many hours each week picking up waste that had in the past been thrown on the fields. We would like to thank the HYAA for their efforts in helping us implement this policy.

A total of 57 graves in 24 lots were sold in the Hanover Center Cemetery in FY 10. The cemetery staff accommodated 72 internments including cremations. Overall, the cemetery operation took in \$76,039 in revenues in FY 10.

The Board of Public Works thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance.

The total cost of public grounds operations in FY 10 was \$202,071. Cemetery operations cost an additional \$86,547.

## **TRANSFER STATION**

The transfer station division continues to offer a cost effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the

total waste handled by the Town was diverted to recycling programs. Not only do these programs remove much of the state banned wastes from the waste stream, they significantly reduce the cost of operations.

The Transfer Station and Ames Way brush/compost piles handled the following amounts of waste for FY 10 (tons): mixed waste (main pit) – 4,539, construction and demolition -1,096, bulky waste -183, recyclables – 1,575 (approx), yard waste – 1,700 (approx). The approximate cost per ton, including labor and overhead for each of the components of waste was as follows: mixed waste - \$94.53, construction and demolition - \$120.00, bulky waste - \$135.51, recyclables - \$41.25, yard waste - \$3.08. The mixed waste costs are down from FY 09 due to a new contract with the Town of Bourne for the disposal of the mixed waste which reduced the overall disposal costs significantly.

The Board of Public Works wishes to remind residents that the Town does have a mandatory recycling bylaw. In addition, State regulations ban recyclable materials from landfills. The Board encourages residents to take full advantage of the recycling opportunities so tax dollars that are literally thrown away with the solid waste can be used for more constructive purposes.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles to divert such waste so it could be recycled. The Town's brush pile costs \$7,144 to process in FY 10. The compost pile costs \$3,100 to manage. Residents are urged to utilize extreme caution and to drive slowly when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

Total revenues from solid waste operations in FY 10 were \$132,949, up from \$90,599 in FY 09, largely due to a rebound in market price for recycled newspaper and cardboard. Total expenses associated with the Town's solid waste operation in FY 10 were \$798,899, down from \$917,817 in FY 09.

## **LAND DEVELOPMENT**

The Department provides inspectional services of new subdivisions to ensure the infrastructure under construction is built to the specifications of the Planning Board's Rules and Regulations for Subdivisions. This is an on-going process as projects sometimes take multiple years to complete.

The Department is currently monitoring seven projects that are under construction. Several of these are substantially complete with only minor items remaining before they will be ready for street acceptance.

Jutila Farm Path was accepted at the May 2010 Town Meeting based on a favorable recommendation of the Board of Public Works and Planning Board.

In conclusion, the Board recognizes the dedication of its employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We once again ask residents to personally acknowledge the efforts of these individuals as they see them around town.

The pending transition to the Town Manager form of government that was approved by the voters and the legislature will certainly result in a change in the role of the Board of Public Works in FY 11. While the change is not fully defined at this time, we will continue to work with the Superintendent of Public Works, the Town Manager, the Board of Selectmen, and all other Boards and Committees to ensure that the voice and the interests of the residents are not lost. We look forward to representing your interests and ask for your continued support of the department's efforts.

Respectfully submitted,

Board of Public Works

John L. Benevides, Chairman  
Louis N. Avitabile  
Edward P. Ryan



Yearly Progress (AYP) status as part of the Federal No Child Left Behind Act which mandates that all students must achieve proficiency by the year 2014.

<b>Grade and Subject</b>	<b>% Advanced/ Above Proficient</b>		<b>% Proficient</b>		<b>%Needs Improvement</b>		<b>%Warning/ Failing</b>	
	<b>District</b>	<b>State</b>	<b>District</b>	<b>State</b>	<b>District</b>	<b>State</b>	<b>District</b>	<b>State</b>
<u>GRADE 03 - READING</u>	20	15	52	45	25	33	2	10
<u>GRADE 03 - MATHEMATICS</u>	27	20	43	40	22	25	7	15
<u>GRADE 04 - ENGLISH LANGUAGE ARTS</u>	13	11	53	42	31	35	3	11
<u>GRADE 04 - MATHEMATICS</u>	19	16	39	32	38	41	4	11
<u>GRADE 05 - ENGLISH LANGUAGE ARTS</u>	22	15	57	48	19	29	3	8
<u>GRADE 05 - MATHEMATICS</u>	33	22	40	32	22	29	6	18
<u>GRADE 05 - SCIENCE AND TECHNOLOGY</u>	27	17	33	32	36	39	4	12
<u>GRADE 06 - ENGLISH LANGUAGE ARTS</u>	22	16	62	50	14	24	2	9
<u>GRADE 06 - MATHEMATICS</u>	37	24	40	33	17	27	7	16
<u>GRADE 07 - ENGLISH LANGUAGE ARTS</u>	12	14	72	56	13	23	3	7
<u>GRADE 07 -</u>	19	16	38	33	34	30	9	21

<u>MATHEMATICS</u>								
<u>GRADE 08 - ENGLISH LANGUAGE ARTS</u>	21	15	73	63	5	15	1	6
<u>GRADE 08 - MATHEMATICS</u>	26	20	39	28	27	28	9	23
<u>GRADE 08 - SCIENCE &amp; TECHNOLOGY</u>	3	4	55	35	38	40	5	21
<u>GRADE 10 - ENGLISH LANGUAGE ARTS</u>	45	29	49	52	4	15	1	4
<u>GRADE 10 - MATHEMATICS</u>	45	47	34	28	17	18	4	8
<u>GRADE 10 - SCIENCE &amp; TECHNOLOGY</u>	17	16	62	45	21	29	1	9

### **PUPIL PERSONNEL SERVICES**

The Hanover Public School’s Pupil Personnel Services Director oversees a variety of student support services including special education, guidance, nursing, English language education, home and hospital instruction, early education care and integrated preschool, child find, homelessness, readiness and emergency management, and grants management. Our goal is to provide every student with a free, appropriate public education allowing each student to achieve to his/her highest educational potential through access to the general education curriculum.

Special education services are provided in any of these areas - health, physical, developmental, sensory, intellectual, neurological, emotional, speech and communication or specific learning issues – to children who are not making effective progress in school. Hanover Special Education services are inclusionary and provided in the least restrictive environment affording access to typically developing peers, as well as access to all aspects of the general education curriculum, and the ability to attend their neighborhood school. Services are provided by special educators, guidance counselors, school adjustment counselors, school psychologists, speech and language therapists, occupational therapists, physical therapists, paraprofessionals and tutors.

Hanover Public School nurses are integral members of the educational team who assist each child to develop to his/her full potential, physically, mentally and socially. The nurses provide comprehensive health services, teach disease prevention strategies, and promote healthy lifestyles. There is ongoing collaboration between the Visiting Nurse Association, the Board of Health, the School Physician, and the school nurses to offer support to low income and families

at risk. The Health Advisory Council/Healthy Schools Committee is concerned with the physical well-being of our students. The purpose of the Healthy Schools Committee is to promote continued, open communication in the Hanover School community regarding healthy school environments. The Health Advisory/Healthy Schools Committee focuses its mission to include working collaboratively with staff to promote school environments that are healthy for all members of the school community.

In the spring of 2010, the Special Education Parent Advisory Council (SPED PAC), in conjunction with the Pupil Personnel Services Director and the Superintendent of Schools hosted appreciation ceremonies to recognize members of the Hanover School Community nominated by parents for their remarkable contributions to special education student's education.

The goal of this program is to highlight the amazing work being done every day by many school staff within our school district. Close to fifty staff members have been nominated at the close of the fourth year of this program.

Hanover Public Schools continues to collaborate with the Hanover Police and Fire Departments and emergency personnel to prevent and plan for emergencies and to guarantee safety in all of its schools. Practice drills are conducted in conjunction with the Police and Fire Departments to make certain that all schools are able to respond effectively in emergency situations. Crisis teams are in place in each of our schools who are familiar with the district's emergency procedures and protocols.

## **TECHNOLOGY**

Hanover Public Schools experienced a number of technology changes within the district the last year. Perhaps, the biggest was the ability—through town-wide support for a capital investment—to purchase seventy – eight (78) new, Intel-based iMacs to replace our aging computer inventory. With the investment capital, we replaced two business labs at the high school and the library lab at Cedar.

Another major change over the past year involved increasing the capacity in our LANs (local area networks) because there is more and more reliance on the Internet as a source of information and collaboration. Hanover Public Schools expanded our bandwidth by combining business class Verizon and Comcast data services to expand our capabilities and also moved our web server at Salmond to Verizon business which gave us the ability to meet the extreme demands that are being placed on our services. The school department has expanded our use of Moodle, a course management system that allows teachers to add online content and threaded discussions to their classes. Students have also been given access to all Google Apps and Google's email accounts with complete filtering and archiving built-in for protection so they could apply the four C's of 21<sup>st</sup> Century learning - critical Thinking, collaboration, constructivism, and creativity.

## **CENTER AND SYLVESTER SCHOOLS**

Center Sylvester School welcomed the following new staff members for the 2009-2010 school year: Wilma Bilton, Occupational Therapist; Bronwen Thornton, Grade 3 Special Education Teacher; and Andrew Schreiber, Special Education Teacher. In addition, the following staff members retired during the 2009-2010 school year: Deborah George, 4<sup>th</sup> Grade Teacher; and Ita Cerone, Preschool assistant. Our enrollment remained consistent for Grades K-4 with 578 students attending Center/Sylvester School. Through the Plymouth County Teacher's Association the following staff members were recognized for their longevity and dedication to

public education: Kathie O'Brien, Nancy Ferraro, Kathryn Gallagher, Deborah George, Kerri Kearns, Andy Schreiber, Jeanne Kling, and Christa Monahan. Our Parent Advisory Council also recognized the following staff members for their extraordinary work in the area of special education: Julie Phelan, Jessica Vaughan, Patti Kinaswich, Ita Cerone, and Christine Rondano.

During the 2009-2010 school year, the Center/Sylvester School focused on the implementation of Lexia, Fastmath, Wilson reading, and RtI as part of our whole school literacy model. We continued to provide training to staff in all areas of literacy assessment and instruction. In addition, a new STEM lab at Sylvester School for the students in Grades 3 and 4 to use for science, math and, technology exploration was added. Teachers worked on revising the curriculum and began discussions around mapping curriculum electronically. We continued with our school wide STAR program which promotes a school culture and climate where students make decisions based on the three R's - Respect, Responsibility, and Right Choices.

Twenty-four staff members participated in the John Collins Writing course during the Fall, while about eighteen others participated in a technology course. Nine staff members became certified in a year-long course in teaching Wilson reading. We were pleased to train another five staff members in Responsive Classroom. In addition, science teachers spent a day at the Museum of Science in Boston working with the museum staff to enhance our science units. Social Studies teachers in Grades K-4 spent a day at the Boston public Library in the maps room gathering materials and reviewing curriculum units. Both groups of teachers had an opportunity to work with others outside of our community and bring forward new curriculum resources.

During the school year thanks to the support of parents, the HPTA and the HFEE we had the good fortune to bring in several educational programs for students. Included in the programs were a hands-on Windmill Design program, TidePools Alive from the New England Aquarium, Animals and Habits, Fossils and a trip to Plymouth Plantation.

Some of our other programs included the following: Blue Hills Observatory weather program, MOS Simple Machines, MOS Cryogenics States of Matter, South Shore Art Center, MOS Starlab, Freedom Trail trip, and a bus tour of Hanover, trip to Museum of Natural History in Brewster, Willowbrook Wildlife Preserve outings, and the Boston Public Gardens math and photography trip. All of the students in Grades 1-4 enjoyed two acapella performances by the Boston based group, Ball in the House. All in all, the academic school year was robust in providing a variety of teaching and learning experiences for students and staff.

## **CEDAR SCHOOL**

Cedar School welcomed the following new staff members for the 2009-2010 school year: Risa Mancillas, principal; Susan Kustka, Assistant Principal; Maura Forcier, Kindergarten Teacher and Kelly Kacamburas, Instructional Technology Teacher. In addition, the following staff members retired from Cedar School: Deborah Joubert, 3<sup>rd</sup> Grade Teacher; Bonnie Henderson, Art Teacher; Ingrid Lancaster, Head Cook and Jean Ferry, Cafeteria Worker. The following Cedar School Teachers were recognized by the Plymouth County Education Association: Bonnie Henderson, Debbie Joubert, Retirement and Service and Caitlin Rogers, Rookie of the Year. Mark Lancaster was recognized by OfficeMax receiving the "A Day Made Better" Award.

The Responsive Classroom Model, an approach to elementary teaching that emphasizes social, emotional, and academic growth in a strong and safe school community, continues to be part of the culture of Cedar School. The RtI Model (Response to Intervention) continues to be improved

and implemented. “RTI holds the promise of ensuring that all children have access to high quality instruction and that struggling learners.

A number of professional development opportunities occurred for staff. Staff training continued on writing where Henry Dembrowski taught a course for teachers on the John Collins Method of teaching writing. Consultant, Fred Wolfe, joined us again for a day of training and modeled lessons across all grade levels on the 6+1 Traits Model of Writing Instruction and Assessment and how it can be blended with the John Collins Program. In the area of technology a new STEM Lab was opened. Students in Grades 3 and 4 were scheduled in the lab weekly and teachers received professional development on how to use the Eno board and other interactive technology and software purchased for the lab.

The last Friday of each month we have our “Family Gathering,” where students, teachers and staff are recognized for a variety of accomplishments. The parents of the students receiving awards are invited to join us for this special event. PTA continues to play an important role at Cedar. During the year the PTA sponsored many activities that benefitted the families of Cedar. The PTA sponsored the Welcome Back Sundaes Party, Dad Serves Pizza Night, 2 Scholastic Book Fairs and the Science Fair, just to name a few.

The students and families of Cedar participated in two food drives to benefit the food pantry. We provided Thanksgiving dinner to three Hanover Families and Christmas dinner for five Hanover families. These acts of kindness and giving were all made possible all through donations from Cedar families.

### **HANOVER MIDDLE SCHOOL**

The Middle School welcomed the following new staff members for the 2009-2010 school year: Martha Zuther, Assistant Principal; Susan Shedd, Speech and Language Therapist; Nicole McCormack, Special Education Teacher; and Heather Choate, Special Education Teacher. In addition, the following four staff members retired from the Middle School James Silvia, Physical Education Teacher and Joan Messinger, Special Education Teacher.

Many students received awards during the 2009-2010 school year for the following: NELMS Awards, Troy Bridson and Robert McDermit; David M. Walsh Science Award, Mikayla Matheson; Philip J. O’Neil Citizenship Award, Marie Ribadeneyra; Joy Tucker Award, Brian Meehan; Fredrick Doll Award, Allison Galotti; Spelling Bee Winners, James Burke - 1st Place; Alyssa Delahunt - 2nd Place and Sean Meehan - 3rd Place.

The Middle School students and faculty continue their tradition of raising money and/or collecting gifts to give to various charities. Events held at the school during the year that made this possible were the following: Harvest Fest, Harvest Jam, and Turkey Trot, Toys for Tots, and the Senior Citizens Dinner.

Other special events held during the school year were the following: band and chorus concerts, performance troupe shows, annual blood drive, monthly assistant principal’s breakfast, 5th Grade overnight at the Science Museum and 6th Grade week at Camp Squanto.

### **HANOVER HIGH SCHOOL**

The 2009-2010 school year at Hanover High School was highlighted by student achievements in all areas, including the classroom, on the playing fields and in student activities. One hundred fourteen students in Grades 10, 11, and 12 took 175 Advanced Placement examinations. Ninety-

six percent of the junior class passed the Math MCAS on their first attempt in the spring of 2009 with 79% scoring Advanced or Proficient. Ninety-nine percent of the junior class passed the English/Language Arts MCAS with 94% scoring Advanced or Proficient. The Biology MCAS is only in its second year and 98% of our freshmen passed it on their first attempt. All members of the Class of 2010 passed the MCAS before graduation. Forty-one seniors were recognized as John and Abigail Adams Scholarship winners based on their exemplary performance on the MCAS. Charles Morse and Jonathan Terry both earned a perfect score on the MCAS in mathematics.

Ten students participated in Girls' State and Boys' State respectively: Cara Ahern, Brooke Lydon, Esther Kim, Melissa Osgood, Holly Foster, Jonathan Terry, James Crimmins, Christopher DiTullio, James Hayes, and Brett Muirhead. Jonathan Terry was awarded Honorable Mention for the New England Section of the American Chemical Society Regional Qualifying Exam. Jacob Plummer earned the unique distinction of being our 2010 PSAT/NMSQT National Merit Commended Student.

The high school was pleased to announce that Jazna Stannard won first place in Hanover High School's Science Fair, as well as third place in the Regional Science Fair at Bridgewater State College. Ryan Dowling and Amanda Gosselin placed second in the High School's Science Fair and Andrew Blanchard placed third. Janet Taylor took Honorable Mention in the Regional Science Fair at Bridgewater State College. Boston Globe Art Show awards for Ceramics and Glass were awarded as follows: Silver Keys were presented to Brittany Freeman, Hillary Joyce and Theresa Pallotta; Honorable Mentions were presented to Hannah Magnuson, Katherine Nolan and Theresa Pallotta. The winner of the annual Lions Club Speech Contest for 2009-2010 was John Tiedtke.

On November 12, 2009 the Sylvester Chapter of the National Honor Society welcomed eighteen new members increasing the organization to a total of thirty students.

Working together, the NHS membership completed a number of community service projects including assisting for Habitat for Humanity, raising money for earthquake relief in Haiti and donating money to the new Dana-Farber Cancer Research Center at South Shore Hospital.

Our curriculum continued to be updated during the 2009-2010 school year. In October we hosted Dr. Ann Johnson who led the faculty through a full day of exercises identifying 21<sup>st</sup> century skills and how to embed them in the HHS curriculum. Later in the school year we began mapping the curriculum in anticipation of our 2012 visit from the New England Association of Schools and Colleges (NEASC).

Finishing its first full year at HHS, Virtual High School has taken off. Almost 50 students participated in this online high school program. Students took classes in a variety of disciplines including such courses as Investing in the Stock market, The Gods of CNN, AP Physics, AP French, Creative Writing, Poetry Writing, and Young Adult Fiction. We look forward to the same level of participation next year.

Our students continued to excel not only in the classroom but in their respective sports. In the Fall of 2009 Boys' Soccer won the Fisher Division of the Patriot League for the 6<sup>th</sup> year in a row. They went to the Division III South semifinals and lost in a crushing defeat 1-0 during penalty kicks against Westport High School. Cheerleading qualified for the State Championship for the second time in school history finishing 6<sup>th</sup> in the state for Division III. Girls' Soccer qualified

for the State Tournament for the 21<sup>st</sup> year in a row. Their coach, Garth Nelson, was inducted into the High School Soccer Coaches Hall of Fame. For the 25<sup>th</sup> year in a row, Field Hockey qualified for the State Tournament. Boys' Ice Hockey earned a spot in the South Division II semifinals. Their coach, James Sylvia, was inducted into the High School Hockey Coaches Hall of Fame after 30+ years of coaching. Girls' Basketball won the Fisher Division for the second year in a row. Kelly DuVal earned the extraordinary distinction of becoming only the 7<sup>th</sup> 1000-point scorer in the history of Hanover High. She was also distinguished as the Coastal Nissan Athlete of the Month. Baseball continued its consecutive winning record of 28 years dominating the Fisher Division. They went to the Division III South Finals and lost 1-0 while having the privilege of playing at Campanelli Stadium in Brockton. Jake Plummer and Becky Hayes were the Hanover Student Athlete Representatives to the Patriot League. We had 445 out of 660 students participate in athletics, or 67% of the student body.

Ms. Deb Bostwick, Physical Education Teacher, continued the 25-year traditional Hanover High Final Four Volleyball Tournament from March 8-10, 2010 before the Spring athletic season. One hundred ten students participated on 13 teams. The Final Four Teams of 2010 were Teams Gerrish, Greene, Amate and Elicone. The Division I championship went to Team Gerrish and the Division II championship went to Team Amate.

In August, the Band held their weeklong Band Camp at Camp Wind in the Pines. In addition to performing at all home football games and at the Thanksgiving Day game, the Hanover High School Marching Band participated in many other events throughout the year. Band members from Hanover combined with students from all across the northeast at UMass Band Day hosted by the UMass, Amherst Marching Band. After spending the day rehearsing with college band directors and band members, 3,000+ high school band members contributed to the largest half time show performance UMass Band Day has seen in its 25-year history! The HHS Marching Band also participated in the Barnstable Invitational Marching Band Festival in November. At this festival they performed for a great audience and were invited back for 2010. The Marching Band also marched in several parades, including the annual Halloween Parade organized by the Hanover Women's Club, the annual Taunton Christmas Parade, the Quincy Christmas Parade (where the Marching Band Placed 2<sup>nd</sup> Overall in their division) and Hanover's Memorial Day Parade in May. The Marching Band also performed for the Town of Hanover Christmas Tree Lighting Ceremony.

Twenty-two students participated in the 8<sup>th</sup> Annual American Choral Directors Association, Massachusetts' Chapter of the Honors Choir Choral Spectrum Festival at UMass Amherst in November 2009. Our select women's choir, VOX, was selected through competitive audition to perform at the Massachusetts Music Educators Association All-State Conference during one of the three concert hours featured during the event. The members of the HHS Choral Program did their annual Christmas Caroling Fundraiser. The students of the HHS Music Department participated in the annual Hanover Parent's Music Club Fundraiser at the end of January.

The Music Program had six students – Kelsey Gilbert, Alyssa Horn, Miranda Rich, and Brooke Wilder for Chorus, and Alana Sennett and Alex Judge for Band - accepted to the Southeastern Senior Districts Festival in January 2010.

Brooke Wilder was then accepted into the All-State Choir, which is a part of the Massachusetts Music Educators Association Annual Conference. The festival concluded with a performance in Symphony Hall, March 2010. The Music Program also had two students accepted into the

Southeastern Junior Districts Festival Chorus, Abigail Adams and Kendra Cameron, which occurred in March 2009. The Music Program had thirteen students accepted in to the Senior SEMSBA Festival. In the Festival Chorus students accepted included Caroline Barry, Jazna Stannard, Jacob Plummer, Glenn Cooper, Joseph Barrett, Scott Scribi, James Hayes, Benjamin Hyland, and Alfred Gallinaro; the Festival Band included Alana Sennett – flute, Alex Judge and Alex Sennett – alto saxophone, and Jonathan Terry – trumpet. Additionally the Music

Department had four students accepted into the Jr. SEMSBA Festival, Paul Barrett and Kendra Cameron for the chorus, and Talia Flamos and Bryana Koch (both flute) for the band. Alex Judge, saxophone and Alana Sennett, flute were also selected to participate in the All New England Band Festival at Plymouth State University. The department started to wind down their busy year with their annual Music Banquet at the end of May at HMS. This event celebrated the many accomplishments of the students and the music department during the year. During this dinner students were also given awards and scholarships for college and summer music study.

In June, the Music Department finished its busy performance schedule. On June 5, Concert Band, VOX, and Concert Chorus performed at the HHS Graduation ceremony and a few weeks later the Jazz Ensemble and Jazz Lab performed for the community at Hanover Day.

Each month the faculty recognizes the contributions that dozens of students make to the school community. A recognition breakfast is provided along with certificates noting the accomplishments of the students. Although too numerous to mention, we saluted our Students-of-the-Month at a monthly breakfast in their honor and students who performed Random Acts of Kindness. These students continue to make our school a better place to learn.

Over 85 undergraduate awards were presented to students in Grades 9, 10 and 11 during our annual Undergraduate Award Ceremony which was held on June 10, 2010. These awards include the following book/merit awards provided by colleges:

- ❖ Dartmouth Book Award - Sarah Burke
- ❖ Holy Cross Book Award - Esther Kim
- ❖ Smith College Book Award - Melinda Pontes
- ❖ St. Michael's Book Award - Jacquelyn Guimond, Christopher DiTullio
- ❖ Stonehill College Book Award - Brianna Traylor
- ❖ Elmira College Key Award - Caitlin Davino-Draper, Brandon Egan
- ❖ LeMoyne College Heights Merit Award - Holly Foster
- ❖ Rensselaer Polytechnic Institute Medal - Jonathan Terry
- ❖ Russell Sage Merit Award - Emily Abi-Kheirs

During the 2009-2010 academic year Student Council ran the annual Spirit Week during the month of November as well as March Magic held in March. In addition, many community service programs were run by the members of the Student Council. A few of these opportunities included a Soap and Towel Drive and volunteering at several Cardinal Cushing dances. Student Council traveled to Silver Lake for the annual Fall SEMASC Conference, Middleboro for the annual SEMASC Lock-In, as well as Plymouth North for the annual Spring SEMASC Conference where valuable leadership trainings were available for the students to bring back and implement at Hanover High School. In addition, several of the Executive Board members traveled to the annual Summer MASC Conference held at Stonehill College where they had the opportunity to meet and discuss the topic of leadership with other student leaders from other high

schools across the state of Massachusetts. The Student Council Executive Board ran a fantastic Summer Conference held at Hanover High School one day over the summer.

At this conference the Executive Board members provided the Student Council members with valuable leadership training as well as a chance to plan several exciting fund raising activities and community service opportunities that will be made available during the 2010-2011 academic year.

Student Council continued to run the Green Team here at Hanover High School. This group of students had the task of overseeing the recycling that took place in an effort to help keep Hanover High School environmentally friendly. Each week this group of students collected all the paper and plastic throughout the school. With their hard work and dedication, this group is doing their part to keep Hanover green.

As the year drew to a close, senior activities swung into full gear. The senior prom was held at Venezia in Boston. Over 200 students attended the prom, with about the same number attending the junior prom which was held in March at the Clarion Hotel in Hull, Massachusetts. The annual Senior Banquet was held at the Black Rock Country Club during the evening of Tuesday, June 1, 2010.

Graduation exercises were held in the Amaral Gymnasium on Saturday, June 5, 2010 at 2:00 p.m. One hundred and sixty students received diplomas. Senior class president Grace Gallagher welcomed the audience while Rebecca Hayes delivered the valedictory speech and Amanda Gosselin delivered the salutatory speech. Emily Abi-Kheirs, president of the Class of 2011 accepted the Class of 2010 gift of a gavel from Brooke Wilder, class treasurer. Mrs. Suzanne Brady, Chairperson of the School Committee, presented the diplomas with the assistance of Dr. Kristine E. Nash, Superintendent of Schools.

Just under eighty – nine percent of the graduating class was going on to higher education and 2 students had chosen to enter the armed forces. During the Senior Awards Ceremony held on Friday, May 28, 2010, the Class of 2010 was awarded \$118,365 in local Hanover monies.

In conclusion, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of “*guiding every student to thrive in a global economy.*”

**Submitted by the Hanover School Committee**

**Suzanne Brady, Chairperson**

**Michael Cianciola, Vice-Chairperson**

**Brian Shaw, Secretary**

**Lester Hayward**

**Stephanie Gertz**

## **SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**

During the 2010 year, the students of the South Shore Regional Vocational Technical School continue to prosper as productive citizens in their community upon graduation. Over the past fifty years, South Shore students have been known for their keen sense of and attitude towards work ethics. As changing demands continue to be placed before our students, it is the duty of South Shore to provide the best possible vocational education to our students.

On June 8, 2010, eight graduates from Hanover received diplomas and shop certificates at the South Shore Music Circus. The following students graduated:

Alison Donovan	Bryan Fleury	Kamille McDonald
Shannon Moran	Caitlin Mortland	Christina Rodrigues
William Rumrill	Melissa Schwemin	

Currently, 14 students from the Town of Hanover are scheduled to graduate on June 11, 2011.

Jason Boyar	Nicholas Brady	Steven Carroll
Kevin Ciraface	Alexander Craig-Hannon	Cameron Crowley
Victoria Greenleaf	Eric Hart	Jasmin Hennebury
Clayton Parfumorse	Amanda Pizzi	Daniel Silenzi
Taryn Spencer	Stevan Valeske	

During this upcoming summer, construction work for our new roof and window replacement will take place. Recently, a contract was signed with Mill City Construction, Inc. from Lincoln, RI. Upon completion of this estimated three million dollar renovation, we can be assured that this facility will increase its life expectancy for many years to come. This renovation project could not have taken place without the positive approval last year, unanimously, from our eight community members and the support of the Massachusetts School Building Authority.

The South Shore School District is represented by eight appointed School Committee members from each town's Selectmen's office:

Gerald Blake, Chairman – Rockland	John Manning, Vice-Chairman – Scituate
Robert Heywood – Hanover	Daniel Salvucci – Whitman
Lenwood Thompson – Abington	Robert Molla – Norwell
James Rodick – Hanson	Kenneth Thayer – Cohasset

In closing, I would like to say thank you to the residents of Hanover who continue to support the mission of vocational education, and especially wish good luck in the future to our Superintendent, Mr. Charles D. Homer, who will be retiring this June.

Respectfully submitted,

Robert P. Heywood  
Hanover Town Representative  
South Shore Regional School District Committee

## **REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.**

The Hanover Visiting Nurse Association, Inc. continues to uphold its founding objective of providing professional home nursing care to the residents of Hanover and to hold regular health maintenance and preventative clinics. Our services are available to all residents regardless of age or circumstance.

The volunteer Board of Management works closely with our Nurse Administrator, Maureen Cooke, RN and our part-time nurses, Nancy Funder, RN and Ellen Lehane, RN to help insure that the medical and welfare concerns of the community are addressed as needed.

We awarded seven scholarships to Hanover graduates planning a career in nursing or allied health. We sent thirty-six Hanover children to the Summer Park and Recreation Day Camp.

We continued the collection, distribution and delivery of food and gifts to well over 100 families at Thanksgiving and Christmas. Emergency assistance in many forms was also provided throughout the year to those in need.

The Board of Management thanks the residents of Hanover for their generosity at Fund Drive time and for their contributions throughout the year. Your support enables us to serve you.

Respectfully submitted,  
Beth Laurie, President  
Hanover Visiting Nurse Association, Inc.

## **REPORT OF THE VISITING NURSE**

To the Board of Selectmen and the Citizens of Hanover:

As the Hanover Visiting Nurse Association enters its Eighty-second year of service to the community, we remain committed to our founding objective of providing professional home nursing care to the residents of Hanover. Health care services are provided at no cost to residents.

The Hanover Visiting Nurse Association provides a wide variety of health promotion and illness prevention programs to residents. This past year, we coordinated the seasonal flu clinics as well as H1N1 clinics in conjunction with the Hanover Board of Health, under the direction of Health Agent Anthony Marino and Public Health Nurse, Nancy Funder, RN. The H1N1 clinics were successful due to the cooperation of our volunteer VNA Board members, residents and doctors, nurses, pharmacists, EMTs and clerical volunteers who assisted with each of the major clinics. Our appreciation to all for a job well done.

The Hanover Visiting Nurse Association works closely with the Council on Aging, Police, Fire, School Nurses, Old Colony Elder Services, Hanover Food Pantry and Social Service Departments of area hospitals and rehabilitation centers.

The Hanover Visiting Nurse Association sponsors children to camp each summer, awards scholarships and assists families in need throughout the year. An increase in requests for assistance has been noted during the recent economic crisis.

We at the Hanover Visiting Nurse Association are most grateful to the Hanover Community for its generosity. It is because of the generosity of our benefactors that we are able to be of greater good to the residents of Hanover.

I extend my deep appreciation to the members of our volunteer Board of Management for their tireless work on behalf of the Agency. I also extend my thanks to Nancy Funder, RN, Ellen Lehane, RN and secretary, Donna Hynes.

A total of 6052 clients were seen this past year. A total of 1085 nursing visits, 937 health promotion visits and 4030 residents seen at various clinics.

## SCHEDULE OF CLINICS HELD THROUGHOUT THE YEAR

Blood Pressure:

Adult: 2<sup>nd</sup> Wednesday each month, 6:30 – 7:30 P.M., Nurse's Office, Town Hall or by appointment.

Legion Housing: 2<sup>nd</sup> Wednesday each month, 1:30 – 2:30 P.M., Except July & August.

Cardinal Cushing Housing for the Elderly: First Wednesday of the month, 1:30 – 2:30 P.M., at alternating buildings. Except July & August.

Hanover Senior Center: Last Wednesday each month, 12:00 – 1:00 P.M.

Diabetic Screening: Last Friday each month, 8:00 – 9:00 A.M. in Nurse's Office, Town Hall. Appointments requested.

Cholesterol Testing by appointment only. Fee \$10.00 for residents. \$15.00 non-residents.

Mantoux (TB) Testing by appointment only. Fee \$5.00.

The Visiting Nurse's Office is located on the lower level of the Town Hall. An answering machine will take your messages even when the Nurse is out of the office.

Respectfully submitted,

Maureen L. Cooke, RN  
Nurse Administrator  
Visiting Nurse

## **Hanover Emergency Food Pantry Report**

The Hanover Emergency Food Pantry has been more popular this year than ever before. From July 1, 2009 to June 30, 2010, we had 723 family visits, a few more than the previous year. Our clients include single parents, several single people and families throughout the Town who use our services. The average family is 3-4 people and each family received a gift certificate to Shaw's or Stop and Shop each time they came, as well as enough non-perishables to last for 3-5 days.

We are located at the First Baptist Church at the corner of Webster and Main Streets in North Hanover and are open to receive donations every Monday morning from 9:30 – 11:30 (except when there is a Monday Holiday or a Monday snow day, then we are open on Tuesday for stocking the shelves). Distribution is done on Wednesdays from 12:30 – 2:30 PM at the church except at Thanksgiving when we distribute on Monday. This is posted at least a month ahead of time to give everyone a chance to see the announcement (or be told) before the time.

The townspeople are very supportive of our efforts, and without them, we would not have a pantry. We are very glad to accept gift card from either Shaw's or Stop and Shop, cash, or actual food items (as long as they are "in date") The schools, the Boy and Girl Scouts, the Lions Club and the Tri-town Rotary are among our most regular supporters, as are the businesses which run food drives throughout the year. We are also grateful to the Postal Service for their ingathering in May; the First Baptist Church which has allowed us to use their building for so many years, and Shaw's Supermarket which furnishes us with milk crates in which to store our surplus food.

We welcome most non-perishable foods, with the exception of lasagna noodles. The other ingredients are too costly for most people to make lasagna, and it is a shame to eat the noodles with just tomato sauce! Another item we do not welcome is any one serving package. We have a limited amount of space and these one serving items are usually packaged in large containers, taking up too much of our precious area.

Our most urgent needs are canned meats and tuna fish, canned fruit, canned vegetables, "mac 'n cheese", peanut butter and jam, tea (just plain tea is fancy enough) and coffee; toilet paper in bulk (we will break it down later) and all kinds of snacks for kids.

Thank you again for supporting the Food Pantry. We are there for anyone who needs our services.

Respectfully submitted:  
Sally Boutin  
Barbara Itz,  
Co-Chairs

## REPORT FROM THE OFFICE OF VETERANS' SERVICES

JULY 1, 2009 – JUNE 30, 2010

The Hanover office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Hanover.

The process may require appointments at the office or the client's home, or the JFK building in Boston, and at VA Hospitals in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits. The Veteran's Services Officer also visits hospitalized Veterans and those in nursing homes and eldercare facilities.

Our department also provides guidance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers.

The needs are growing very fast in today's post-Iraq conflict and continue in the Afghanistan conflict with veterans arriving home to a very poor economy and needing transitional benefits.

Our office has relocated to the lower level of Town Hall and we extend our thanks to Tony Marino, Director of Community Services for facilitating this move. It has discreet and excellent ground-level access for older or handicapped veterans, their spouses and dependants.

The office has transitioned from a paper only system to the State's electronic system and developed an account with the Department of Veteran's Services that now processes our expenditures and receipt vouchers in a very timely fashion.

Effective March 1, 2010 Michael Thorp was appointed the Assistant Veteran's Agent here in Hanover. Michael also serves as the Assistant Veteran's Agent in Duxbury which continues the tradition of a "district" between Duxbury and Hanover. We would also like to thank Mary Whitman of Pembroke who provided us with valuable assistance and Pricilla Bracket of Kingston who continues to provide her expertise regularly.

Respectfully submitted,

Michael J. Thorp  
Assistant Veteran Agent  
Stephen S. Rollins  
Assistant Veteran Agent

## REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE

The Hanover Parks and Recreation Department is dedicated to providing active and passive recreation through the use of the enjoyments of the town's extensive natural land, parks, and water resources. We develop, promote, and oversee year-round programs and activities to stimulate good health, lifelong learning and a sense of community among our citizens.

The Hanover Parks and Recreation Department is dedicated to meeting the diverse needs of all ages of its residents, including preservation and maintenance of open space.

### BUDGET

The primary operation of the Department falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY10, the Parks and Recreation Department generated \$161,000 from the summer Park and Rec and Teen Extreme programs alone. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs. .

### RECREATIONAL PROGRAMS

**2008 Summer Park and Rec** and the smaller **Teen Extreme Programs** were huge successes. Thanks to the Hanover School Department for allowing both programs to utilize school buildings in case of rain. We would like to thank Jane DeGrenier, Charles Egan, Joanne McDonough, and Dr. Kristine Nash for this opportunity. Park and Rec enrollment reached a total of 900 children throughout the whole summer, while Teen Extreme hit capacity each week with 45 Middle Schoolers.

**Hanover Park and Recreation Brochures** were modified in the fall of 2008 into a magazine format. Our programs now focus on a wider range of specializations including children's programs, adult programs, day trips, overnight trips, and "Kid's Nights Out". In March of 2009, the Parks and Recreation Department, in conjunction with the Collector/Treasurer Joan Port-Farwell, set up the first online registration program for recreation activities. In the June 2009 this system accounted for over 75% of all registrations.

**Fall Programs** included the continuation of the ever popular babysitting class and the Mark Molloy Fall Ball Basketball Clinics. New programs included a Blue Hills Hiking Club, Boating Basics, Insight into Admission Essays for College, Geocaching, and Foxwoods trips

**Winter/Spring Programs** continued to offer ski lessons at Blue Hills, which worked out very well with all the snow that Canton received during January of 2009. February saw the debut of one of our most successful programs ever, Lego Days. This program is run once a month on half day Tuesdays and consistently draws 20-25 children each time. In both December and February the Parks and Recreation Department took two large groups to see Disney on Ice at the TD BankNorth Garden.

**Spring Programs** included a wide array of programming for residents interested in outdoor activities, archery, canoeing, kayaking, and tennis. In May, the Parks and Recreation Department traveled to Toronto to see the Red Sox take on the Blue Jays, as well as a stop off at Niagara Falls.

The Hanover Parks and Recreation is grateful for the use of the Hanover Police Station, Hanover Police Boys Club, Hanover Schools, John Curtis Library, Luddams Ford Park, and the First Congregational Church Riley Hall to run our programs this year.

## **BANDSTAND**

At the May 2008 Town Meeting the Town voted to include the Bandstand Committee with the Parks and Recreation Department.

The Hanover Bandstand plans and coordinates the ten week Summer Concert Series-a wide range of quality musical performances for the benefit and enjoyment of the entire community. Our season traditionally begins with a concert on Hanover Day and continues through Labor Day. The staffs of the Department of Public Works and the Police Department provide important assistance for which we are very grateful.

While the performances are free to the public, the actual cost to present the Concert Series was \$5,970.00. The Concert Series is also supported in part by a grant from the Hanover Cultural Council. We are truly grateful to these organizations for their continued funding.

The Concert Series included performances by the Satuit Band, Dale and the Duds, Infractions, O'Reillys and many others.

The Bandstand Committee appreciates the Town's continued support and looks forward to serving your interests in the coming season.

## **MASTER PLAN**

**Ellis Field** parking was completely revamped in October 2008. To increase capacity, the onsite parking lot was doubled, without the removal of a baseball field. At the May 2009 Town Meeting, the Town voted to allow the Parks and Recreation Department to use the vacant lot at the corner of Circuit and Summer Streets for parking. In June, this lot offsite lot was leveled and once again doubled in size. Thank you very much to the Hanover Youth Athletic Associations support in this adaptation of the fields.

**King Street Fields** were very active over the course of Fiscal Year 2009. In August, an engineering Request For Proposal was presented with 10 firms responding. Out of those 10, Environmental Partners of Quincy, quickly became the top candidate. In October, Environmental Partners were presented with a contract. They immediately got to work engineering the Master Plan design into the fields. They have come up with a beautiful design including 3 baseball, 3 softball, and 3 multi-purpose fields, a 100'x140' pavillion, two playgrounds, and over a mile and half of walking trails

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated.

Marc Craig, Recreation Administrator  
April Manupelli, Chairperson  
Mike Tivnan, Vice-Chairperson  
Amy Perkins, Secretary  
Catherine Harder-Bernier  
Harold Dunn  
John Balzarini  
Julianne McLaughlin

## **REPORT OF THE OPEN SPACE COMMITTEE**

The Open Space Committee (OSC) was chartered to ensure that the Town's rural character is maintained and enhanced both through protection of existing resources and acquisition of new properties.

The OSC does not have a budget, but is able to accomplish its goals through grants, Community Preservation Act (CPA) funding and the generous volunteer activities of people in the community. The Town has been the beneficiary of several Eagle Scout projects by scouts from Boy Scout Troop 1 and Troop 38, including the following:

Jonathan Terry constructed a new trail on the Nava-Stasiluk property. OSC members and other volunteers cleared brush along the stone wall on the property to open a vista of the field from Center Street.

Kevin Blanchette installed a new sign, cleared brush and placed new plantings at the Morrill Allen Phillips Wildlife Sanctuary.

Alex Crawford constructed a bridge over a stream on the French's Stream Trail allowing hikers to safely cross the stream during the wet season.

As a result of a Town wide survey showing that many residents don't know where trails are located; new signs have been installed at trailheads. The signs and a new open space map were funded by the CPA. Residents can obtain more information concerning walking trails by going to the Town web site or by picking up open space maps in the Conservation Office.

During the year the OSC sponsored walks at the Morrill Allen Phillips Wildlife Sanctuary, Colby Phillips, The Fireworks Property, and a tour of the iron bogs at the Willow Road Site.

The OSC appreciates the support it receives from the citizens of Hanover and welcomes their input. The committee meets monthly on the first Monday at 7:30PM at Town Hall.

Respectfully submitted,  
Open Space Committee

Harold D. Thomas, Co-Chairman  
Mary Dunn, Co-Chairman  
Judy Grecco  
Wallace M. Kemp  
Peter Crimmins  
Jocelyn Keegan

## ANNUAL REPORT OF THE HANOVER HISTORICAL COMMISSION

JULY 1, 2009 – JUNE 30, 2010

The Historical Commission held ten open meetings from July 2009 to June 2010. All meetings are posted, and interested persons are invited to attend.

In carrying out our responsibilities, we have worked with the Planning Board, the School Committee, the Board of Selectman, the Building Commissioner, the Community Preservation Committee, the Hanover Historical Society, the Overseers of the Stetson House, and individuals concerning the use, care and preservation of buildings, open spaces, documents and artifacts in which are embedded the history of the Town of Hanover.

We have met with all of the above when deliberating about and overseeing the implementation of historic preservation projects using Community Preservation Act funds. Projects that came under the purview of the Historical Commission during this past year have included repairs and restoration of the historic Sylvester School, studies to identify solutions necessary for the historic Sylvester and Salmond Schools to meet current State and Federal Accessibility Codes, selection of a consultant to perform a survey of the physical condition of Town-owned properties, restoration of the Town's flagpoles and monuments, the preservation study for Hanover's cemeteries, restoration projects for the Stetson House, the Hackett's Pond Dam stabilization study, preservation and conversion of the house and barn at 645 Center Street for sue as affordable housing, care and preservation of collections of historical artifacts owned by the Hanover Historical Society, and the preservation and cataloging of the Town's records and archival materials.

In addition, the Commission reviewed requests for demolition of several houses Hanover which had been identified as over 75 years old and thus subject to the Town's Preservation By-Law. One house was razed after the Commission determined that it was not historically significant.

The Commission also met with owners of residential and commercial properties who sought advice about possible renovations and additions to their historic structures. In these instances, the Commission members offered suggestions and recommendations that would ensure that the important features and attributes of these properties would be maintained and enhanced whenever possible.

The Commission strives to respond to requests from the community, while raising awareness of both the historic resources in the Town of Hanover and the need for protecting the unique character of as many of the historic buildings and open spaces as possible. The Town's Master Plan, which includes a historic preservation component, remains our guide as we define and then prioritize our goals for the coming year's work.

Respectfully submitted,  
Hanover Historical Commission

Peter K. Johnson, Chair  
Carol A. Franzosa, Secretary  
Charles H. Minott  
John S. Goldthwait

## **REPORT OF THE DESIGN REVIEW BOARD**

The Hanover Design Review Board provides advisory opinions to the Town's Building Department and to the Special Permit Granting Authorities. We review development plans for building projects to avoid design that would negatively impact the Town. Our overview covers general design issues such as:

- Site organization-building locations, parking arrangements, landscaping, etc.
- Building massing
- Façade treatments
- Exterior materials and color choices
- Signage
- Site lighting

We encourage developers to begin discussions with us early in their design development efforts and we will make ourselves available for such follow up meetings as may be required during design development. Final designs must be submitted in sufficient detail to enable us to provide the advisory opinions required by the jurisdictional department mentioned above.

Respectfully submitted,

Bruce A. Nordstron, Co-Chairman  
William J. Dooley, Co-Chairman  
Steven C. Habeeb  
Johanne E. Morrison

## **REPORT OF THE HACKETT'S POND DAM COMMITTEE**

The allocation of \$50,000 in Community Preservation Act (CPA) funds to engage a dam engineering company to perform design engineering services for the rehabilitation of Hackett's Pond Dam was approved at Town Meeting in May of 2010. Design engineering services will include the development of plans and specifications (suitable for contractor bidding) and the preparation and submission of permits to perform the dam repairs. The Department of Public Work (DPW) will solicit bids from dam engineering firms to perform these services. Mr. Victor Diniak of the DPW is the project contact for the rehabilitation of Hackett's Pond Dam.

The ultimate goal of the project is to repair the dam to satisfy dam safety criteria set forth by Massachusetts Dam Safety Regulations (302 CMR 10.00). In addition, the Committee is working with the South Shore Science Center of Norwell (the owner of six parcels of land along the western side of the Hackett's Pond) for Hanover to obtain access to the parcels for the purpose of developing walking trails, picnic areas, etc so that Hanover residents will be able to enjoy this conservation area adjacent to the pond.

The Hackett's Pond Dam Committee met on three occasions since the approval of CPA funds. Any further action by the Committee is more or less on hold until a dam engineer is engaged by the DPW and the project moves forward into final design.

Roger A. Leslie, Chairman  
Derek Schipper, Secretary  
Peg Pacella  
David VanDuyen  
Anthony Manna

## **BYLAW REVIEW COMMITTEE**

July 1, 2009 – June 30, 2010

The purpose of the Bylaw Review Committee is to continuously review the Town's bylaws and make recommendations to keep the bylaws current with the needs of the Town. The committee's goal is to have bylaws that include all the information that officials and residents need to know to understand how Town government operates. The Bylaw Review Committee discusses new bylaws and revisions to existing bylaws with Town officials and petitioners and holds public hearings to provide opportunities previous to the Annual Town Meeting for sponsors of articles and the public to comment on articles.

During this year, the Bylaw Review Committee worked with the Selectmen and, with input from the Advisory Committee, wrote and submitted an article for consideration at the annual Town Meeting that clarifies the requirements for members of committees, commissions, and board appointed by elected officials. The article was approved. The Bylaw Review Committee also submitted preliminary suggestions to the Selectmen for revisions to the General Bylaws based on acceptance of the Town Manager Act and will continue to work with the Selectmen to make those important revisions.

Our committee welcomed Mary Lou Stewart as a member replacing John Sergeant and reluctantly accepted the resignation of Linda DiNardo and the intention of Joan Thomas to not accept appointment to another term as a Bylaw Review Committee member. Joan was one of the original members of our committee who served for several years as the committee's secretary. The contributions of both Joan and Linda will be missed.

Respectfully submitted,  
Bylaw Review Committee

Kathy Gilroy, Chairman  
Barbara Itz  
Mary Lou Stewart  
Joan Thomas

## **REPORT OF THE ENERGY ADVISORY COMMITTEE**

**July 1, 2009 – June 30, 2010**

The Energy Advisory Committee, in its second year, continued efforts aimed at evaluating and reducing energy usage by the Town. Utilizing a grant awarded by the Massachusetts Department of Energy Resources (DOER), the committee facilitated the completion of the Energy Audit Program for Hanover's municipal buildings, street lighting and motor vehicles. Through these building audits and grants for energy efficiency improvements that followed, many of the buildings have already lowered their energy use.

We have, with the aid of the Selectmen's office, enrolled in the MassEnergyInsight program which enables us to develop an energy use baseline, benchmark building performance and identify priority targets for energy efficiency investments and then monitor the results of these measures. This also enables us to develop a plan to reduce our baseline energy use by 20 percent within the next five years, the third criterion for Green Communities designation.

Our committee worked diligently for the past two years toward receiving designation by the State of Massachusetts as a 'Green Community' by meeting five qualification criteria. This designation qualifies Hanover for Regional Greenhouse Gas Initiative Grants (RGGI) to further improve our town's energy efficiency.

Criterion #1: Provide as-of-right siting in designated locations for renewable/alternative energy generation, research and development, or manufacturing facilities.

Criterion #2: Adopt an expedited application and permit process for as-of-right energy facilities. (Articles for Criterion #1 & #2 passed at May 2009 Town Meeting)

Criterion #3: Establish benchmark for energy use and developed a plan to reduce baseline by 20 percent within five years. (policy)

Criterion #4: Purchase only fuel-efficient vehicles. (policy)

Criterion #5: Set requirements to minimize life-cycle energy costs for new construction (Stretch Energy Code – Article passed at May 2010 Town Meeting)

Through passing As-of-Right Siting and Expedited Permitting articles last year we hope to continue to promote and encourage 'Green' businesses to come to our community. Adopting the 'Stretch Energy Code' was the fifth and final criteria needed for qualifying for Hanover's 'Green Community' designation. The Stretch Energy Code will help make all new building construction in the town more energy efficient and provide future, continuous energy and financial savings for owners as well as more comfort for occupants.

The Town of Hanover was officially designated a 'Green Community' on May 25, 2010 by the Department of Energy Resources. The measures taken to earn the Green Communities designation and the grant opportunities now available to the Town should set the stage for many energy reductions and cost saving opportunities in the years ahead.

Respectfully submitted,  
Energy Advisory Committee

Linda Kakulski, Chairperson  
Nathan Murphy, Secretary  
Chris Lowd  
Glenn Meader  
Todd Wakefield

## REPORT OF THE ADVISORY COMMITTEE

JULY 1, 2009 – JUNE 30, 2010

The Advisory Committee consists of nine registered voters of the town, appointed by the Town Moderator with the approval of the majority of the Selectmen. Committee members serve on the committee for a three-year term, which ends on July 15, or until a successor is appointed. No person holding an elective office of the town is eligible to serve on this committee.

The Advisory Committee is responsible for reviewing all articles contained in each of the Annual and Special Town meeting warrants. The Committee's recommendations for the actions to be taken on each of these articles are posted on the Town's website as well as presented both verbally and in written form at each of the Town Meetings.

The Advisory Committee is also responsible for making recommendations regarding the annual estimates and expenditures as prepared by the Town Accountant. These recommendations are included in the Town Meeting Warrant along with the Town's Omnibus Budget.

In addition, the Committee submits an annual report in printed form with its recommendations relative to the financial affairs of the Town.

**Commentary:** Budgeting involves making difficult choices: what services to provide or not provide; what new initiatives to pursue or not pursue; what quality of services to strive for and what services to forgo. The Town does not have an unlimited amount of money to spend on the services that it provides. The recession has added additional stress to Town finances. We need to accept the reality that annual revenue growth will be limited. New property tax growth will decrease, state aid distributions may not increase due to Hanover's demographic changes and the State's financial difficulties, and other local receipts will not expand because the Town is physically not growing.

For Fiscal Year 2011, we recommended and Town Meeting voted a Proposition 2½ operating budget of \$45,601,152 compared to Fiscal Year 2010's budget of \$45,485,789.

We structured our recommendations in order to avoid having to propose a Proposition 2½ operating override and also to keep most of the Town's workforce intact. This was accomplished by requiring the departments to absorb their employees' wage increases and underfunding the capital budget. This is simply a short-term fix to help the Town get through the current financial crisis. The major changes in the Town's operating budget are increases in the operating expenses for the new Senior Center and the contractual settlement of the Police Contract, these were offset by decreases in the DPW and Property and Liability budgets.

Preserving jobs was a priority, because like other municipalities in Massachusetts the Town is self-insured for unemployment compensation. This works well in good-times, but it can become very expensive in difficult times, if those individuals who are laid off cannot find other employment quickly.

For Fiscal Year 2011 the schools reduced their workforce by approximately 16 full-time equivalents in order to level fund their budget. However, instead of laying off more employees and paying them not to work, we believe that it is preferable to keep them on the Town's payroll and at least obtain some benefit from their employment. We anticipate that in Fiscal Year 2012 the Town will be confronting a significant budget deficit and that a reduction in the workforce will be necessary. Hopefully by then the overall economy will have improved so that our laid off workers will have a better chance of obtaining other employment and consequently the Town's unemployment compensation exposure will be reduced.

Pension and health insurance are still increasing at rates in excess of normal inflation. Because the Town has limited ability to control these expenses, we must fund these accounts before the individual department requests are considered. In addition salary and benefits make up 74% of our total expenditures and consequently further hinder our ability to fund capital and other ordinary expenses.

Our specific recommendations for Fiscal Year 2011 for the basic functions were:

General Government	\$1,458,015, an increase of \$5,641
Public Safety	\$6,198,531, an increase of \$128,957
Education	
Hanover Public Schools	\$23,242,296, no increase, same as FY2010
South Shore Regional Vocational School	\$794,793, a reduction of \$8,592
Public Works	\$1,998,800 a reduction of \$130,195
Snow & Ice	\$380,000, no increase, same as FY2010
Engineer Manager	\$80,000, an increase of \$80,000
Public Facilities	\$438,930, no increase same as FY2010
Human Services	\$378,210, an increase of \$25,150
Culture and Recreation	\$561,745, an increase of \$434
Nonexempt Debt Service	\$912,354, a reduction of \$129,851
Exempt Debt Service	\$2,926,564, a reduction of \$458,849
Employee Benefits	\$5,777,414 an increase of \$636,293
Property and Liability Insurance	\$263,500, a reduction of \$73,625
Reserve Fund	\$190,000, an increase of \$40,000

We believe our recommendations reflect a balanced and prudent approach based on the financial constraints the Town is experiencing while keeping in mind the needs of all of our residents. As this committee has been stating for a number of years, we must continue the vigorous debate regarding the levels of service we want and at what level we are willing to pay for them. Through this discussion we should arrive at an understanding and consensus as to what should be the long-range priorities of the Town.

The Advisory Committee extends their best wishes to George Martin on his retirement and acknowledges the tremendous contributions George made while serving the Town. Since 1989 George served as our Municipal Finance Director, Town Accountant and Chief Procurement Officer with great expertise and dignity and will be greatly missed.

Respectfully submitted, Hanover Advisory Committee

Joseph Zemotel, Chairman  
David Walsh, Vice Chairman  
Brian Barthelmes  
David Bond  
Cathy Dennehy  
Joan Giroux  
Florence Grady  
Helen Graves  
Donald White

## **REPORT OF THE BOARD OF COMMISSIONERS OF TRUST FUNDS**

At the 1988 Annual Town Meeting, the Board of Selectmen was authorized to appoint a Board of Commissioners of Trust Funds. The Board of Selectmen reactivated the Board in 2006 and appointed three residents as Trust Fund Commissioners. The current Board members are Jeffrey Oliveira, who serves as the Board's Chairman and James Van Arsdale serving as Board member. Mr. Oliveira has agreed to a two year term through June 30, 2011 and Mr. Van Arsdale for a two year term through June 30, 2012. The Board is currently seeking interested residents to fill the remaining open position.

The Commissioners' responsibilities include:

Soliciting, managing and investing the trust funds through the Town Treasurer and recommending the expenditure of funds through the Board of Selectmen. The Commissioners serve as resources for inquiries about individual funds and provide information regarding their intended purpose, terms of management and distribution guidelines to residents upon request. Responsibilities also include preparing annual reports for the Town's fiscal year annual report.

During the fiscal year ended 2010, the Trust Commissioners continued to work with the Selectmen and provided them with updates on the progress of the Trust Fund Program initiatives. The Trust Committee and Selectmen had agreed in 2008 to provide access of all relevant Trust Fund information to the residents of Hanover via the Town's website. The Trust Fund information has been available on the Town's web site since June 2008. The website includes information on all Trusts overseen by the Board, including original documentation used for establishing the Trusts. The documentation provides information on the purpose and intended use of the Trust funds. The site also includes information for residents who are interested in establishing their own Trust Funds. We welcome input from Town residents regarding the Trust Fund Program.

For 2011, the Board will continue to work to increase resident awareness of the Trust Funds and explore ways to expand the program through marketing and fund raising initiatives.

Total Trust Fund Assets at the end of Fiscal Year June 2010 were \$339,879.53.

Respectfully Submitted,

Jeffrey Oliveira, Chairman  
James Van Arsdale

## REPORT OF THE TOWN COLLECTOR

To the Board of Selectmen and the Citizens of Hanover

Total revenue processed through the Collector Office - **\$62,439,728.46**

Collections during the period of July 1, 2009 thru June 30, 2010 for Real Estate, Personal Property, Motor Vehicle Excise taxes, Parking Tickets, False Alarm bills and Water billing together with miscellaneous collections such as interest and fees on delinquent payments and fees for Municipal Lien Certificates amounted to \$37,057,304.42.

There were 5375 Real Estate parcels and 672 Personal Property bills. The total tax levy was \$31,998,529.10. Unpaid Water accounts for the purpose of establishing a lien were committed to the 2010 Preliminary Real Estate bills. These are unpaid Fiscal 2008 Water bills. Interest is assessed at a rate of 16%, plus a fee of \$25.00 to each account. The total assessment was \$68,838.74.

The Town of Hanover accepted the Community Preservation Act at the Election of November 2, 2004. As accepted, the act imposes a 3% surcharge on the Real Estate bill. The surcharge appears as a separate line on the Real Estate tax bill noted as CPA. The amount committed to the Real Estate was \$754,438.45.

All Departmental revenues are processed through the Town Collector's Office. Included in these payments are ACH payments which are disbursements from the State, Ambulance amounts from Comstar and Federal grants. Also, all payments originating in the individual Departments are issued on a voucher system. Deposits are made on a daily basis and reported weekly to the originating department. The period July 1, 2009 thru June 30, 2010, a total of 14,015 vouchers were processed.

Thru June 30, 2010 there were 13,771 Motor Vehicle Excise tax bills issued for vehicles registered and garaged in the Town of Hanover. There were also an additional 2,085 Motor Excise tax bills issued for registrations in the year 2007, 2008 and 2009.

If a Motor Vehicle Excise tax or Parking fine remains unpaid, the Registry of Motor Vehicles is notified to invoke the provisions of Chapter 60, Section 2A, which would call for the "flagging" of a driver's license and would deny the right to renew a license or register a motor vehicle in this Commonwealth or any other state until the Registry has been advised that all taxes are paid in full. This flagging system has proven to be extremely effective. Bills were collected dating back to 1980. The CLEARING FEE to the Registry of Motor Vehicles amounted to \$9,240.00.

The total receipt for Municipal Lien Certificates were \$25,700.00. A Municipal Lien Certificate is a legal document prepared for mortgage transfers, refinancing or line of credit. This document indicates whether taxes and municipal charges are paid. The cost of this certificate is \$50.00. During Fiscal year 2010, \$154,106.96, was collected in interest and fees. This represents interest at the rate of 14% for all unpaid and overdue payments on Real Estate taxes and 12% on Motor

Vehicle Excise taxes, together with Demand and Warrant charges. Bills that are past due after the demand process are turned over to an outside deputy collector for collection.

The Department of Public Works commits all Water bills to the Tax Collector's office for collection. Accounts are billed on a rotating quarterly basis. The amount committed for Fiscal 2010 was \$3,015,271.55. The amount collected for Fiscal 2010 was \$2,625,307.68.

Collections for Parking fines were \$4,476.20. Parking in a handicapped area is \$50.00, blocking fire lanes and impeding snow removal is \$25.00, and all other fines \$15.00.

Since the inception of the Educational and the Elderly/Disabled Fund, \$16,414.84, has been contributed to the funds. Both funds are overseen by Committees appointed by the Selectmen through the guidelines of the Department of Revenue.

I would like to thank the taxpayers of Hanover for their conscientious efforts to pay the many bills (40,000) that are mailed from this office. Collections continue to be excellent which reflects the Town of Hanover's AA3 Bond rating.

I would also like to take this opportunity, as this will be my last Town Report, to thank the CITIZENS OF HANOVER FOR 30 WONDERFUL YEARS. I will retire January 31, 2011.

I would like to extend my appreciation to Elizabeth Driscoll and Gayle Lowry for a job well done. We are in a "People Business" and they have displayed this in their professional methods and congenial dealing with the public.

Respectfully submitted:

JOAN T. PORT-FARWELL  
*TOWN COLLECTOR*

## REPORT OF THE TREASURER

To the Board of Selectmen and the Citizens of Hanover

### DETAIL OF CASH BALANCES as of JUNE 30, 2010

Petty Cash	\$	14,025.00
Citizens Bank	\$	9,287,817.86
MMDT	\$	4,827,512.63
TD Bank North	\$	25,104.28
TD Bank North (Deferred Comp)	\$	6.12
Rockland Trust	\$	251,605.49
UniBank – Taxes	\$	18,999.39
UniBank – Park and Recreation	\$	51,711.31
UniBank – Before and After School Program	\$	9,852.02
Reliance Trust	\$	10,979,103.63
UniBank – TeePee School Program	\$	210.02
<b>SUBTOTAL</b>	<b>\$</b>	<b>25,465,947.75</b>
Police Federal Forfeiture	\$	12,791.10
Library Funds	\$	7,506.28
Trust Funds & Stabilization	\$	2,120,505.79
Student Activity Funds	\$	83,226.38
<b>SUBTOTAL</b>	<b>\$</b>	<b>2,224,029.55</b>
<b>TOTAL OF ALL ACCOUNTS</b>	<b>\$</b>	<b>27,689,977.30</b>

**Respectfully submitted,  
JOAN T. PORT-FARWELL - TREASURER**

## TREASURER'S COMPENSATION REPORT

The following amounts represent compensation for fiscal year 2010 ( July 1, 2009 – June 30, 2010). Column 1 includes compensation for normal duties. Column 2 includes compensation for work beyond normal duties and compensation paid by a third party.

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
ABBAN DEBORAH	\$66,514.00	\$0.00
ABBAN JONATHAN A.	\$73,056.40	\$19,203.63
ABBOUD CHRISTINE A	\$14,848.32	\$0.00
ABORN MAURA A	\$58,085.00	\$612.50
ACORN JEFFREY	\$43,885.30	\$19,468.85
ALFIS MARTIN P.	\$59,585.01	\$33,306.78
ALLEN DANA	\$552.00	\$1,120.00
ALLEN JOHN ROBERT	\$55,386.76	\$9,009.21
ALLEN JR GILBERT G.	\$33,359.68	\$0.00
ALLEN LEE ANN L.	\$35,942.03	\$773.16
ALMEIDA GINA	\$31,237.50	\$0.00
ANASTASIO ERNEST P.	\$0.00	\$24,965.00
ANDERSON MINDY I.	\$67,451.00	\$0.00
APUZZI MARIANNE E	\$44,420.00	\$1,025.16
ARDINI KEVIN J.	\$1,508.00	\$0.00
ARDINI LEAH	\$40,660.92	\$5,477.41
ARENA JR PETER R	\$54,376.68	\$3,571.58
ARNONE JAMES J.	\$46,188.41	\$6,403.28
ASHBRIDGE DEREK W	\$59.79	\$0.00
ATCHISON MAUREEN	\$14,712.34	\$350.00
ATKINSON ELAINE	\$0.00	\$150.00
AURIEMMA MARLAENA A	\$1,402.50	\$1,635.00
AZEVEDO DIANE H.	\$67,123.00	\$6,850.00
AZIZIAN CHRISTOPHER M	\$62,867.18	\$20,039.08
BANKS KATHLEEN F.	\$72,329.00	\$2,037.50
BARLOW STACIE A.	\$60,703.72	\$2,639.00
BARNES JR ARTHUR J	\$12,669.03	\$5.31
BARRESI AUDREY G	\$5,188.51	\$0.00
BARRON ERIC C.	\$62,776.62	\$12,376.15
BARRON WANDA J.	\$49,209.24	\$0.00
BARTOLOTTI KATHERINE	\$76,823.00	\$0.00
BEEKMAN BARBARA W.	\$416.00	\$0.00
BEERS ANN R.	\$397.71	\$0.00
BELLANTONI LISA M	\$82.28	\$16,684.38
BENITEZ BENJAMIN E	\$41,669.00	\$0.00
BERG ERICK R.	\$1,309.26	\$0.00
BERGER LINDA J.	\$35,887.94	\$250.00
BERGLUND VIRGINIA C.	\$91,100.00	\$0.00
BERRY MICHAEL J	\$40,925.94	\$2,794.04
BERRY PATRICIA B	\$53,567.05	\$0.00
BEZANSON ALBERTA	\$373.16	\$0.00

## TREASURER'S COMPENSATION REPORT

BEZANSON GEORGE K.	\$314.24	\$0.00
BILLINGS DOUGLAS N.	\$80,430.89	\$30.00
BILTON WILMA R	\$73,170.00	\$0.00
BITETTI MARY A.	\$66,514.00	\$0.00
BLAISDELL JONATHAN H.	\$6,425.12	\$362.50
BLANCHARD JEFFREY	\$92,235.33	\$0.00
BLANCHARD KENNETH	\$112,556.85	\$0.00
BLINSTRUB THOMAS J.	\$41,238.12	\$3,601.36
BOISE KATHLEEN M.	\$6,362.26	\$0.00
BOSTIC WILLIAM	\$66,272.20	\$9,828.31
BOSTWICK DEBORAH A	\$66,514.00	\$4,082.00
BOUCHER THOMAS A.	\$65,444.73	\$17,065.03
BOUZAN KATLYN R	\$1,863.36	\$0.00
BOWLES DOROTHEA C	\$82,666.00	\$0.00
BOYLE ALICE L.	\$81,082.00	\$1,287.50
BRADFORD JULIE D	\$49,800.00	\$0.00
BRANDMARK DAWN G	\$46,671.25	\$4,497.50
BRAUN ANDREW	\$58,017.30	\$12,524.93
BREAULT LAURA E	\$72,220.00	\$412.50
BRENDEL ALISON E	\$0.00	\$300.00
BREWIN RACHAEL E	\$62,141.00	\$0.00
BRIGHT LAWRENCE S	\$225.86	\$0.00
BRIGHT YVONNE D	\$225.86	\$0.00
BRINKMANN ROBERT G.	\$58,858.62	\$0.00
BROWN JESSICA L.	\$47,614.72	\$0.00
BROWN LAUREEN C	\$120.00	\$3,000.00
BROWN LEONARD W.	\$40,948.18	\$3,301.99
BROWN TIMOTHY P.	\$56,827.00	\$0.00
BROWN-LOW BETSY LIN	\$45,072.77	\$0.00
BRUCE NOREEN F.	\$36,344.42	\$0.00
BRUGNOLI MARYANN	\$83,276.00	\$1,374.73
BRYERTON ALICIA A.	\$51,969.00	\$0.00
BUCCA MICHAEL J	\$54,915.91	\$15,151.74
BUCKLEY JENNIFER A	\$1,642.50	\$3,252.50
BUCKLEY RICHARD J	\$45.00	\$0.00
BUDDEN ANNE MARIE	\$44,729.00	\$0.00
BURGESS BARBARA M.	\$29,127.02	\$793.25
BURGIO LORRAINE M.	\$39,546.02	\$0.00
BURKE JULIE A	\$36,831.72	\$0.00
BURNHAM ELIZABETH L	\$28,615.73	\$0.00
BURNS DEBORAH L	\$26,578.12	\$19,190.11
BURNS ELLEN C	\$51,969.00	\$0.00
BUTLER HANNAH B	\$33,611.21	\$0.00
BUZALSKY KARL J.	\$70,038.40	\$23,998.55
BYRON KORRI J	\$55,469.00	\$1,267.88
CAMPBELL KATHLEEN B	\$49,800.00	\$950.00

## TREASURER'S COMPENSATION REPORT

CAMPBELL LORI A	\$60,752.00	\$0.00
CAMPBELL LYNNE E	\$45,008.61	\$0.00
CAPALDO JOANNE M	\$1,920.00	\$0.00
CARCEO CAITLIN C	\$54,133.00	\$0.00
CARLSON GARY N.	\$363.00	\$0.00
CAROTA KRISTEN L	\$47,632.57	\$0.00
CARPENTER DANIEL M.	\$48,023.88	\$14,834.38
CARPENTER TIMOTHY A.	\$42,936.84	\$3,245.10
CASHMAN KAREN M	\$43,509.00	\$0.00
CATALDO MICHAELA A	\$2,062.56	\$0.00
CAULFIELD CAITLIN E	\$180.00	\$240.00
CAULFIELD KATHY M.	\$60,890.00	\$0.00
CAULFIELD LYNDSAY J	\$1,977.50	\$0.00
CAVALLARO JASON M	\$65,324.86	\$28,075.81
CAVANAGH ALBERT R	\$417.35	\$0.00
CAVANAGH CAITLIN M	\$382.98	\$0.00
CAVANAGH JEAN B.	\$417.35	\$0.00
CAVANAGH SHIRLEY M.	\$216.04	\$0.00
CENTORINO MARK A	\$49,800.00	\$3,109.44
CERONE BRIAN C	\$0.00	\$5,040.00
CERONE MARGARET I.	\$18,525.37	\$240.00
CEURVELS ELENA	\$1,025.00	\$0.00
CHADWICK MARILYN	\$86,322.00	\$0.00
CHAMBERS THOMAS E.	\$68,793.90	\$27,804.84
CHANDLER KATHLEEN A.	\$54,133.00	\$0.00
CHASE LAURA C.	\$59,329.00	\$0.00
CHATSKO MICHAEL P.	\$41,661.42	\$1,283.65
CHOATE HEATHER A	\$46,570.00	\$400.00
CIRINO ROBERT D	\$7,219.96	\$0.00
CLANCY JR VINCENT J.	\$47,100.36	\$7,658.32
CLANCY SUSAN B	\$720.00	\$0.00
CLARK MATTHEW P	\$16,283.64	\$0.00
CLASBY SUZANNE D.	\$63,352.91	\$0.00
CLEARY JOSEPH P.	\$62,372.40	\$19,966.57
CLIFTON DEBRA S	\$25,641.05	\$0.00
COAKLEY ROBERT L	\$0.00	\$1,950.00
COAKLEY TRACY K	\$72,220.00	\$48.00
COATES ANN M.	\$72,220.00	\$9,336.00
COLAW BEATRIZ Z	\$857.50	\$2,640.00
COLBY ROBERT G.	\$0.00	\$7,045.25
COLE DANIELLE M	\$54,241.00	\$4,087.50
COLEMAN KEVIN P.	\$40,331.08	\$5,044.62
COLLINS LAURA F.	\$72,220.00	\$0.00
COLLINS SUSAN A	\$67,446.64	\$0.00
COLON DONALD W	\$1,454.11	\$0.00
COMEAU JANICE	\$65,859.00	\$0.00

## TREASURER'S COMPENSATION REPORT

CONANT JR. ROBERT E.	\$47,125.61	\$12,532.26
CONANT SUSAN M	\$9,424.46	\$0.00
CONCANNON SHERRY M.	\$72,220.00	\$0.00
CONDON KATHLEEN A.	\$36,071.10	\$0.00
CONDON-SILVIA RITA A.	\$82,666.00	\$0.00
CONNELLY NINA A	\$1,900.87	\$0.00
CONNELLY RICHARD	\$3,353.20	\$36.63
CONNELLY SUZANNE	\$36,187.42	\$0.00
CONNOLLY CHRISTINE M	\$37.50	\$2,433.88
CONSOLI CORINNE C	\$54,133.00	\$0.00
COOGAN MARGARET R	\$35,046.27	\$0.00
COOK ANDREW E	\$0.00	\$4,082.00
COOKE MAUREEN L.	\$61,670.47	\$0.00
CORBETT BEVERLY A	\$20,035.00	\$1,510.00
CORBETT NICOLE S.	\$39,150.00	\$0.00
CORCORAN MEGHAN E	\$25,567.00	\$2,261.25
CORMIER MELISSA E.	\$56,813.00	\$31.25
COYLE FRANCIS W.	\$68,904.00	\$17,149.00
COYNE DONNA M.	\$8,298.18	\$0.00
CRAIG DONNA M.	\$43,130.65	\$9,107.70
CRAIG KELLIE A	\$44,784.86	\$0.00
CRAIG MARC S.	\$39,955.43	\$0.00
CRATTY SUSAN K	\$8,749.60	\$538.40
CRAWFORD DAVID M.	\$72,220.00	\$187.50
CRAWFORD ELIZABETH A.	\$387.89	\$0.00
CRONIN STEPHEN J	\$64,919.64	\$0.00
CROWLEY BRIANNA LEIGH	\$788.50	\$0.00
CROWLEY KATHLEEN A	\$2,007.20	\$0.00
CUNNIFFE SEAN M	\$22.00	\$0.00
CURLEY JANET L	\$66,514.00	\$0.00
CURRAN DEBORAH M.	\$82,365.88	\$0.00
CURRAN PATRICK R	\$1,947.31	\$0.00
CURRAN TIMOTHY M	\$3,070.00	\$0.00
CYR BRIDGET M	\$65.00	\$0.00
CZOLADA LAURA L	\$11,930.60	\$0.00
DANN ELAINE L.	\$4,280.31	\$0.00
DAVIS JUDITH L	\$35,942.03	\$2,997.34
DAVIS ROSALIND H	\$59,329.00	\$0.00
DAVIS SARAH E	\$55,587.00	\$0.00
DEACETIS GINO	\$59,841.23	\$27,700.29
DEBENEDICTIS LOUIS C.	\$60,371.54	\$15,767.52
DECIE KENNETH G	\$65,250.00	\$50.00
DECOTIS ANASTASIA	\$48,711.27	\$386.00
DECRISTOFARO SUSAN B	\$75.00	\$0.00
DEFranzo ANTHONY C.	\$84,250.00	\$9,082.00
DEGENNARO NICOLE A	\$1,836.39	\$0.00

## TREASURER'S COMPENSATION REPORT

DEGRENIER JANE	\$107,142.75	\$0.00
DELAHUNT JAKE R	\$45.00	\$0.00
DELLA CROCE LISA M	\$50,109.00	\$917.50
DEMEO ELLEN M.	\$16,245.14	\$0.00
DENEEN DENNIS M	\$20,900.00	\$0.00
DENICOLA JOSEPH C	\$176.76	\$0.00
DEPATTO LOUIS B	\$65,250.00	\$0.00
DEPHILLIPS JENNIFER L	\$25,287.60	\$0.00
DETHOMASO KRISTIN M	\$42,320.25	\$0.00
DEVINE CAROLYN S	\$1,108.00	\$0.00
DEVINE GREGORY J	\$1,830.17	\$0.00
DEVINE LAUREN M	\$12,039.43	\$120.00
DEYOUNG TRACY J.	\$10,583.54	\$0.00
DIBARA ALICIA L.	\$61,833.00	\$31.25
DICKSON CYNTHIA M.	\$6,107.55	\$0.00
DICKSON JESSICA M	\$2,415.00	\$0.00
DIGIOVANNA MARISSA A	\$24,689.09	\$80.00
DIGIOVANNA SAMANTHA L	\$8,493.00	\$0.00
DILL MARGARET	\$186.58	\$0.00
DINIAK VICTOR	\$98,028.74	\$0.00
DINNEEN MARIE	\$44,793.26	\$2,144.09
DIRKSMEIER CHRISTOPHER M	\$2,900.00	\$0.00
DISABATO KATHERINE A	\$245.50	\$0.00
DISABATO, JR JOSEPH	\$240.74	\$0.00
DISALVIO SARAH B	\$2,925.00	\$0.00
DITULLIO LINDSEY M	\$30.00	\$0.00
DIXON KIMBERLY A	\$32,934.21	\$0.00
DOOLITTLE PAUL B.	\$660.00	\$1,620.00
DOWLING MAURA K	\$0.00	\$1,950.00
DOWNS ALICE W.	\$65,250.00	\$0.00
DOWNS ELIZABETH S	\$49,800.00	\$4,260.00
DOYLE JOANNE	\$25,853.88	\$80.00
DOYLE SHAUN PATRICK	\$44,718.72	\$15,511.68
DOYON EVELYN A.	\$61.62	\$0.00
DOYON RICHARD B	\$80.58	\$0.00
DRAPER LAUREN T	\$177.50	\$2,175.00
DRINKWATER KAREN M	\$5,156.03	\$0.00
DRISCOLL ELIZABETH A.	\$41,059.60	\$0.00
DRISCOLL KERI E	\$50,109.00	\$0.00
DUBOIS TRACEY M	\$48,869.00	\$530.08
DUNN GREGORY T	\$1,879.95	\$0.00
DUNN MEAGHAN E	\$2,034.63	\$0.00
DUNPHY GEORGE E	\$9,614.44	\$0.00
DUNPHY JAMES P	\$2,068.34	\$0.00
DUSTIN JEFFREY T	\$5,914.32	\$0.00
DUTTON RUTH A	\$73.13	\$0.00

## TREASURER'S COMPENSATION REPORT

DYER LAUREN C.	\$2,465.10	\$0.00
DYER PHYLLIS	\$26,162.35	\$0.00
DYNAN WILLIAM J	\$47.40	\$0.00
EARLE CHRISTINE	\$0.00	\$1,620.00
ECONOMOS PAUL M	\$59,329.00	\$787.60
EDGAR JOAN E	\$54,439.00	\$537.60
EDGAR PATRICIA A	\$0.00	\$2,625.00
EDGAR ROBERT J	\$312.00	\$22,273.25
EDGERLY JAMIE M	\$7,808.51	\$0.00
EGAN CHARLES E	\$111,819.50	\$0.00
EGAN SUSAN E	\$78,475.63	\$5,400.00
ELLIOT MAUREEN F	\$71.10	\$0.00
EMERY KATHLEEN M.	\$36,931.71	\$0.00
EMERY LLOYD F	\$29,680.88	\$250.00
ENNIS KERRY L.	\$74,433.00	\$0.00
EVANS GAIA C	\$2,298.40	\$0.00
EVANS MELISSA L.	\$0.00	\$1,435.00
FAHEY ELIZABETH K	\$72,220.00	\$1,262.50
FAIRWEATHER IRENE M	\$2,998.09	\$0.00
FALVEY CHRISTINE N	\$3,696.00	\$0.00
FANNING PETER L	\$2,065.63	\$0.00
FARIA GEORGE J.	\$65,250.00	\$2,380.00
FARLEY, JR ROBERT J	\$44,517.91	\$4,469.18
FAY CHRISTINE	\$66,202.00	\$3,849.00
FERGUSON CYNTHIA L.	\$73,696.00	\$0.00
FERGUSON PAMELA	\$8,465.16	\$0.00
FERRARO NANCY E.	\$25,577.74	\$0.00
FERRY ANTHONY	\$56,574.26	\$2,453.47
FERRY VERA-JEAN	\$19,758.04	\$1,500.00
FICK JULIE M	\$20.00	\$0.00
FISHER BRIAN M.	\$0.00	\$8,734.00
FITZGERALD DANIEL M	\$42,005.60	\$5,650.83
FLAHERTY JESSICA ROSE	\$64,949.00	\$200.00
FLAHERTY JUDITH	\$1,200.00	\$0.00
FLYNN CLAIRE M.	\$148.98	\$0.00
FLYNN JANIS E.	\$86,322.00	\$0.00
FLYNN RICHARD J	\$2,141.50	\$0.00
FLYNN TIMOTHY	\$47,306.69	\$5,353.42
FOGG JR JOHN	\$0.00	\$8,663.50
FOLEY KATHLEEN A	\$29,015.85	\$3,705.00
FONTES JOHN	\$3,588.00	\$0.00
FORCIER MAURA K	\$24,900.00	\$0.00
FOSS JENNIFER M.	\$56,086.60	\$2,118.60
FRANCIS JENNIFER A	\$56,813.00	\$537.60
FRANZOSA CAROL A.	\$39.28	\$0.00
FRASER ROBYN L	\$16,447.50	\$0.00

## TREASURER'S COMPENSATION REPORT

FRATTASIO JONATHAN	\$0.00	\$1,522.75
FRATUS DONNA J	\$59,329.00	\$0.00
FREEMAN FREDERICK J.	\$69,519.09	\$12,384.74
FULLERTON WILLIAM R.	\$39,633.76	\$2,741.59
FUNDER NANCY C.	\$40,250.59	\$0.00
GALLAGHER CHRISTOPHER J	\$1,963.25	\$0.00
GALLAGHER GRACE K	\$2,792.50	\$0.00
GALLAGHER JAMES F.	\$81,612.65	\$22,724.73
GALLAGHER JANINE C	\$460.00	\$596.00
GALLAGHER JEANNE M.	\$147.50	\$1,680.00
GALLAGHER KATHRYN M	\$39,783.16	\$47.12
GALLAGHER MARIANNE	\$34,390.86	\$0.00
GALLAGHER PETER R	\$32,492.50	\$1,706.67
GALLINARO BARBARA L	\$22,724.23	\$2,646.58
GALLIVAN PATRICK J	\$50,811.66	\$0.00
GALOTTI ANN MARIE	\$81,244.60	\$450.00
GARLAND SUSAN S.	\$225.00	\$3,525.00
GARRIGAN CLAIRE	\$1,712.49	\$0.00
GATELY ALLYSON M	\$52,589.00	\$0.00
GEARIN JULIANNE S	\$0.00	\$525.00
GEORGE DEBORAH	\$86,322.00	\$200.00
GERMANO DONNA L	\$0.00	\$14,471.07
GERRIOR DANIELLE R.	\$5,795.92	\$48.00
GERRISH MATTHEW M	\$2,325.00	\$210.00
GERTSEN ANNE	\$41,891.35	\$0.00
GISSLER KURT ERIK	\$51,350.00	\$3,508.50
GILL DEBORAH M.	\$82,666.00	\$5,505.00
GILLESPIE JACQUELINE E	\$305.00	\$0.00
GILLESPIE JANET M.	\$17,899.00	\$0.00
GILLESPIE RACHEL E	\$200.00	\$0.00
GILMARTIN BEVERLY A.	\$64,519.73	\$0.00
GIORDANI DOREEN A.	\$384.00	\$0.00
GIROUX JOAN	\$7,847.01	\$1,699.32
GIROUX NICOLE M	\$10,656.00	\$0.00
GIROUX SHAWN M.	\$9,950.32	\$502.74
GLASSETT ANDREA G	\$54,133.00	\$0.00
GLENNON RONALD F	\$46,396.00	\$7,847.63
GOFF ELAINE	\$25,145.76	\$0.00
GOKEY SHAWN J.	\$54,889.34	\$10,308.46
GOLDSTEIN JOANNE T.	\$72,220.00	\$0.00
GOLDTHWAIT NANCY J.	\$8,235.88	\$0.00
GOLEMME BRIAN J.	\$34,264.11	\$24.98
GOODWIN LYNNE A.	\$37,230.99	\$0.00
GORDON AMBER R	\$1,881.21	\$0.00
GORDON ANNE M.	\$49,800.00	\$200.00
GRABOWSKI RACHEL A.	\$35,779.28	\$45.00

## TREASURER'S COMPENSATION REPORT

GRADY JAMES P	\$85.02	\$0.00
GRAY BRYAN F	\$2,541.81	\$0.00
GRAY DOROTHEA W	\$64,643.00	\$425.00
GREALISH SARAH A	\$30.00	\$0.00
GREEN LISA MARIE	\$33,822.65	\$0.00
GREENE SEANA T	\$64,643.00	\$0.00
GREER ALYSON L	\$49,800.00	\$2,449.00
GROSSO TARA A.	\$74.00	\$0.00
HADDAD GENIVIEVE F	\$187.50	\$7,185.00
HAHN KATHRYN	\$393.00	\$1,425.00
HAJJAR KAITLIN B	\$2,498.01	\$0.00
HAJJAR MICHAELA M	\$3,086.44	\$0.00
HALL MARIE L	\$3,143.75	\$0.00
HALLORAN MEGAN E.	\$28,739.60	\$4,150.42
HANNIGAN ERIN C	\$30.00	\$0.00
HANNIGAN JOSEPH	\$66,730.81	\$24,674.34
HANNIGAN REBECCA A	\$3,075.00	\$40.00
HANSEL GRANT	\$0.00	\$1,560.00
HANSEN DANA E	\$57,691.79	\$10,593.04
HANSEN LINDY A.	\$72,220.00	\$0.00
HANSEN PETER C.	\$84,823.47	\$23,108.19
HANSON KATHERINE M	\$3,747.00	\$0.00
HARDIMAN SUSAN M.	\$10,755.68	\$0.00
HARRINGTON DONALD	\$74,269.90	\$41,420.93
HARRIS KATHLEEN M	\$6,076.96	\$0.00
HARTNEY MARILYN	\$84,494.00	\$0.00
HATCHER REBECCA O	\$65,049.00	\$6,000.00
HAY JEANNE M.	\$13,556.75	\$0.00
HAYES THOMAS W	\$2,520.96	\$0.00
HEALEY ROBERT G	\$47,183.48	\$5,269.74
HEALY HEATHER C.	\$59,329.00	\$31.25
HEAVERN DENISE R.	\$70,576.00	\$537.60
HEFFRON CASSANDRA F	\$24,647.50	\$30.00
HEGARTY STEPHEN M	\$51,350.00	\$2,010.00
HEGERICH CHRISTOPHER G	\$1,772.47	\$0.00
HENDERSON BONNIE	\$86,322.00	\$0.00
HENDERSON STEVEN J	\$43,509.00	\$581.50
HENRIKSON RACHEL E	\$47.40	\$0.00
HERNON STEPHANIE M	\$65.00	\$120.00
HERRMANN STEVEN D.	\$59,423.85	\$13,373.94
HEYWOOD JR ROBERT P.	\$92,202.70	\$1,259.35
HICKEY HELENMARIE	\$229.50	\$975.00
HIGGINBOTTOM AMANDA L	\$1,785.76	\$0.00
HIGGINS KYLEE A	\$1,845.00	\$0.00
HILLEARY LAURA E	\$18,865.75	\$0.00
HINES RACHEL S	\$51,969.00	\$0.00

## TREASURER'S COMPENSATION REPORT

HOADLEY DONNA	\$88.38	\$0.00
HOADLEY MICHAEL	\$98.65	\$2,392.00
HOEY JAMES P	\$81,923.25	\$0.00
HOFFMAN MARGARET R.	\$41,364.40	\$0.00
HOGAN SUSAN M	\$28,805.07	\$0.00
HOGAN THOMAS J.	\$82,666.00	\$0.00
HOOK JASON T	\$27,872.44	\$4,141.92
HOOK ROBERT C.	\$41,636.83	\$7,614.52
HOPKINS JOHN E.	\$85,346.00	\$5,100.00
HORN ALYSSA M	\$3,665.00	\$0.00
HORNE GEORGE H.	\$45,713.32	\$816.12
HORNSTRA CAROL A	\$7,023.03	\$0.00
HORTON CHRISTOPHER M	\$2,367.50	\$0.00
HORTON DEIRDRE M	\$20.00	\$0.00
HORTON SIOBHAN M.	\$7,531.75	\$0.00
HOWARD ANN A	\$5,313.82	\$0.00
HOWES JR THOMAS J	\$7,120.00	\$0.00
HRENKO CHRISTINE M	\$49,800.00	\$0.00
HRIVNAK ANTHONY A	\$95,769.75	\$1,254.00
HUGHES ANNA D	\$69,012.00	\$0.00
HURLEY ANDREA A	\$54,208.00	\$4,137.00
HUTCHISON SCOTT T.	\$65,250.00	\$0.00
HYNES DONNA M.	\$6,951.03	\$0.00
INGLE JR THOMAS H.	\$63,401.61	\$4,440.77
INGLIS ROBERT E.	\$56,107.97	\$19,938.30
IRELAND MICHELLE E.	\$56,813.00	\$200.00
ITZ BARBARA	\$382.98	\$0.00
IVENS LAURA M.	\$1,899.35	\$0.00
JACKMAN DEBORAH J.	\$22,641.26	\$140.00
JACOBSON NANCY P.	\$37,411.57	\$0.00
JAKUB DAVID	\$0.00	\$5,308.00
JANKINS MARGARET M	\$7,641.16	\$0.00
JANKINS ROSS W	\$2,000.17	\$0.00
JANSON DONALD G.	\$48,633.38	\$5,299.22
JOHNSON ANDREW A	\$1,419.00	\$0.00
JOHNSON BRETT P.	\$0.00	\$5,308.00
JOHNSON ERIC R.	\$61,931.29	\$21,710.47
JOHNSON KAREN ANN	\$67,076.00	\$0.00
JOHNSON MARY ANN	\$76,823.00	\$0.00
JOHNSON MARY ANNE	\$0.00	\$2,775.00
JOHNSON MICHELLE	\$38,323.78	\$2,753.08
JOHNSON RONALD G	\$466.06	\$0.00
JONES COLLEEN S	\$68,074.00	\$0.00
JONES MICHAEL S.	\$14,827.40	\$17,445.03
JORDAN KELLY-ANN	\$54,133.00	\$0.00
JOUBERT DEBORAH A.	\$86,322.00	\$0.00

## TREASURER'S COMPENSATION REPORT

JOUBERT JARROD A	\$25.00	\$0.00
JOY JILL A.	\$61,833.00	\$0.00
JUDGE ANNE C	\$13,140.98	\$282.88
JUDGE MADELEINE A	\$2,382.50	\$0.00
KACAMBURAS KELLY A	\$48,675.00	\$0.00
KACZOWKA ANNA M	\$54.01	\$0.00
KANE TIMOTHY A.	\$69,822.40	\$31,939.15
KARDOOS JOSEPH A.	\$42,258.33	\$11,985.14
KATAPODIS GREGORY M.	\$319.00	\$847.00
KATSIKIS KRISTINA M	\$1,365.37	\$0.00
KATSILIERIS THERESA A.	\$64,643.00	\$0.00
KAUFMAN RYAN M	\$0.00	\$4,695.00
KAY ALEXIS L	\$1,050.00	\$0.00
KEARNS KERRI A.	\$68,074.00	\$855.00
KEATING PAUL J	\$40,889.66	\$6,101.58
KEDDY LAURIN L	\$19,426.31	\$300.00
KEEFE JOANNE M.	\$24,996.15	\$240.00
KEENAN JOHN J	\$312.00	\$14,210.50
KELLEY JULIANNE P	\$1,865.02	\$0.00
KELLEY LINDSEY J	\$0.00	\$12,190.88
KELLY AMY S	\$0.00	\$60.00
KELLY JUDITH A	\$36,211.65	\$0.00
KELSER SARAH C	\$50,551.00	\$0.00
KENDRICK SCOTT B.	\$22,986.68	\$2,254.18
KENNEDY ERIN K	\$51,969.00	\$7,454.00
KENNEDY JAMES B.	\$693.00	\$0.00
KENNEY CAROLYN M.	\$84,494.00	\$0.00
KENNEY KARA M	\$25,437.38	\$123.00
KENNEY ROBERT D.	\$71,540.18	\$33,304.26
KETCHEN PAUL R	\$48,502.56	\$8,402.53
KIELY ALISON M	\$0.00	\$3,266.00
KIMBALL ELEANOR M	\$402.62	\$0.00
KINASEWICH PATRICIA L.	\$72,829.00	\$0.00
KING BRIAN G	\$0.00	\$8,166.00
KINSMAN SCOTT A	\$40,919.22	\$5,453.26
KIRLEY TIMOTHY J.	\$53,653.97	\$20,312.34
KLING JEANNE	\$67,930.00	\$0.00
KMITO GINA M	\$0.00	\$750.00
KOCH MARY K	\$280.00	\$2,895.00
KOSAK LYNNE A	\$622.45	\$11,918.51
KOST JANEL E	\$29,629.00	\$0.00
KRALL CAROL A	\$59,329.00	\$0.00
KRASTIN SUSAN E.	\$16,533.00	\$0.00
KRIEG JOHN M.	\$69,457.52	\$0.00
KRISTIAN MARTHA S	\$2,232.00	\$8,574.00
KURKER IQBAL	\$62.06	\$15,629.12

## TREASURER'S COMPENSATION REPORT

KUSTKA SUSAN E	\$68,240.43	\$35.00
LAFOND SARAH D.	\$81,082.00	\$200.00
LAIDLER WILLIAM F.	\$17,579.43	\$0.00
LAIVO,JR. WILLIAM E	\$18,476.40	\$0.00
LAM MINH Q	\$47.40	\$0.00
LAMOUREUX LISA G	\$18,995.75	\$0.00
LANCASTER INGRID A.	\$25,088.00	\$2,841.42
LANCASTER MARK E.	\$78,376.00	\$0.00
LANDRY SUZANNE T	\$146.60	\$1,200.00
LANE ANNA K	\$1,784.13	\$0.00
LANGTON TERENCE W.	\$73,114.86	\$5,463.19
LAROSE CAROL L.	\$8,602.13	\$250.00
LARSON CHERYL ANN	\$43,522.83	\$0.00
LARUE ALBERT J.	\$44,099.01	\$9,386.88
LAVANGIE TODD M	\$48,934.92	\$3,210.94
LAVERTUE KURT W.	\$49,734.22	\$12,121.01
LAWRENCE KELLY A	\$56,068.82	\$157.50
LEACH HOLLY ANNE	\$75,874.00	\$3,845.00
LEAHY JILL K	\$4,807.18	\$0.00
LEARNING KELLY M	\$1,493.38	\$0.00
LEAVERSUCH RACHAEL H	\$49,800.00	\$950.00
LEE ANN F	\$38,400.11	\$0.00
LEE SUSAN J.	\$42.66	\$0.00
LEECH PAULINA M	\$20.00	\$0.00
LEETCH DONNA C	\$270.05	\$0.00
LEHANE ELLEN L.	\$7,743.05	\$0.00
LEONARD MARY E	\$36,197.97	\$0.00
LEONE STACEY B	\$37.50	\$825.00
LEONIDO JANICE D	\$45,811.92	\$200.00
LESLIE JR. ROGER A.	\$286.00	\$770.00
LESLIE MARK R	\$41,153.41	\$3,550.46
LIBBY JEANNETTE L.	\$56,813.00	\$0.00
LINDAMOOD DAVID P.	\$18,194.43	\$0.00
LINDSAY DENNIS M.	\$6,269.16	\$0.00
LINGLEY-GOKEY KRISTEN	\$31,772.58	\$360.00
L'ITALIEN PATRICIA	\$34,521.87	\$0.00
LOHAN MARYANNE	\$15,198.22	\$345.35
LORD RICHARD A	\$16,934.64	\$113.36
LOSORDO PATRICIA S.	\$65,250.00	\$0.00
LOVELL STEPHEN J	\$61,833.00	\$200.00
LOWRY-NEE GAYLE F	\$37,562.51	\$20.45
LUCCARELLI BETH C	\$59,329.00	\$0.00
LUNDIN KURT A.	\$403.00	\$676.00
LYNCH AMY C.	\$22,544.42	\$0.00
LYONS ROBERT N.	\$11,591.60	\$0.00
MAC VICAR-WELCH CHRISTINA L	\$590.00	\$4,800.00

## TREASURER'S COMPENSATION REPORT

MACDONALD BETH A	\$69.62	\$0.00
MACFARLANE PATRICK G	\$0.00	\$3,240.00
MACFARLANE SANDRA D.	\$37,583.42	\$0.00
MACLEAN CURT	\$76,989.65	\$0.00
MACMACKIN WILLIAM J	\$40,939.52	\$10,308.35
MACNEILL JOHN J	\$1,887.35	\$0.00
MACNEILL MARY A.	\$61,433.00	\$0.00
MAHONEY ANDREW B	\$48,869.00	\$967.50
MALLOCH KRISTIN L.	\$51,329.04	\$8,561.31
MALONE JAMES M	\$43,266.16	\$9,422.84
MANCILLAS RISA M	\$93,269.25	\$0.00
MANCUSO RICHARD	\$40,938.34	\$4,118.50
MANDEVILLE KRISTINE M	\$41,357.04	\$0.00
MANNING LAURA A	\$2,010.00	\$0.00
MARCHESIANI ANNABELLA M	\$234.00	\$0.00
MARINO ANTHONY L	\$76,166.38	\$0.00
MARTIN DIANE R.	\$28,226.22	\$0.00
MARTIN GEORGE L.	\$74,061.92	\$0.00
MARTUCCI MARIE L.	\$36,759.49	\$300.00
MASTRANGELO STEVEN F	\$26,488.65	\$17,748.36
MATHESON MARK K	\$69.68	\$0.00
MAURER JOSEPHINE M	\$726.38	\$0.00
MAXWELL WENDY	\$0.00	\$12,862.00
MAYOTT MICHAEL J	\$40,944.73	\$7,651.32
MCCABE KAREN M	\$1,175.00	\$0.00
MCCARTHY KATHLEEN M	\$6,506.01	\$0.00
MCCARTHY MADELINE M	\$262.50	\$7,269.81
MCCARTHY MAUREEN A	\$15,493.53	\$0.00
MCCORMACK NICOLE L.	\$59,329.00	\$1,400.00
MCCUSKER TINA C.	\$60,890.00	\$2,449.00
MCDERMOTT JESSICA A.	\$47,750.81	\$0.00
MCDONNELL ADRIENNE C	\$47,633.00	\$1,262.50
MCDONOUGH JOANNE	\$98,174.25	\$0.00
MCDONOUGH KAREN L.	\$8,613.78	\$30.00
MCDONOUGH VALERIE A.	\$76,482.00	\$0.00
MCGILL MAGGIE S	\$2,027.84	\$0.00
MCGILL MOLLY S	\$1,836.88	\$0.00
MCGINN SUZANNE E	\$23,811.00	\$994.50
MCGINNIS CAROL A.	\$74,448.00	\$0.00
MCGLOIN JULIE A	\$2,989.56	\$0.00
MCHENRY KATHERINE L.	\$63,067.00	\$0.00
MCKEEVER MICHAEL	\$69,535.07	\$37,965.67
MCKENNA LORI ANN	\$72,220.00	\$0.00
MCKENNA LORI J.	\$70,576.00	\$820.50
MCLAUGHLIN ARTHUR C	\$44,071.88	\$4,699.07
MCLEAN STERLING	\$4,537.20	\$0.00

## TREASURER'S COMPENSATION REPORT

MCLEOD MAURA A	\$112.50	\$1,875.00
MCMAHON PAULA M.	\$65,250.00	\$0.00
MCNAMARA DONNA M.	\$12,270.54	\$500.00
MCNAMARA JAMES M	\$0.00	\$225.00
MCNAMARA STEPHEN D.	\$52,524.11	\$18,657.66
MCNIFF DENNIS M.	\$41,450.04	\$5,641.81
MCNULTY CATHERINE H.	\$25,011.32	\$0.00
MCVEY JOAN	\$22,248.42	\$0.00
MCVINNEY MAUREEN A.	\$3,595.14	\$120.00
MCVINNEY NANCY	\$44,241.69	\$4,320.54
MEADOWS MARK M	\$700.00	\$3,900.00
MEAGHER MICHAEL P.	\$54,261.00	\$0.00
MEKHLIN LIZA C	\$0.00	\$1,608.88
MELLEN KAREN M	\$50,711.84	\$1,542.86
MERRICK CHRISANN	\$73,009.00	\$0.00
MERZBACHER THOMAS P.	\$82,666.00	\$143.36
MESSINA DONNA L.	\$17,633.00	\$0.00
MESSINA JR JOSEPH	\$0.00	\$4,495.00
MESSINGER JOAN	\$83,276.00	\$0.00
METIVIER BRIAN R.	\$81,509.41	\$555.55
METIVIER JAMES E.	\$65,427.40	\$500.00
MILLER RALPH	\$0.00	\$6,300.00
MISK KIM	\$24,219.46	\$0.00
MITTON ROBYN A	\$46,961.31	\$0.00
MOAR STEPHEN	\$70,480.40	\$35,404.75
MOHN DOROTHY L	\$35,942.03	\$587.57
MOLLOY MARK D.	\$82,666.00	\$7,234.00
MOLLOY SUZANNE	\$48,649.00	(\$215.04)
MOLYNEAUX LESLIE J.	\$44.19	\$0.00
MONAHAN CHRISTA M.	\$72,220.00	\$0.00
MONAHAN COLLEEN M	\$72,220.00	\$0.00
MONTILIO BENJAMIN J	\$336.00	\$1,144.00
MONTILLIO MARK J.	\$1,320.00	\$418.00
MOORE NANCY M.	\$85,346.00	\$0.00
MORAN KATHLEEN B.	\$35,307.48	\$0.00
MORAN KERRI A	\$52,272.00	\$1,952.50
MORRIS FRED A	\$2,884.56	\$0.00
MORRISON KERI A.	\$68,081.30	\$2,641.10
MOSER KARA M	\$35,685.32	\$0.00
MULFORD PORTER G	\$3,624.00	\$0.00
MULLEN BARBARA A.	\$19,037.54	\$91.44
MULLEN LISA A.	\$62,150.85	\$537.60
MULLIGAN BRENDAN J	\$0.00	\$3,062.00
MULLIGAN JUDITH A.	\$24,882.87	\$140.00
MULREADY VERNA S	\$625.00	\$0.00
MURNEY LYNNE M.	\$97.50	\$3,165.00

## TREASURER'S COMPENSATION REPORT

MURPHEY MEGAN P	\$0.00	\$691.00
MURPHY ELIZABETH A	\$1,219.20	\$37,460.40
MURPHY JOSEPH M	\$7,769.88	\$0.00
MURPHY KAYLA E	\$1,945.94	\$0.00
MURPHY MICHAEL M	\$2,365.92	\$0.00
MURPHY STEPHANIE L	\$72,220.00	\$0.00
MURPHY SUSAN P	\$11,085.00	\$0.00
MURRAY JUDITH A.	\$3,264.00	\$0.00
MURRAY MICHELLE L	\$1,972.93	\$0.00
NAMEIKA RACHEL C.	\$72,220.00	\$0.00
NASH KRISTINE E	\$147,922.66	\$2,400.00
NAYLOR COOPER R	\$62,508.22	\$187.50
NEAL BETSEY L.	\$44,674.51	\$1,034.39
NEE THOMAS D	\$81,258.85	\$0.00
NELSON GARTH R	\$0.00	\$5,308.00
NESTI PATRICIA A.	\$39,990.30	\$2,393.62
NEVINS DAVID J	\$1,896.58	\$0.00
NEVINS MARY FRANCES	\$19,027.21	\$390.00
NEWBITT DAVID A.	\$0.00	\$3,470.00
NEWCOMB PAUL C.	\$57.14	\$1,022.75
NEWTON PATRICK W	\$49,465.00	\$2,927.50
NICHOLS LINDA K	\$502.50	\$7,125.00
NICOLL DEBRA A.	\$72,220.00	\$0.00
NIHAN GREGORY K.	\$87,567.99	\$1,011.49
NIXON SALLY M	\$17,075.00	\$24,843.79
NYMAN CHRISTINA	\$37,260.22	\$110.10
O'BRIEN CLAUDIA J	\$54,439.00	\$530.08
O'BRIEN KATHLEEN M.	\$43,444.30	\$2,094.36
O'BRIEN THOMAS J	\$38,803.36	\$0.00
O'CONNOR DANIEL J	\$3,508.41	\$0.00
O'CONNOR JOANNE F.	\$36,171.87	\$0.00
O'CONNOR PATRICK J	\$7,759.32	\$0.00
O'CONNOR WILLIAM M	\$44,871.21	\$1,613.02
O'DONNELL MICHAEL J	\$0.00	\$4,695.00
O'FARRELL KEVIN F.	\$11,437.83	\$163.17
O'HARA JANE	\$43,790.48	\$4,605.94
OHLSON SHERRI L	\$4,326.82	\$0.00
O'KEEFE KATHLEEN M.	\$243.75	\$0.00
O'LEARY DEBORAH J.	\$187.50	\$5,550.00
OLIVER KAREN L.	\$40,216.38	\$273.90
OLSON JOHN L	\$46,086.04	\$8,691.76
OPIE ELAINE BONNY	\$82,666.00	\$0.00
ORLANDO MICHAEL J	\$1,711.88	\$0.00
O'ROURKE ROBERT S	\$6,330.36	\$0.00
O'SHEA LEEANNE V	\$900.55	\$0.00
O'SULLIVAN CHRISTINE A	\$4,612.50	\$0.00

## TREASURER'S COMPENSATION REPORT

OWENS JOHN	\$72,794.20	\$16,952.87
OWENS, JR. JOHN J.	\$68,156.66	\$10,469.02
PAGANO MARY JANE	\$20,104.16	\$0.00
PALMER MAUREEN R	\$1,042.50	\$2,340.00
PALMUCCI ALISON A.	\$58,085.00	\$0.00
PARFUMORSE BARRY J	\$25,065.68	\$6,928.77
PARRY RENEE F.	\$51,959.00	\$900.00
PARSLOE JULIANNE M	\$544.00	\$0.00
PATCH MICHAEL A.	\$61,833.00	\$3,470.00
PATROLIA ELLEN L	\$0.00	\$150.00
PATTISON ANDREA M	\$51,969.00	\$0.00
PAUL REBECCA M	\$54,133.00	\$3,677.00
PAYNE JUNE M	\$142.39	\$0.00
PEDRO NICOLE J.	\$60,890.00	\$0.00
PELRINE MATTHEW M	\$4,629.27	\$0.00
PENNINGTON KELLY A	\$132.72	\$0.00
PENNINGTON VERNON C.	\$1,342.00	\$0.00
PEREIRA STACEY L.	\$64,949.00	\$0.00
PERRY JEAN M	\$5,961.52	\$0.00
PERRY KEVIN D.	\$65,250.00	\$0.00
PERVANE PATRICIA A	\$15,887.01	\$0.00
PETERS PATRICIA A.	\$72,220.00	\$0.00
PETERSON JESSICA A	\$77,314.25	\$0.00
PETIT JENNIFER P	\$46,264.27	\$0.00
PHELAN JULIE	\$84,528.23	\$3,566.05
PHIFER ROSS S	\$1,482.00	\$7,125.00
PHILLIPS ELLEN	\$847.50	\$780.00
PICARDI VINCENT F.	\$70,576.00	\$0.00
PIERCE MICHAEL E	\$0.00	\$4,082.00
PIKE HILARY J	\$0.00	\$1,717.50
PLATT REGINALD C.	\$35,042.18	\$0.00
PLUMMER JACOB E	\$47.40	\$0.00
PLUMMER MATTHEW	\$41,786.85	\$3,105.00
POLANSKY ELIZABETH A.	\$82,666.00	\$0.00
POLLOCK MICHAEL S.	\$62,051.40	\$6,103.87
PORT ANDREW R	\$79,416.86	\$0.00
PORT-FARWELL JOAN T.	\$77,338.36	\$0.00
POWERS BRIAN C	\$2,168.50	\$0.00
POWERS MARGARET E.	\$21,147.84	\$0.00
PRIESTLEY CHRISTIAN J	\$31,617.52	\$327.42
PULLIA SARAH B	\$39,550.68	\$0.00
PURCELL JAMES A.	\$9,751.87	\$0.00
PURDY MICHAEL J	\$95,521.75	\$0.00
QUILTY JENNA M	\$0.00	\$300.00
QUILTY LISA ANN	\$25,959.67	\$60.00
QUINN KATHLEEN M	\$650.00	\$0.00

## TREASURER'S COMPENSATION REPORT

RAAB THOMAS R	\$112,644.25	\$0.00
RADZIK MARGARET M	\$21,487.08	\$2,600.33
RALEY SARAH M.	\$53,817.00	\$45.00
RANDALL ARTHUR G.	\$1,415.95	\$0.00
RAPALJE JOANNA R.	\$59,329.00	\$0.00
RAY REBECCA J	\$28,970.25	\$3,263.25
RAY SHEILA G	\$56,813.00	\$0.00
READ PAULA C.	\$20,827.77	\$350.00
REARDON KRISTIN J.	\$31,653.20	\$100.68
REED JUSTIN B	\$62,172.40	\$11,060.92
REIBER EUGENE J.	\$72,220.00	\$200.00
REID SUSAN E	\$0.00	\$900.00
REILLY CHRISTINE	\$11,618.75	\$666.25
REILLY JOANNE	\$66,514.00	\$3,730.00
REILLY MEAGHAN E	\$65.00	\$8,295.00
REPLOGLE NANCY L.	\$83,162.23	\$0.00
REPPUCCI ANN C.	\$0.00	\$150.00
REYNOLDS JANET R.	\$409.50	\$0.00
RICH DEBORAH K.	\$40,227.54	\$97.07
RICH MIRANDA M	\$2,462.50	\$0.00
RICHARDS DEREK W.	\$65,700.40	\$26,556.34
RICHARDS WAYNE M.	\$0.00	\$8,850.50
RICHARDSON KIMBERLY G	\$51,969.00	\$0.00
RICHARDSON STEPHEN T.	\$471.36	\$0.00
RILEY JOANNA E	\$4,450.80	\$0.00
ROACH PAUL J.	\$0.00	\$12,885.00
ROAN MANDY S	\$12,078.86	\$10,196.58
ROBINSON MARLA E	\$2,990.00	\$0.00
ROCKWELL PAULINE M.	\$63.83	\$0.00
RODDAY BRYAN P	\$4,950.00	\$44.00
RODDAY CAROL A.	\$40,172.82	\$80.00
RODDAY STEVEN J	\$46,570.00	\$10,058.70
RODERICK CHARLES E	\$14,967.15	\$0.00
RODICK BRIAN T	\$1,476.57	\$1,177.00
ROGERS CAITLIN M	\$41,669.00	\$200.00
ROLLINS HOWARD E.	\$35,094.97	\$204.00
ROLLINS STEPHEN S.	\$127,988.53	\$0.00
RONCHETTI JR DONALD R	\$63,067.00	\$0.00
RONDANO CHRISTINA M	\$64,643.00	\$0.00
ROSS JENNIFER A	\$2,976.45	\$0.00
ROSSI NICHOLAS D	\$6,613.60	\$389.88
ROSSI SUSAN T.	\$43,192.16	\$65.34
ROWAN MEGHAN K	\$1,493.38	\$0.00
ROY JAMES RICHARD	\$52,425.84	\$9,658.52
RUSSELL COLLEEN M.	\$82,666.00	\$0.00
RUSSO KELLY A.	\$47,633.00	\$1,183.00

## TREASURER'S COMPENSATION REPORT

RYAN NANCY M.	\$81,691.00	\$143.36
RYAN PAMELA M.	\$36,071.10	\$0.00
RYAN THOMAS J.	\$76,823.00	\$0.00
RYERSON STEPHEN T.	\$46,980.96	\$1,259.79
SAGE NANCY E.	\$24.55	\$0.00
SALETNIK LANCE P	\$7,422.72	\$30.78
SALINES CARMINE J.	\$1,214.32	\$0.00
SALINES JENNIE	\$373.16	\$0.00
SALTERS LAUREN A	\$20.00	\$0.00
SALVUCCI JOSEPH	\$1,452.00	\$495.00
SALVUCCI JR DANIEL	\$83,408.40	\$57,324.57
SALVUCCI RICHARD P.	\$65,806.48	\$20,233.71
SANFORD CYNTHIA C.	\$142.68	\$0.00
SARGENT MAUREEN A.	\$26,572.06	\$100.38
SCANNELL JUDITH	\$540.00	\$0.00
SCHELL DENISE E	\$21,476.25	\$0.00
SCHNEIDER JUDITH A.	\$0.00	\$5,308.00
SCHREIBER ANDREW J	\$49,800.00	\$550.00
SCHUMACHER JOHN S.	\$67,930.00	\$1,581.00
SCOTT SUSAN M	\$136.50	\$675.00
SCRIBI DAYNA L.	\$70,576.00	\$1,012.50
SCRIBNER ANNE W	\$297.50	\$3,150.00
SEGALLA BRITTANY A.	\$2,924.77	\$0.00
SELBY MARINA A.	\$1,555.88	\$112.50
SEPE CAYLEN A.	\$59,329.00	\$537.60
SHANAHAN GEORGE B	\$13,559.04	\$132.00
SHEA MAUREEN A.	\$60,586.00	\$50.00
SHEA ROBERT C	\$54,325.34	\$0.00
SHEA RYAN C	\$1,555.54	\$0.00
SHEDD SUSAN E	\$72,220.00	\$0.00
SHELLEY JOHN T.	\$0.00	\$275.00
SHOREY PHILIP E.	\$260.04	\$0.00
SHORT KEVIN R.	\$50,278.88	\$19,713.86
SIEGEL PETER A	\$30,324.11	\$255.10
SIGSBY AVA T.	\$59,329.00	\$945.60
SILVIA PAUL V.	\$51,270.31	\$11,368.08
SIMMONS JOHN E.	\$64,883.00	\$0.00
SIMMONS NIKKI	\$64,949.00	\$0.00
SMITH COLLEEN C	\$1,731.20	\$0.00
SMITH JAMES E.	\$74,505.03	\$41,680.85
SMITH JR. DOUGLAS S.	\$0.00	\$2,552.00
SMITH PATRICIA H	\$6,825.00	\$675.00
SMITH SCOTT O.	\$48,429.00	\$10,484.94
SNYDER COLLEEN M	\$0.00	\$600.00
SPOONER III WILLIAM B.	\$0.00	\$19,785.00
ST.AUBIN ANN M.	\$17,118.31	\$500.00

## TREASURER'S COMPENSATION REPORT

STAMPER MARTHA W.	\$73,696.00	\$0.00
STEEN SAMANTHA M	\$1,840.53	\$0.00
STEFANI CHRISTINE M	\$19,503.07	\$0.00
STEPHENS ELIZABETH M	\$0.00	\$574.60
STEWART DEBORAH	\$19,710.28	\$0.00
STEWART ROBERT W.	\$4,800.60	\$0.00
STONE BARBARA J.	\$69,821.86	\$5,473.04
STONE KELLY A	\$21,736.00	\$14.25
STORELLA-MULLIN JOHN J	\$61,833.00	\$700.00
SULLIVAN DARLEEN L	\$36,844.29	\$0.00
SULLIVAN DAVID R.	\$86,322.00	\$0.00
SULLIVAN MICHELLE R	\$72,220.00	\$100.00
SUTHERLAND AMY B	\$26,908.75	\$2,403.50
SWEENEY ANDREA L.	\$22,840.15	\$130.00
SWEENEY JR WALTER	\$110,949.28	\$0.00
SWEENEY KATHERINE D	\$1,340.22	\$889.50
SWEENEY MEAGHAN L	\$260.70	\$0.00
SWETT MATTHEW J.	\$21,020.33	\$4,525.55
SWIFT RICHARD C.	\$0.00	\$737.00
SYLVIA JAMES A.	\$68,904.00	\$16,624.00
TALBOT MAURA B	\$150.00	\$2,175.00
TALKOWSKI SUSAN L	\$505.14	\$0.00
TAMBORELLA ANGELA M	\$49,800.00	\$0.00
TARKANIAN LEANNE R	\$300.00	\$16,673.90
TATRO MICHELLE A	\$61,833.00	\$0.00
TAVARES CHERYL A.	\$61,754.34	\$200.00
TAYLOR MICHAEL E	\$25,400.79	\$1,309.03
TAYLOR SAMANTHA M	\$1,582.50	\$0.00
TEETSELL ROBERT I.	\$3,218.64	\$0.00
THEMISTOCLES ROBERTA A.	\$27,714.40	\$350.00
THERRIEN JANE C.	\$84,494.00	\$2,150.00
THIBEAULT GRETCHEN	\$516.75	\$0.00
THOMAS SCOTT W	\$2,267.50	\$0.00
THOMPSON SHANNON E.	\$32,609.50	\$1,107.00
THORNELL JULIENNE R	\$82,666.00	\$1,013.00
THORNTON ANNE	\$1,967.50	\$5,250.00
THORNTON BRONWEN L	\$65,250.00	\$0.00
THORNTON MARIA	\$35,663.94	\$517.12
THORNTON MEGAN E	\$0.00	\$15,150.00
THYNNE CANICE A	\$0.00	\$75.00
TINDALL TRAVIS R	\$0.00	\$6,075.00
TIVNAN JOHN M	\$1,506.36	\$0.00
TIVNAN TRENT A	\$1,832.58	\$0.00
TOBIN LAUREN M	\$390.00	\$2,820.00
TODD KATHLEEN M	\$36,023.22	\$521.84
TOMPKINS JUDY A	\$4,721.50	\$0.00

## TREASURER'S COMPENSATION REPORT

TOOHEY BARBARA	\$130.00	\$4,202.00
TORINO PAUL J	\$54,716.80	\$5,598.56
TORMEY JAMIE A	\$168.75	\$30,217.64
TOWNSEND DIANE M	\$13,192.16	\$142.14
TOWNSEND LESLIE J	\$60.00	\$600.00
TRAMONTANA DONNA M	\$36,268.16	\$0.00
TREAMER ANNE E	\$472.00	\$0.00
TRIPP DOROTHY E.	\$250.41	\$0.00
TRIPP HOWARD C.	\$41,238.52	\$6,799.37
TRIPP JILLIAN M	\$18,995.25	\$0.00
TUCKER ERIN M	\$55,880.88	\$3,413.61
TUCKER MARCIA L.	\$20,521.65	\$120.00
TUCKER MATTHEW R	\$42,931.74	\$13,196.26
TURNER DIANE R.	\$81,082.00	\$0.00
TUROCY LESLEY A.	\$72,220.00	\$855.00
TUROCY RONALD J.	\$72,220.00	\$7,552.00
TUSI LEANNE M	\$37.50	\$525.00
TWEED JR. CARLETON D.	\$109.26	\$0.00
TYLER LOIS R.	\$85,355.14	\$2,455.58
TYRIE DAVID W.	\$66,724.88	\$15,714.99
UNDZIS JOHN N.	\$19,380.88	\$0.00
VAN ARSDALE JAMES L	\$85.32	\$0.00
VARONE MICHAEL L	\$41,441.30	\$0.00
VARRASO JOSEPH M	\$1,817.71	\$0.00
VAUGHAN-SNIZEK JESSICA L.	\$54,133.00	\$1,706.25
VERENIS STEPHEN	\$0.00	\$1,950.00
VIEIRA KIMBERLY M	\$45,614.00	\$0.00
VIELKIND BARBARA J.	\$21,058.87	\$293.94
VIELKIND KAREN A	\$6,145.58	\$0.00
VIELKIND PATRICK D	\$1,657.50	\$0.00
VIERRA MAUREEN E.	\$1,361.78	\$0.00
VIERRA ROGER F	\$358.43	\$0.00
VLISSAKIS JANET MARIE	\$27,346.17	\$0.00
VOELKEL JOHN E.	\$71,219.20	\$7,988.05
VOELKEL THERESA A.	\$46,396.00	\$1,250.00
WAKEFIELD TILYNN C	\$20.00	\$75.00
WALDRON ROSANNE D.	\$46,396.00	\$0.00
WALSH MICHELLE L	\$51,969.00	\$0.00
WALSH TRACY L	\$2,832.50	\$615.00
WARD PAULINE M.	\$65,659.00	\$0.00
WARDWELL TARA A	\$200.00	\$60.00
WATSON DAVID M	\$44,394.33	\$21,530.65
WELSH LORRAINE	\$68,098.81	\$0.00
WENCEK JESSICA M	\$4,257.50	\$0.00
WESTFIELD MARGARET O.	\$85,346.00	\$100.00
"WHEALAN, JR WILLIAM J	\$40,983.08	\$6,808.15

## TREASURER'S COMPENSATION REPORT

WHEALLER ANN M.	\$70.00	\$9,225.00
WHEDBEE AMY J	\$10,971.13	\$0.00
WHEELER GREGG	\$64,949.00	\$3,675.00
WHITE FREDERICK J.	\$43,582.84	\$5,222.90
WHITING MELISSA E	\$46,396.00	\$699.73
WHITTEN KARIN J	\$15,812.50	\$0.00
WHOLEY DOREEN M	\$773.00	\$0.00
WILDER BROOKE E	\$1,834.31	\$0.00
WILKINSON MARY L	\$304.42	\$0.00
WILLIAMS JENNIFER M	\$2,973.50	\$0.00
WILLIAMS MICHELLE C	\$6,431.00	\$0.00
WILLIAMS SUSAN P	\$4,704.88	\$0.00
WILLIS AMY E	\$27,607.50	\$0.00
WILSON ANN	\$211.13	\$0.00
WILSON DONNA J.	\$83,276.00	\$0.00
WILSON JOYCE K.	\$34,925.87	\$230.40
WITTER-HARRINGTON ELLEN L	\$119,504.00	\$0.00
WOODWARD JOAN M	\$66,252.00	\$9,917.37
WORRALL RICHARD A.	\$0.00	\$368.00
WRIGHT JOHN T	\$45,976.08	\$11,528.04
YOUNG GARY A.	\$21,670.19	\$0.00
YOUNG WORTH ALLISON T	\$42,912.03	\$1,428.00
ZANESKI JILLIAN E	\$31.25	\$13,324.21
ZAYLOR PAUL	\$0.00	\$5,308.00
ZEDIK ROBERT J	\$576.00	\$0.00
ZEMOTEL BARBARA A	\$160.99	\$0.00
ZEMOTEL DAVID J.	\$69,715.09	\$20,475.79
ZEMOTEL JOSEPH J.	\$436.99	\$0.00
ZEMOTEL PAUL F	\$56.88	\$0.00
ZEMOTEL VIRGINIA	\$137.46	\$0.00
ZEMOTEL WALTER F	\$402.41	\$0.00
ZUTHER MARTHA B	\$66,412.75	\$35.77
<b>TOTAL</b>	<b>\$28,748,018.27</b>	<b>\$2,343,563.34</b>

## **REPORT OF THE TOWN ACCOUNTANT**

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time (November 5, 2010) that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Melanson Heath, a licensed certified public accounting firm. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the account principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditor's report will be available for public inspection in the Town Clerk's office.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. These reports will be available in the Town's Audited Financial Report.

### **Municipal Services**

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting. In addition, the Town maintains a solid waste recycling and disposal facility.

### **Factors Affecting Economic Condition**

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2½. It has maintained its bond rating of Aa2 issued by Moody's Investors Service by incorporating long-range planning tools such as a Capital Improvement Program and maintaining reserve balances despite tight budgets.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift one hundred percent of the operating cost, capital improvements, and related debt to the users of water so that no tax support is required. By doing so the Town is able to provide the maximum tax dollars available to all other services.

### **Internal Controls**

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

### **Budgetary Controls**

The Town Manager prepares a balanced budget and presents it to the Board of Selectmen and Advisory Committee. The Advisory Committee will hold public meetings with various departments. A budget is then presented to the Annual Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. This level is typically at the individual department salary and expense level. The Town Accountant is responsible for ensuring all payroll and invoices are within the budgetary control level before authorizing payment. Additional appropriations may be approved at subsequent Town Meetings. The Advisory Committee may approve during the year a transfer from a reserve fund established at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

### **Cash Management**

Cash management is handled by the Town Treasurer. The Town Treasurer monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds.

Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

## **Risk Management**

The Town manages its exposures to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters are covered through policies purchased from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Manager.

## **Pension and other Post Employment Benefits**

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post retirement health care benefits for certain retirees and their dependents. At June 30, 2010 there were 267 retired employees receiving these benefits, which are financed on a pay-as-you-go basis.

## **Revenues**

Fiscal Year 2010 General Fund revenues (net of refunds) totaled \$44,221,757. This represented an increase of \$2,501,954, or a 6% increase over Fiscal Year 2009. Property Taxes were the single largest revenue source, representing approximately 71% of the General Fund revenues. Real and Personal Property Tax revenues increased \$2,392,395 to \$31,684,211 during Fiscal Year 2010. This increase is larger than past years due to the bonds issued to finance the new high school. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 20% of the General Fund. Motor vehicle excise, which is the third major revenue source at 4%, decreased \$123,088 or -6% from Fiscal Year 2009.

In addition to the operating revenue received, \$1,049,369 was transferred from the Ambulance, Cemetery, and Recreation, Water Enterprise, and other dedicated sources. These transfers and the \$1,507,154 appropriated from Free Cash were required to balance the budget approved at the Annual Town Meeting in May 2009.

The following table presents revenues by source for Fiscal Year 2010 and the variance from Fiscal Year 2009.

## FY2010 General Fund Revenues

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From FY2009</u>	
			<u>Amount</u>	<u>Percent of Change</u>
Property Taxes	31,684,211	71.6%	2,392,395	8.2%
Intergovernmental	8,910,333	20.2%	-138,769	-1.5%
Excises	1,817,405	4.1%	-123,088	-6.3%
PILOT	233,453	.5%	-11,686	4.7%
Investment Income	79,891	.2%	-205,709	-72.0%
Licenses & Permits	419,004	.9%	-38,231	-8.3%
Departmental	707,005	1.6%	272,556	62.7%
Fines	114,150	.3%	8,239	7.7%
Penalties & Interest	187,440	.4%	68,044	56.9%
Misc.	68,864	.2		
<b>Total Revenue</b>	<b><u>\$44,221,757</u></b>	<b><u>100%</u></b>	<b><u>\$2,224,381</u></b>	<b><u>.77%</u></b>
Net Transfers in (out)	1,049,369		-85,094	
Free Cash Appropriation	<u>1,507,154</u>		<u>-493,478</u>	
<b>Total Sources</b>	<b>46,778,280</b>		<b>1,645,809</b>	

### Expenditures

Compared to Fiscal Year 2009, FY2010 General Fund total expenditures increased .9% from \$44,531,960 to \$44,946,622.

The following table presents expenditures by function for Fiscal Year 2010 and the variance from Fiscal 2009.

## FY2010 General Fund Expenditures

<u>Function</u>	<u>Amount</u>	Percent of <u>Total</u>	<u>Amount</u>	Increase (Decrease) From FY09  <u>Percent of Change</u>
General Gov't	1,520,518	3.4%	2,228,418	-31.8%
Public Safety	6,051,452	13.5%	5,441,070	11.2%
Education	24,208,206	53.9%	23,945,260	1.1%
Public Works	2,455,609	5.5%	2,969,006	-17.3%
Human Services	324,426	0.7%	316,355	2.6%
Library & Rec.	569,001	1.3%	542,949	4.8%
Debt Service	3,952,358	8.8%	2,797,157	41.3%
Assessments	510,814	1.1%	489,790	4.3%
Employee Benefits	5,182,972	11.5%	5,326,548	-2.7%
Prop/Liability	<u>\$171,262</u>	<u>.4%</u>	<u>249,296</u>	<u>-31.3%</u>
Total	44,946,518	100%	44,305,849	1.4%

### General Fund Balances and Cash Position

The Town ended Fiscal Year 2010 with a total General Fund Undesignated Fund Balance of \$2,823,225. General Fund cash and short-term investments totaled \$27,692,479. Because of aggressive cash management and timely issuance of tax bills, the Town did not issue Tax Anticipation Notes during the fiscal year.

The following table presents the changes in the Town's Undesignated General Fund Balance between Fiscal Years 2005 and 2010.

<u>Fiscal Year</u>	<u>Undesignated General Fund Balance</u>	<u>Percent of Revenue</u>
2005	\$1,974,512	5.5%
2006	\$2,276,653	6.0%
2007	\$3,140,079	7.8%
2008	\$2,536,265	6.1%
2009	\$2,225,225	4.9%
2010	\$2,823,225	6.4%

## **Capital Financing and Debt Management**

In connection with the operating budget, the Town annually prepares both a capital budget for the upcoming Fiscal Year and a ten year Capital Improvement Program that is used as a guide for future capital improvements. The Town is in the process of completing a 15 year capital facilities study with DRA architects. At the completion of the study Management will propose a fifteen year funding plan that will be incorporated into our capital

Beginning with FY1996, the Town began to fund an increasing portion of its Capital Improvement Program on a “Pay-As-You-Go” basis out of current revenues. In addition, the Town has maintained a policy of issuing debt (subject to the Proposition 2 1/2 cap) with a ten-year retirement schedule. This approach requires higher debt service payments in the short-term but results in sizable interest savings.

In order to sustain the Town’s financial stability while continuing to upgrade the Town’s infrastructure, the Town carefully controls debt issuance. As of June 30, 2010, outstanding general obligation bonds totaled \$42,561,561. During FY10, the Town refinanced its debt and saved taxpayers approximately \$1,000,000 over ten years.

Finally, I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during this past year.

Respectfully submitted,  
Jennifer Petit  
*Director of Municipal Finance  
and Town Accountant*

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
GENERAL FUND**

**ASSETS**

Cash		10,368,515.83
Due From MSBA		9,772,194.39
2008 Personal Property	1,494.33	
2009 Personal Property	1,627.55	
2010 Personal Property	<u>16,431.40</u>	
		19,553.28
2007 Real Estate Taxes Receivable	2,975.27	
2008 Real Estate Taxes Receivable	4,084.34	
2009 Real Estate Taxes Receivable	82,175.47	
2010 Real Estate Taxes Receivable	<u>581,107.97</u>	
		670,343.05
Tax Liens Receivable		223,324.34
Deferred Real Estate Taxes Receivable		150,006.16
2003 Motor Vehicle Excise Receivables	4,320.83	
2004 Motor Vehicle Excise Receivables	3,850.64	
2005 Motor Vehicle Excise Receivables	9,967.21	
2006 Motor Vehicle Excise Receivables	9,001.70	
2007 Motor Vehicle Excise Receivables	12,490.21	
2008 Motor Vehicle Excise Receivables	12,932.96	
2009 Motor Vehicle Excise Receivables	23,137.85	
2010 Motor Vehicle Excise Receivables	<u>60,320.84</u>	
		136,022.24
2006 Boat Excise Receivable	17.50	
2007 Boat Excise Receivable	103.37	
2008 Boat Excise Receivable	89.00	
2009 Boat Excise Receivable	125.50	
2010 Boat Excise Receivable	989.50	
		1,324.87

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
GENERAL FUND**

2004 Provisions for Abatements	(459.59)	
2005 Provisions for Abatements	(42,994.05)	
2006 Provisions for Abatements	(44,986.10)	
2007 Provisions for Abatements	(57,664.86)	
2008 Provisions for Abatements	(43,570.61)	
2009 Provisions for Abatements	(70,055.87)	
2010 Provisions for Abatements	(117,476.30)	
		(377,207.38)
Tax Foreclosures		347,703.52
<b>Total Assets</b>		<b><u>21,311,780.30</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities:

Warrants Payable	1,178,760.43	
Accounts Payable - Collector	25,536.11	
FICA Medicare Employee Withholdings	615.20	
Plymouth County Retirement Withholding Payable	901.38	
MTA Retirement Withholdings	351.74	
Life Insurance withholdings	5,314.37	
Group Health Insurance Withholdings	540,736.58	
Dental Insurance Withholdings	23,739.96	
Dues withholdings payable	4.81	
Annuity Payable	3,081.33	
Deferred Compensation withholdings	2,243.10	
Court Ordered deductions payable	300.00	
Unclaimed items	17,304.01	
		1,798,889.02
Deferred Revenue:		
Deferred Revenue MSBA	9,772,194.39	
Deferred Revenue Real & Personal Property Taxes	312,688.95	
Deferred Revenue Deferred Real Estate Taxes	150,006.16	
Deferred Revenue Tax Liens	223,324.34	
Deferred Revenue Tax Foreclosures	347,703.52	
Deferred Revenue Motor Vehicle Excise	136,022.24	
Deferred Revenue Boat Excise	1,324.87	
		10,943,264.47

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
GENERAL FUND**

**Total Liabilities** **12,742,153.49**

Fund Equity:

Reserve for Encumbrances	1,498,012.97
Reserved for Expenditures	1,710,066.00
Reserved for Petty Cash	925.00
Reserved for Rate Stabilization	1,666,318.61
Reserve for Debt Service Amortization	441,268.85
Excluded Debt Reserve	429,810.00
Undesignated Fund Balance	2,823,225.38

**Total Fund Equity** **8,569,626.81**

**Total Liabilities and Fund Equity** **21,311,780.30**

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND**

**ASSETS**

Cash		1,861,153.05
Septic Betterments Receivable	7,249.28	
2006 Waterways Receivable	17.50	
2007 Waterways Receivable	103.38	
2008 Waterways Receivable	89.00	
2009 Waterways Receivable	125.50	
2010 Waterways Receivable	989.50	
MHD Chapter 90 Agreement Receivable	1,361,526.24	
		1,370,100.40
<b>Total Assets</b>		<b><u>3,231,253.45</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities:

Warrants Payable	116,103.20	
Deposits Planning Board	54,671.94	
Deposits Conservation Commission	6,821.01	
Deposits Board of Health	3,672.10	
DPW Deposits	11,269.64	
Fire Dept	5,200.00	
Forfeited Deposit Planning Board	89,142.66	
ZBA Review	3,657.21	
		290,537.76
Deferred Revenue:		
Deferred Revenue Septic Betterment Receivable	7,249.28	
Deferred Revenue Waterways Improvement	1,324.88	
Deferred Revenue MHD Chapter 90 Agreement	1,361,526.24	
		1,370,100.40
<b>Total Liabilities</b>		<b>1,660,638.16</b>

Reserved Fund Balance:

Reserved for Petty Cash	13,100.00	
Cemetery Capital Improvement	201,718.25	
Sale of Cemetery Lots	95,748.75	

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND**

Insurance Proceeds	1,320.87
WPAT Loan Repayment	81,315.71
Waterways Improvement	2,082.55
Local Education Fund	318.73
Senior Tax Assistance	251.76
Wetlands Protection Fund	31,969.49

**Total Reserve Fund Balance**

**427,826.11**

Unreserved Fund Balance:

FY 09 Traffic Enforcement	-
FY 10 Traffic Enforcement	232.05
FY 10 Firefighter Assistance Grant	145,435.00
FY 10 Region 4B BOH Phase 1	1,190.21
FY 10 #140 Title IIA	(3,456.00)
FY 10 #240 SPED Entitlement	2,095.65
FY 10 #305 Title I	2,328.31
FY 10 #331 Title IV Drug Free	(710.00)
FY 10 #760 ARRA IDEA	(6,820.00)
BOH Emergency Preparedness	1,033.02
DEM Greenways Grant	1,831.92
FY 04 Fire Safety Grant	505.10
FY 08 Fire Safety Grant	3,560.13
FY 07 Fire Safety Grant	2,572.36
FY 09 BOH Region 4B Grant	-
FY 09 Fire Safety Grant	4,239.62
FY 09 State Police Vests	(575.00)
FY 09 E911 Grant #2	-
FY 10 Fire Safety Grant	4,100.00
ECC FY 10 State 911 Grant	(1,606.40)
Highway Safety Seatbelt	2,995.00
FY 10 Academic Support	(2,301.06)
FY 10 Sped Circuit Breaker Grant	13,969.65
ES Health Services Grant	2,754.70
MTC Green Schools Grant	5,000.00
MRIP Grant	6,203.77
FY 08 VSO training	522.96
FY 08 COA Service incentive Grant	61.00
FY 09 COA MRTAP Grant	-
Septic Management Grant	18,345.42
Septic Management Interest	48,748.44
Cultural Council Grant	20,673.59
Library MEG Grant	74,643.12
Summer School Tuition	654.34

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND**

School Athletic Revolving Fund	2,911.32
School Lost Book Reimbursement	11,309.51
School Building Rental	7,549.20
Indians Tepee MGL CH 71 S47	17,180.90
High School Student Activities	50,130.42
Middle School Student Activities	26,582.48
Cedar School Student Activities	3,037.89
Center School Student Activities	1,009.24
Middle School Enrichment	13,216.84
Cedar School Before/After	23,027.63
Center School Before/After	64,433.83
Senior Christmas Dinner	2,086.31
Student Assistance Program	2,114.50
SPED Transportation Revolving Fund	26,115.41
Salmond Pre-School Revolving	2,393.24
Cedar Pre School Revolving Fund	25,267.76
Center Pre School Revolving	3,914.70
Cedar School PTA Grants	5,963.83
Center School PTA Grants	1,104.94
Sylvester School PTA Grants	2,959.60
Middle School PTA Grants	955.12
High School PTA Grants	2,455.96
Cedar School Other Grants/Gifts	4,952.10
Center School Other Grants/Gifts	1,875.63
Sylvester School Other Grants/Gifts	852.25
Middle School Other Grants/Gifts	2,086.51
High School Other Grants Gifts	3,246.21
SPED Revolving Fund	6,776.73
School Transportation Revolving	20,550.26
AP Exams Revolving	4,349.22
MT Grant	4.00
Extended Opp Night School	4,905.75
Extended Opp Cedar as enrichment	151.48
Extended C/S enrichment	5,144.17
Extended Opp IMAG	-
Gifts Walmart Systemwide	2,603.58
Performance Troupe Revolving	149.90
Robotics Revolving	797.99
Jump and Go Revolving	9,199.52
Driver Ed Revolving	3,253.26
MS Library Revolving	2,005.24
Cedar Library	984.93
Center Library Revolving	4,031.54
MS After School Enrichment	4,455.91

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND**

Energy Revolving	154.00
Restitution/Town	1,254.07
Restitution/Police	1,370.00
Recreation Revolving	1,613.75
Insurance Proceeds	26,676.74
Verizon PEG Payments	24,592.98
Conservation Order Penalty	5,224.10
Planning BD Mitigation Fund	16,544.00
Gifts/Cons Luddams Farm	3,573.51
Gift/Greenway Project	12,071.98
Gift/Conservation Fund	64,479.12
Gift/Fire Safety Education	628.99
Gift/Fire Pad	279.96
Gift/Police Dream Program	4,493.35
Gift/HPD Training Program	109.40
Gift Joan Frey Ambulance	8,585.31
Gift/Police Federal Forfeited Funds	12,756.40
Gift/Police Reward Fund	217.58
Gift/Last Resort	1,167.08
Gift/Police State Fofeited Funds	42,070.74
Gift/Walmart Software	15,375.00
Gift/Walmart EMA	97.94
Gift School Ballfields	141.66
School/Boston Foundation Grant	2,000.00
Gift/Compost Bin	968.00
Gift/DPW Hazardous Material	4,744.14
Gift/Route 53 Fund	268.44
Gift/VNA	1,448.40
Gift/COA	31,021.17
Gift/John Curtis Library	16,175.79
Gift/Walmart Library	240.00
Hanover Cultural Council	-
Gift/Bandstand Concerts	1,905.90
Gift/Bandstand Permanent Fund	10,925.05
Gift/300th Anniversary	425.17
Gift/Tedeschi Recreation Fund	49,808.21
Gift/Hanover at Play	7,106.74
Park & Recreation	187,074.14
Hanover Playground Committee	944.60
Veterans Gift Hanover Lions	250.00
Mass Highway project balance	(142,317.94)

**Total Unreserved Fund Balance**

**1,142,789.18**

TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND

Total Liabilites and Fund Equity

3,231,253.45

-

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SPECIAL REVENUE FUND**

**ASSETS**

Cash		3,976,630.29
2007 Community Preservation Act Receivable	65.54	
2008 Community Preservation Act Receivable	108.74	
2009 Community Preservation Act Receivable	1,902.65	
2010 Community Preservation Act Receivable	13,251.35	
		15,328.28
<b>Total Assets</b>		<b><u>3,991,958.57</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities:		
Warrants Payable	192,653.70	
BANS Payable	1,500,000.00	
		1,692,653.70
Deferred Revenue:		
Deferred Revenue CPA Receivable 2007	65.54	
Deferred Revenue CPA Receivable 2008	108.74	
Deferred Revenue CPA Receivable 2009	1,902.65	
Deferred Revenue CPA Receivable 2010	13,251.35	
		15,328.28
<b>Total Liabilities</b>		<b>1,707,981.98</b>
Reserved Fund Balance:		
Reserved for Encumbrances	679,511.99	
Reserved for Expenditures	663,800.00	
Reserved for Open Space	465,873.55	
Reserved for Historic Resources	114,173.55	
Reserved for Affordable Housing	105,873.55	
Reserved for King Street Construction	(562,973.97)	
unreserved Fund Balance	817,717.92	
<b>Total Reserve Fund Balance</b>		<b>2,283,976.59</b>
<b>Total Liabilites and Fund Balance</b>		<b><u>3,991,958.57</u></b>

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
CAPITAL PROJECTS FUND**

<b>ASSETS</b>		
Cash		8,352,545.50
Due From MSBA		18,279,148.86
		-
<b>Total Assets</b>		<b><u>26,631,694.36</u></b>

<b>LIABILITIES AND FUND EQUITY</b>		
<b>Liabilities:</b>		
Warrants Payable	50,693.63	
BANS Payable	940,000.00	
Deferred Revenue - MSBA Reimbursement	18,279,148.86	
		19,269,842.49
<b>Total Liabilities</b>		<b>19,269,842.49</b>

<b>Reserved Fund Balance:</b>		
Town Hall HVAC	92.18	
Public Safety Computer	107.30	
Fire Headquarters Roof	124.78	
Fire Station 2	1,040.58	
Forest Fire Truck	44.32	
SBAB School Project	1,717.05	
School Bld Needs Committee	300.44	
Sylvester School Boiler	10,797.92	
MS Lighting	15,951.92	
MS Elevator	3,090.78	
Sylvester Windows	30,728.59	
DPW Equipment	1,941.11	
Landfill Capping	1,951.52	
Transfer St Compactor	121.92	
Bridge Program	165,249.82	
Multi-Tool Tractor	508.00	
Transfer Station Equip	55,076.00	
Senior Center Design	581.86	
Senior Center Construction	(451,598.60)	
Stetson House	1,932.89	
Recreation Backstops	68.00	
High School	7,522,023.49	

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
CAPITAL PROJECTS FUND**

<b>Total Reserve Fund Balance</b>	<b>7,361,851.87</b>
<b>Total Liabilites and Fund Balance</b>	<b><u>26,631,694.36</u></b>

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
WATER ENTERPRISE FUND**

**ASSETS**

Cash		1,173,336.17
Receivables:		
User Charges Receivable	982,634.92	
Other Services receivable	4,047.04	
Utilities Liens Added to taxes	3,246.11	
		989,928.07
<b>Total Assets</b>		<b><u>2,163,264.24</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities:		
Warrants Payable	39,708.78	
BANS Payable	300,000.00	
Deferred Revenue	989,928.07	
<b>Total Liabilities</b>		<b>1,329,636.85</b>
Unreserved Fund Balance	98,319.50	
Reserve for Encumbrances	735,307.89	
<b>Total Reserve Fund Balance</b>		<b>833,627.39</b>
<b>Total Liabilities and Fund Balance</b>		<b><u>2,163,264.24</u></b>

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
AMBULANCE FUND**

**ASSETS**

Cash	805,303.74	
Receivables:		
User Charges Receivable	447,347.92	
<b>Total Assets</b>		<b><u>1,252,651.66</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities:		
Deferred Revenue	447,347.92	
<b>Total Liabilities</b>		<b>447,347.92</b>
Reserved Fund Balance	286,990.74	
Reserved for Expenditures	518,313.00	
<b>Total Reserve Fund Balance</b>		<b>805,303.74</b>
<b>Total Liabilities and Fund Balance</b>		<b><u>1,252,651.66</u></b>

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
SCHOOL LUNCH FUND**

**ASSETS**

Cash 17,490.98

**Total Assets** 17,490.98

**LIABILITIES AND FUND EQUITY**

Liabilities:  
Warrants Payable 2,772.75

**Total Liabilities** **2,772.75**

Reserved Fund Balance 14,718.23

**Total Reserve Fund Balance** **14,718.23**

**Total Liabilites and Fund Balance** 17,490.98

-

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
TRUST FUNDS**

**ASSETS**

Cash	366,978.33
Investments John Curtis Library	280,808.44

**Total Assets**

**647,786.77**

**LIABILITIES AND FUND EQUITY**

Warrants Payable	20,432.45
Reserved Fund Balance	
Florence Gross School Prize Trust	4,289.13
William Dowden School Prize Trust	3,273.59
Ahearn Scholarship Trust	44,350.83
Sylvester School Repair Trust	6,479.35
Salmond School Trust	39,996.92
Washburnn Scholarship Trust	8,363.82
Ellis Playground Trust	28,511.21
Wilder Cemetery Trust	3,789.44
John Curtis Library Trust	288,314.72
Hall Playground Trust	12,508.96
Cemetery Perpetual Care Income	22,559.61
Cemetery Perpetual Care Principal	137,744.59
George Higgins Memorial Award	3,111.55
Jenkins Music Scholarship Trust	7,253.45
Roswell Gardner Trust Fund	15,916.19
William B. Sides Scholarship Trust	890.96

**Total Liabilities and Fund Equity**

**647,786.77**

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
AGENCY FUNDS**

**ASSETS**

Cash	661,109.94	
<b>Total Assets</b>		<b><u>661,109.94</u></b>

**LIABILITIES**

LIABILITIES:

Warrants Payable	846.75	
Due To Commonwealth Fish and Game Licenses	(302.30)	
Due To Commonwealth Pistol Permits	2,187.50	
Deposits-Conservation Inactive Consultant Review	9,630.08	
Deposits-Planning Inactive Consultant Review	16,536.50	
Hanover Housing Authority Payable	1,452.65	
Hanover Housing Authority Barstow Village	50,000.00	
Guarantee Deposit-Sealund Corp.	3,294.80	
Guarantee Deposit-Bickford Farm Subdivision	8,711.58	
Guarantee Deposit-Planning Longwater	32,439.41	
Guarantee Deposit-Planning Buffam Rd	10,464.34	
Guarantee Deposit-Planning/Wessling	6,278.57	
Guarantee Deposit-Deerfield Farm	10,464.34	
Guarantee Deposit-Planning/C&S Development	7,325.02	
Guarantee Deposit-WJ Murphy/Berry Street	15,696.48	
Guarantee Deposit-Broadway Development	8,371.46	
Guarantee Deposit-Planning Wal-Mart/Hanoer Mall	20,928.71	
Guarantee Deposit-Planning/Ridder/Elijahs Path	50,228.84	
Guarantee Deposit-Planning/Witstp Village Square	62,786.05	
Guarantee Deposit-Planning/Berkshire Estates	1,520.34	
Guarantee Deposit-Planning/Sunset Point	54,309.90	
Guarantee Deposit-Johnson/River	65,608.26	
Guarantee Deposit-Planning/Living Hope Four Sq Church	3.63	
Guarantee Deposit-Planning/Great Acres Estate	5,122.07	
Guarantee Deposit-Planning/Morse Farms	73,580.63	
Guarantee Deposit-Planning/Nash 07	9.79	
Guarantee Deposit-Conservation/200 Webster	2,093.09	
Guarantee Deposit-Conservation/Construction Corp	2,774.79	
Guarantee Deposit-Conservation/Sinnco Ltd	1,569.81	
Guarantee Deposit-Conservation/Kostigan & Co.	3,139.66	
Guarantee Deposit-Conservation/Williams Winslow	5,232.72	
Guarantee Deposit-Conservation/KJ Realty	313.97	
Guarantee Deposit-Conservation/McSweeney/876 Broadway	524.04	
Guarantee Deposit-Conservation/JPD Nominee	12,558.57	

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
AGENCY FUNDS**

Guarantee Deposit-Conservation/2100 Washington Street	1,779.14
Guarantee Deposit-Conservation/590 Main street	2,616.38
Guarantee Deposit-Conservation/405 Washington Street	4,186.17
Guarantee Deposit-Conservation/50 Forest Street	4,186.17
Guarantee Deposit-Conservation/Broadway Glen	20,930.95
Guarantee Deposit-Conservation/AW Perry Spring Meadow	2,037.03
Guarantee Deposit-Conservation/Esposito/1504 Hanover Sreet	2,093.08
Guarantee Deposit-Conservation/Rodriguez/70 Elm Street	3,662.92
Guarantee Deposit-Conservation/JVO Morse Farms Estate	3,662.92
Guarantee Deposit-Conservation/Hanover Washington Target	4,611.70
Guarantee Deposit-Conservation/Senior Center Project	3,517.87
Guarantee Deposit-Conservation/King Street Project	3,508.39
Deposit DPW/Stop & Shop	308.80
DPW Contractor Performance Bonds	13,500.00
ZBA Barstow Village	177.28
ZBA Woodland Village	592.02
ZBA Bunker 1041 Main Street	173.25
ZBA Goldthwait	108.49
ZBA Hash 982 Main	144.37
Police Off Duty Details	(18,721.95)
Fire Off Duty Details	4,108.16
School Work Details	13,176.22
Hanover Mall Police	7,354.06
Mall Retirement	19,592.64
Hanover Mall Police Contract	18,101.83

**Total Liabilities**

**661,109.94**

**TOWN OF HANOVER MASSACHUSETTS  
BALANCE SHEET - JUNE 30, 2010  
LONG TERM DEBT**

**ASSETS**

Amounts to be Provided for Payment of Bonds	42,561,561.00
Amounts to be Provided for Compensated Absences	2,813,330.95
Bonds Authorized	50,530,500.00
<b>Total Assets</b>	<b><u>95,905,391.95</u></b>

**Liabilities**

Bonds Payable	42,561,561.00
Compensated Absences	2,813,330.95
Bonds Authorized & Unissued	50,530,500.00
<b>Total Liabilities</b>	<b><u>95,905,391.95</u></b>

**TOWN OF HANOVER, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS  
FISCAL YEAR ENDED JUNE 30, 2010**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES	ACCOUNT GROUPS	TOTAL
	General Fund	Special Revenue Fund	Capital Projects Fund	Water Enterprise	Trust Funds			
<b>ASSETS:</b>								
Cash	10,368,516	6,660,578	8,352,546	1,173,336	366,978	661,110		27,583,064
Investments					280,809			280,809
Receivables:								
Property Taxes	839,902							839,902
Tax Liens and Foreclosures	571,028							571,028
Allowance for Abatements	(377,207)							(377,207)
Motor Vehicle Excise	136,022							136,022
Boat Excise	1,325							1,325
Water Rates & Services				986,682				986,682
Water Liens				3,246				3,246
Departmental		471,250						471,250
Due from Other Governments	9,772,194	1,361,526	18,279,149				42,561,561	29,412,869
Amounts to be Provided				0			50,530,500	42,561,561
Bonds Authorized							93,092,061	50,530,500
Total Assets	21,311,780	8,493,355	26,631,694	2,163,264	647,787	661,110	93,092,061	153,001,052
<b>LIABILITIES AND FUND BALANCES:</b>								
Liabilities:								
Warrants Payable	1,178,760	311,530	50,694	39,709	20,432	847		1,601,972
Accounts Payable	25,536			0				25,536
BANS Payable		1,500,000	940,000	300,000				2,740,000
Other Liabilities	594,592	174,435		0		660,263		1,429,290
Compensated Absences				0				0
General Obligation Bonds Payable				0			42,561,561	42,561,561
Bonds Authorized & Unissued							50,530,500	50,530,500
Deferred Revenue	10,943,264	1,832,777	18,279,149	989,928				32,045,118
Total Liabilities	12,742,153	3,818,741	19,269,842	1,329,637	20,432	661,110	93,092,061	80,403,477
Fund Balances:								
Reserved for Encumbrances and Continuing Appropriations				735,308				2,912,833
Reserved for Expenditures	1,498,013	679,512		0	0			2,892,179
Reserved for Nonexpendable Trust	1,710,066	1,182,113		0	0			0
Reserved - Other	2,538,322	852,482	7,361,852	0	627,354			11,380,010
Invested in Capital Assets, Net				98,320				98,320
Retained Earnings - Unreserved	2,823,225	1,960,507	0					4,783,732
Unreserved	8,569,627	4,674,614	7,361,852	833,627	627,354	0		22,067,074
Total Fund Balances	21,311,780	8,493,355	26,631,694	2,163,264	647,787	661,110	93,092,061	102,470,551
Total Liabilities & Fund Balances								

**Town of Hanover  
General Fund  
Revenues, Expenditures and Changes in Fund Equity  
Fiscal Year 2010**

**Revenues:**

Real Estate Taxes	30,848,526
Personal Property Taxes	719,530
Tax Liens	9,803
Deferred Taxes Redeemed	107,531
Local Receipts (see budget/actual)	3,580,415
State receipts (see Budget/Actual)	7,974,859
MBTE Receipts	46,797
MSBA Reimbursement	935,474
stabilization Interest	17,800

**Total Revenues** **44,240,735**

**Expenditures:**

See Appropriations and Expenditure Schedule	44,448,347
State and County Expenditures	498,275
Total Expenditures	44,946,622

**Revenues over (under) expenditures** **(705,887)**

**Other Financing Sources and Uses:**

Transfer in from Special Revenue Funds	712,196
Transfer in from Capital Projects Fund	-
Transfer in from Water Enterprise Fund	315,521
Transfer in from Trust Funds	21,652
Transfer out to Trust Funds	-
Transfer out to Agency Fund	-
Transfer out to Special Revenue Fund	(9,517)
Transfer out to Water Enterprise	-

**Revenues and Other Financing Sources over (under)  
Expenditures and Other Financing Uses** **333,965**

Adjustments of liabilities in fund balance	142,494
	165,073
	(174,652)

**Fund Equity Beginning of Year** **8,102,746**  
**Fund Equity End of Year** **8,569,626**

**2010 GENERAL FUND APPROPRIATION AND EXPENDITURE LEDGER**

Department	Enc Carried Forward	Raise & Appropriate	Free Cash	Transfer from Other Funds	Other Available Funds	Total ATM encumbered	3% & Reserve Fund	Special Town Meeting	Final Appropriation Balance	Expenditures	Budget Variance	Closed to Revenue	Balance encumbered
Board of Selectmen													
Salaries		291,821.00				291,821			291,821.00	290,347.50	1,473.50	1,473.50	
expenses		14,280.00				14,280.00			14,280.00	14,258.06	21.94	21.94	
prior year encum													
Art 54/03 Rte 53													
Art 19/10	58,294.53		2,500.00			58,294.53			58,294.53	30,869.08	27,425.45	-	27,425.45
Advisory Committee						2,500.00			2,500.00		2,500.00	-	2,500.00
Salaries		3,738.00				3,738.00			3,738.00	3,287.60	450.40	450.40	
Expenses		234.00				234.00			234.00	200.00	34.00	34.00	
Finance Department													
Salaries		273,978.00				273,978.00			273,978.00	332,197.67	(58,219.67)	(58,219.67)	
Expenses		26,735.00				26,735.00			26,735.00	20,442.47	6,292.53	6,292.53	
prior year encum										982.59	2,032.51	2,032.51	
Town audit	3,015.10					3,015.10			3,015.10	23,175.00	4,325.00	4,325.00	
Board of Assessors													
Salaries		134,165.00				134,165.00			134,165.00	132,664.71	1,500.29	1,500.29	
Expenses		45,054.00				45,054.00			45,054.00	32,158.47	12,895.53	-	12,895.53
Town Collector													
Salaries		140,428.00				140,428.00			140,428.00	56,973.08	83,454.92	83,454.92	
expenses		52,443.00				52,443.00			52,443.00	50,874.01	1,568.99	1,400.99	168.00
Capital Imp Committee													
Salaries		1,901.00				1,901.00			1,901.00	1,900.91	0.09	0.09	
expenses		45.00				45.00			45.00	53.00	(8.00)	(8.00)	
Art 56/10 Bldg Study			60,000.00			60,000.00			60,000.00	28,394.85	31,605.15	-	31,605.15
Legal													
expenses		134,900.00				134,900.00			134,900.00	117,083.02	17,816.98	17,816.98	
prior year encum	698.25					698.25			698.25	698.25	-	-	
Central Computer													
Salaries		81,262.00				81,262.00	363.53		81,625.53	81,625.53	-	-	
expenses		41,306.00				41,306.00	(363.53)		40,942.47	25,826.69	15,115.78	1,517.95	13,597.83
prior year encum										16,798.45	440.00	440.00	
Town Clerk	17,238.45					17,238.45			17,238.45				
Salaries		89,877.00				89,877.00	1,025.03		90,902.03	90,902.03	-	-	
expenses		4,445.00				4,445.00	94.33		4,539.33	4,539.33	-	-	
prior year encum	45.03					45.03			45.03	-	45.03	45.03	
Elections & TM													
Salaries		21,100.00				21,100.00	(1,119.36)		19,980.64	14,198.42	5,782.22	5,782.22	
expenses		22,870.00				22,870.00			22,870.00	17,752.74	5,117.26	5,117.26	
prior year encum										69.68	430.19	430.19	
Registrars	499.87					499.87			499.87				
Salaries		25,356.00				25,356.00			25,356.00	18,786.85	6,569.15	6,569.15	
expenses		7,444.00				7,444.00			7,444.00	5,526.26	1,917.74	1,917.74	
ZBA													
Salaries		10,092.00				10,092.00			10,092.00	7,158.30	2,933.70	2,933.70	
expenses		1,400.00				1,400.00			1,400.00	1,236.43	163.57	163.57	
Town Hall													
expenses		110,910.00				110,910.00			110,910.00	99,467.83	11,442.17	7,439.67	4,002.50
prior year encum	69.96					69.96			69.96	69.96	-	-	
Police Department													
Salaries		2,429,610.00				2,429,610.00			2,429,610.00	2,337,580.52	92,029.48	92,029.48	
expenses		220,506.00				220,506.00			227,137.00	217,247.31	9,889.69	4,389.69	5,500.00
					6,631.00	6,631.00			6,631.00	2,337,580.52	92,029.48	92,029.48	
						227,137.00			227,137.00	217,247.31	9,889.69	4,389.69	5,500.00

**2010 GENERAL FUND APPROPRIATION AND EXPENDITURE LEDGER**

Department	Enc Carried Forward	Raise & Appropriate	Free Cash	Transfer from Other Funds	Other Available Funds	Total ATM encumbered	3% & Reserve Fund	Special Town Meeting	Final Appropriation Balance	Expenditures	Budget Variance	Closed to Revenue	Balance encumbered
prior year encum	5,910.78					5,910.78			5,910.78	5,153.41	757.37	757.37	
Art 36/09 cruisers	9,487.25		60,000.00			60,000.00			9,487.25	47,499.75	-	-	12,500.25
Art 17/10 Cruisers									60,000.00				
Nextel													
expenses		11,500.00				11,500.00			11,500.00	8,426.65	3,073.35	2,073.35	1,000.00
prior year encum	1,000.00					1,000.00			1,000.00	778.59	221.41	221.41	
Fire Department													
Salaries		1,706,200.00			325,000.00	2,031,200.00			2,031,200.00	2,015,268.19	15,931.81	15,931.81	7,654.45
expenses		145,000.00			88,050.00	233,050.00	37,000.00		270,050.00	250,478.64	19,571.36	11,916.91	10,000.00
Art 43/09 Fire Hdqtrs	10,000.00					10,000.00			10,000.00		10,000.00	-	
Art 22/10 EMS software					51,000.00	51,000.00			51,000.00	49,912.00	1,088.00	1,088.00	
DMI													
Salaries		506,338.00			9,000.00	515,338.00		(30,000.00)	485,338.00	464,196.98	21,141.02	21,141.02	2,092.25
expenses		43,650.00			1,000.00	44,650.00		30,000.00	74,650.00	65,435.37	9,214.63	7,122.38	
prior year encum	2,096.70					2,096.70			2,096.70	307.98	1,788.72	1,788.72	
Art 56/09 GIS software	57,599.39					57,599.39		189.20	57,599.39	17,665.00	39,934.39	-	39,934.39
Unpaid Bill									189.20	189.20	-	-	
Emergency Mgmt													
expenses		2,100.00				2,100.00			2,100.00	1,237.52	862.48	862.48	
Animal Control													
Salaries		19,674.00				19,674.00			19,674.00	13,682.67	5,991.33	5,991.33	
expenses		3,743.00				3,743.00			3,743.00	1,841.47	1,901.53	1,901.53	
ECC													
Salaries		495,647.00				495,647.00			495,647.00	489,353.55	6,293.45	6,293.45	
expenses		55,925.00				55,925.00			55,925.00	55,710.11	214.89	214.89	
prior year encum	100.00					100.00			100.00	-	100.00	100.00	
School													
expenses		23,132,796.00				23,132,796.00			23,132,796.00	22,935,830.59	196,965.41	1,402.94	195,562.47
prior year encum	258,426.37					258,426.37			258,426.37	244,619.10	13,807.27	13,807.27	
North River Collab		7,500.00				7,500.00			7,500.00	2,034.00	5,466.00	5,466.00	
prior year encum	2,500.00					2,500.00			2,500.00	1,207.00	1,293.00	1,293.00	
Peg Access		102,000.00				102,000.00			102,000.00	35,737.37	66,262.63	66,262.63	
prior year encum	182,000.00					182,000.00			182,000.00	95,454.07	86,545.93	-	86,545.93
SS Regional School		803,385.00				803,385.00			803,385.00	803,324.00	61.00	61.00	
Art 20/10 Speed Van			25,000.00			25,000.00			25,000.00	25,000.00	-	-	
Art 21/10 Computers			65,000.00			65,000.00			65,000.00	65,000.00	-	-	
DPW Admin													
Salaries		171,860.00				171,860.00			171,860.00	166,479.78	5,380.22	5,380.22	
expenses		18,340.00				18,340.00			18,340.00	15,991.10	2,348.90	2,348.90	
DPW Highway													
Salaries		367,000.00				367,000.00			367,000.00	358,808.56	8,191.44	8,191.44	
expenses		141,740.00		3,260.00		145,000.00			145,000.00	120,932.84	24,067.16	4,005.96	20,061.20
prior year encum	17,396.62					17,396.62			17,396.62	14,067.70	3,328.92	3,328.92	
Art 10/09 STMI Teagues	25,000.00					25,000.00			25,000.00	25,000.00	-	-	25,000.00
Art 66/ Pavemnt Mgmt	100,000.00					100,000.00			100,000.00	33,140.15	66,859.85	-	66,859.85
Snow & Ice													
Salaries		73,000.00				73,000.00			73,000.00	58,769.19	14,230.81	14,230.81	
expenses		307,000.00				307,000.00	37,943.15		344,943.15	344,943.15	-	-	
Streetslights													
DPW Public Grounds													
expenses		61,320.00				61,320.00			61,320.00	47,175.94	14,144.06	14,144.06	
Salaries		162,500.00				162,500.00			162,500.00	160,996.85	1,503.15	1,503.15	
expenses		47,600.00				47,600.00			47,600.00	46,465.52	1,134.48	884.48	250.00

2010 GENERAL FUND APPROPRIATION AND EXPENDITURE LEDGER

Department	Enc Carried Forward	Raise & Appropriate	Free Cash	Transfer from Other Funds	Other Available Funds	Total ATM encumbered	3% & Reserve Fund	Special Town Meeting	Final Appropriation Balance	Expenditures	Budget Variance	Closed to Revenue	Balance encumbered
prior year encum	12,886.71					12,886.71			12,886.71	11,966.43	920.28	920.28	
Transfer Station		195,400.00				195,400.00	1,019.40		196,419.40	196,419.40	-		
Salaries		900,000.00				900,000.00	(1,019.40)		898,980.60	573,045.13	325,935.47	288,085.47	37,850.00
Expenses									20,168.31	19,397.53	770.78	770.78	
Prior year encumbrance	20,168.31					20,168.31							
Cemetery		39,135.00			65,000.00	104,135.00			104,135.00	79,510.45	24,624.55	24,624.55	
Salaries		7,160.00			10,000.00	17,160.00			17,160.00	12,679.12	4,480.88	4,480.88	
Expenses									6,130.50	6,130.50	-	-	6,130.50
Art 50/03 Engineering	6,130.50					6,130.50			10,994.02	-	10,994.02	-	10,994.02
Art 51/03 Fence	10,994.02					10,994.02							
Town Fuel Pump		266,700.00				266,700.00			266,700.00	194,763.20	71,936.80	71,836.80	100.00
Expenses						100.00			100.00	57.11	42.89	42.89	
prior year encum	100.00					100.00							
Visiting Nurse		93,695.00			757.00	94,452.00			94,452.00	90,045.03	4,406.97	4,406.97	
Salaries		1,500.00				1,500.00			1,500.00	1,500.00	-	-	
Expenses													
COA		147,744.00				147,744.00			147,744.00	137,631.09	10,112.91	10,112.91	
Salaries		36,773.00				36,773.00			36,773.00	27,875.47	8,897.53	8,897.53	1,086.71
Expenses						674.81			674.81	674.81	-	-	
Veterans Agent	674.81					674.81							
Salaries		16,700.00				16,700.00	(429.91)		16,270.09	11,152.00	5,118.09	5,118.09	
Expenses		2,891.00				2,891.00			2,891.00	2,051.50	839.50	839.50	
Benefits		53,000.00				53,000.00	429.91		53,429.91	53,429.91	-	-	
prior year encum	54.20					54.20			54.20	54.20	-	-	
Unpaid Bill								12.61	12.61	12.61	-	-	
Library		336,404.00				336,404.00			336,404.00	336,272.60	131.40	131.40	
Salaries		183,926.00				183,926.00			183,926.00	176,198.47	7,727.53	6,869.86	857.67
Expenses													
Art 14/10 Library Fines			15,147.00			15,147.00			15,147.00	15,140.17	6.83	6.83	
Parks and Recreation													
Salaries		40,981.00			40,981.00	40,981.00			40,981.00	40,129.86	851.14	851.14	
Art 9-13, 05-09	4,597.22					4,597.22			4,597.22	1,260.50	3,336.72	3,336.72	
Debt Service													
Principal		2,615,000.00				2,615,000.00			2,725,872.00	2,400,872.00	325,000.00	-	325,000.00
Interest		1,603,296.00			110,872.00	2,725,872.00			1,609,246.00	1,549,531.26	59,714.74	14,904.74	44,810.00
Short Term		25,000.00			5,950.00	1,609,246.00			25,000.00	25,000.00	-	25,000.00	
Other Interest		2,500.00				2,500.00			2,500.00	2,500.00	-	2,500.00	
bond Issuance		65,000.00				65,000.00			65,000.00	1,955.01	63,044.99	3,044.99	60,000.00
State Assessments		498,275.00				498,275.00			498,275.00	467,019.00	31,256.00	31,256.00	
County Assessments		43,796.00				43,796.00			43,796.00	43,795.98	0.02	0.02	
Pension													
FICA/Medicare		261,492.00			126,324.00	387,816.00			387,816.00	368,452.54	19,363.46	19,363.46	
Plymouth Cty Retirement		1,577,895.00				1,812,398.00			1,812,398.00	1,812,398.00	-	-	
Workers Comp		175,833.00	234,503.00			1,75,833.00			175,833.00	148,272.80	27,560.20	27,560.20	
Unemployment Benefits		139,970.00				139,970.00			139,970.00	61,075.92	78,894.08	74,890.07	4,004.01
prior year encum	400.00					400.00			400.00	400.00	-	-	
Health Insurance		1,536,833.00	1,014,426.00			2,551,259.00			2,551,259.00	2,508,074.24	43,184.76	43,184.76	
prior year encum	345.35					345.35			345.35	345.35	-	345.35	
Group Life		14,900.00				14,900.00			14,900.00	8,333.67	6,566.33	6,566.33	
Education Benefits		6,000.00				6,000.00			6,000.00	1,250.00	4,750.00	4,750.00	
Sick Leave Benefits													
Art 10/10		175,000.00				175,000.00			175,000.00	-	175,000.00	-	175,000.00

**2010 GENERAL FUND APPROPRIATION AND EXPENDITURE LEDGER**

Department	Enc Carried Forward	Raise & Appropriate	Free Cash	Transfer from Other Funds	Other Available Funds	Total ATM encumbered	3% & Reserve Fund	Special Town Meetings	Final Appropriation Balance	Expenditures	Budget Variance	Closed to Revenue	Balance encumbered
Art 9/10	808,960.50	124,000.00				124,000.00			124,000.00	-	124,000.00	-	124,000.00
prior year Art encum						808,960.50			808,960.50	250,081.44	558,879.06	-	558,879.06
Employee Medical	11,363.64	52,945.00				52,945.00			52,945.00	18,411.59	34,533.41	26,959.37	7,574.04
Prior year expense						11,363.64			11,363.64	6,222.27	5,141.37	5,141.37	
Property & Liability		337,000.00				337,000.00		(201.81)	336,798.19	171,636.00	165,162.19	165,162.19	
County Aid to Agriculture		125.00				125.00			125.00	125.00	-	-	
Reserve Fund Transfers		150,000.00				150,000.00	(74,943.15)		75,056.85	-	75,056.85	75,056.85	
<b>Totals</b>	<b>1,628,053.56</b>	<b>44,285,106.00</b>	<b>1,476,576.00</b>	<b>3,260.00</b>	<b>840,565.00</b>	<b>48,233,560.56</b>	<b>-</b>	<b>-</b>	<b>48,233,560.56</b>	<b>44,946,622.15</b>	<b>3,286,938.41</b>	<b>1,362,160.43</b>	<b>1,924,777.98</b>

**2010 Water Enterprise Fund Appropriation and Expenditure Ledger**

<u>Department</u>	<u>Balance 7/1/2009</u>	<u>Water &amp; Tax Rates</u>	<u>Retained Earnings</u>	<u>Original Budget</u>	<u>Final Budget</u>	<u>Exp and Encumbrances</u>	<u>Budget Variance</u>	<u>Closed to Revenue</u>	<u>Balance Encumbered 6/30/2010</u>
Water Administration Payroll		252,874.00		252,874.00		257,271.70	(4,397.70)		
Water Administration Expenses		87,703.00		87,703.00		55,023.87	32,679.13	32,179.13	500.00
Prior year encumbrance	23,223.00			23,223.00		19,223.00	4,000.00	4,000.00	-
Prior year A17/08	27,289.32			27,289.32		27,289.32	-	-	-
Water Treatment Payroll		505,525.00		505,525.00		465,580.33	39,944.67	39,944.67	-
Water Treatment Expenses		960,000.00		960,000.00		722,975.87	237,024.13	236,217.46	806.67
Art 52/10	60,000.00			60,000.00			60,000.00	-	60,000.00
prior year encumb	7,961.95			7,961.95		7,618.29	343.66	343.66	-
Broadway Plant A45/03	17,499.07			17,499.07			17,499.07	-	17,499.07
water equip A34/04	60,000.00			60,000.00		2,817.12	57,182.88	-	57,182.88
Beal Plant A27/08	8,313.00			8,313.00				-	
Water Distribution Payroll		477,300.00		477,300.00		401,957.87	75,342.13	75,342.13	-
Water Distribution Expenses		259,000.00		259,000.00		112,780.37	146,219.63	146,219.63	-
Prior Year encumbrance	87,234.72			87,234.72		48,407.80	38,826.92	38,826.92	-
Stormwater Map A58/06	50,000.00			50,000.00			50,000.00	-	50,000.00
Water Service Van A72/09	880.00			880.00		880.00	-	-	-
Water Mains A10/02	9,630.07			9,630.07			9,630.07	-	9,630.07
Water Mains A40/01	9,387.38			9,387.38			9,387.38	-	9,387.38
Water Main Rte 53 A32/05	31,506.58			31,506.58			31,506.58	-	31,506.58
Water Mains A33/05	166,690.54			166,690.54			166,690.54	-	166,690.54
Water Mains A26/08	4,146.98			4,146.98			4,146.98	-	4,146.98
Winter St Facility A42/05	105,552.56			105,552.56			105,552.56	-	105,552.56
Winter St Improvements A71/10	115,000.00			115,000.00			115,000.00	-	115,000.00
School St Tank removal A25/08	213,394.91			213,394.91		176,690.32	36,704.59	-	36,704.59
Principal Long Term debt		281,130.00	292,462.00	573,592.00		573,875.73	(283.73)	(283.73)	-
Long Term interest		247,281.00		247,281.00		248,753.77	(1,472.77)	(1,472.77)	-
Short Term Interest		18,450.00		18,450.00			18,450.00	18,450.00	
Bond/Note Issuance Expenses		4,550.00		4,550.00			4,550.00	4,550.00	
Sick Leave Buyback A12/06	84,000.00			84,000.00		13,299.61	70,700.39	-	70,700.39
<b>Totals</b>	<b>1,081,710.08</b>	<b>3,093,813.00</b>	<b>292,462.00</b>	<b>4,467,985.08</b>		<b>3,134,444.97</b>	<b>1,325,227.11</b>	<b>594,317.10</b>	<b>735,307.71</b>

**TOWN OF HANOVER**  
**State and Local Receipts-Budget vs Actual**  
**Fiscal 2010**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Local Receipts:</b>			
Motor Vehicle Excise	\$ 1,887,000	\$ 1,816,483	\$ (70,517)
Other Excise	1,500	922	(579)
Penalties & Interest	85,000	187,440	102,440
PILOT	185,000	233,453	48,453
Fees	400,000	678,180	278,180
Rentals	27,500	28,825	1,325
Licenses & Permits	455,000	419,004	(35,996)
Fines and Forfeits	100,000	114,150	14,150
Investment Income	185,000	79,891	(105,109)
misc		22,067	
<b>Total Local</b>	<b>\$ 3,326,000</b>	<b>\$ 3,580,415</b>	<b>\$ 232,348</b>
<b>State Receipts:</b>			
School Aid Chapter 70	\$ 5,884,555	\$ 5,884,555	\$ -
Charter Tuition Reimbursements	104,354	77,798	(26,556)
Unrestricted Government Aid	1,866,403	1,866,403	-
Police Career Incentive	21,005	21,358	353
Veteran's Benefits	33,880	26,477	(7,403)
Exemptions, Vets Blind Elderly	47,598	14,074	(33,524)
State Owned Land	6,117	6,117	-
<b>Total State</b>	<b>\$ 7,963,912</b>	<b>\$ 7,896,782</b>	<b>\$ (67,130)</b>



## APPLICATION TO HANOVER TALENT BANK



### Thank you for your interest in serving the Town of Hanover!

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

### Applicant Information

<b>Name</b>	
<b>Full Address</b> <i>Resident of Hanover?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Number of Years as a Resident:</i> _____	
<b>Telephone</b>	
<b>Fax</b>	
<b>Email Address</b> <i>(optional but desirable)</i>	
<b>Occupation</b>	
<b>Background &amp; Qualifications</b>	
<b>Signature of Applicant</b>	

### Return Information

<p><i>Please Submit this form to the address shown.</i></p> <p><i>Please also send a copy of your application to the applicable Boards you wish to serve on.</i></p>	<p><b>Hanover Talent Bank</b>  <b>Selectmen's Office</b>  <b>550 Hanover Street, S-29</b>  <b>Hanover, MA 02339</b>  <b>Telephone: (781) 826-2261</b>  <b>Fax: (781) 826-7499</b></p> <p style="text-align: right;"><b>Email: <a href="mailto:selectmen@hanovermass.com">selectmen@hanovermass.com</a></b></p>
--	--

Boards & Services of Interest		
<p><b>Please Check All that Apply</b></p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p>	<input type="checkbox"/> Affirmative Action Committee	<input type="checkbox"/> Route 53 Joint Study Committee
	<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Board of Selectmen
	<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Stetson House Board of Overseers
	<input type="checkbox"/> Board of Registrars	<input type="checkbox"/> School Committee
	<input type="checkbox"/> Cable Advisory Committee	<input type="checkbox"/> School Building Needs Committee
	<input type="checkbox"/> Capital Improvement Committee	<input type="checkbox"/> Board of Health
	<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Community Access and Media Committee
	<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Trustees of Public Library
	<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Taxation Aid Committee
	<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Historical Commission
	<input type="checkbox"/> Design Review Board	<input type="checkbox"/> Bylaw Review Committee
	<input type="checkbox"/> Economic Development Committee	<input type="checkbox"/> Planning Board
	<input type="checkbox"/> Energy Advisory Committee	<input type="checkbox"/> Board of Public Works
	<input type="checkbox"/> Emergency Communications Committee	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Fire Station Building & Reconstruction Committee	
	<input type="checkbox"/> Housing Authority / Hanover Affordable Housing Partnership	
<input type="checkbox"/> Open Space & Recreation Planning Committee		
<input type="checkbox"/> Parks & Recreation Committee (also Bandstand Committee)		

Additional Comments & Information	
<p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to developers who may come before the Board, etc.)</i></p>	

## INDEX OF CONTENTS

Advisory Committee.....	217	John Curtis Free Library.....	172
Animal Control Officer.....	150	Open Space Committee.....	210
Appeals, Zoning Board of.....	151	Parks and Recreation Committee.....	207
Assessors, Board of.....	152	Planning Board.....	174
Building Commissioner.....	154	Plymouth County Co-operative Extension.....	167
Gas and Pumping Inspector.....	156	Plymouth County Mosquito Control.....	168
Sealer of Weights & Measures.....	157	Police Department.....	135
Wire Inspector.....	156	Public Schools.....	191
Bylaw Review Committee.....	214	Public Works, Board of.....	181
Capital Improvement Committee.....	106	Registrars, Board of.....	12
Community Access and Media Committee.....	177	Route 53 Corridor Joint Study Committee.....	30
Community Preservation Committee.....	158	Selectmen, Board of.....	10
Conservation Commission.....	158	Senior Center Building Committee South Shore Community Action Council South Shore Regional Vocational Technical School.....	201
Council on Aging.....	161	Stetson House, Board of Overseers	
Design Review Board.....	212	Town Accountant.....	244
Election Results		Town Clerk.....	13
Special U.S. Senator Primary Election (12.8.09).....	14	Special Town Meeting (5.3.10).....	16
Special U.S. Senator Election (1.19.10).....	15	Annual Town Meeting (5.3.10).....	16
Annual Town Election (5.8.10).....	102	Town Collector.....	221
Emergency Communications Center Committee.....	149	Town Officers, Board of.....	1
Emergency Food Pantry.....	205	Town Treasurer.....	223
Energy Advisory Committee.....	215	Trust Fund Commissioners, Board of.....	220
Facilities Maintenance Study Committee.....	32	Veterans' Services.....	206
Fee Schedules.....	116	Visiting Nurse Association, Inc.....	202
Fire Department.....	143	Visiting Nurse.....	203
Fire Station Study Committee.....	31		
Hackett's Pond Dam Committee.....	213		
Health, Board of.....	163		
Historical Commission.....	211		

# TOWN OF HANOVER MUNICIPAL SERVICES GUIDE

Animal Control	Dog Officer; Animal Control Officer; Inspector of Animals (20 hours weekly)	826-4119
Board of Appeals	Zoning Appeals; Special Permits; Variances	826-0393
Board of Selectmen	General Administration; Alcohol, Common Victualler and Auto Dealer Licenses	826-2261
Boy's Club		826-4869
Clerk	Births; Business Certificates; Deaths; Dog, Fishing & Hunting Licenses; Elections; Marriages; Passports; Voter Registration	826-2691
Council on Aging	Senior Activities; Information; Transportation	878-6361
Emergency Communications Center	Non-Emergency Number	826-2335
Emergency Management Agency	Disaster Preparedness & Recovery	826-3001
Fire Department	Non-Emergency Number	826-3151
Fire Permits	Burn Permits	826-7850
John Curtis Public Library	General Number	826-2972
Parks & Recreation	Recreation Programs	878-6361 826-7529
Personnel	Employment; Compliance	826-7764
Police	Non-Emergency Number	826-3231
Public Works	Highways; Public Grounds; Snow & Ice Removal; Water; Emergencies	826-3189
	Cemeteries	826-5574
Registrars	Elections; Town Census; Voter Registration	826-8796
School Department	Administration Office (Salmond School)	878-0786
	Superintendent's Office (Salmond School)	878-0786
	Cedar School	878-7228
	Center School	826-2631
	High School	878-5450
	Middle School	871-1122
	Sylvester School	826-3844
So. Shore. Vo. Tec.	Regional Vocational Technical High School Administration	878-8822
Stetson House	Tours; Historical Information	871-3676
Transfer Station	Recycling & Trash Disposal	826-3189
Veteran's Agent	Veterans' Information; Referrals & Benefits	829-0968
Visiting Nurse	Nursing Services; Blood Pressure Clinics; Diabetic Testing; Flu Clinics	826-4971

## MUNICIPAL FINANCE DEPARTMENT

Assessors	Assessments; Exemptions; General Valuations (Real Estate, Motor Vehicle, Personal Property, Boat)	826-6401
Collector/Treasurer	Collection of Taxes & Fees; Bond Issues; Town & School Payrolls	826-2316
Director/Accountant	Accounting; Budgeting; Procurement	826-5000

## MUNICIPAL INSPECTIONS DEPARTMENT

Health Agent	Perc. Tests/Observation Holes; Septic Permits/Title V; Food Service; Tobacco	826-4611
Building Commissioner	Building, Gas, Plumbing & Wiring Permits; Code, Sign & Zoning Enforcement	826-6400
Conservation Agent	Conservation Land Management; Review Project Proposals w/in 100 ft. Wetlands	826-6505
Town Planner	Land Use; Planning; Zoning	826-7641

**AMBULANCE - FIRE - POLICE EMERGENCY**

**911**




*THE NEW HANOVER SENIOR CENTER*

*655 Center Street  
Hanover, MA 02339*

*Dedicated - June 12, 2010*